

Pilgrim Congregational Church Partner Donut Staffing

Donut Day Date 10/14/2017

Group Name: Heritage Chorale

Contact Person: Mary Rogan Phone # 630-531-5535

<u>Time</u>	<u>Position</u>	<u>Participant</u>	<u>Phone #</u>
3:30-7:00am	Team Captain # 1	Claudia Divis	708-829-7773
4:00-7:30am	Mixer	<u>Jim Rogan</u>	<u>630-445-9136</u>
	Fryer	<u>Ted Reichardt</u>	<u>312-485-3272</u>
	Fryer's Asst #1	<u>Rebecca McLane</u>	<u>708-642-1433</u>
	Fryer's Asst #2	<u>Anthony Corolla</u>	<u>708-378-2494</u>
	Tray Person #1	<u>Greg Phillips</u>	<u>630-215-6007</u>
	Tray Person #2	<u>Jack Darnall</u>	<u>708-609-2620</u>
5:30-8:45am	Coater/Boxer & Outside Setup #1	<u>Linda Fehr</u>	<u>708-749-2094</u>
	Coater/Boxer & Outside Setup #2	<u>Paul Soderholm</u>	<u>312-343-7315</u>
	Coater/Boxer #1	<u>Lorene Lambert</u>	<u>773-774-4383</u>
	Coater/Boxer #2	<u>Jenny Earlandson (until 8:00)</u>	<u>708-524-1215</u>
6:45-10:15am	Team Captain # 2	Lil Hohmann	708-848-9066
6:30-9:30am	Cashier Position #1	<u>Barbara Hofmaier</u>	<u>708-848-7572</u>
	Server #1	<u>Mark Allen</u>	<u>312-831-3071</u>
	Server #2	<u>Ellie Sharpe</u>	<u>630-399-0724</u>
	Drink Server	<u>David Heim</u>	<u>708-848-7572</u>
	Runner	<u>Kristeen McLain</u>	<u>773-633-0692</u>
7:30-11:00am	Mixer	<u>Geoff Roupas</u>	<u>708-704-0856</u>
	Fryer	<u>John Slauson</u>	<u>312-388-6712</u>
	Fryer's Asst #1	<u>Sharman Galezewski</u>	<u>312-953-4617</u>
	Fryer's Asst #2	<u>Martha Houston</u>	<u>708-533-1659</u>
	Tray Person #1	<u>Sam Hohmann</u>	<u>708-715-9295</u>
	Tray Person #2	<u>Donna Weaver</u>	<u>708-257-7831</u>
7:30-11:00am	Dozens Cashier	<u>Jim Rogan</u>	<u>630-445-9136</u>
8:00-11:00am	Cashier Position #2	<u>Suzanne Walsh</u>	<u>708-203-8178</u>
8:45-11:45am	Coater/Boxer #1	<u>Alan Hoffstadter</u>	<u>708-383-4943</u>
	Coater/Boxer #2	<u>Cleo Enockson Hagen</u>	<u>708-386-7101</u>
	Coater/Boxer #3	<u>Tim Teclaw</u>	<u>708-476-0020</u>
10:00-1:30pm	Team Captain # 3		
9:30-12:30pm	Cashier Position #1	<u>John Hillman</u>	<u>630-240-7971</u>
	Server #1	<u>Arif Negiz</u>	<u>574-248-0725</u>
	Server #2	<u>Beth Zeiter</u>	<u>708-354-8779</u>
	Drink Server	<u>Kirsten Glinke</u>	<u>630-430-4329</u>
	Runner	<u>Jeff Baker</u>	<u>708-354-8779</u>
11:00-1:30pm	Inside Cleanup Person #1	<u>Judy Galasek</u>	<u>708-386-7101</u>
	Inside Cleanup Person #2	<u>Karen Karcher</u>	<u>630-660-4290</u>
	Inside Cleanup Person #3	<u>Cindy & Michael Moriarity?</u>	<u>708-451-0301</u>

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11:45-1:30pm	Inside/Outside Cleanup Person #1	<u>Tim Divis</u>	<u>708-848-3758</u>
	Inside/Outside Cleanup Person #2	<u>Cindy Moriarity</u>	<u>708-451-0301</u>

REMEMBER: A successful result depends on participants arriving on time and working earnestly.
All staff positions are vital!

Cleanup is very important. If inside and outside areas are not clean then \$100 will be deducted from profits to pay for the custodian to do this job.

The location is at Pilgrim Church at 460 Lake Street in Oak Park.

Here are things we need to know:

1. **Please be prepared to come a little early or stay a little late.** For those who are taking over from an earlier shift, please come 15 minutes early so we can have time to transition from the earlier shift. That team will be ready to hit the road after 3 or 4 hours of work on a Saturday so let's be kind to them. Earlier shift workers, if your replacement hasn't come yet, please be kind to them as well and prepare to stay a little later. As of this
2. **Parking will be more difficult this year** since construction work has started on the OPRF High School parking lot. First shift workers can park on the street by the church. Volunteers on later shifts will also have to park on the street. The Village suggests that South Blvd. around Scoville may be the best bet. Due to this, you may need to add another 10 minutes or so to your commute for the walk.
3. **Please bring your own hat.** Everyone will need to wear a hat in order to satisfy public health regulations. They do have some baseball hats and kerchiefs available for people who forget, but most folks feel more comfortable using their own.
4. **Fryers and fryers' assistants** should wear long sleeves, regardless of the weather. No matter how careful we are, hot oil drops can splash up and unprotected skin may receive minor burns. If you forget, they are arm coverings available where the aprons are kept. For similar reasons, people in this role must wear full shoes, not sandals.
5. **Cashiers need to be aware** that there are two kinds of coupons for free donuts in circulation this year. Examples of both are taped inside the lids of the cash boxes you will use. It is important that we keep all of the coupons cashed in because they will affect the amount of funds we will receive. The coupon with the white background is one of a kind and entitles the new neighbors to the north to one free dozen donuts. The coupons with the red background are being distributed to new residents in the area by the Oak Park Regional Housing Center. These coupons must be stamped on the back to be redeemed. If an unstamped coupon is presented, please alert the Pilgrim captain on duty.
Please feel free to call or text if you have a question or issue.