

**HOLLIS COMMUNITY COUNCIL, Inc. MEETING**

**Approved Minutes**

Proper notice of the meeting date/time was given per the Hollis Community Council, Inc. By-laws

**Tuesday, March 14, 2017**

**7-9PM**

**FIRE HALL, HOLLIS, AKLASKA**

**Board Members Present: (see attached roster)**

**Absent Board Members: Council Members/visitors Present: see attached roster**

MEETING CALLED TO ORDER BY THE President, Deena Taylor AT 7:00 PM

**ANNOUNCEMENTS:**

These are presented here as a reference to be read prior to the meeting and will not be read verbatim at the meeting.

1. Heaters need to be kept at **50 degrees** when the facilities are not in use. The door between the community room and bay area should be kept closed.
2. Procedure for purchases, check writing, paying bills, claims for reimbursement, travel reimbursement, training  
**Section 5: Purchases and Bids:** To be specific, all monies to be deposited into Council Bank accounts and all items purchased/paid for, shall be submitted through the Treasurer as per the above By-laws. It is imperative that the Board be able to present a paper trail for all monies coming in and going out. Nothing is to be charged without the appropriate paperwork. (The treasurer has forms which need to be completed).
3. The real work of the organization occurs through the hard work and dedication of committees. It is encouraged that Council members become involved on one of the many committees. Regularly scheduled committee meetings to accomplish the work and report back to the Council is encouraged.
4. **THE BOARD IS HOSTING A RECEPTION TO HONOR THE YEARS OF SERVICE TO THE HOLLIS COMMUNITY COUNCIL, INC., FOR BUDD BURNETT AND BILL SHARPES, SUNDAY, MARCH 19, 2-3PM. This will be a come and go event with light refreshments.**
5. **I would like to have a Board work session, 1-4, on one of these dates. Saturday, March25 or Sunday, 26<sup>th</sup> or Sunday, April 2<sup>nd</sup> or Saturday,15<sup>th</sup>.**
6. An invitation has been issued to Matt Anderson USFS to attend the April or May meeting to present the status of the ATV bridge over the Harris River, a joint venture with DNR.

**A. APPROVAL OF MINUTES 3 minutes**

1. February 14, 2017 minutes have been posted and sent to the board. Sandra Nessett, Secretary

Motion: To approve the minutes as printed. Made: Sandra Nessett Second: John Ryan

Discussion/corrections:

Vote: yes: Unanimous No: Abstain:

Approval at the May 9, 2017 meeting.

**A. Presentation by special guests: 30 minutes**

**Mr. Robert Fithion, Co-founder, COO, VP, Sundance Mine**

Mr. Fithion is here this evening to answer questions regarding the preservation of the safety of the water supply, specifically at mile 26.

Mr. Fithion will return in April to present an in-depth program on the mine and answer other questions regarding the mine.

Phase 1: 1-10 employees

Phase 2: more hires

Offered to allow the community to use their equipment to help clear the creek used for water at 26 mile. A date will be announced.

## **B. Board work session Report-Deena Taylor-None to report**

## **C. Committee/Department Reports:**

(Please have reports either typed or hand written and presented to the secretary after the report is given so they may be included in the record). Per the implementation of the new By-Laws, reports will be given by the Standing Committees in addition to the following:

**Committees: If an individual is interested in serving on a standing committee, please submit your name to any board member or the committee chair.**

### **1. Standing Committees:-15 minutes**

#### **a. Finance Committee:** John Ryan, chair.

See attachment for the financial report

1.) Report on the following as discussed at their last meeting.

a.) evaluate the monies we have on hand, not related to the state revenue sharing which we received for FY2016-2017, and report on what we have left in the budget of those monies.

b.) make a recommendation on the dollar amount that should be held back to offset state revenue sharing deficits and, how much should we put back and designate for emergency coverage for insurance deductible.

c.) start to formulate a budget for fy 2017-2018? Not sure when we will hear about the anticipated amount that we might receive this year.

The committee will work on the above and present a report at the next audit.

3.) Revenue Sharing packet from the state: Received. It will be called Community Assistance vs Revenue Sharing. We were informed that the max we can expect to receive this year is \$17,400 and there is no guarantee that we will get anything.

