

EAST RANGE WATER BOARD

Regular Meeting

Wednesday, October 18, 2023

City/Town Government Center

4:30 P.M.

Appointed Board Members for City of Aurora: Doug Gregor, Chairman of the Board; David Skelton; Dennis Schubbe;

Appointed Board Members for the Town of White: Jon Skelton, Vice Chairman of the Board; Clark Niemi;

Other Team Members: Luke Heikkila (COA); Kimberly Berens (COA); Jodi Knaus (TOW); Jim Gentilini (COA); Mike Larson (SEH); Miles Jensen (SEH); Kevin Young (SEH); Mia Thibodeau (Fryberger Law); Shannon Sweeney (David Drown Associates);

AGENDA

1. Call to Order/Roll Call
2. Consent Agenda:
 - a. Approval of September 20, 2023 Regular Meeting Minutes
 - b. Treasurer's Report – Fund Balances Total \$332,536.62
 - c. Approval of Disbursements
 1. East Range Times - \$300.00
 2. SEH - \$11,325.00
 - d. Correspondence – None
3. Legal Matters – Updates Including but not limited to:
 - a. Scenic Acres Land & Facility Title Clearance Status – pending
 - b. Rosa Easement Status – Filing pending; all documents signed; MN Power consent pending
 - c. Creation of New Legal Entity Timeline & Guidance – Tabled to end of Project
4. Guests – No requests received
5. Engineering Updates - SEH
 - a. Funding Initiatives & Cumulative Accounting – Updates by Mike Larson
 - b. Engineering Work – Updates
 1. October 2023 Status Report Review
 - a.) Final Design
 - b.) Appropriations Permit – DNR Review Status
 - c.) Federal Environmental Review Status
 - d.) Project Certification
 - e.) Biwabik – East Range Water Supply Mutual Aid Agreement
 - f.) Project Permits
 - g.) Project Schedule – Bidding
 1. Pre-bid Meeting held 10/18/23
 2. Bid Opening Scheduled for November 6, 2023 @ 2:00 P.M.
6. Community Outreach
7. Other Business
 - a. St. James Pit & Current Water Plant updates – Jim Gentilini
8. Next Meeting Date: Wednesday, November 15, 2023
9. Adjournment

EAST RANGE WATER BOARD
Monthly Meeting Minutes
Wednesday, September 20, 2023 4:30 P.M.
City/Town Government Center

Appointed Board Members for City of Aurora: Doug Gregor, Chairman of the Board; David Skelton; Dennis Schubbe;
Appointed Board Members for the Town of White: Jon Skelton, Vice Chairman of the Board; Ed Kippley substitute for Clark Niemi.
Other Team Members: Luke Heikkila (COA); Kimberly Berens (COA); Mike Larson (SEH); Miles Jensen (SEH) via zoom; Richard Hess COA Councilor, Brian with Lakehead, Bob Rutka

1. **A board meeting was called to order by Chairman Doug Gregor at 4:30 p.m.**

2. **Consent Agenda:**

- a. Approval of August 16, 2023 Regular Meeting Minutes & September 7, 2023 Special Meeting Minutes
- b. Treasurer's Report – Biwabik Fund \$102,589.87; Interim Financing Fund \$241,571.15; Total: \$344,161.62
- c. Approval of Disbursements
 1. APG 8/31/23 \$22.35
 2. The Hive 8/24/23 \$124.00
 3. Dollar General 8/17/23 \$34.25
 4. Barr Engineering Co. 9/11/23 \$494.50
 5. SEH Invoice #453261 - \$22,650.00
 6. SCT Inspections Steve Thorp - \$3,275.00
- d. Correspondence – None

MOVED BY JON SKELTON, SUPPORTED BY DENNIS SCHUBBE APPROVING THE CONSENT AGENDA AS PRESENTED. MOTION CARRIED

3. **Legal Matters** –Gregor updated the board

- a. Scenic Acres Land & Facility Title Clearance Status – Mia's concerns about directions for when the title registration should proceed. Gregor raised this concern for Mia. Jon Skelton and Gregor decided a special meeting could be called if necessary.
- b. Rosa Easement Status – Filing pending; all documents signed; MN Power consent pending.
- c. Creation of New Legal Entity Timeline & Guidance – Tabled to end of Project

4. **Guests** – No requests received

5. **Engineering Updates** - SEH

- a. Funding Initiatives & Cumulative Accounting – Updates by Mike Larson
Window until October 13 to submit a bonding bill application. The question is what number to request. Mike suggests we ask for \$3-4 million.

