

**MINUTES OF THE REGULAR SESSION OF THE GERVAIS CITY COUNCIL
COUNTY OF MARION, STATE OF OREGON
HELD AT GERVAIS CITY HALL AT 7:00 PM ON SEPTEMBER 5, 2019**

1. Call to Order

The meeting was called to order at 7:00 PM.

2. Pledge of Allegiance

The pledge of allegiance was recited.

3. Roll Call

Mayor Shanti Platt	Present
Councilor Micky Wagner	Present
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Wes Leiva	Present
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Mark Chase, Officer Craig Seibel, Public Works Superintendent John Robinson. Please see sign-in sheet for others who were present.

4. Announcements/Appointments

- a. Additions/deletions to the agenda – None noted

5. Public Comment:

- a. Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record. – None noted
 - 1) Dandy Stevens introduced herself to the Council and spoke about her role at the School District and her goals as the new superintendent. She also gave details about programs and updates on which the School District are working. Councilor Wagner offered her help to the Superintendent for cleaning up graffiti.
 - 2) Tilda Flores expressed her concerns to the council about the need for speed bumps on Winfield and the surrounding streets. There was brief discussion among the council about safety of children playing near the streets.

6. Consent Calendar:

- a. Approval of the minutes of the August 1, 2019 Regular Council Session
- b. Approval of the minutes of the August 27, 2019 Special Session
- c. Approval of bill list for July 25, 2019 – August 28, 2019

Councilor Wagner made a motion to adopt the consent calendar as presented. Seconded by

Councilor Gonzalez. Motion is unanimously carried and so moved.

7. Presentations
 - a. None noted
8. Public Hearing
 - a. None noted
9. Action Items
 - a. None noted
10. Staff Reports:
 - a. City Manager

Susie reviewed her written report with the council. The current city engineer, Steve Kraushaar, is transitioning to retirement so it may be a good time for the council to go out for an RFQ for a new engineer. The new engineer from TetraTech, Gordon, is an excellent engineer, but his hourly rate is even higher than Steve's. The council suggested asking Gordon if he would be willing to negotiate his hourly rate. There was general discussion about choosing a new city engineer. Susie confirmed that she would ask Gordon about adjusting his fee.

The 4th Street widening project is slated to begin on Monday the 9th. The street will be closed periodically during the course of the project. Susie also updated the council on the new city hall security system and cell phone plan. The new cell phone plan will save the city about \$55 per month.

A work session was suggested by Susie to discuss potential utility rate increases per recommendations laid out by the updated master plans. There are also recommended increases to the SDC charges in the plans, approximately \$1000 in total. The council agreed to a tentative work session for October 17th.

- b. Police Department

Chief Chase reviewed his report and gave details regarding the department accreditation status as well as a recent department review that is being completed by CIS. The Chief also updated the council about current staffing and the new D.A.R.E. program that is beginning at the school district. Officer Seibel will be operating the D.A.R.E. program and teaching the classes. Chief Chase gave additional details about the upcoming plans of the program.

In addition, the Chief spoke with the council on the status of reserve officers specifying one potential reserve who has previous law-enforcement experience. Other school-related police activities were also discussed.

c. Public Works

John Robinson mentioned that the water plant siding project is completed along with the bridge refurbishing in the Black Walnut Park. Projects to be finished this year are some sidewalk repair work and the fencing project out at the tree farm. John updated the council about the preparation for the new water meter system. Problem meters are being identified prior to the new meter system being installed.

11. Business from the Mayor or Council

The Mayor spoke briefly in relation to pedestrian safety in Gervais and specifically around the school district. Susie raised the idea of keeping the City Hall front desk window open all day by staggering staff lunches. She also mentioned the idea of opening the window at 8:30 AM instead of 8:00. There was brief discussion about operating hours at City Hall.

Mayor Platt spoke about a meeting with a student that is interested in helping maintain the city parks.

Councilor Wagner told the council that she wouldn't be present at the October council meeting due to her personal schedule. Councilor Leiva also stated that he would be absent at the November council meeting.

12. Adjourn

- a. The meeting was adjourned at 7:42 PM.

I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON SEPTEMBER 5, 2019 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.

ATTESTED:

Timothy Rhyne, City Recorder

Shanti M. Platt, Mayor