



# Mokena Fire Protection District

## MOKENA FIRE PROTECTION DISTRICT TRUSTEES' MEETING NOVEMBER 10, 2020

The regular meeting of the Mokena Fire Protection District was held on Tuesday, November 10, 2020 at Mokena Fire Station #1 at 7:00 PM.

Present: President William Haas, Treasurer Ken Blank, Secretary Robert Hennessy, Trustee Craig Warning, Trustee Dennis Burkhardt, Chief Howard Stephens, Assistant Chief/Deputy Administrator Joe Cirelli, Assistant Chief Rick Campbell, Recording Secretary Nancy Feigel

Visitor: Attorney John Motylinski (7:00 – 7:15 PM)

Emergency 9-1-1

Administrative Offices  
19853 S. Wolf Road  
Mokena, IL 60448  
Adm. (708) 479-5371  
Fax (708) 479-2970

Fire Station #1  
19853 S. Wolf Road  
Mokena, IL 60448  
(708)479-3781

Fire Station #2  
10000 W. 191st Street  
Mokena, IL 60448  
(708) 479-3782

Fire Station #3  
10855 W. 183rd Street  
Orland Park, IL  
60467  
(708) 479-3785

[www.mokenafire.org](http://www.mokenafire.org)

Established 1883  
Organized 1917

### MINUTES OF PREVIOUS MEETING, CORRECTIONS, APPROVAL

Ken Blank made a motion, seconded by Dennis Burkhardt, to approve the minutes of the October 13, 2020 Trustee meeting. Motion passed with all ayes.

Craig Warning made a motion, seconded by Dennis Burkhardt, to approve the minutes of the October 13, 2020 Closed Session meeting. Motion passed with all ayes.

### PUBLIC COMMENTS

None

### UNION REPORT

None

### TREASURER'S REPORT

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to accept the Monthly Statement as presented. Motion passed with all ayes.

Robert Hennessy made a motion, seconded by Craig Warning, to pay the monthly bills in the amount of \$147,127.86 as presented. Motion passed with all ayes.

### TRUSTEES' REPORT

Robert Hennessy reminded everyone to be safe and wear a mask.



*Serving Portions of the Communities of  
Mokena, Homer Glen, Orland Park, Frankfort*

### CALENDAR AND CHECKLIST

The annual audit and annual report have been filed with the County Clerk.

The annual Treasurer's statement of Receipts and disbursements has been published and a certificate of publication filed with the County Clerk.

The adoption of the Tax Levy is an agenda item tonight.

### REVIEW AND APPROVE TAX LEVY

Robert Hennessy made a motion, seconded by Ken Blank, to approve Ordinance No. 11-10-2020-2, *an ordinance for the levying and assessing of taxes for the Mokena Fire Protection District in the Counties of Will and Cook and State of Illinois for 2020*. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

### REVIEW AND APPROVE UPDATED AMBULANCE BILLING ORDINANCE

Ken Blank made a motion, seconded by Craig Warning, to approve Ordinance No. 11-10-2020-1, *an ordinance re-establishing ambulance charges*. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

This Ordinance will raise the cost of the ambulance trip to \$2,400 for residents and non-residents and have a 5% increase every year.

### APPROVE MAINTENANCE APPARATUS BOX TRANSITION

Chandler Services will be remounting the maintenance module from the 1996 International chassis to the 2007 International chassis at a cost of \$2,333.00. Chandler Services will be taking ownership of the 1996 International chassis according to the trade agreement that was discussed at the August 2019 Trustee meeting. The 2007 International will serve as the MFPD maintenance vehicle.

Dennis Burkhardt made a motion, seconded by Robert Hennessy, to approve the above Maintenance Apparatus Box Transition. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

REVIEW AND APPROVE SALES/LISTING CONTRACT FOR 2001 SQUAD

Craig Warning made a motion, seconded by Dennis Burkhardt, to approve B & P Apparatus sales/listing agreement for the 2001 Squad for \$80,000.00. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

APPROVE FINAL SALE OF SURPLUS TRT TRAILER

Dennis Burkhardt made a motion, seconded by Dennis Burkhardt, to approve the final sale of the 1999 Cargo Mate Model VCM714TA2 trailer for \$1,200.00. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

APPROVE FINAL SALE OF SURPLUS CAR HAULER TRAILER

Ken Blank made a motion, seconded by Craig Warning, to approve the final sale of the 1999 Beaver Creek Tandem Trailer Open Car Hauler for \$1,500.00. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

APPROVE FINAL SALE OF SURPLUS SCBA EQUIPMENT

Craig Warning made a motion, seconded by Dennis Burkhardt, to approve the final sale of retired SCBA equipment to Dalmatian Fire Equipment for \$5,180.00. Motion passed with a roll call vote as follows: Bill Haas aye; Ken Blank aye; Robert Hennessy aye; Dennis Burkhardt aye; Craig Warning aye.