MOTION FOR MIKE LARSON AND LUCAS HEIKKILA TO SUBMIT A BONDING BILL APPLICATION TO THE OFFICE OF MANAGEMENT AND BUDGET FOR \$4 MILLION BY DAVID SKELTON, SUPPORTED BY JON SKELTON. MOTION CARRIES.

- b. Engineering Work – September 2023 Status Report Review

a.) Project Schedule – Review bidding memo dated 9/18/23

1. SEH's analysis of the bid response received from Lakehead
2. Reject Lakehead Bid Received on 9/7/23

MOTION TO REJECT LAKEHEAD BID MADE BY JON SKELTON, SUPPORTED BY DAVID SKELTON, MOTION CARRIES.

3. Authorize & Direct SEH to revise bidding documents and resubmit for bids

MOTION TO AUTHORIZE AND DIRECT SEH TO REVISE THE BIDDING DOCUMENTS INTO 3 SEPARATE PACKAGES AND RESUBMIT FOR BIDS BY DAVE SKELTON, SUPPORTED BY JON SKELTON. MOTION CARRIES.

4. Authorize additional compensation to SEH for re-bid work - \$13,500.00
MOTION TO APPROVE ADDITIONAL LUMP SUM FEES FOR RE-BID WORK IN THE AMOUNT OF \$13,500 BY DAVE SKELTON, SUPPORTED BY DENNIS SCHUBBE. MOTION CARRIES.

MOTION TO RE-ADVERTISE THE PROJECT RE-BID MADE BY DAVE SKELTON, SUPPORTED BY JON SKELTON. MOTION CARRIES.

MOTION FOR ELECTRONIC MEETING TO OPEN BIDS NOVEMBER 6TH, 2023 AT 2:00 PM MADE BY DAVID SKELTON, SUPPORT DENNIS SCHUBBE. MOTION CARRIES.

MOTION TO SET THE PRE-BID MEETNG FOR OCTOBER 18, 2023 AT 1:00 P.M. BY DOUG GREGOR, SUPPORT BY DENNIS SCHUBBE. MOTION CARRIES.

b.) Final Design

c.) Appropriations Permit – DNR Review Status: Lucas has been in touch with the DNR.

d.) Federal Environmental Review Status: no update

e.) Project Certification

f.) Biwabik – East Range Water Supply Mutual Aid Agreement

g.) Project Permits

6. Community Outreach

7. Other Business

a. St. James Pit & Current Water Plant updates – Luke Heikkila stated no changes. Pit level is good right now.

8. Next Meeting Date: Wednesday, October 18, 2023

9. Adjournment

MOTION TO ADJOURN AT 5:20 PM BY DAVID SKELTON, SUPPORTED BY JON SKELTON. MOTION CARRIES.

ERWB - Interim Financing

Revenue

	DATE	VENDOR	DESCRIPTION		
<i>Beginning Balance</i>	7/22/2021	First Independent Bank	Interim Financing	\$	1,000,410.00
<i>Ending Balance</i>				\$	1,000,410.00