Appreciation was expressed by the Board for the savings of Council funds by Mr. Ryan by simply instituting the policy of reducing the thermostat of the heaters to 50 degrees when the building is not in use. This amounted to a tremendous savings in heating fuel cost.

#### **b. Annual Fire Department Fundraiser:** Lisa Cates, Chair, Sandra Curtis, Sandra Nessett, Ron Curtis, Roger Cates, Margaret Andrews, Bob Andrews, and Debbie Beers. **Date set for 2017 is August 19<sup>th</sup>.**

**Lisa Cates, Chair, reported**

Committee has met. Will be meeting on the Monday nights prior to Council Meeting on the second Tuesday of the month.

**c. Harris River Picnic Area:** Chair John Ryan

This committee is inactive until further notice/action.

Motion to investigate the possibility of re-opening the file for a lease on this area by the

**Fourth of July Celebration: Chair Ron Curtis, Committee Members: Sandy Nessett, Coleen Watson, Ezra Clark, and Steve Gass. Informational only.**

2017 preparations/planning will begin in March. Will be starting the planning.

**d. Cemetery Committee: Chair Tom Harden.** Current committee members are: Budd Burnett, Sandra Nessett, Brian Hallstgrom, Deena Taylor. The Committee is looking for those interested in serving on this committee.

Deena Taylor report from Mr. Cole, DNR on patent.

- 1) Set-up for Perpetual Care. Budget for annual maintenance
- 2) Status of needed guidelines for burial as stated in State Dept. of Health Rules or other regulatory agencies.
- 3) Status of guidelines for cemetery plot purchase. Contract of ownership.
- 4) Price confirmation of plots. Currently recommended is \$200 per plot, but recommendation to evaluate the cost being stated will be enough to provide for the revenue required to provide for perpetual care of the property.
- 5) Status of guidelines for record keeping. Who is responsible?
- 6) Designation of a section of cemetery for spreading of ashes. Fee charged?
- 7) Designation of a section for Veterans. Fee charged? Participation by Veteran groups? Monies Government pays for burial of Veterans.
- 8) Status of road easement currently on MHT property which is used for access to the cemetery. Tom is pursuing this issue and if approved, the need to build a road will not be needed.

Lee Cole will be sending us the restrictions on the land.

**2. Appointed Committee(s): 2 minutes**

**a. Second Class City Forum:** Chair, Tom Harden, update. Discussion on transferring this to the Strategic Planning Committee. It was decided that the two committees will remain separated.

**b. By-law/Articles of Incorporation Committee:** Chair, Deena Taylor, update  
**Committee members: No report**

- c. **Strategic Planning committee:** Chair: Ron Curtis Committee members are being sought.

### 3. Department Reports: 20 minutes

**FIRE/EMS: Bill Sharpes, Fire Chief. The chief was absent and the Training Officer was present and presented the reports for Emergency Services.**

- a. Copies of current certifications held and proof of training be presented to the council by the Chief and training officer. John Ryan  
Keith verbally presented to the Council his training. Need certificate.  
Bill was not present and therefore this is pending. Certifications were presented.
- b. **Vehicles:** Proper use of fire department equipment and liability issues. John Ryan  
**It was emphasized that emergency equipment was to be used for no other purpose that what it was intended.**
- c. **Equipment:** Status of pumps which were loaned out. Mr. Sharpes reported that the pumps were back and operational.
- d. **Siren:** Plan for the siren Bill Sharpes. This is now a moot point and nothing will be done regarding the siren.
- e. AED equipment at the school and fire department:  
AED and First Aid training, for students, held Feb. 15.  
Additional training schedule
- f. Emergency Calls since last meeting.  
1) Fire: 0  
  
2) EMS: 0
- g. Training:  
1) Mr. Michaels, Assistant Fire Chief/Training Officer, announced that there will be regularly scheduled training meetings set now on the first Tuesday of each month for one hour and on the third Saturday of each month for 2 hours. Times are to be announced and topics/tasks for meetings will be announced. This was announced at the Sept. 13<sup>th</sup> meeting.  
Update: Bill Sharpes. Informational only.  
  
