

September 23, 2014

The City of Cynthiana Board of Commissioners met in regular session on September 23, 2014 at 5:30 P.M. in the Commissioner's Room at City Hall. Present were Mayor Moses, Commissioners Brunner, Grayson, Keith and Slade and Attorney Lair.

Mayor Moses called the meeting to order and asked that Mary June Brunner, of LVC/MMC, come to the podium for the reading of a proclamation proclaiming the week of September 22 – 28, 2014 as Cynthiana-Harrison County Adult Education Week in Cynthiana. Mayor Moses read the Proclamation and presented it to Ms. Brunner. Ms. Brunner thanked the Mayor and the Commission and asked everyone to come to campus and check out what they do.

CALL TO ORDER

PROCLMATION-SEPT  
22-28, 2014 CYN-HARR  
CO ADULT ED WEEK

Mayor Moses stated there were minutes to approve.

Commissioner Grayson made a motion to approve the minutes of the September 9, 2014 meeting. Commissioner Keith seconded. Vote: Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Brunner: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

APPROVE 09/09/14  
MINUTES

Mayor Moses recognized Attorney Lair.

Attorney Lair read the second reading of Ordinance#1526 setting the 2014 property tax rates.

2<sup>nd</sup> RD ORD#1526  
SETTING '14 TAX  
RATES

Commissioner Keith made a motion to approve the second reading of Ordinance #1526. Commissioner Grayson seconded. Vote: Commissioner Keith: yes; Commissioner Grayson: yes; Commissioner Brunner; yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

Attorney Lair read the second reading of Ordinance #1527 setting the 2015 motor vehicle property tax rate.

Commissioner Keith made a motion to approve the second reading of Ordinance #1527. Commissioner Grayson seconded. Vote: Commissioner Keith: yes; Commissioner Grayson: yes; Commissioner Brunner: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

2<sup>nd</sup> RD ORD#1527  
SETTING 2015 MOTOR  
VEHICLE TAX RATE

Attorney Lair summarized the one bid received for the SRTS Project that had been received and opened on September 15, 2014 and reported the letter of recommendation from CDP Engineers to award the base bid and bid alternative #1 to Straight Edge Construction of Brooksville, KY.

Mayor Moses made a motion to award the Base Bid for the SRTS Sidewalk Project construction in the amount of \$158,019 and Bid Alternative #1 in the amount of \$5,996 to Straight Edge Construction. Commissioner Brunner seconded. Vote: Mayor Moses: yes; Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Slade: yes. Motion carried.

AWARD SRTS  
CONSTRUCTION

Attorney Lair reported that they would need to release a lien on a lot in the Business Park sold to Miles LP Gas, Inc. for \$82,000. Commissioner Keith made a motion to authorize the Mayor to sign the release on the lot sold in the Business Park that will close the following week. Commissioner Brunner seconded. Commissioner Grayson inquired about the location. This lot is within 200-330 feet of Blue Grass Energy. Vote: Commissioner Keith: yes; Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

RELEASE LIEN ON LOT  
IN BUSINESS PARK

Mayor Moses recognized Commissioner Grayson.

FINANCE REPORT

Commissioner Grayson made a motion to pay the following bills:

PAYABLES REPORT

General Fund	\$ 62,832.03
Water & Sewer Fund	\$ 54,835.72

Commissioner Slade seconded. Vote: Commissioner Grayson: yes; Commissioner Slade: yes; Commissioner Brunner: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

Commissioner Grayson reported cash in bank:

General Fund	\$ 275,219.46
Water & Sewer Fund	\$ 193,272.31
Municipal Road Aid Fund	\$ 39,194.56

Mayor Moses recognized Commissioner Brunner.

PUBLIC SAFETY

Commissioner Brunner made a motion to hire Jeffrey W. Kitchen as a full-time certified Firefighter effective September 19, 2014. Salary commensurate with position. Commissioner Keith seconded. Vote: Commissioner Brunner: yes; Commissioner Keith: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

HIRE JEFF KITCHEN AS  
FT CERT FIREFIGHTER  
09/19/14

Commissioner Brunner reported that Crickett Woods has been performing the duties of TAC Officer in the 911 Center on an interim basis since July. She has done an excellent job. Upon the recommendation of the 911 Director, Commissioner Brunner made a motion to assign the designation of TAC Officer to Crickett Woods effective immediately. Compensation to be adjusted commensurate with position. Commissioner Grayson seconded. Vote: Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

DESIGNATE WOODS  
AS 911 TAC OFFICER

Commissioner Brunner reported the new fire truck arrived. Not just one person but the entire Board of Commissioners made this possible. This is a remarkable piece of equipment with state of the art equipment. This truck will carry their 35' ladder which means it can now reach the third floor of a downtown building.