Disbursements

	DATE	VENDOR	DESCRIPTION		
			BEGINNING BALANCE JANUARY 1, 2023	\$	675,974.25
	1/11/2023	Fryberger, Buchanan, Smith & Frederick	Project Labor Agreement Review	\$	1,241.50
	1/31/2023	East Range Times	Status Reports 1-3	\$	776.25
	2/7/2023	SEH	ERWB Tasks 2-4	\$	3,825.00
	2/14/2023	Fryberger, Buchanan, Smith & Frederick	Refund - double paid	\$	(668.00)
	2/23/2023	Vivd Design	Card Stock for Bulk Mailing	\$	275.00
	2/27/2023	U.S. Post Office	EDDM - Bulk Mailing	\$	241.35
	2/27/2023	w.a.fisher	East Range Water Facility Map	\$	65.03
	2/9/2023	Fryberger, Buchanan, Smith & Frederick	Project Labor Agreement Review	\$	802.00
	3/1/2023	East Range Times	9" Thank You Ad	\$	62.10
	3/6/2023	SEH	ERWB Tasks 2-4	\$	7,783.00
	3/15/2023	Fryberger, Buchanan, Smith & Frederick	Project Labor Agreement Review	\$	1,073.00
	3/16/2023	LMCIT	Property/Casualty insurance	\$	1,976.00
	3/24/2023	Fryberger, Buchanan, Smith & Frederick	Real Estate Matters	\$	3,159.41
	4/11/2023	SEH	ERWB Tasks 2-4	\$	9,697.50
	4/13/2023	Fryberger, Buchanan, Smith & Frederick	Project Labor Agreement Review	\$	888.00
	4/18/2023	Fryberger, Buchanan, Smith & Frederick	Real Estate Matters	\$	1,217.00
	5/8/2023	Fryberger, Buchanan, Smith & Frederick	Refund - double paid	\$	(3,159.41)
	5/8/2023	BARR	Embarrass Pit Groundwater Model Update	\$	3,998.00
	5/10/2023	SEH	ERWB Tasks 2-4	\$	1,341.50
	5/4/2023	Fryberger, Buchanan, Smith & Frederick	Project Labor Agreement Review	\$	518.00
	5/23/2023	St. Louis County Land Of Minerals	Lease	\$	500.00
	5/11/2023	Fryberger, Buchanan, Smith & Frederick	Real Estate Matters	\$	3,114.00
	6/16/2023	Fryberger, Buchanan, Smith & Frederick	Real Estate Matters	\$	1,313.00
	6/19/2023	Barr	Embarrass Pit Groundwater Model Update	\$	7,679.00
	6/30/2023	APG	Notice Drinking Water System	\$	18.80
	7/3/2023	BARR	Embarrass Pit Groundwater Model Update	\$	6,141.50
	7/31/2023	APG	Ad for Bids	\$	29.82
	8/3/2023	Range Office	Paper for save the date	\$	90.55
	8/14/2023	SEH	ERWB Tasks 2-4	\$	2,265.00
	8/17/2023	Park State Bank - Dollar General	ERWB Public Mtg Supplies	\$	34.25
	8/24/2023	Park State Bank - Ogami	ERWB Public Mtg Supplies	\$	133.14
	8/30/2023	Park State Bank - Ogami	ERWB Public Mtg Supplies (refund sales tax)	\$	(9.14)
	9/5/2023	APG	Ad for Bids	\$	22.35
	9/11/2023	BARR	Embarrass Pit Groundwater Model Update	\$	494.50
	9/13/2023	Steve Thorp	Plan Review plus Insurance	\$	3,275.00
	9/15/2023	SEH	ERWB Tasks 2-4	\$	22,650.00
	9/27/2023	East Range Times	Community Invite Inserts	\$	300.00
	10/13/2023	SEH	ERWB Tasks 2-4	\$	11,325.00

Total Disbursements \$ 770,463.25

Ending Balance as of October 16, 2023 \$ 229,946.75

Biwabik Fund *beginning balance 10/20/2021* \$ 129,839.79

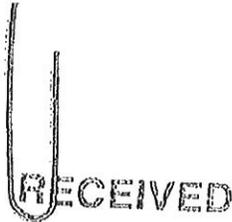
	DATE	VENDOR	DESCRIPTION		
	1/1/2022	First Independent Bank - Russell	Interest Payment	\$	6,198.62
	6/1/2022	First Independent Bank - Russell	Interest Payment	\$	7,017.30
	1/1/2023	First Independent Bank - Russell	Interest Payment	\$	7,017.00
	6/1/2023	First Independent Bank - Russell	Interest Payment	\$	7,017.00

