



# SUMMER VILLAGE OF SILVER SANDS

## AGENDA

Friday, February 11<sup>th</sup>, 2022 at 9:00 a.m. at Onoway Council Chambers and via zoom (recent AHS restrictions)

The public may also participate via zoom

As per bylaw 286-2018 Council and/or Council Committee meetings may not be filmed or voice recorded.

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- P41-43
- b) Brownlee LLP Emerging Trends in Municipal Law Seminar -the noted seminar is scheduled for February 10 and 17, with virtual participation at a cost of \$85.00/registrant. Topics include: employment law in the time of COVID, Privacy and Freedom of Information Issues, How to Manage Legal Matters, Municipal Tax Powers, Conflicting Fiduciary Obligations, Case and Legislative Updates, Q & A bear pit session where our lawyers will answer your questions

*(authorize attendance of Council and Administration or accept for information)*

- P44
- c) Capital Region Assessment Services Commission (CRASC) – further to our agreement with the CRASC to provide Assessment Review Board (ARB) services, Council must appointed the noted board members, Chairman and Clerk as noted in the attached January 26<sup>th</sup>, 2022 email.

*(that as per the agreement with Capital Region Assessment Services Commission (CRASC) for the provision of Assessment Review Board (ARB) services the following be appointed: ARB Chairman Raymond Ralph, Certified ARB Clerk Geryl Amorin, Certified Panelists: Darlene Chartrand, Tim Grozko, Stewart Hennig, Richard Knowles, Raymond Ralph)*

- P45-46
- d) Onoway Regional Fire Services – the annual meeting of the ORFS has been scheduled for Monday, February 28<sup>th</sup>, 2022 at 1:30 p.m. at the Onoway Heritage Centre. This meeting will have the 2021 year in review (both budget and stats) along with the draft 2022 budget. In the past all of Council have been authorized to attend this meeting.

*(that Council and Administration be authorized to attend the Onoway Regional Fire Services annual meeting scheduled for Monday, February 28<sup>th</sup>, 2022 at 1:30 p.m. at the Onoway Heritage Centre)*

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- p 47  
p 48-55
- e) Kristin Stevenson – resident inquiry regarding the Summer Village’s plan to remove all boat lifts on the reserve land before the ice melts this year – the reserve area in question is between Conifer and Aspen. The resident’s concern is that the reserve land is being cleared constantly in the summer for people to take their quads down and go to a boat lift that is illegally stored on the land. Summer Village Bylaw 282 – Use of Public Lands section 4 speaks to the storage of personal property being an unauthorized use of public lands. Administration is looking for Council direction on the matter of the storage and removal of boat lift/hoists over the winter months

*(direction as given by Council at meeting time)*

- p 56-60
- f) Northern Gateway Public Schools – January 20, 2022 invite to the Alberta Rural Education Symposium taking place March 6-8 in Edmonton at the Fantasyland Hotel. Cost is \$400.00, this year’s theme is “Flourishing Rural School Communities: Learning and Leading Through Appreciative Inquiry”.

*(that Council attendance be authorized, accept invitation for information or some other direction as given by Council at meeting time)*

- p 61-63
- g) Spring 2022 Municipal Leaders’ Caucus being held March 9 and 10 at the Edmonton Convention Centre and is being held both in-person and virtually. In person registration is \$165.00 and virtual registration is \$125.00.

*(authorize attendance of Council and Administration or accept for information)*

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- h) Draft 2022 Operating and Capital Budget – to be presented and reviewed at meeting time.

*(that the discussion on the Draft 2022 Operating and Capital Budget be accepted for information, that Administration make the changes to this draft budget as directed by Council, and that this draft budget be brought back to the next Council meeting for further review.*

i)

j)

k)

- 8. Financial a) Income & Expense Statement – as of December 31<sup>st</sup>, 2021

- 9. Councillors' Reports

- a) Mayor
- b) Deputy Mayor
- c) Councillor

- 10. Administration Reports

p 64  
p 65

- a) Public Works Report
- b) Development Officer's Report
- c) Regionalization Meeting update
- d) Alder Ave Subdivision endorsement update
- e)