February 18th: 4 in attendance  
  
March 7<sup>th</sup>: 2 in attendance

March 18<sup>th</sup>:

April 4th

:

2) Upcoming training:

**a.) ETT I: Chaundell Piburn, Craig EMS.** Approved by the state. Offered via our telecom system which was purchased through grant money written by Chaundell. Individuals will be able to participate with other volunteers throughout POW. Bill Sharpes and Chaundell will be the instructors.

***( presented live over ZOOM, our online live class platform 7 start time. Students dont need CPR , we can cover that or set up a separate CPR class for students. )***

Date: March 15<sup>th</sup>, 7PM first class

Hollis participants:

Keith Michaels	Lisa Cates
Ron Curtis	1. School personnel
Sandy Curtis	2. School personnel
Tom Harden	Ezra Clark
Tanya Clark	3. School personnel

It was decided at the last meeting that the Council will pay the course fee for each individual, from the funds raised from the August 2016 fundraiser.

**b.) Driver's course: Chaundell Piburn, Craig EMS**

a one day " drivers only " class for those that want to help but don't want to help with patient care. It will include driving safely, how to work the lights, etc., what all the supplies are in the ambulance to help fetch stuff, working the gurney, and safe lifting and packing out. Sometimes people want to help get neighbors out of their homes and drive the ambulance but aren't comfortable with patient care. The drivers class will be a Saturday or Sunday, one day class.

**c.) Fire department:**

- i. John Ryan-Date for training.
- ii. Wildland Fire Management April 8&9, Klawock Vo Tech., Robert Olmstead  
attendees: Deena Taylor

- h. Status of EMS survey filing: Bill Sharpes Informational only. Not mandatory unless planning on asking assistance for equipment purchase.

**OLD BUSINESS: 20 minutes**

1. DONATION/GROCERY RECEIPTS-No report due.

Sandra Nessett has assumed this responsibility. Please save your grocery receipts and give to Sandra or place in the box provided at the fire hall entrance. The quarters for tallying are as follows. The receipts must be dated within these months to count for that quarter. Thank you so much.

February 1-April 30

May 1-July 31

August 1-October 31-----\$71.44

November 1-January 31, 2017 have been turned in. Thank you Sandra for your hard work.

2. AMBULANCE:

It was decided previously by the Council to offer back to SEREMS the red ambulance (transport vehicle) and now, there seems to be interest in a reconsideration of the previous motion.

Motion to reconsider the motion approved at the October 11, 2016 meeting as follows:

*MOTION: The red ambulance, which we are storing, be returned to the SE Regional EMS Coalition immediately unless Mr. Bill Sharpes has an objection. If there is an objection, then this motion will be placed on the November agenda for re-consideration. Made: John Ryan Secoded: Sandra Nessett*

*Discussion:*

*There are other communities which are in need of this ambulance and it is taking up needed space here. Hollis has a functioning ambulance is not in need of a second ambulance.*

*Vote: yes: 11 no: 0 abstain: 2 (please note a Council member present earlier, left the meeting)*

*The Board President will notify the Fire Chief of this motion. At the November meeting the chief had no objections.*

Made: Ezra Clark

Second: Tom Harden

Discussion:

I received a letter from : (attached and read at the meeting)

Bobbi Leichty

Executive Director

Southeast Region EMS Council, Inc.

SEREMS

Vote: Motion passed unanimously

Motion to give to Klawock Emergency Services the 1995 GMC ambulance

Made: Ezra Clark Second: John Ryan

Discussion: Was in support to present to Klawock since they are the ones who always responds to Hollis calls as needed. They are in desperate need of an ambulance.

Vote: yes 15 no 1 abstain 1

3. Gerald Baker to provide an update on the status of his permit from the state and progress on his barge. DNR has requested a letter of support from the Council since Mr. Baker will be traveling across HCC, Inc. property.

Motion to write a letter of support for Mr. Baker's application to be approved to be sent by the President on behalf of the Council.

Made: John Ryan Second: Sandra Nessett

Discussion:

Vote: yes 13 No 0 Abstain 2

4. Ron Curtis: status of RFP to various insurance vendors for quotes for insurance coverage beginning July 1, 2017. No new information.

