



# pennsylvania

OFFICE OF OPEN RECORDS

## STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: August 14, 2015

REQUEST SUBMITTED BY:       E-MAIL       U.S. MAIL       FAX       IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Supervisor Pete Socks, RTK Officer  
Berwick Township, 85 Municipal Road, Hanover, PA 17331

NAME OF REQUESTER : Linda Siegle

STREET ADDRESS: 193 Orchard Drive

CITY/STATE/COUNTY/ZIP(Required): Hanover, PA 17331

TELEPHONE (Optional): 717-698-3437      EMAIL (optional): lsiegle@sieglelaw.com

**RECORDS REQUESTED:** *\*Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

A copy of the letter from Southwestern Regional Police Department as listed on the Berwick Township Board of Supervisors' Meeting Agenda dated August 10, 2015.

I request that this document be supplied in PDF format if possible.

- DO YOU WANT COPIES?  YES  NO
- DO YOU WANT TO INSPECT THE RECORDS?  YES  NO
- DO YOU WANT CERTIFIED COPIES OF RECORDS?  YES  NO
- DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$100?  YES  NO

**\*\* PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES \*\***  
**\*\* IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL \*\***

**FOR AGENCY USE ONLY**

**OPEN-RECORDS OFFICER:**

I have provided notice to appropriate third parties and given them an opportunity to object to this request

**DATE RECEIVED BY THE AGENCY:**

**AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:**

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*



# **SOUTHWESTERN Regional**

## **Police Department**

*Gregory M. Bean, M.P.A., Chief of Police*

6115 Thoman Drive  
Spring Grove, PA 17362  
[www.SWRPD.org](http://www.SWRPD.org)  
Office (717) 225 - 1333  
Fax (717) 225 - 0635

July 30, 2015

Township Board of Supervisors  
Berwick Township  
85 Municipal Rd.  
Hanover, PA 17331

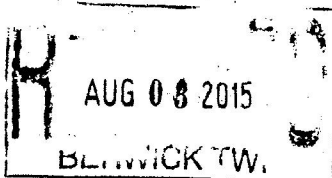
REF: Police Services

Dear Township Board of Supervisors,

I am the chairman of the Board of Commissioners for the Southwestern Regional Police Department. The Board has asked me to invite Berwick Township to discuss whether there might be some mutual benefit in talking about offering our department's police services to you. This could be in three (3) different forms to include; combining services, or becoming a fellow member, or contracting police services with our department; all depending on what your current services and needs are. Please note that this letter of interest has been sent to other municipalities in our region; to those that we believe may have some interest in forming a new and proposed improved way of providing our residents with police services.

As a matter of reference, there are several options that a municipality would have when deciding on their police services. The choices could include, "combining resources" which would include joining your current staff together with our staff. Another option would be to become a "full member" of the department where that municipality would have membership and voting privileges on the police board or, using a "contract method" for obtaining police service. This would be the most economical method of obtaining services. The number of hours received and the cost would generally be decided by the municipality.

Southwestern Regional currently provides police services to four municipalities: Spring Grove Borough, North Codorus Township, Heidelberg Township, and Manheim Township. We employ 14 police officers, including a full-time detective, a police chief and two sergeants who serve as shift supervisors. In addition we have two non-uniform employees to assist with administrative duties.



*York County, Pennsylvania*

*Serving the Communities of:  
Heidelberg Twp., Manheim Twp.,  
North Codorus Twp., Spring Grove Borough*

*Recipient - Governor's Award  
for Local Government Excellence*

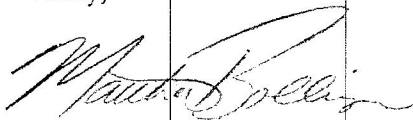
Through our use of the regional concept of policing, our department provides the highest level of police services very cost effectively.

- Our officers work full time and get to know our communities well, so each municipality has the feel of having its own police force.
- Our department never sleeps and never goes on vacation. We provide coverage all day and all night, every day including every holiday.
- Our detective allows in-depth investigation of crimes and incidents while keeping a full shift of officers on the street.
- Our size allows officers to receive special training and to develop expertise. For example, one of our officers has served on the York County SWAT Negotiations team. Another is assigned to the York County Drug Task Force. Special training areas include detecting drivers who are operating vehicles under the influence of illicit drugs, several officers are experts in reconstructing crashes using laser technology, other officers are trained to use our on-road/off-road police motorcycle to assist with investigations off road, and a police firearms and defensive tactics instructor.
- The regional police force allows this depth and breadth of service to be provided very cost effectively. The cost to our residents is one of the lowest in the state.

We believe that collaboration with other municipalities will enhance the benefits offered by our department by enabling Berwick Township to receive the services offered by our highly trained officers, while using cost sharing to provide these services in a cost-effective manner.

If Berwick Township is interested in discussing a possible collaboration with the Southwestern Regional Police Department, please contact me. We may set up a meeting where all interested parties can meet or we can meet individually. I can be reached by email at [emaman730@aol.com](mailto:emaman730@aol.com) or by telephone at 717-600-7066. Thank you for your consideration in this important matter.

Sincerely,



Matthew Bollinger  
Chairman  
Southwestern Regional Police Board