



20400 10th Street. McIntosh, FL • 352-591-9797

**Regular Scheduled McIntosh Area School Board Meeting  
May 1, 2018 • MAS Cafeteria • 6:30 PM**

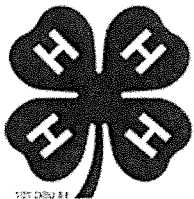
**Mission:** McIntosh Area School is committed to providing a challenging, high quality, first class education for our students. We strive to fulfill the needs of the whole child by delivering creative lessons designed to inspire dreamers and doers. Our goal is to ensure all students put their knowledge into practical practices, quench their thirst for knowledge, and become lifelong learners.

**CALL TO ORDER**

President Marshall Roddy called the meeting to order at 6:36 PM with the Pledge of Allegiance. Present: Marshall Roddy, president; David Chambers, vice president; Mary Ann Kelley, secretary; Thomas Turner, member at large; Cindy Roach, Director. Absent: Julie Musselman, treasurer.

**REVIEW OF PUBLIC NOTICES**

The meeting notice was posted on the website, on Facebook, the school sign, and the school calendar.



**4-H PRESENTATION**

**Before the Regular Meeting**

President, Marshall Roddy invited Amy Perryman to discuss how 4-H and County Extension works and how it might be used at McIntosh Area School. Ms. Perryman served as the 4-H Agent for Baker County and is no co-leader of the local Town and Country 4-H Club.

There are two faces of 4-H at schools. • 4-H Clubs that any student may join, either attended at a non-school location or at a school. The club may be – but does not have to be - sponsored by a school. Participants meet at non-school times. Volunteer adults are leaders of these clubs. Our local club has members from 5 to 18 years old. • 4-H School Enrichment that is incorporated into the school curriculum and is facilitated by a county extension agent. In-school projects include embryology (egg development); STEM which is Agri-Science; Wings, a study of butterflies; and Tropicana, a public speaking curriculum for 4<sup>th</sup> and 5<sup>th</sup> Graders. Erin Webber is our County Extension Agent and 4-H Program Assistant.

Leadership is stressed in both types of club. Projects from both types of club are judged. The County Fair in February is the culminating event in which 4-H members display and show their projects. Leadership Training is available. There are also 4-H summer camps.

**Approval of Minutes of Previous Meeting.** David Chambers moved we accept the minutes of the April 2018 meeting as corrected. Thomas Turner seconded the motion. The motion passed unanimously.

## REPORTS AND DISCUSSION

### Director's Report

#### Current Enrollment

K-13, 1<sup>st</sup>-12, 2<sup>nd</sup>-10, 3<sup>rd</sup>- 14, 4<sup>th</sup>-13, 5<sup>th</sup>-15 = 77

#### School Activities

Testing: Testing this week includes 5th Grade science and 4th Grade Math, plus one makeup test.

PTO: PTOs Spaghetti Dinner on April 20 raised \$200.

Resource Officers: From Monday, April 23 through the end of the school year, MAS will have a resource officer on campus daily.

Ms. Cindy asked permission to have a pizza party for the school on May 9. She noted that the school had been disrupted by testing for all of April. When testing is going on — even if it is not for the entire school — all noisy activity such as playing on the playground must cease for everyone. The board agreed unanimously to allow the pizza party. Ms. Cindy suggested that donations would be appreciated.

MAS will continue the tradition of Water Day with inflatables and games on May 24, the last day of school.

#### Repairs

Mr. Scott Hensley will repair the door plate on Building A.

### Treasurer's Report

In lieu of a financial statement from the school's CPA which was not available by the board meeting date, **Ms. Cindy emailed a Bank Statement to Board Members on May 1.** The Harbor Bank Balance as of the end of April was \$52,155.90.

There is \$29,000 more in the school budget this year than last year at this time.

### Early Release

President Roddy recognized Michelle Sage. Ms. Sage, representing the MAS teachers, asked that May 22, 23, and 24 – the last three days of school – be early release days for students. There will be enough instructional minutes accrued by this time for early dismissal to be possible. The teachers will use the time to complete end of the year duties and paperwork.

David Chambers moved MAS have early release days on May 22, 23, and 24. Mary Ann Kelley seconded the motion. The board agreed unanimously.

### Teacher Dinner and Sharing.

Thanks to MAS board member, David Chambers, the teachers will meet at a restaurant of their choosing for a common time of fellowship and sharing on May 14. Mr. Chambers generously offered to underwrite this benefit at a previous planning meeting.

## REVIEW OF CORRECTIVE ACTION PLAN

Ms. Cindy distributed copies of the budget worksheet and amended budget.

### Information and Discussion

- The worksheet shows 77.53 full time equivalent students at \$4,203/95 each; we will base our 2018-19 budget in 74 students.
- The amended budget for 2017-18 includes implemented cost-saving procedures including 2017-18 salary savings of \$48,000: \$36,000 on one teacher; \$10,000 on a director; \$2,000 on secretary/bookkeeper.

Mary Ann Kelley moved the board accept the amended budget as presented. Thomas Turner seconded the motion. The board approved the amended budget unanimously.

Ms. Cindy distributed copies of a letter and supporting documents from MAS updating the Marion County School Board on our Corrective Action Plan. (See attached.) The second year of the plan is to be submitted to the MCSB on April 24.

Included in the plan are

Informing the district about progress with the plan on a quarterly basis

All bills will be verified by the director before going to the administrative assistant

All employees will have contracts as of the first of the fiscal year or upon hiring

### Information and Discussion

- David Chambers noted that we will be \$24,000 short on salaries if we hire six teachers.
- A paraprofessional costs approximately \$20,000 per year.

David Chambers moved we accept the corrective action plan and forward it to the MCSB as presented. Thomas Turner seconded the motion. The board passed the motion unanimously.

## PARENT TEACHER ORGANIZATION

Terra Yanke indicated that PTO has plans for Teacher Appreciation Day, and encouraged the board to express their appreciation of teachers when possible.

PTO will be in charge of 5<sup>th</sup> Grade and Kindergarten Graduations this year.

## INDIVIDUAL BOARD MATTERS

**Thomas Turner.** He has been discussing potential help with Wendy from Clear Path.

**Mary Ann Kelley.** School climate/culture tells what we are. We need to look carefully at what we say and show about ourselves.

**David Chambers.** David outlined how he approaches the mosquito situation at his home. The board discussed the previous preparation but not execution of mosquito abatement at MAS.

David emphasized school (and McIntosh) climate. It is our image and identity. He said, “there is so much here, we don’t have words to say it all.” Climate is how to say •who we are; •our vision; •creating a reality; • and what comes naturally to us. It is •energy; •what we have to share; •our identity; and •shared values.

People come to McIntosh – what is it about McIntosh that is different and special?

Energy, what we have to share, our identity, and shared values.

**Marshall Roddy.** We need to continue and increase mentoring between grade levels. Marshall reminded us of the *Active Marion Project*. There is an app through Monroe Memorial Hospital with the focus on keeping active and healthy. Perhaps the school would like to join the fun.

ADJOURNMENT

The meeting adjourned at 8:35 PM

Minutes Approved

  
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Marshall Roddy, President

7/10/18  
Date

  
\_\_\_\_\_  
Cindy Roach, Director

7/10/18  
Date