5. Tom Harden: RFP for the annual maintenance for the heaters in the Fire Hall/Community Building. No new info.

6. Roger Cates: Final recommendations for procedure/process whereby equipment owned by HCC, Inc. may be used/borrowed, explore liability issues with our provider. Roger Cates presented a "rough draft" for the council's consideration. Ron Curtis had some suggested wording for the document to promote clarity and simplification. Ron and Roger will get together and bring a document for approval at the May meeting.

7. Tom Harden: Motion to Offer the backhoe for sale by sealed bid, public auction with minimum reserve bid of \$2500. Bids will be opened at the April 11<sup>th</sup> meeting.

Made: Tom Harden Seconded: John Ryan

Discussion: The Backhoe is in need of considerable repair and the Council does not have the money to spend on repairs and doubt voiced as to the efficacy of spending monies for repairs.

Vote: yes 15 no 0 abstain 0

Information to be posted on POW Buy, Sale, trade and posters posted at the two grocery stores. Submit sealed bids to our PO Box.





## **Proposal #1 - closed waters to commercial shrimping in Registration Area A**

*5 AAC 31.136(4) Shrimp may not be taken: in the waters of Kasaan Bay north and west of a line from the northern most tip of Daisy Island located at 55'28.816'N lat, 132'19.379"W long. northeast to a point on Kasaan Peninsula located at 55'30.533'N lat, 132'18.191'W, including all waters of Twelve-mile Arm;*

Reasoning: The 2013 October commercial shrimp season for District 2 has left the personal use shrimpers with low shrimp biomass. District 2 is a large area; however the commercial fishing fleet focused their efforts in the waters of Kasaan Bay and Twelve-mile Arm in 2013 which are adjacent to the communities of Hollis and Kasaan. Both areas were hard to navigate during the fishery from the large amount of commercial gear. After the 2013 commercial season, personal use fishermen had a hard time locating shrimp in the waters of Kasaan Bay and Twelve-mile Arm. When shrimp was harvested, the numbers of them caught, and continue today in the single digits and small in size. The area used to receive moderate personal use fishing pressure through-out the year from residents of Prince of Wales Island as well as Ketchikan. Prince of Wales has a large population of subsistence / personal use users who rely on the land and ocean to feed their families. The island has a high cost of living with a financially depressed economy. ADF&G held a 2014 commercial shrimp season; however they closed Kasaan Bay and Twelve-mile Arm after a period where the commercial fishermen were catching very low numbers for the effort they put in to the fishery. Kasaan Bay and Twelve-mile Arm remained closed for the 2015 and 2016 commercial shrimp seasons by emergency order due to a low biomass. The personal use fishermen have exhausted most of their efforts and express they will continue their efforts when the shrimp catch rate equals the financial burden of fuel and operation costs. Currently the shrimp biomass is harvested commercially in October while the female shrimp contain eggs and is marketed to an overseas market. This commercial closure of Kasaan Bay and Twelve-mile Arm is a small percentage of District 2 which runs the eastern shores of Prince of Wales Island south of Narrow Point and north of the US/Canadian border. This area includes all waters of bays and sounds on Prince of Wales Island on the eastern shore, south of Narrow Point. The large commercial vessels can easily navigate these areas open to commercial shrimping and away from the communities of Hollis and Kasaan who rely on a subsistence lifestyle to exist..

A regulation closure of the area to commercial shrimping would protect a relatively small percentage of District 2 to allow personal use fishermen to utilize the resource. Ketchikan personal use fishermen would benefit from closed commercial shrimp area as buoys in the Kasaan Bay are routinely observed with Ketchikan addresses. The area selected for the closure is in close proximity to the community of Hollis and village of Kasaan. Both places have harbors and boat launches which are utilized by all residents of Prince of Wales Island with small vessels. Commercial vessels would still be able to fish District 2 in waters not directly adjacent to the communities of Hollis and Kasaan.