- 11. Information and Correspondence

- a) Statement of Direct Deposit:

p 66  
p 67

- December 7<sup>th</sup>, 2021 in the amount of \$438.00 for December FCSS payment
- December 23<sup>rd</sup>, 2021 in the amount of \$1,316.00 for first quarter 2022 FCSS payment

- b) Alberta Municipal Affairs – December 15<sup>th</sup>, 2021 letter from Minister Ric McIver to Councillor Graeme Horne congratulating him on your successful election

- c) Community Peace Officer Reports for November and December 2021

- d) Association of Summer Villages of Alberta – 2022 Winter Newsletter

p 68

p 69-72

p 73-75

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p76-80 e) FortisAlberta – December 23<sup>rd</sup>, 2021 email and approved 2022 Distribution Rates Letter  
f)

12. Open Floor Discussion with Gallery (15 minute time limit)

13. Closed Meeting (if required) n/a

14. Adjournment

Next Meetings:

- February 25<sup>th</sup>, 2022 - Regular Council Meeting
- February 26<sup>th</sup>, 2022 – SVLSACE (location tbd)
- March 25<sup>th</sup>, 2022 - Regular Council Meeting
- April 29<sup>th</sup>, 2022 - Regular Council Meeting
- May – No Council Meeting per Motion 130-21
- June 24<sup>th</sup>, 2022 - Regular Council Meeting
- July 29<sup>th</sup>, 2022 - Regular Council Meeting
- August 26<sup>th</sup>, 2022 - Regular Council Meeting
- September 30<sup>th</sup>, 2022 - Regular Council Meeting.
- October 28<sup>th</sup>, 2022 - Regular Council Meeting
- November 25<sup>th</sup>, 2022 - Regular Council Meeting
- December – No Council Meeting per Motion 130-21

**SUMMER VILLAGE OF SILVER SANDS**  
**REGULAR COUNCIL MEETING MINUTES**  
**FRIDAY, NOVEMBER 26TH, 2021**  
**MEETING WAS HELD IN PERSON AND VIA ZOOM**

	<b>PRESENT</b>	<p>Mayor: Bernie Poulin (in person)  Deputy Mayor: Liz Turnbull (via zoom)  Councillor: Graeme Horne (via zoom)</p> <p>Administration: Wendy Wildman, Chief Administrative Officer (CAO) (in person)  Heather Luhtala, Assistant CAO (via zoom)</p> <p>Public Works: Dustin Uhlman (in person)</p> <p>Delegation(s): 9:05 a.m. – Fire Chief Dave Ives and Shari Ives– Onoway Regional Fire Services - Fire Department Presentation on current status and future goals of the fire services</p> <p>10:00 a.m. – local Director of Emergency Management, Dennis Woolsey, and local Deputy Director of Emergency Management, Rick Wagner, to discuss various matters related to emergency management</p> <p>Public at Large: 0</p>
1.	<b>CALL TO ORDER</b>	Mayor Poulin called the meeting to order at 9:07 a.m.
2.	<b>AGENDA</b>	<p>211-21</p> <p><b>MOVED</b> by Councillor Horne that the November 26, 2021 agenda be approved with the following addition:</p> <p>Under #7 Business:  i) 2022 Interim Operating Budget</p> <p style="text-align: right;"><b>CARRIED</b></p>
3.	<b>MINUTES</b>	<p>212-21</p> <p><b>MOVED</b> by Deputy Mayor Turnbull that the minutes of the October 22, 2021 Regular Council Meeting be approved as presented.</p> <p style="text-align: right;"><b>CARRIED</b></p>
4.	<b>DELEGATION(S)</b>	<p><u>9:05 a.m. – Fire Chief Dave Ives and Shari Ives – Onoway Regional Fire Services - Fire Department Presentation on current status and future goals of the fire services</u></p> <p>Fire Chief Dave Ives and Shari Ives left the meeting at 9:59 a.m.</p>





