



WESTOP SoCal Chapter  
Meeting Minutes  
September 27, 2019  
CSUN, Northridge, CA

**1. Call meeting to order**

1.1. 10:37am by President, Angie Alvarez (PCC)

**2. Roll Call and Quorum – Caroline Felix**

2.1. Quorum met.

**3. Review Agenda**

3.1. Motion to approve agenda by #38 Dalia Hernandez (CSUSB), second by #36 Mayra Macias (CSULB).

3.2. Agenda approved as presented.

**4. Approval of Minutes**

4.1. #38 Dalia Hernandez (CSUSB) section 5.1.4 second sentence, remove the theme.

4.2. #38 Dalia Hernandez (CSUSB) remove section 5.2.6.2, nothing is listed.

4.3. #27 Kevin Baker (MSJC) motion to approve minutes with adjustments, second by #25 Miguel Zarate (RCC).

4.4. Minutes approved with adjustments.

4.5. #27 Kevin Baker (MSJC) clarification- members who were not present for the meeting cannot vote to approve the minutes.

**5. Executive Board Reports**

**5.1. President's Report - Angie Alvarez (PCC)**

5.1.1. Self-introduction-Outreach specialist at The PCC Pathways 1<sup>st</sup> Year experience program, not currently in TRIO. President for the next 2 years, have been on the board and service council for 6 years.

5.1.2. Key responsibilities

5.1.3. Goals and priorities for 2019-2020 are based on strategic plan adopted by WESTOP for 2019-2022

5.1.4. Updates

5.1.4.1. Will continue to disseminate information through the listerv, please add yourself if you haven't done so.

5.1.4.2. Full Board and service council for SoCal WESTOP chapter.

5.1.4.3. Fair Share: SoCal 10 for 10 goal is 40. This is what was proposed at the WESTOP training and meeting in August. Waiting for clarification regarding actual goals for California chapters.

5.1.4.4. Resource development: please continue to support our efforts by participating in our opportunity drawings. California opportunity drawing permit approval is pending. No opportunity drawing held today.

5.1.4.5. Student development:

5.1.4.5.1. SLC: will be hosted by CSUN and they will be running a tour of the facilities after the meeting. The chair, Daniela, will be giving us more information.



5.1.4.5.2. Our TRIO Day of Service is tentatively to be held on Saturday, February 29<sup>th</sup>. Jasmine Torres our TRIO day chair will have more information.

5.1.4.6. Technology: We continue to make changes on our website, so if you ever see anything that's off on our website or we need to update something please let them know. We were a little late on updating our current service council on board on there.

5.1.4.7. As of September 20<sup>th</sup>, when I submitted my report SoCal had 109 members. And I know that number has gone up since then. So Victoria can give us more information about that.

5.1.4.8. Chapter meetings: We have a December 13 chapter meeting at Oxnard College. And then on March 11<sup>th</sup>, 2020, we will be hosting our chapter meeting at the WESTOP conference in Garden Grove. June 7, 2020, will be hosted by Pasadena City College.

5.1.4.9. Budget: treasurer has more updated information on our accounts, will give updates during his report.

5.1.4.10. WESTOP update: Angie and Dalia attended.

5.1.4.10.1. 42<sup>nd</sup> annual conference: march 8-12, registration is open. Registration must be approved, priority to members.

5.1.4.10.2. Strategic plan was approved July 2019. There are four goals, please og online and review. Ensure we met the golas by 2022.

5.1.4.10.3. Mission Edge Bookeeping service will be used by the WESTOP association, SoCal will remain serperate.

5.1.4.10.4. Post Secondary student scholarship: official name will be the WESTOP Founders Scholarship, will be awarded at the WESTOP conference.

## 5.2. Vice President – Horacio Aceves

5.2.1. Self intorduction: he is the assistant director of the Upward Bound program at Occidental College.

5.2.2. Key responsibilities

5.2.3. Goals and priorities- listed on website. Increase registration and participation for seminars and conferences. Encourage participation in Policy Seminar.

5.2.4. Updates

5.2.4.1. Compiling FACT book for policy seminar, with accurate information.

5.2.4.2. #27 Kevin Baker (MSJC) question regarding training or workshop for first time Policy Seminar attendees.

5.2.4.2.1. Workshops at PDS, in Oxy. Will also discuss what can be done by memers not attending Policy Seminar.

5.2.4.3. #38 Dalia Hernandez (CSUSB) extremely important when we go out to a policy seminar because that's our opportunity to advocate for our programs. There is also a trail bill that is being proposed right now.

5.2.4.4. #33 Ana Prado (CLU) COE provides webinar before Policy Seminar

## 5.3. Past President- Dalia Hernandez

5.3.1. Self introduction- Director of Upward Bound, Upward Bound Math Science at Cal State San Bernardino.

5.3.2. Submit report as presented.



5.3.3. Must follow policies presented by WESTOP.

5.3.3.1. Adopted policy regarding uncashed checks.

**5.4. Treasurer – Miguel Zarate**

5.4.1. Change made to report:

5.4.1.1. One more deposit

5.4.1.2. Request check for early registration

5.4.1.3. One more expense cleared- lunch

5.4.2. Submit report as listed

5.4.3. Stop payment for checks not cashed. Fee was incurred, small price compared to overdrawn accounts. Was a former recommendation.

**6. Service Council Reports**

**6.1. COE Fair Share Campaign – Laura Orozco and Ana Prado**

6.1.1. COE as a whole raised 116% of the goal.

6.1.1.1. WESTOP region raised 110% of goal

6.1.1.1.1. WESTOP California just under goal at 97%

6.1.1.1.1.1. SoCal- 32 personal contributions. 23 part of 10-for-10 campaign.

6.1.1.1.1.2. 10 for 10 campaign in a personal contribution of \$10 for 10 months.