**Proposal #2 - closed waters to commercial taking of dungeness crab in Registration Area A**

*5 AAC 32.150(11) waters of Twelve-mile Arm west of a line at 55°31.262'N lat., 132°34.141'W long, to 55°30.170'N lat., 132°33.731'W long., and north and east of a line at 55°26.410'N lat., 132°40.050'W long., to 55°26.333'N lat., 132°39.529'W long.;*

Reasoning: The residents of Prince of Wales Island have continued to see an increased presence of commercial Dungeness crab fisherman in 12-mile arm. The commercial Dungeness crab fleet has seen an increased in sea otters in other areas of Southeast Alaska and very low numbers of Dungeness crab in those areas. The area of Hollis has seen an increase of personal use dungeness crab fisherman from the communities on the western shore of Prince of Wales. The fisherman of Hollis continues to see lower numbers of crab from the increase of all users. A small increase to the area closed to taking Dungeness crab commercially will continue to allow a sustainable biomass to be harvested by personal use fisherman to supplement the high cost of living and depressed economy on Prince of Wales Island. The commercial dungeness crab fleet would not be impacted by this small increase to the existing closed fishing area.



March 10, 2017

**Southeast Region Emergency Medical Services Council, Inc.**

100 Clothilde Bahovec Way Sitka, Alaska 99835-9548 Tel: (907) 747-8005 Fax: (907) 747-1406  
[www.serems.org](http://www.serems.org)

TO: Hollis Council  
FROM: Bobbi Leichty, Director  
Re: Hollis transport vehicle

Dear Council Members-

Per our conversation before the first of the year, the council was considering relinquishing the red Transport Vehicle that had been purchased several years ago with Code Blue funds. I had asked that you continue to insure the vehicle until some arrangements could be made for transferring it to another community. I know we are getting to the end of the quarter as far as insurance coverage goes so I wanted to confirm the status of the rig.

There are two options to consider:

1. Relinquish the vehicle and SEREMS will arrange for insurance/storage/re-homing of the vehicle at or before the end of the month.
2. Leave the vehicle in the community of Hollis. You would be have to be responsible for housing, insurance, maintenance, etc. It is my hope that it could remain in your community as I see significant advantages to a second-hand ambulance. The transport vehicle is 4 wheel drive which is critical in some of the driveways of Hollis. It is also less expensive to insure, fuel up and maintain than a full sized ambulance. The transport vehicle was originally purchased with a triad of grant and community funds that made the costs drop to a local match of between \$4,000-\$5000. That alinement of planets will not happen again in the State for a long time so replacing the rig in next 5 years will increase the local match required by the community to closer to \$20,000.

Please advise me of your decision as soon as possible so if I need to make further arrangements I can before the end of the month. Do not hesitate to contact me either by email or phone (my cell is 907-738-8008) if you have any questions or concerns.

Sincerely,

  
Bobbi Leichty  
Director

# HOLLIS COMMUNITY COUNCIL, INC. EVENTS

## ITEMS OF INTEREST/MARK YOUR CALENDAR

### 1. Mr. Robert Fithion, Co-founder, COO, VP, Sundance Mine

Tuesday, April 9<sup>th</sup>, 7PM

Presentation on the mine-60 minutes. The agenda will be abbreviated to accommodate his presentation. We are hoping for a large attendance for this presentation.

### 2. VOLUNTEERS NEEDED: DATE TO BE ANNOUNCED

Mr. Fithion has generously offered his crew and equipment to assist volunteers to clean out and improve the creek at 26 mile where a large portion of community members obtain their water. The goal is to clean up the debris from the stream and improve the stream's strength of flow and quality.

The date will be announced April/May for the work day.

### 3. The Council voted to submitted two proposals to Alaska Fish and Game related to protecting subsistence crabbing and shrimping in 12 mile/Kasaan Bay, from commercial ventures. These proposals will be posted along with the minutes on the website and I have attached them with this notice.

When the open comment period is open, a notice will be sent out because it is imperative that we "rally the troops" to send in their comments in favor of these two proposals. You can be assured that the Commercial fisheries will have their lobbyist out in full force to promote their agenda. You are encouraged to get the word out to all POW people to voice their support in favor of these two proposals which are in support of our subsistence way of life.

### 4. Reception to honor Budd Burnett and Bill Sharpes for their years of service, Sunday, March 19<sup>th</sup>, 2-3, Community Room at the fire hall.

### 5. The Council has voted to offer the backhoe for sale by sealed bid. Watch for the bidding information from Tom Harden. Bids will be opened at the May Council meeting.