Biwabik Fund ending balance as of 10/16/2023 \$ 102,589.87

TOTAL ENDING BALANCE Biwabik and Interim Financing combined as of 10/16/2023 \$ 332,536.62

East Range Times

PO Box 206
Aurora, MN 55705 US
+1 2182292245
ert@eastrangelimes.net



SEP 15 2023

CITY OF AURORA

INVOICE

BILL TO
City of Aurora
PO Box 160
Aurora, Mn 55705

V
G
E
A

INVOICE 1502
DATE 08/31/2023
TERMS Net 30
DUE DATE 09/30/2023

08/21/2023

Classified Ad
4500 inserts

ERWB - Requested separate Invoice 300.00

300.00

1

TOTAL OF NEW CHARGES

BALANCE DUE



Invoice

Invoice Number: 455171

Short Elliott Hendrickson, Inc. FEIN: 41-1251208 | 651.490.2000 | 800.325.2055



BILL TO:

Attn: Accounts Payable
East Range Water Board
16 West 2nd Avenue North
AURORA MN 55705

RECEIVED
CITY OF AURORA

Pay This Amount	\$11,325.00
Due Date	12-NOV-23
Invoice Date	13-OCT-23
Bill Through Date	30-SEP-23
Terms	30 NET
SEH Customer Acct #	84463
Customer Project #	
Agreement / PO #	163450
Authorized Amount	\$562,968.00
Authorized Amount Remaining	\$0.00
Project Manager	Miles Jensen mjensen@sehinc.com 651.490.2000
Client Service Manager	Miles Jensen mjensen@sehinc.com 651.490.2000
Accounting Representative	Justin Oelschlager joelschlager@sehinc.com 651.490.2000

REMIT PAYMENT TO:

Short Elliott Hendrickson, Inc.
PO Box 64780
Saint Paul, MN 55164-0780

Project #	Project Name	Project Description
163450	ERWBD Tasks 2-4 East Range WTP	ERWBD Aurora Tasks 2-4 East Range WTP

Notes:

CC:

kimberly@cl.aurora.mn.us
cityclerk@cl.aurora.mn.us
lindsey@cl.aurora.mn.us

Fee

Description	Amount
(100% of \$45,300.00) less previously billed of \$33,975.00	\$11,325.00
	\$11,325.00
Invoice total	\$11,325.00

Project Billing Summary

	<u>Current Amount</u> <u>Due</u>	<u>Previously</u> <u>Invoiced</u>	<u>Cumulative</u>
Totals	\$11,325.00	\$551,643.00	\$562,968.00

February 24, 2023

Mr. Gregg Debevec
5959 Lake Court
Aurora, MN 55705

Subject: Health Risk Advisory for Manganese in Scenic Acres Drinking Water System (PWSID# 1690060)

Dear Mr. Debevec:

This letter is to notify you that the Minnesota Department of Health (MDH) is issuing a Health Risk Advisory for manganese at Well Nos. 3 and 4.

MDH recommends that Scenic Acres notify its customers as soon as possible about manganese in their drinking water supply. It is important that people consuming the water be informed about any potential health risks and actions they can take to reduce exposure to manganese within their own home, as well as any actions the water system is taking. We encourage the water system to lead this messaging.

In addition, MDH recommends that Scenic Acres take action to reduce exposure to manganese to below the Health-Based Value (HBV) of 100 µg/L in the drinking water supply. Examples of actions to reduce exposure may include reducing the use of wells with manganese above the HBV, adding treatment to remove manganese, or optimizing existing manganese treatment.

Sample Results

MDH has collected samples for manganese and the results are shown in the table below. The average level of manganese at each sample location exceeds the HBV of 100 µg/L, so MDH is issuing this Health Risk Advisory.