NEW FIRE TRUCK  
ARRIVED

Commissioner Brunner reported that he had received a call from the schools that day. He has been told that Trick-or-Treat is traditionally held on October 31<sup>st</sup> unless it falls on a Sunday or home football game night; therefore Trick-or-Treat will be Saturday, November 1, 2104 6:00 – 8:00pm for ages 12 and under if no one has any objections.

TRICK-OR-TREAT IS  
SAT, NOV 1, 2014

Commissioner Brunner reported that he will need an executive session at the end of the meeting to discuss the employment of a specific individual.

Commissioner Brunner reported that just before the meeting he received an email from Bonnie Skinner with P&Z inquiring if she could proceed with the advertising and hiring of a full-time person to do Code Enforcement for the City. Commissioner Brunner stated the Commission had passed the three necessary ordinances and that it was his understanding from Commissioners Grayson and Slade that they had met with Ms. Skinner back in the summer with regards to the requested budget and they were fine with that. Commissioner Grayson said they did meet with Ms. Skinner but he did not recall that exact amount at this moment.

SKINNER INQUIRED ABOUT HIRING FOR CODE ENF TO P&Z

MAYOR TO WAIT ON HER TWEAKED BUDGET

Mayor Moses stated he wants to see that budget because Ms. Skinner told him and Commissioner Keith that she was still tweaking that budget and he wants to wait and see that.

Mayor Moses recognized Commissioner Slade.

PUBLIC WORKS

Commissioner Slade reported that the budgeted pickup truck for Public Works had been ordered on state contract.

ORDERED PICKUP FOR P.W.

Commissioner Slade reported they have received the new salt spreader.

Commissioner Slade reported that the brush/chipper service will run the week of October 13<sup>th</sup> – 17<sup>th</sup> and October 20<sup>th</sup> - 24<sup>th</sup>. Brush and limbs must be no larger than 3" in diameter and 4-5' long. They must be placed at the edge of the street but do not block the sidewalk or place in the street. The City will not run the chipper on a regular basis. This will be the only pick up until the spring service.

CHIPPER DATES

Commissioner Slade reported the paving is done. This put a big dent into it but there is still a lot more to do once there is money available. He thanks the Commission for the extra money in this year's budget.

Mayor Moses recognized Commissioner Keith.

PUBLIC UTILITES

Commissioner Keith reported they will be doing the annual flushing of fire hydrants over the next couple of weeks. Citizens may see an occasional reduction in water pressure during this time.

FLUSHING FIRE HYDRANTS

Mayor Moses read a Proclamation declaring October as National Long-Term Care Residents Rights Month.

MAYOR MOSES

Commissioner Brunner made a motion to go into executive session to discuss the employment of a specific individual and litigation. Commissioner Grayson seconded. Vote: Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Slade; yes; Mayor Moses: yes. Motion carried.

EXEC SESSION

Commissioner Brunner made a motion to return to regular session. Commissioner Slade seconded. Vote: Commissioner Brunner: yes; Commissioner Slade: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Mayor Moses: yes. Motion carried.

RETURN TO REG SESSION

Commissioner Brunner made a motion to terminate the employment of Officer Joe Warden effectively immediately. Commissioner Keith seconded. Vote: Commissioner Brunner: yes; Commissioner Keith: yes; Commissioner Grayson: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

TERMINATE OFFICER  
JOE WARDEN

Commissioner Brunner reported there is no action taken on the litigation matter.

Commissioner Brunner made a motion to adjourn. Commissioner Grayson seconded. Vote: Commissioner Brunner: yes; Commissioner Grayson: yes; Commissioner Keith: yes; Commissioner Slade: yes; Mayor Moses: yes. Motion carried.

ADJOURN

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Charleen McIlvain, City Clerk

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Steve Moses, Mayor