

Rent Collection Procedures

Knox County Housing Authority
216 W. Simmons St.
Galesburg, IL 61401
(309) 342-8129

Article I. General Provisions

Section 1.01 Rent is due by the first, past due as of the sixth.

Section 1.02 Rent may be paid by the following means:

- (a) ACH (Direct Deposit)
- (b) First Midwest Bank (Main Office or Hy-Vee Branch)
- (c) KCHA Central Office (216 W. Simmons St. Galesburg, IL 61401).

Section 1.03 KCHA will only accept the following forms of payment:

- (a) Money Order
- (b) Personal Check
- (c) Cash is only accepted at the First Midwest Bank

Section 1.04 Late fees of \$25 will be assessed after the 5th of the month.

Section 1.05 14 day noticed will be mailed on or after the 6th for all past due accounts.

Section 1.06 All charges are payable as occurred and considered past due after 14 days.

Section 1.07 The resident will be responsible for all costs incurred by collection agencies, attorneys, etc for all past due amounts.

Section 1.08 In the event legal proceedings are required to recover possession of premises due to default by the resident, the resident shall pay all costs of such proceedings.

Section 1.09 Security Deposits are due in full at time of lease signing.