Scenic Acres Sample Results

Sample Location	Mn (µg/L) 6/23/2022	Mn (µg/L) 11/3/2022	Average Mn (µg/L)
Well #3 Entry Point	188	204	196
Well #4 Entry Point	251	274	262.5

µg/L = micrograms per liter

Bold means that the concentration exceeds a MDH Health-Based Value or Health Risk Limit

HBV and Health Effects for Manganese

MDH has set a HBV for manganese of 100 µg/L for formula-fed infants and infants that drink tap water. For children over one year old and adults, MDH supports the EPA lifetime Health Advisory Level of 300 µg/L. Results for manganese in samples collected from your water system were higher than the HBV for formula-fed infants and infants that drink tap water. Therefore, it is recommended that you communicate to residents about the health risks to infants that drink the water.

Health-based guidance values are set at levels which pose little or no health risk to people, including the most sensitive populations like a fetus, infants, children, elderly, and people with impaired immunity. Although the potential for harm increases as the level of a contaminant increases above the health based guidance value, health scientists may not be able to precisely estimate the change in risk. These guidance values apply to short periods of time as well as over a lifetime of exposure.

Manganese occurs naturally in rocks and soil across Minnesota and is commonly found in Minnesota ground and surface water. People need some manganese to stay healthy, but too much can be harmful to the nervous system. Infants may develop learning and behavior problems if they drink water or formula made with water that has too much manganese in it.

For More Information

As a standard practice, MDH notifies the governor's office and area legislators when health risk advisory letters are issued. In addition, MDH is sending a copy of this letter to your local public health department.

MDH intends to meet with you to discuss future actions related to manganese and will be contacting you soon to discuss such a meeting. In the interim, if you have any questions about health concerns or would like more information about manganese, contact the MDH Health Risk Assessment Unit at 651-201-4899 or health.risk@state.mn.us. For technical assistance related to drinking water, please contact Mike Luhrsen, District Engineer, at 218-302-6178 or mike.luhrsen@state.mn.us. More information about manganese is also available on our website at [Manganese in Drinking Water](http://www.health.state.mn.us/communities/environment/water/contaminants/manganese.html) (<https://www.health.state.mn.us/communities/environment/water/contaminants/manganese.html>)

Sincerely,



for

Steven Diaz
Assistant Division Director, Environmental Health Division
Minnesota Department of Health
PO Box 64975
St. Paul, MN 55164-0975
www.health.state.mn.us

cc: Mike Luhrsen, District Engineer, MDH Duluth District Office
Chad Kolstad, MDH DWRP Program Coordinator
Kris Klos, Research Scientist, MDH Health Risk Assessment Unit
Saint Louis County Public Health and Human Services

Updated 10/17/23



2024 Capital Budget

Project Information for Local Government Capital Requests

When copying text from this form or another document into the Capital Budget System, be sure to paste as plain text to clean the text from source formatting, and then reformat in CBS as needed.

Local Entity Requesting Project City of Aurora

City Aurora **County** St. Louis **Zip Code** 55705

Project Name East Mesabi Joint Water System **Rank** 2

Project Summary

Max 500 characters

We are requesting \$4,000,000 in state funds for the design and construction of the East Mesabi Joint Water System.

Project Description

Max 35,000 characters

The City of Aurora, and the Town of White, are requesting \$4,000,000 in state funding to construct a new water treatment plant and distribution system for their communities. The total estimated cost for the entire project is \$30,000,000. Aurora and the Town of White currently use the St. James Pit as their source for drinking water. Their existing facility needs major improvements if it is to continue to supplying drinking and fire protection to its residents. In addition, rising sulfate levels are forcing the community to switch its raw water source to the Embarrass Pit which is a mile to the west of town.

This project has been over a decade in the making with the communities of Aurora, Hoyt Lakes, Town of White, and Biwabik meeting since 2011 to discuss various options for a joint water system. The communities, through the East Range Joint Powers Board, have been successful in acquiring funds to get this project designed and certified by the Minnesota Department of Health and is considered shovel ready. Extensive water modeling has also been done on the Embarrass pit and the Department of Natural Resources is ready to issue the appropriation permit for all communities to use this body of water for their collective raw water source.

