

**MINUTES
SELECT BOARD MEETING
TOWN OF COVENTRY
Monday June 21 2021 at 6:00 PM**

Board Members Present:

Scott Briere, Chair; Phil Marquette; David Gallup

Town Officials Present:

Ned Connell, Town Administrator; David Barlow, Town Treasurer; Deb Tanguay, Town Clerk

Public Present:

Martha Sylvester, Norman Patenaude, Melissa Gallup, Carleen Leonhardt.

This meeting was offered to the public via Zoom video conference.

Due to an oversight the meeting was not recorded.

1. **Order**
 - Chair Scott Briere handed the Chair's role in the meeting to Phil M due to his noisy location for conducting the meeting.
 - Vice Chair Phil M called the meeting to order at 6:04 p.m.
2. **Changes or Additions to the Agenda**
 - David G requested an additional Executive Session to discuss a personnel issue. It was added to the end of the meeting.
3. **Public Comment**
 - No public comment was offered.
4. **POLICIES – REVIEW AND RE-ADOPTION**
 - *Personnel Policy*
 - Ned C gave an overview of changes and updates from the prior meeting where this policy was tabled until changes, edits, and comments from David B were accounted for. These were all made to the document.
 - Scott B made a motion to adopt the personnel policy as presented. Phil M seconded and the policy was adopted with a David G voting no.
 - Sexual Harassment Policy
 - Ned C gave an overview of changes and edits from those from David B.
 - David G made a motion to adopt the sexual harassment policy as presented. Phil M seconded and the policy was adopted.
 - Policy on Financial Responsibility for Emergency Services
 - Ned C gave an overview of policy and that there were no substantial changes from since its adoption in 2018.
 - Ned C then review an outstanding invoice for a resident involved in a incident in 2019. It was decided to get more information on this matter and present that data at the July 6 meeting.
 - This policy was tabled for attorney review and comment.
5. **Letter of Intent to Participate in the Municipal Roads Grants-In-Aid Program - VTrans**
 - Ned C gave a quick overview of this program.

- Phil M made a motion to authorize Ned Connell to sign the letter of intent form. Scott B seconded and it was authorized.

6. American Rescue Plan Act of 2021 Funding for Coventry - Update

- Ned C outlined the funding plan and had no recent updates.
- David B added some addition information and general updates.

7. Sheriff Coverage at Saturday August 28 Event in Village Area

- This event was previously known as Coventry Day. It is now the Fall Festival.
- Martha S, as representative of the committee reviewed the general needs of the event.
- Phil M confirmed Martha S's explanation and added some ideas about police deployment and traffic control.
- There was some general discussion and it was the consensus of the Select Board that the committee has sufficient funds in the budget for a safety and smooth traffic flow.

8. Warrants

- All warrants were discussed, accepted and signed.

9. Minutes

- **June 7th 2021**

- David G made a motion to accept the minutes from June 7th 2021 as written. Scott B seconded the motion and the minutes were accepted.

10. Other Business

- Ned C opened the 3 bids received for paving in 2021. They were as follows:
 - J Hutchins at \$742,101
 - Grays at \$762,108
 - Pike at \$690,996.80
- The Select Board asked that the bids be scanned and emailed to them.
- Additional research and analysis will be needed prior to the next meeting to make a secure decision.

11. Update on assessed valuation for NEWSVT.

- Because most of the information that would be discussed in a previously warned Executive Session was generally public it was decided not to go into Executive Session.
- Ned C stated that NEWSVT had not to log a grievance for the reappraisal of their property at the landfill. This means ostensibly that they have accepted the value recommended by Sansoucy in the reappraisal of the landfill and its facilities.
- There was a general discussion but no real decision other than keeping informed about NEWSVT's actions.

12. EXECUTIVE SESSION – personnel

- David G made a motion to go into Executive Session. Scott B seconded the motion and the Select Board went into Executive Session.
- Upon exiting - No actions were taken at this time.

13. Adjourn

- Meeting was adjourned at 8:06.