6.1.2. These are unrestricted funds for COE to use to advocate for TRIO.

6.1.3. #38 Dalia Hernandez (CSUSB) stressed the importance of contributing.

6.1.3.1. Also consider being an Institutional member.

**6.2. Legislation and Education – Temo Solorio**

6.2.1. Temo is not present, Ana will present on his behalf.

6.2.2. Primary goal is for a good transition from former legislation and education chair.

6.2.3. Updates: align our regional chapter with WESTOP.

6.2.3.1. Updating FACT book.

6.2.3.2. 371 Talent Search STEM supplemental applications approved. Notifications have begun to go out.

6.2.3.3. Appropriations bill for level funding 1.6 billion.

6.2.4. #19 Horacio Aceves (Occidental College) Expanding Disability Access to Higher Education Act. COE is encouraging us to call and request our representatives to not sign with the bill.

6.2.5. #38 Dalia Hernandez (CSUSB) caution to do any calling during personal time on personal phones. This is considered lobbying.

6.2.6. #28 Eddie Paje (UCSD) request to forward COE emails to WESTOP listerv.

**6.3. Membership and Elections- Victoria Garcia**

6.3.1. Goal: increase membership by 15%

6.3.2. As of this morning we have 128 members.

6.3.3. Until October 7<sup>th</sup> for discounted rate.

**6.4. Professional Development – Dalia Hernandez**

6.4.1. Thank PDS CO-Chairs at Oxy for all their help and planning. PDS will be held October 14<sup>th</sup>, this will be a one day seminar.

6.4.2. Responsibilities to oversee: PDS, ensuring membership is informed of any professional development opportunities, the professional development academy and association scholarships for the members. Also the Co-Chair for the WESTOP 2020 conference.

6.4.2.1. Professional development academy will be for 2021.



6.4.2.2. PDS: Keynote is Dr. Jesus Trevino. 64 members registered, goal is 100. Variety of workshops. Alumni reception held at Oxy- secured sponsorship. Registration is still open.

6.4.2.3. WESTOP 2020

6.4.2.3.1. Approving registration- must have completed membership. Capacity of 350.

6.4.2.3.1.1. #95 Angie Alvarez (PCC) moderating would be a great start for all new members. Also, the Roberts rules of Order workshop being held at PDC. WESTOP has charged the regions with educating the membership.

#### 6.5. **Public relations – Laura Garcia**

6.5.1. Laura is not present, President Angie will present on her behalf.

6.5.2. Working on adding items to social media.

6.5.3. Has been charged with creating the PDS program.

#### 6.6. **Resource development – Valeria Rizo**

6.6.1. Introduction- Assistant Director for TRIO SSS program at Mount St Marys University

6.6.2. Updates:

6.6.2.1. Calling for donations for PDS.

6.6.2.2. Suggestions for events this year.

6.6.3. Straight out SoCal WESTOP t-shirts suggested donation of \$20 and Polos for a suggested donation of \$40

#### 6.7. **Student development – Jasmine Torres & Daniela Barcenas**

6.7.1. SLC- Daniela Barcenas

6.7.1.1. Overview: embedding activism into the Student leadership conference. Many openings for committee members.

6.7.2. TRIO Day- Jasmine Torres

6.7.2.1. Updates: scheduled for February 29<sup>th</sup>. Most will be 22<sup>nd</sup> due to leap year. Is trying to align with national. Please hold both dates. Will be looking for an Inland Empire site and San Diego site coordinator.

6.7.2.1.1. #28 Eddie Paje (UCSD) volunteered to be San Diego contact.

#### 6.8. **Technology – Amel Khan**

6.8.1. Introduction- Director of Upward Bound Math and Science at Cal State Dominguez Hills.

6.8.2. Requesting group pictures for the website.

6.8.3. Website is missing WESTOP conference registration, which will go under events.

#### 6.9. **TRIO Alumni – Alvaro Martin and Laura Orozco**

6.9.1. Priorities: increase Alumni membership within WESTOP SoCal. Strengthen Alumni network.

6.9.1.1. Starting to schedule meetings with other alumni chairs in the WESTOP chapter.

6.9.1.2. Alumni reception at Oxy during PDS.

6.9.1.3. Supporting Laura with 1<sup>st</sup> generation program

6.9.1.3.1. #28 Eddie Paje (UCSD) question regarding alumni mixer being held at Oxy, will the Alumni need to pay registration.

6.9.1.3.1.1. #95 Angie Alvarez (PCC) no, the reception is open to all Alumni.

### 7. **Unfinished Business**

7.1. 2019-2020 Chapter meetings

### 8. **New Business**



8.1. None

**9. Action Items**

9.1. None

**10. Membership Discussion Items**

10.1. SSS competition

10.1.1. #38 Dalia Hernandez (CSUSB) SSS programs should have already received a draft from the Dept of Ed for comments. Comments are due October 1<sup>st</sup>. Will be having a roundtable session at PDS.

10.2. How to incorporate high impact practices

10.2.1. #38 Dalia Hernandez (CSUSB) NASPA has high impact practices, right now there is a lot of research at the college level, however there is really none at the pre-college level. Happy to share what research she has. Just know the work you are doing is already high impact practice.

10.2.2. #28 Eddie Paje (UCSD) DC is now asking that we show metrics. Need to start quantifying.

**11. Announcements**

11.1. Polos @ \$40 suggested donation

11.2. T-shirts @ \$20 suggested donation

**12. Adjournment**

12.1. #28 Eddie Paje (UCSD) motion to adjourn, second #36 Mayra Macias (CSULB) @ 12pm.  
Meeting adjourned at 12pm.