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7.	BUSINESS	
219-21		<p><b>MOVED</b> by Deputy Mayor Turnbull that Council approve the Council Remuneration and Expense Reimbursement Policy C-COU-REM-1 with the following amendments to come into effect January 1, 2022:</p> <p><u>Honorariums</u></p> <ul style="list-style-type: none"> <li>-Council Meetings (in-person or virtual) \$125</li> <li>-Committee Meetings as appointed (1/2 day) \$125</li> <li>-Full Day Meetings/Conferences/Seminars (4-hour minimum) \$200</li> <li>-Monthly Stipend (for time spent dealing with residents on municipal business) \$150</li> <li>-Conference Call Meetings \$75 for the first hour plus \$25 for each additional hour or part thereof.</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
220-21		<p><b>MOVED</b> by Deputy Mayor Turnbull that Council approve the Capital Region Assessment Services Commission agreement to provide Assessment Review Board Services the Summer Village of Silver Sands for the period 2022 to 2024 and authorize execution of the agreement.</p> <p style="text-align: right;"><b>CARRIED</b></p>
221-21		<p><b>MOVED</b> by Deputy Mayor Turnbull that Council, Administration and the Public Works Supervisor be authorized to attend the December 9, 2021 Darwell Lagoon Commission meeting and all upcoming Darwell Lagoon Commission meetings when deemed necessary for all to attend.</p> <p style="text-align: right;"><b>CARRIED</b></p>
222-21		<p><b>MOVED</b> by Mayor Poulin that the letter from the Minister of Justice and Solicitor General of Alberta, Kaycee Madu, on the Alberta Provincial Police Service Transition Study be accepted for information AND THAT Council and Administration be authorized to participate in any upcoming engagement sessions with respect to this study.</p> <p style="text-align: right;"><b>CARRIED</b></p>
223-21		<p><b>MOVED</b> by Mayor Poulin that the Friday, January 28, 2022 Regular Council meeting be re-scheduled to Friday, February 11, 2022 at 9:00 a.m.</p> <p style="text-align: right;"><b>CARRIED</b></p>
224-21		<p><b>MOVED</b> by Mayor Poulin that Council accept for information the email from resident, Stu Condie, with respect to the Telus Communications tower located on the east end of the Summer Village AND THAT Administration respond to the resident as directed by Council.</p> <p style="text-align: right;"><b>CARRIED</b></p>

(3)



**SUMMER VILLAGE OF SILVER SANDS**  
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	225-21	<b>MOVED</b> by Deputy Mayor Turnbull that Council accept for information the draft Silver Sands Land Use Bylaw Project documents and proposed website as prepared by Municipal Planning Services (MPS), AND THAT MPS proceed with sending the survey document to all residents as presented. <b>CARRIED</b>
	226-21	<b>MOVED</b> by Deputy Mayor Turnbull that the Summer Village of Silver Sands participate in an Alberta Community Partnership Application with Lac Ste. Anne County to conduct studies necessary to mitigate old nuisance grounds/landfill sites with no financial commitment. <b>CARRIED</b>
	227-21	<b>MOVED</b> by Mayor Poulin that a 2022 Interim Operating & Capital Budget be approved at ½ of the 2021 Approved Operating and Capital Budget, and that this 2022 Interim Operating & Capital Budget cease to have any force and effect once the 2022 Operating and Capital Budget is approved. <b>CARRIED</b>
<b>8.</b>	<b>FINANCIAL</b>	
	228-21	<b>MOVED</b> by Councillor Horne that the income and expense report as of October 31 <sup>st</sup> , 2021 be accepted for information as presented. <b>CARRIED</b>
<b>9.</b>	<b>COUNCIL REPORTS</b>	
	229-21	<b>MOVED</b> by Councillor Horne that the Council reports be accepted for information as presented. <b>CARRIED</b>
	230-21	<b>MOVED</b> by Mayor Poulin that the Summer Village investigate erecting a third flagpole in the Summer Village to display a Treaty 6 Flag which represents the treaty made between 50 Nations and the Crown, including Cree, Saulteaux, Nakota and Dene Peoples in 1876 to recognize the Summer Village of Silver Sands is located on Treaty 6 lands. <b>CARRIED</b>
<b>10.</b>	<b>ADMINISTRATION &amp; PUBLIC WORKS REPORTS</b>	
	231-21	<b>MOVED</b> by Councillor Horne that the Administration and the Public Works reports be accepted for information as presented. <b>CARRIED</b>