ASSISTANT CHIEF CAMPBELL'S REPORT

We have met with Feil Water Treatment and Will County Well to have the current water filtration system at Station 3 evaluated. We are waiting on their quotes and options to improve the water quality.

On November 2 we responded to a rubbish fire on the side of a single-family home on Drew Court. The fire was under control within minutes of our arrival; one patient was treated for smoke inhalation. The approximate value of damage to the home was \$25,000.00 and the approximate value of damaged contents was \$5,000.00

The November training calendar was reviewed by the Board.

#### ASSISTANT CHIEF CIRELLI'S REPORT

We have remained active with Laraway Communications Center (LCC) and Will County 9-1-1. LCC has been impacted with an outbreak of COVID 19 among their staff. A contingency plan has been developed in the event some or all provided services need to temporarily be transferred to another PSAP. The LCC Director's brief and this month's snapshot was shared with the Board.

In July we applied to Firehouse Subs for a grant for approximately \$25,000.00 for the purchase of extrication equipment for the new engine. Unfortunately, we were recently informed that we were denied this purchase request. We have submitted another application for the extrication equipment.

We have received notification that we are allocated an additional \$55,937.50 of CARES funding by Will County. We have already applied for reimbursement for administration payroll and PPE supplies.

We currently have one employee out on unpaid leave.

We have one employee who remains on duty injury as a result of COVID 19 and one who has been cleared to return to work on November 23.

The Trustees reviewed the October code enforcement reports and community risk reduction surveys.

#### CHIEF'S REPORT

The FY2020 ambulance billing data was reviewed.

The 2009 Chevy Impala, owned by the District and driven by Fire Marshal Sickles, was involved in an accident on October 23, 2020. The vehicle was not running, not occupied, and not moving at the time of the accident. The vehicle was totaled, and we were informed by our insurance company that the value of the vehicle was \$37,500.00. Recommendations for a possible replacement vehicle will be brought before the Board at the December meeting.

There was no objection from the Board to allow Mokena Miracles the use of the training room on December 20 for their annual gift-wrapping day.



The Mokena Chamber of Commerce has requested to use the antique on December 12 from 5-8 pm on Front Street for pictures with Mr. & Mrs. Santa. There was no objection from the Trustees.

Chief Stephens would like to give all employees a COVID 19 commendation bar and hero pin recognizing them for their hard work during this epidemic. This would be in conjunction with the District awards. The Trustees thought this was a great idea.

There was no objection from the Trustees to work in conjunction with the Mokena VFW for the collection of toys for area children. The VFW will collect the toys and MFPD will advertise for this.

Letters received this month:

- Tinley Park Fire Department sent a thank you for our assistance on a house fire.
- A resident sent a thank you and dropped off Halloween candy for their appreciation for our service to the community.
- A thank you note was received from a resident for our continued help and assistance with her parents.

The Trustees reviewed the monthly alarm reports for October.

Seven Customer Satisfaction Surveys received in the past month were shared with the Board.

#### APPROVE PURCHASE OF 800 MHz RADIOS

Unfortunately, we received notification from FEMA that both of our grant applications for the cardiac monitors and the 800 MHz radios were denied.

Craig Warning made a motion, seconded by Dennis Burkhardt, to purchase these radios from our existing equipment grant at a cost of \$159,133.85. Motion passed with all ayes.

#### CLOSED SESSION

Robert Hennessy made a motion, seconded by Dennis Burkhardt, to enter into Closed Session at 7:50 PM to discuss personnel matters and pending litigation. Motion passed with all ayes.

The Board returned to Open Session at 8:02 p.m.

ACTION UPON CLOSED SESSION IF REQUIRED

No action at this time.

ADJOURNMENT

Meeting was adjourned at 8:30 PM after a motion by Robert Hennessy.

A handwritten signature in black ink, appearing to read "Robert Hennessy", with a long horizontal stroke extending to the right.

Robert Hennessy  
Secretary, Board of Trustees

Recording Secretary:  
Nancy Feigel