I think it is a realistic goal that each GSR and District 25 officer memorizes the website address (District25AA.org). I hope you will agree and attempt to do so. I suggest you repeat it often during your next and every business meeting. You can use any computer, phone, tablet, etc. to view it. We have useful information on the site and want people to use it. Let it begin with you.

## Go Daddy is our Website Host

District 25 uses Go Daddy.com for the website and for MS 365 Email Essentials (email, calendar, contacts and task manager) for the Officers. Annual cost for the web site builder and payment for the domain is approximately \$175.00 (2021 cost: website builder=\$144.00+Domain Fee=\$30.00 for one year) and for the email package approximate cost is \$390.00 (2022 cost: \$71.88 per officer for one year). Payments are billed to the Web Servant's credit card and reimbursed by the District 25 Treasurer after payment is made.

## **Website Address and Pages**

Please take some time to look at the content on the website at: <u>District25AA.org</u> In addition to the Home page, there are eight main pages with a tab for each page at the top of each page, for the following:

- 1. <u>Home</u> Basic info Area 59, SEPIA, Dist. 25. Bottom of page has form you can complete to give me feedback on the website and our Website Guidelines. Link for GSR change form.
- 2. <u>Business Info</u> GSR Preamble, GSR definition, duties, etc.
- 3. District Officers Duties for each Officer with email.
- 4. Donations Address and form to donate to District 25
- 5. Links GSR kit (we read from this during our meetings). Links to: GSO, Area 59, SEPIA, Grapevine and Group Change Form.
- 6. \*Calendar Link for monthly Grapevine Committee meeting and other upcoming events you may want to participate in. Your Groups can use this space.\*
- 7. \*Bulletin Board Has over a dozen virtual meetings listed. Your Groups can use this space.\*
- 8. <u>Archived Info</u> Has past meeting notes, suggestions for guarding anonymity online and link to GSO guidelines for the internet.
- 9. <u>Links</u> We use some of these during our monthly meetings; ie: GSR Tool Kit for the AA Service Manual, Twelve Concepts Illustrated, Twelve Traditions Illustrated, and other general service material.

\*If your Group wants to add their information about virtual meetings and/or any other AA related event/announcement please do so with the <u>Bulletin Board Request form</u>. The link for this is near the bottom of the Bulletin Board Page. Just because I may know about an event, doesn't mean it goes on the website. It is the responsibility of the GSR/Officer or member to request their information be posted to the web site.

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## **District Officers Email Accounts**

Each District 25 elected officer has an email, separate from their personal emails. The Web Servant is responsible to update the passwords for these email accounts and I will do so soon. I will send separate emails to each District Officer with their password and the link to use to access the email. If anyone needs help, please contact me.

- 1. Diana M., DC dcm@district25aa.org,
- 2. Leroy L., ADCM adcm@district25aa.org,
- 3. Lisa D., Secretary secretary@district25aa.org,
- 4. Kat L., Treasurer treasurer@district25aa.org, and
- 5. Lenny T., Web Servant webservant@district25aa.org

There is one additional email that GSR's and others can use to contact all officers with this single email: <a href="mailto:DistrictCommittee@district25aa.org">DistrictCommittee@district25aa.org</a>. If you send an email to this address, it will be sent to all five listed above.

Thank you for allowing me to serve as District 25 Web Servant. I hope you can memorize our website address (<u>District25aa.org</u>) and that you will tell your Home Group about the web site. I welcome feedback on any aspect of the website. Please call me at (215)849-5119 (home) or (215)929-6629 (cell) or by email <u>webservant@district25aa.org</u> to tell me what you like, don't like or just to discuss the website or other items of concern I may be able to help with.

Lenny T. - Web Servant, District 25

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