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<b>11.</b>	<b>CORRESPONDENCE</b> 232-21	<p><b>MOVED</b> by Deputy Mayor Turnbull that the following correspondence be accepted for information:</p> <ul style="list-style-type: none"> <li>a) Development Permits: <ul style="list-style-type: none"> <li>i) 21DP13-31 – for construction of a deck (23.4 sq. m) at 4 Alder Avenue</li> <li>ii) 21DP14-31 – for demolition of an existing accessory building (soft-shelled Quonset), construction of an accessory building/"metal clad" Quonset (297.3 sq. m) at SW 3-54-5-W5M</li> <li>iii) 21DP15-31 – for construction of an accessory building (carport – 53.5 sq m) at 20 Spruce Crescent</li> </ul> </li> <li>b) Community Peace Officer Reports for October 2021</li> <li>c) Congratulatory letters to Mayor and Council: <ul style="list-style-type: none"> <li>-November 7<sup>th</sup> letter from Shane Getson, MLA Lac Ste. Anne/Parkland</li> <li>-November 9<sup>th</sup> letter from Premier Jason Kenney</li> <li>-November 10<sup>th</sup> letter from Ric McIver Minister of Municipal Affairs</li> </ul> </li> <li>d) Association of Summer Villages of Alberta – October 27<sup>th</sup>, 2021 letter from Present, Mike Pashak, thanking members for their support in his re-election as President</li> <li>e) Alberta Beach 2021 Organizational Meeting results</li> <li>f) Town of Onoway 2021 Organizational Meeting results</li> <li>g) Safety Codes Council – Municipal Accreditation certificates for Electrical, Gas, Plumbing along with the Summer Village's Quality Management Plan</li> </ul> <p style="text-align: right;"><b>CARRIED</b></p>
<b>12.</b>	<b>OPEN GALLERY</b>	n/a
<b>13.</b>	<b>CLOSED MEETING</b>	n/a
<b>14.</b>	<b>NEXT MEETING(S)</b>	The next Council meeting is scheduled for Friday, February 11, 2022 at 9:00 a.m.
<b>15.</b>	<b>ADJOURNMENT</b>	The meeting adjourned at 12:01 p.m.

\_\_\_\_\_  
Mayor, Bernie Poulin

\_\_\_\_\_  
Chief Administrative Officer, Wendy Wildman

(5)

cao@onoway.ca

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**From:** Summer Village Office <administration@wildwillowenterprises.com>  
**Sent:** February 7, 2022 4:41 PM  
**To:** Wendy Wildman  
**Subject:** [FWD: What We Heard Report for LUB Survey & Dates for Next Meeting with Council]  
**Attachments:** What We Heard Report - Summer Village of Silver Sands - Land Use Bylaw Survey - 7 February 2022.pdf

**Importance:** High

Thanks,

**Heather Luhtala,  
Asst. CAO**

**S.V. of South View (Sign Up for South View Connect Today!)  
S.V. of Silver Sands (Sign Up for Silver Sands Connect Today!)**

**Phone: 587-873-5765**

**Fax: 780-967-0431**

**Website:** www.wildwillowenterprises.com

**Email:** administration@wildwillowenterprises.com

----- Original Message -----

**Subject:** What We Heard Report for LUB Survey & Dates for Next Meeting with Council

**From:** Allison Rosland <a.rosland@munplan.ab.ca>

**Date:** Mon, February 07, 2022 3:51 pm

**To:** Heather Luhtala - Summer Village Office  
<administration@wildwillowenterprises.com>

**Cc:** Jane Dauphinee <j.dauphinee@munplan.ab.ca>, Brad Macdonald  
<b.macdonald@munplan.ab.ca>

Hi Heather,

Please find attached the What We Heard Report of the LUB survey results for Council's review. We have summarized the results for each question and provided an "MPS Response" after each question. At the end of the Report, there is a table containing the additional comments provided by respondents for which have reviewed the comments and identified the themes and topics to review as we proceed with the LUB review. For some of the responses, we have edited the comments to remove any hateful/harmful language that was present. I will send a copy of the verbatim comments in a separate email to you for Council and Administration's records.

Below I have provided options for meeting times for the next meeting with Council where we will discuss background information review, issues to address in the LUB, and recommended changes to the LUB. Please let us know the dates that will work for Council and you/Wendy and I will confirm the

date with you thereafter. If these dates do not work, please let me know and I will send a list of alternative dates.

