

TOWN OF GREENWOOD  
MINUTES OF THE WORK SESSION  
OF THE MAYOR AND BOARD OF ALDERMEN  
Thursday, March 16, 2017-6:00 PM

Present: Mayor Frank Stawasz, Aldermen Robinson, Ilgenfritz, Newsom, Edwardes, Larsen, Town Attorney Charles Grubb, Chief Shayne Gibson, Town Clerk Veronica Brown and members of the public.

Absent: None

There was a quorum

Mayor Frank called the meeting to order at 6:00 p m, Alderman Larsen then led the invocation and Pledge of Allegiance.

Staff Reports:

Town Clerk, Veronica Brown started staff reports by giving updates on 1) Safety fair and advised that the town would be selling concessions and the proceeds would benefit the park renovation and 2) Branding initiative is still ongoing. Lastly, Ms Brown provided the Aldermen with a "Save the Date" for the annual AEP/SWEPCO Community Dinner to be held on Thursday, October 19th

Police Chief Shayne Gibson advised that there was one use of force of incidents in the month of February. He then gave updated information on the participants in the upcoming Public Safety Fair.

Ken Bardett, Utilities Superintendent, gave information that indicated that the membrane system in online and the quality of the water should be significantly improved. Also, he advised the Board and public that the town along with the LRWA (Louisiana Rural Water Association) would be initiating smoke testing on the sewer distribution system and that a mail out would be going to the residents to explain the specifics.

Mayor Frank gave information which will be on the Regular Session Agenda, in regards to the tax millage rate

Approval of Minutes:

Work Session Meeting –February 16, 2017

There were no questions or discussion from the Board

Regular Session Meeting-February 21, 2017

There were no questions or discussion from the Board

Approval of Financial Statements- February 2017 Financials

There were no questions or discussion from the Board

1. ORDINANCE NO. 1 of 2017

TITLE: AN ORDINANCE GRANTING CENTERPOINT ENERGY RESOURCES CORP., D/B/A CENTERPOINT ENERGY LOUISIANA GAS, THE RIGHT TO CONSTRUCT, INSTALL, OPERATE AND MAINTAIN FACILITIES FOR THE TRANSPORTATION, DISTRIBUTION AND SALE OF GAS IN THE MUNICIPALITY AND, FOR SUCH PURPOSES, TO USE AND EXCAVATE IN THE PUBLIC HIGHWAYS, STREETS, SIDEWALKS, ALLEYS, SQUARES, COMMONS, GROUNDS, AND OTHER PUBLICLY OWNED AREAS AND LEVYING A FRANCHISE (PRIVILEGE) TAX FOR THAT PURPOSE.

Town Clerk, Veronica Brown, read the title by Ordinance, explained that there would be a Public Hearing to be held on Monday, March 20<sup>th</sup> at 6:00 pm. Mayor Frank then called for questions. There were no questions or discussion from the Board

2. Approval for Mayor Frank to appoint Mr. John Robinson to the Planning & Zoning Committee

Mayor Frank introduced and recommended that Mr John Robinson be appointed to the P & Z Committee. There were no questions or discussion from the Board

Town Clerk, Veronica Brown, read item #2 on the Agenda and Mayor Frank introduced Mr. John Robinson and called for questions. There were no questions or discussion from the Board.

2. Approval for Mayor Frank to re-appoint David W. Kerley to the Caddo Fire District # 3 Board of Commissioners  
Town clerk, Veronica Brown, read item #3 and explained that this would be a re-appointment for another two years. She also, advised that the other appointment, Gary Roan, is current until 2018.

3. Property Standards- Teri Woods

Mayor Frank introduced Teri Woods, Property Standards Clerk, and there was in depth discussions on how stringent the property standards Ordinance needs to be executed. Also, Ms Woods was given directives on how to enforce 1) Inoperable vehicles and 2) moveable property. Glen Mazier, Property Standards Clerk, also stated that he would like to organize a clean up day to raise awareness of how important it is to the town to have nice, friendly, clean neighborhoods. The Alderman in agreement with each other on being tougher on the enforcement and citations, especially while we are in the process of a new "Community Identity"

4. Discussion on Industrial Park Property, land owned by the Town and located by Boothill Speedway

Mayor Frank advised the Board that he had recently had a request to purchase a few acres in the Industrial Park, located by Boothill Speedway. Charles Grubb, Town Attorney, advised that it is not uncommon for a buyer to show a good faith effort and pay for an appraisal of the land of interest. Alderman Edwardes inquired on how much land was available and the Mayor advised approximately 65 acres, but the buyer was interested in 2-3 acres. The Board wished to proceed and Town Attorney, Charles Grubb, advised the appraisal would be the next legal prerequisite.

5. Proclamation requested by the Caddo Council on Aging, Ms. Neva Jones

Town Clerk, Veronica Brown, advised that the Caddo Council on Aging requested the Proclamation for the Mayor and County Recognition Day to thank those who serve; and to find ways to give back to their communities.

**PUBLIC COMMENTS**

Alderman Edwardes requested updates on several items:

- 1) Liftstation on Waterwood-Mayor Frank answered accordingly, late summer of 2017
- 2) Speed Signs- Mayor Frank answered accordingly, currently purchasing pipe and a trailer
- 3) Police Department issues- Statements were made by Alderman Edwardes

Harold Goff, Greenwood Resident, stated that he thought Pulley Construction did a good job on the Water Wood Sewer Extension Project

Richard Justis, Greenwood Resident, indicated that he thought the way the manhole on Water Wood was constructed may lead to water intake. Mayor Frank stated that he would follow up.

**Adjourn**

There being no further business, the meeting was adjourned at 7:55 pm. Next meeting to be held on Thursday, April 13, 2017 @ 6:00 p.m. for the Work Session of the Board of Aldermen and Monday, April 17, 2017 Regular Session Meeting of the Board of Alderman @ 6:00 p.m. All meetings held in the Town Hall Chambers.

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s/s Veronica Brown, Town Clerk

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s/s Frank Stawasz, Mayor

STATE OF LOUISIANA

PARISH OF CADDO

I, THE UNDERSIGNED Town Clerk of the Town of Greenwood, do hereby certify that the foregoing is a true copy of the minutes of the Work Session of the Mayor and Board of Aldermen of the Town of Greenwood for March 16, 2017.

This the 27th day of March 2017

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s/s Veronica Brown, Town Clerk