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DRAFT MINUTES: of the Parish Council Meeting held in Naunton Village Hall on Monday 18 September 2017 at 8.00pm.

PRESENT: Parish Councillors: Beverley Chance, Peter Bell, Keith Russell and David Pickup

IN ATTENDANCE: Maxi Freeman, Clerk

1. Call to order

2. Apologies for absence. None - all councillors were present.

3. Declarations of Interest on items on the Agenda (Localism Act 2011). The Chairman and Cllrs Hanks and Russell declared an interest in agenda item 11 'Village Hall'.

4. Minutes of the previous Parish Council Meeting held on 17th July and the extraordinary meeting held on 22nd August 2017 at Naunton Village Hall. The minutes were approved and duly signed as a true record.

5. To receive comments and concerns from the public. No public present.

6. Matters arising (Clerk's Report). The Clerk's report was noted.

7. Asset Risk Register review. Chairman Chance and Cllr Russell visited the assets across the village and prepared a report (see attached).

Action: Cllr Hanks agreed to address the issues regarding the playground and to report progress at the next meeting (picnic table and benches); Cllrs Russell, Pickup and others to arrange ivy trimming, mending of rotten bench slats; securing dog waste bin more firmly and other works outlined in the Asset Register Report.

8. Playground repairs

Cllr Hanks told the Council that a second contractor would provide a quote shortly.

Action: Clerk to circulate all quotes for consideration.

9. Community Emergency Plan. Names confirmed.

Action: Clerk to forward form to emergency.planning@cotswold.gov.uk

10. Planning applications

Land South of Kiftsgate [17/0221/FUL](#), where Council has commented that permission should not be granted for a permanent residential dwelling at any time (although weekend camping is acceptable) has not yet been decided.

Cllrs Chance and a parishioner attended the CDC planning meeting on 13 September re: 17/02598/FUL but the meeting overran. The application will be considered at the next meeting, which will be held on 11 October 2017.

Aylworth Manor Granary, 17/02308/FUL has been declined as there is already suitable accommodation and the proposal is not business related.

Action: Cllr Chance to attend next planning (11 October) if possible to make representations.

11. Training Courses

- The Council approved the Clerk's request for Budget training by GAPTC. Cost to be shared with Temple Guiting parish Council (£20 each) on 3 October.
Action: Clerk to arrange training and invoice.
- Defibrillator training: Cllr Bell has booked the course, but dates t.b.s.
Action: Cllr Bell to offer three dates for possible attendees to choose from and to include a mention in the village newsletter. Clerk to load dates onto the website.

12. Finances

- **To receive bank reconciliation:** The bank reconciliation was approved as accurate.

13. To approve payments and note receipts: The following payments were approved:

Chq no	Payee	Purpose	Authority	Chq value
695	M Freeman	Clerk's wages, July and August @ £194.81 p month	LGA 1972 s 112 (2)	389.62
696	Community Heartbeat Invoice 1577	Defibrillator pads	PHA 1936 s 234	39.60
697	Keith Russell	2 nd class stamps for letters to council tax payers	LGA 1972 s. 111	90.00
Receipts				
£150 received in payment for use of recreation field.				

Action: Clerk to issue cheques and bank the cheque received.

14. Village Hall refurbishment project

- Responses from the Council Tax payers' survey were announced. Of the 180 letters sent, 100 responses were received. Of those 76 were in favour and 24 were against. This gives a response rate of 55.6% with 76% of those in favour of the project. The Parish Council voted 4:1 in favour of the following 'Resolution to Borrow':

"It was resolved that Naunton Parish Council apply to a DCLG to seek the approval of the Secretary of State for Communities to apply for a PWLB loan of £100,000 repayable over 20 years for the modernisation and improvement of Naunton Village Hall. This loan supplements pledges, donations and grants already arranged. The annual loan repayments will be about £6,178 and these will be repaid half yearly from the precept, starting in 2018/2019.

It has been decided that the precept will be raised in order to repay the loan. The precept will rise by 109%, or £29.02 p.a. for a Band D dwelling (from £26.66 to £55.68 p.a.)."

Action: Clerk to complete application form and background information pack, copy the full submission and deliver the submission to GAPTC for checking. Clerk and Chairman to sign application. Cllr Russell to provide latest business plan and budget schedule to Clerk (since done).

15. Agree responses to any correspondence received

- Vale vending shop – Not required.
- Adult education in Gloucestershire – to be retained for possible courses in the new village hall.
- Citizen’s advice funding request - £50 donation agreed.
Action: Clerk to send Cheque to CAB.
- Winter maintenance request from Amey – 1 pallet agreed.
Action: Clerk to send request to Amey.
- Commissioner’s Fund for 2018/19 to develop crime reduction and community safety work within Gloucestershire – not suitable.
- Drug taking evidence found in the playground. Police have been informed but no action recommended.
Action: Village hall trustees to ensure terms and conditions of hire are met in future; Clerk to check village maps are on the website.

16. Any other business. The Chairman notified the council that, on behalf of the Highways Agency, she had asked Mr Dawson to clear vegetation on his land obstructing the road into Naunton. This has since been done.

The Chairman concluded the meeting at 9.30pm and thanked everyone for their attendance. The next Parish Council meeting will be held on the 25th November 2017 at 8pm in St Andrew’s Church (due to the Village Hall refurbishment project).

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Chairman

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Date