**Dates for the Meeting with Council and Administration:**

- Tuesday March 15, 9:00 – 11:00AM
- Tuesday March 15, 1:30 – 3:30PM
- Wednesday March 16, 9:00 – 11:00AM
- Wednesday March 16, 1:30 – 3:30PM
- Thursday March 17, 9:00 – 11:00AM
- Thursday March 17, 1:30 – 3:30PM

If you have any questions, please let me know.

Thank you,

**ALLISON ROSLAND** BScChE MPLAN  
Planner

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p: 780.486.1991  
e: a.rosland@munplan.ab.ca  
a: #206, 17511 – 107 Ave NW  
Edmonton, AB T5S 1E5  
www.munplan.ab.ca

**COVID-19:**

*To proactively protect our staff, families, and clients from the spread of COVID-19 we are limiting visitors to our office. Please note that during this time, members of our staff will be working from our office and remotely as the need arises. Although we may not be in the office at the moment, our email and voice messages will be checked regularly. Thank you. We appreciate your understanding as we all work together to protect the health of our communities.*

**Confidentiality Warning:** This message and any attachments are intended only for the use of the intended recipient(s), are confidential, and may be privileged. If you are not the intended recipient, you are hereby notified that any review, retransmission, conversion to hard copy, copying, circulation or other use of this message and any attachments is unauthorized. If you are not the intended recipient, please notify the sender immediately by return e-mail, and delete this message and any attachments. Thank you.

# WHAT WE HEARD REPORT TO COUNCIL

Summer Village of Silver Sands Land Use Bylaw Survey | February 2022

## BACKGROUND

In December 2021, Municipal Planning Services (MPS) launched an online survey for the Summer Village of Silver Sands Land Use Bylaw review and update project. The purpose of the survey was to gather preliminary community input on some key land use and development topics in the community.

Overall, the survey had a very high response rate compared to similar engagement efforts for land use bylaw review projects undertaken by MPS for Summer Villages.

The survey was closed on February 1, 2022. The following is a summary of the survey's response rate:

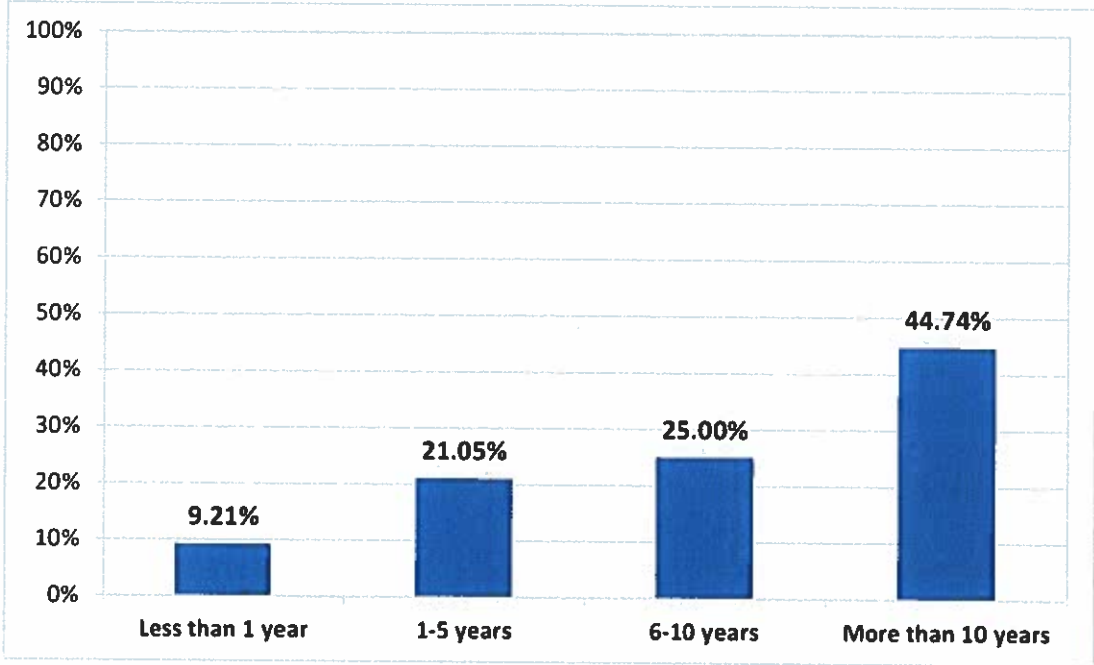
COMMUNITY RESPONSE INFORMATION	STATISTICS
Survey Responses	77
Email/Written Responses (as of February 3, 2022)	0
Phone Calls to MPS' Office	0

The following pages of this report include a summary of survey responses collected by MPS.

