



BOARD ROOM / SMALL CONFERENCE ROOM - MEETING RATES

Capacity: 10 - 20 depending on set-up



The Board Room / Small Conference Room is part of the expansion finished in 2012, and two walls of windows overlook downtown Lowell. The other walls are coated with a dry-erase surface for use during meetings. This room can be rented for between 7:00AM and 10:00PM any day of the week.

Day(s) and Time	Half Day (up to 4 hours)	Full Day (up to 8 hours)	Non-Profit Half Day	Non-Profit Full Day
Monday - Friday 7:00AM - 10:00PM	\$200	\$250	\$150	\$200
Saturday or Sunday 7:00AM - 10:00PM	\$200	\$300	\$150	\$250

Recurring (monthly or weekly) rentals may receive a discount depending on hours and event needs. Please contact us for details.

Please note that further discount is typically not possible because of related staffing and cleaning expenses. Rental and catering revenue helps to support our programs and program participants, and we pride ourselves in the services we offer. We appreciate you choosing UTEC!

The Boardroom is outfitted with a conference table made by UTEC program youth (this table can be divided into three smaller tables) and chairs. The rental rate includes use of the in-room AV system, and an on-site staff person to direct guests and represent the venue.