

Santa Monica Regional Consortium for Adult Education Meeting		
2.5.2018	3:30-5:00 PM	Santa Monica College—Bundy Campus
Meeting called by	Dione Carter and Evan Bartelheim	
Type of meeting	Consortium Meeting	
Facilitator	Laura Manyweather and Anthony Fuller	
Note taker	Lorena Martin	
Timekeeper	Laura Manyweather	
Attendees	Aida Diaz, Alexandra Morgan, Anita Gill, Audra Wells, Carla Fantozzi, Chiquita Emel, Christopher Gibson, Darcey Wark, Dione Carter, Edith Parra, Flavia DeMello, Jennifer Villaryo, Laura Manyweather, Lizbeth Koenig, Lois Bostwick, Lorena Martin, Lynn Harvey, Marissa Gee, Nataly Gonzalez, Nicola McGee, Saman Mehrazar, Scott Silverman, Stephanie Lewis	
Review and Approval of Minutes	12/05/17 Consortium Meeting Minutes Approved – Audra Wells 1 st , Marissa Gee 2 nd	
Welcome/Approval of Minutes/Public Comments/Announcements		
3:30 – 3:40	Laura Manyweather and Anthony Fuller	
Discussion	Member check-in, approval of minutes and public comments. Introduction of guests. Guests invited to give a brief description of each program and services provided.	
	<ul style="list-style-type: none"> • Aida Diaz – Ed Services, Coordinator of Parent/Student Support, Santa Monica-Malibu Unified School District • Carla Fantozzi – Park Director, City of Santa Monica • Chiquita Emel – Health Dept., Santa Monica College • Stefanie Lewis – DSPS, Santa Monica College 	
Action Items	Person Responsible	Deadline
n/a		
Budget and Expenditures Updates		
3:40 – 3:45	Laura Manyweather and Anthony Fuller	
Discussion	Budget and expenditure updates reported out to group.	
	<ul style="list-style-type: none"> • 15-16 final expenditure submission to the state, 15-16 budget balance at zero • 16-17/17-18 monies to be spent by 12/31/18 • 18-19 allocation figures coming out soon • AEBG monies are considered an “Allocation” not a “Grant” 	
Action Items	Person Responsible	Deadline
n/a		
SMC Emeritus Associate Dean		
3:45 - 3:50	Dione Carter and Scott Silverman	
Discussion	Introduction of Noncredit Older Adult/SMC Emeritus new Associate Dean, Dr. Scott Silverman. Dr. Silverman spoke to group regarding program and services provided.	
Action Items	Person Responsible	Deadline
n/a		

Noncredit Counseling Course Progress		
3:50-4:00	Audra Wells	
Discussion	Audra shared course description, planned enrollment policy and approval status. Group members very interested in new course offering and asked several clarification questions.	
	<ul style="list-style-type: none"> Course consists of a two course sequence with certificate. Each course will run for a total of 36 hours (8 week class/1 day per week). Focus will be on transitioning to college with career and workforce readiness. Students will receive a grade (Pass or No Pass). Enrollment will be open/entry open/exit with managed enrollment as a possibility. Enrollment policy to be decided at a later date. An agreed upon number of seats will be reserved for AEC referrals. Local approval March 2018 then to state for review and state approval. 	
Action Items	Person Responsible	Deadline
Local course approval update	Audra Wells	March 2018
AEBG Summit 2018: Quick takeaways		
4:00 – 4:10	SMRC Governing Board	
Discussion	SMRC Governing Board members shared quick takeaways from AEBG Summit.	
	<ul style="list-style-type: none"> Liz Koenig – College & Career readiness integration into curriculum, Integrated Ed. & Training, Seamless Transitions Laura Manyweather – Focus on marketing, create a marketing plan, building better relationships, Collaborative Meeting (go to where the students are to offer classes) Anthony Fuller – Incarcerated/returning from incarceration student population, marketing (person to person) Dione Carter –reached out to City of Santa Monica regarding “Aging Out” Foster Youth, AEBG networking Evan Bartelheim – AEBG networking, Data Visualization, Guided Pathways through SMC, Career Pathways and How to be a great team member 	
Action Items	Person Responsible	Deadline
n/a		
CalPRO Leadership Institute 2018: Quick Takeaways		
4:10 – 4:20	Laura Manyweather	
Discussion	Laura shared quick takeaways with group.	
	<ul style="list-style-type: none"> California Adult Leadership Project for new managers coming into adult education Institute meets 2-3 times a year Opportunity to share among adult education leadership Invited Mr. Fuller to participate next year 	
Action Items	Person Responsible	Deadline
n/a		
Noncredit DSPS-AEBG Potential Pathways		
4:20 – 4:30	Dione Carter	
Discussion	Dee Dee spoke to group regarding potential pathways.	
	<ul style="list-style-type: none"> Language in AEBG to service older adult and DSPS (Disable Student Support Program) SMC Institutional Researcher (IR) partially funded by AEBG (Chris Gibson) 	
Action Items	Person Responsible	Deadline
n/a		
Wrap-Up		
4:30 – 4:40	Laura Manyweather and Anthony Fuller	
	<ul style="list-style-type: none"> Community Partners Event request for referrals. Please help market. Event to take place in May. More information coming soon! Send agenda item proposals to Sam Mehrazar or Lorena Martin by or before 2/28/2018. 	
Action Items	Person Responsible	Deadline
Send agenda item proposals to Sam Mehrazar or Lorena Martin.	All	2/28/18
Send Community Partner Event referrals to Sam Mehrazar or Lorena Martin.	All	3/30/2018