8

**Q.1. HOW LONG HAVE YOU OWNED YOUR PROPERTY IN THE SUMMER VILLAGE?**

<b>Answered:</b>	76
<b>Skipped:</b>	1



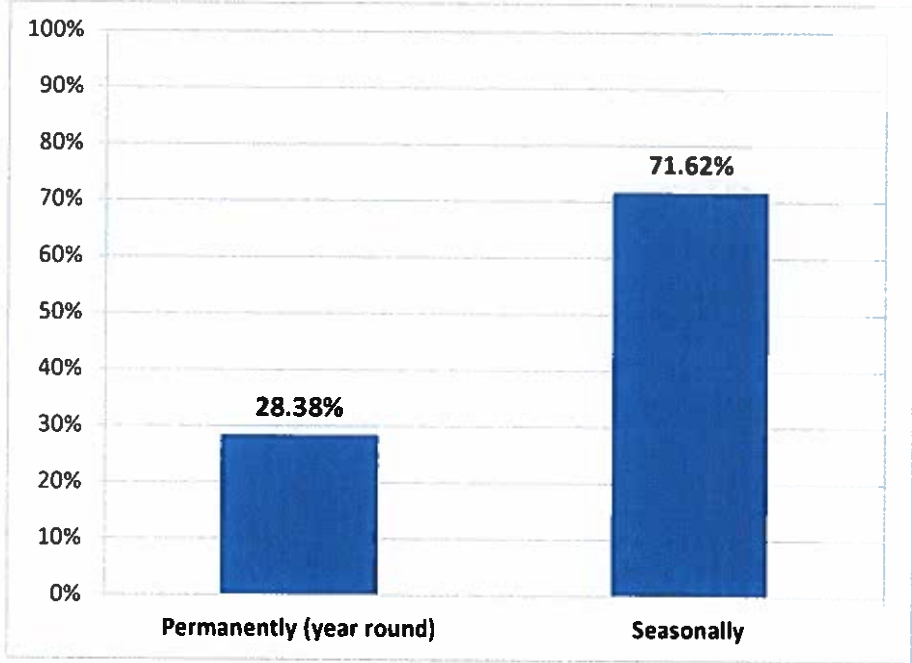
Answer Choices	Responses	
Less than 1 year	9.21%	7
1-5 years	21.05%	16
6-10 years	25.00%	19
More than 10 years	44.74%	34
<b>TOTAL</b>		<b>76</b>

**MPS Response:** Survey responses indicate that the majority of respondents are long-term residents of the community and that subsequent answers to this survey likely reflect observations over many years.

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**Q.2: DO YOU RESIDE PERMANENTLY OR SEASONALLY AT THE SUMMER VILLAGE?**