The project would have two separate phases. The initial phase would include the raw water pumping station, the treatment plant itself, and all necessary distribution and feeder lines for the new building locations. It would also include a new distribution line to the Scenic Acre's development in the Town of White which has its own current water supply shortcomings.

A later phase would include the City of Biwabik and/or the City of Hoyt Lakes. Both Biwabik and Hoyt Lakes would like to be in the initial phase of the project, but due to significant financial changes facing both of those communities, they

Project Rationale

Max 35,000 characters.

The completion of this project is very important for the communities in that it will allow all entities to meet new water quality standards with smaller financial impact for the residents, improved new water source quality will result in less extensive treatment, it will allow all entities to address existing issues with their water supply, treatment and distribution demands, creates the potential with new economic development (Non-ferrous mining like Polymet, Nugget, Twin Metals and Wood Products/Biomass Expansions), improves and enhances the utilization of existing infrastructure, creates jobs in the short and long term, economies of scale in operating one plant and allows the member communities to work more closely together. These communities currently work cooperatively on economic development through the East Range Joint Powers Board joint staffing and emergency services (Ambulance/Fire/Police).

Project Timeline

Max 35,000 characters

Final Design Completed
Project Bid - October 2023
Construction Start - May 2024
Project Completion - December 2026

Other Considerations

Max 35,000 characters.

A portion of the Town of White is called Scenic Acres (Part of this phase one project). This area is currently served by a private water system that includes 4 wells. The residents of Scenic Acres have received health risk advisory letters from the MN Department of Health (MDH) due to high levels of manganese in their wells 3 and 4. These letters were also sent to the Governor's office and area legislators and MDN has also notified our local public health department. MDH recommended that Scenic Acres notify their customers as soon as possible about the manganese in their drinking water supply and also recommends that Scenic Acres take action to reduce exposure to the manganese. This level of manganese create health issues to infants drinking the water.

Who will own the project?

Max 1000 characters

City of Aurora and Town of White

Who will operate the project?

Max 2,000 characters

City of Aurora

Who will use or occupy the project?

Max 2,000 characters

The project will be used by the residents of Aurora and the Town of White for phase one.

Public Purpose

Max 1,000 characters

Municipally-owned cooperative and cost-efficient water system.

Impact on State Operating Subsidies?

Max 35,000 characters

The City of Aurora and the Town of White will provide all annual operation and maintenance costs for the life of the project.

Anticipated Encumbrance Date

04/01/2024

Anticipated Mid-Point of Construction

(Construction Mid-Point is used to add system-calculated inflation to project costs.)

Anticipated End Date

12/31/2026

Project Phase (Optional Field)

Phase 1

Description of Previous State Appropriations

Max 500 characters

The City of Aurora received \$2,500,000 in 2018 and \$5,000,000 in 2020.

Project Type

Water

Resolutions

Has the governing body of the applicant passed a resolution of support, which indicates this project's priority number if the applicant is submitting multiple requests?

Yes No

If yes, be sure to upload the resolution in CBS.

Sponsor Name

Resolution Number

Date Passed

Electronic Signature

Project Funding Sources (Dollars in Thousands)

Enter funding sources in the table below. Please see the Capital Budget Instructions for more information about non-state match and full funding requirements.

Source	Prior Years	2024	2026	2028	Total
State Funds Requested and Prior Year State Appropriations					
General Obligation Bonds	7500	4000			\$ 11,500
					\$ 0
					\$ 0
					\$ 0
State Funds Pending					
Other State Funds Pending		10000			\$ 10,000
Total State Funding	\$ 7,500	\$ 14,000	\$ 0	\$ 0	\$ 21,500
Non-State Funds Already Committed to the Project					
Federal Funds		6500			\$ 6,500
Other Local Government Funds		2000			\$ 2,000
					\$ 0
					\$ 0
Non-State Funds Pending					
					\$ 0
					\$ 0
					\$ 0
					\$ 0
Total Non-State Funding	\$ 0	\$ 8,500	\$ 0	\$ 0	\$ 8,500
Total Project Funding Sources	\$ 7,500	\$ 22,500	\$ 0	\$ 0	\$ 30,000
Matching Funds	0%	38%	0%	0%	28%

*Note: Prior Year data is entered in specific years in the Capital Budget System, from 2018-2023. Please supply this detail as an addendum to the person entering your request in CBS.

