

Verrazano's Private Dining Contract 2020

Reservations and Deposit

Receipt of a signed contract and deposit will secure the date(s). A deposit is required to confirm your reservation in the amount of \$200.00 per room (1000.00 for weddings). The deposit is refundable up to three (3) days after the initial reservation and will be deducted from the balance due at the conclusion of the event. Your deposit is non-refundable if event is canceled. Estimated balance is due 48 hours prior to the event (3 weeks prior for weddings)

Guaranteed minimums, Menus, Payments, Gratuities

A guaranteed minimum head count and entrée choice if applicable is required one week prior to your event date (3 weeks for weddings). Final billing will be based on this number or the actual number of guests that attend the function, whichever is greater. Any special arrangements made through Verrazano's (i.e. audio-visual equipment, specialty cakes, floral arrangements, etc) must be paid for in full 48 hours before the event. Payment is nonrefundable if contracted service cannot be performed for any reason. Verrazano's is not responsible for loss or damage to any property brought into or left in the restaurant by an organization or its guests.

Menu selections should be confirmed one week prior to your event date (3 weeks for weddings). No food or beverage may be consumed in the restaurant other than provided by Verrazano's or a licensed bakery. **Due to health code regulations, food may not be removed from the facility - NO EXCEPTIONS.** No beer, wine or alcohol may be removed from the event space. Buffet selections are not "All You Can Eat" additional charges may occur for additional food preparations.

All payments will be on one final bill, separate checks and payments are not permitted. Checks accepted with prior approval. Final payments must be received 48 hours prior to the event unless prior approval is made in writing (3 weeks for weddings) any additional charges must be paid the day of the event. Under Washington Law, any person who willfully obtains food or beverage at a restaurant without paying, with intent to defraud the proprietor, is guilty of a crime. In the event of non-payment, Verrazano's will enforce its full legal remedies in accordance with applicable laws. All food, beverage and service charges are subject to 18% automatic gratuity (94% of auto gratuity is retained by the staff that served you) and applicable sales tax.

Candles, confetti, glitter, or anything attached to the walls not permitted, a \$200.00 fee will be charged for violating this policy.

Additional Charges

Dessert Plating \$2.00 per guest - Non Hosted Bar \$100.00 - Wedding Ceremony Setup Fee \$300.00
5% service charge for setup, cleanup, and staffing, 100% of this service charge is retained by Verrazano's.

Food and Beverage Minimums

Minimums include food and hosted beverages, any shortages will result in a room fee to equal up to the minimum. **Room rentals are for a maximum of 4 hours including setup and cleanup,** additional hours may be purchased at \$100.00/hour. Cash bar sales do not go towards room minimums.

View Room or Corporate Room

January - November

Seating up to 60 guests

Deck seating up to 40 (View Room Only)

Friday & Saturday Evenings \$900

Sunday - Thursday \$800.00

Monday - Friday Luncheons \$700

View Room or Corporate Room

December

Friday & Saturday Evenings \$1350

Sunday - Thursday Evenings \$900

Monday - Friday Luncheons \$800

Name: _____

Mailing Address: _____

Phone Numbers: _____

A signature below indicates that you have read and agree to the terms of this agreement as outlines in the pages above.

Signature: _____ Date: _____

Room Reserved: _____

Event Date, Time & Estimated Number of Guests: _____