<b>Answered:</b>	74
<b>Skipped:</b>	3



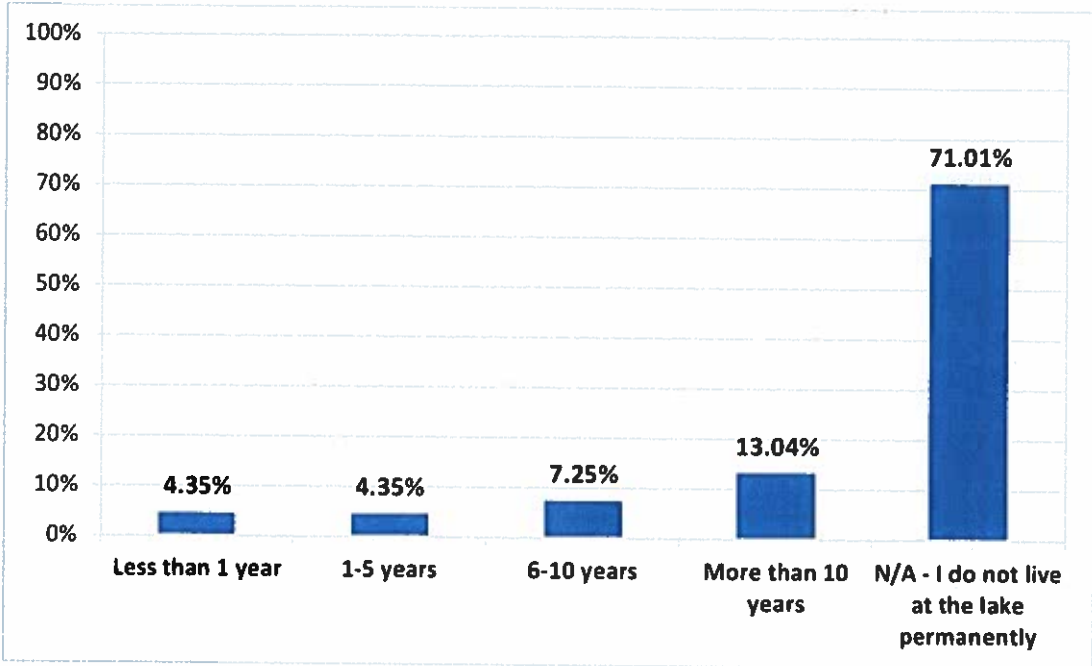
Answer Choices	Responses	
Permanently (year-round)	28.38%	21
Seasonally	71.62%	53
<b>TOTAL</b>		<b>74</b>

**MPS Response:** 72% of respondents are seasonal residents of the Summer Village. Due to the high response rate of the survey, the perspectives of both seasonal and permanent residents are represented in subsequent survey questions and feedback.

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**Q.3: IF YOU RESIDE AT THE SUMMER VILLAGE PERMANENTLY, FOR HOW MANY YEARS HAVE YOU LIVED YEAR ROUND AT THE LAKE?**

<b>Answered:</b>	69
<b>Skipped:</b>	8



Answer Choices	Responses	
Less than 1 year	4.35%	3
1-5 years	4.35%	3
6-10 years	7.25%	5
More than 10 years	13.04%	9
N/A - I do not live at the lake permanently	71.01%	49
<b>TOTAL</b>		<b>69</b>

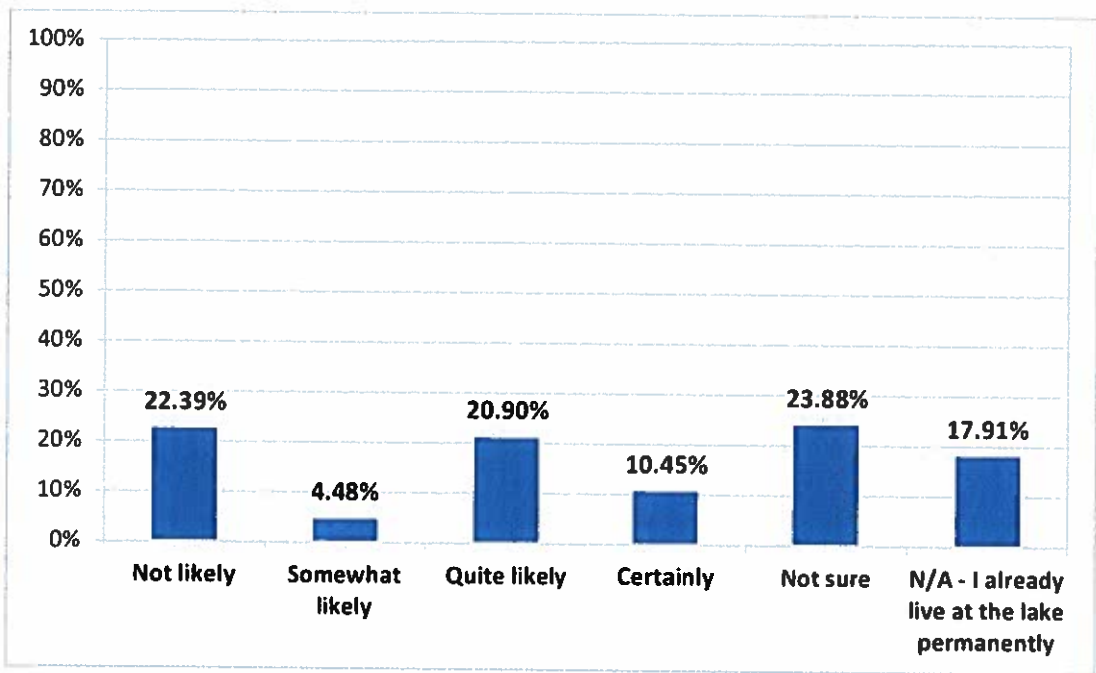
**MPS Response:** Of the respondents who live permanently at the Summer Village, 45% have resided in the Summer Village for more than 10 years; 70% for more than 6 years.