Project Costs (Dollars in Thousands)

Enter project costs in the table below. Read the Capital Budget Instructions for more information about these fields, including contingency costs and inflation costs. If your project includes construction, include "construction contingency" in the table and identify the amount budgeted. If your project includes more cost categories than the table allows, submit a file describing additional project costs.

Note: in CBS, the Project Costs Direction question will ask, "Would you like to fill out a detailed project cost form?" Select "yes" to ensure that the fields on this form match the fields in CBS.

Project Cost Category	Prior Years	2024	2026	2028	Total
Design: Design Development	1500				\$ 1,500
Design: Construction Administratio	\$ 2,000				\$ 2,000
Construction: Construction	\$ 2,000	\$ 22,500			\$ 24,500
Construction: Construction Conting	\$ 2,000				\$ 2,000
					\$ 0
					\$ 0
					\$ 0
					\$ 0
					\$ 0
					\$ 0
Sub-Total Project Costs	\$ 7,500	\$ 22,500	\$ 0	\$ 0	\$ 30,000
MMB Added Inflation Costs*	N/A	\$ 0	\$ 0	\$ 0	\$ 0
Total Project Costs	\$ 7,500	\$ 22,500	\$ 0	\$ 0	\$ 30,000

***Calculating Inflation Costs**

- 1) Enter the Non-Inflated Project Cost minus Relocation Expenses by request year in the table below
- 2) Determine the mid-point of construction (month and year) and enter it in the table below
- 3) Look up the construction mid-point on the [Building Projects Inflation Schedule Inflation Schedule](#) and enter the inflation rate for that Mid-Point of construction in the table below.
- 4) The calculated “MMB Added Inflation Costs” will be automatically calculated in the table below and included in Total Project Costs in the table above.

Mid-Point Construction		Inflation Rate	0%
------------------------	--	----------------	----

	2024	2026	2028	Total
Total Non-Inflated Project Costs <i>(Minus Relocation Expenses)</i>			\$ 0	\$ 0
MMB Added Inflation Costs	\$ 0	\$ 0	\$ 0	\$ 0

Costs Less Funding

Total project funding sources must equal total project costs.

	Prior Years	2024	2026	2028	Total
Total Project Costs	\$ 7,500	\$ 22,500	\$ 0	\$ 0	\$ 30,000
Total Project Funding	\$ 7,500	\$ 22,500	\$ 0	\$ 0	\$ 30,000
Project Cost less Funding	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0

Statutory Requirements

Please review the Capital Budget Instructions for more information about each question.

Requirements under M.S. 16B & M.S. 16C (Department of Administration)

Yes No N/A

1. Is this project exempt from legislative review and recommendation under [M.S. 16B.335 subd. 1a](#)? Yes No N/A
2. If no, and constructions costs are over \$1.5 million ([M.S. 16B.335 subdivision 3](#)):
 - Does this request include funding for predesign? Yes No N/A
 - Has the predesign package been submitted to the Department of Administration? Yes No N/A
 - Has the predesign package been approved by the Department of Administration? Yes No N/A
3. Will the project design meet the Sustainable Building Guidelines under ([M.S. 16B.325](#))? Yes No N/A
4. Will the project designs meet applicable requirements and guidelines for energy conservation and alternative energy sources? Yes No N/A
6. Will the project comply with the targeted group purchasing requirement ([M.S. 16C.16 subd. 13](#))? Yes No N/A

Requirements under MS 16A (MMB):

The following requirements apply after the adoption of the bonding bill. State bond-financed property must be publicly owned. If any portion of the facility or project will be sold, or owned by an organization or person other than a state or local governmental entity, please notify MMB as early as possible. Agency staff can work with you to structure your request in a manner that meets public ownership tests.

1. Will the project meet Public Ownership tests? ([M.S. 16A.695](#)) ([MN Constitution, Article XI, Sec. 5](#))? Yes No N/A
2. Will a Use Agreement be required? ([M.S. 16A.695 subd 2](#))? Yes No N/A
3. Will program operational funding be reviewed and ensured? ([M.S. 16A.695 subd 5](#))? Yes No N/A
4. Will at least 50% of project costs be funded from non-state sources? ([M.S. 16A.86, subd 4](#))? Yes No N/A
5. Will the project be fully encumbered prior to the Cancellation Deadline ([M.S. 16A.642](#)) December 31, 2028? Yes No N/A
6. Will the project be fully funded? ([M.S. 16A.502](#)) ([M.S. 16B.31, subd. 2](#))? Yes No N/A

Requirements under MS 473.4485 (Metro Area Transit):

1. Is this a Guideway Project as defined in [M.S. 473.4485, subd 1\(d\)](#)? Yes No N/A
2. Has the required information been included in this request, per [M.S. 473.4485, subd 1a](#)? Yes No N/A

Reset Statutory Requirements

Contact Information

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This form is provided to assist in the preparation of capital project information for the 2024 state capital budget process. The information on this form should be entered in the state's Capital Budget System (CBS) by the entity submitting the request by June 16, 2023, for publishing on July 17, 2023. Any edits after July publishing are due by October 13, 2023, to MMB's Capital Budget Coordinator: Marianne.Conboy@state.mn.us for final publishing on January 16, 2024.

Building Projects Inflation Schedule

(Projected Rates for SFY 2024 – 2030)

Midpoint of Construction	MMB MULTIPLIER	Midpoint of Construction	MMB MULTIPLIER
23-Jul	0.00%	27-Jan	18.37%
23-Aug	0.46%	27-Feb	18.79%
23-Sep	0.92%	27-Mar	19.21%
23-Oct	1.38%	27-Apr	19.63%
23-Nov	1.84%	27-May	20.05%
23-Dec	2.31%	27-Jun	20.48%
24-Jan	2.74%	27-Jul	20.91%
24-Feb	3.17%	27-Aug	21.34%
24-Mar	3.60%	27-Sep	21.77%
24-Apr	4.03%	27-Oct	22.20%
24-May	4.46%	27-Nov	22.63%
24-Jun	4.90%	27-Dec	23.06%
24-Jul	5.34%	28-Jan	23.47%
24-Aug	5.78%	28-Feb	23.88%
24-Sep	6.22%	28-Mar	24.29%
24-Oct	6.66%	28-Apr	24.70%
24-Nov	7.10%	28-May	25.12%
24-Dec	7.55%	28-Jun	25.54%
25-Jan	7.98%	28-Jul	25.96%
25-Feb	8.41%	28-Aug	26.38%
25-Mar	8.84%	28-Sep	26.80%
25-Apr	9.27%	28-Oct	27.22%
25-May	9.70%	28-Nov	27.64%
25-Jun	10.13%	28-Dec	28.07%
25-Jul	10.57%	29-Jan	28.50%
25-Aug	11.01%	Feb-29	28.93%
25-Sep	11.45%	29-Mar	29.36%
25-Oct	11.89%	29-Apr	29.79%
25-Nov	12.33%	29-May	30.22%
25-Dec	12.77%	29-Jun	30.65%
26-Jan	13.19%	29-Jul	31.09%
26-Feb	13.61%	29-Aug	31.53%
26-Mar	14.04%	29-Sep	31.97%
26-Apr	14.47%	29-Oct	32.41%
26-May	14.90%	29-Nov	32.85%
26-Jun	15.33%	29-Dec	33.29%
26-Jul	15.76%	30-Jan	33.73%
26-Aug	16.19%	Feb-30	34.18%
26-Sep	16.63%	30-Mar	34.63%
26-Oct	17.07%	30-Apr	35.08%
26-Nov	17.51%	30-May	35.53%
26-Dec	17.95%	30-Jun	35.98%
		30-Jul	36.43%