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**Q.4: IF YOU ARE NOT A PERMANENT RESIDENT, ARE YOU CONSIDERING MOVING TO THE SUMMER VILLAGE PERMANENTLY IN THE FUTURE (FOR EXAMPLE, AFTER RETIREMENT)?**

<b>Answered:</b>	67
<b>Skipped:</b>	10



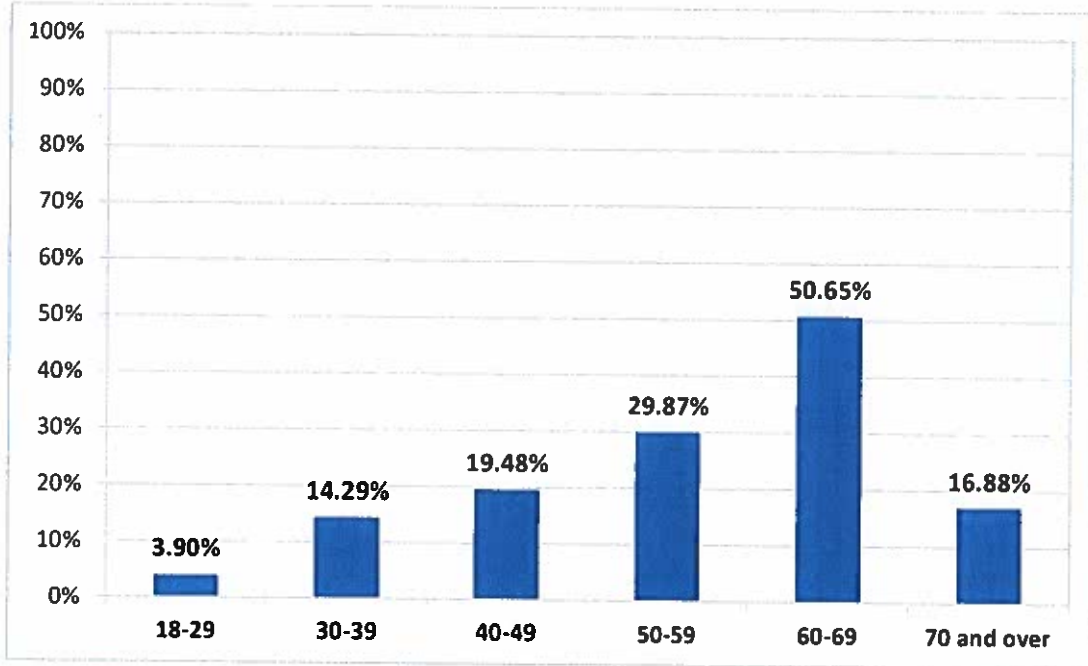
Answer Choices	Responses	
Not likely	22.39%	15
Somewhat likely	4.48%	3
Quite likely	20.90%	14
Certainly	10.45%	7
Not sure	23.88%	16
N/A - I already live at the lake permanently	17.91%	12
<b>TOTAL</b>		<b>67</b>

**MPS Response:** Of the respondents that do not already live permanently at the lake, approximately 38% indicated that they are 'quite likely' or 'certainly' considering moving to the Summer Village permanently in the future. Approximately 27% indicated that they are 'not likely' to become a permanent resident. This suggests that the Summer Village will likely continue to have a mix of both permanent and seasonal residents.

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**Q.5: WHAT ARE THE APPROXIMATE AGES OF THE HOMEOWNERS? CHECK ALL THAT APPLY.**

<b>Answered:</b>	77
<b>Skipped:</b>	0



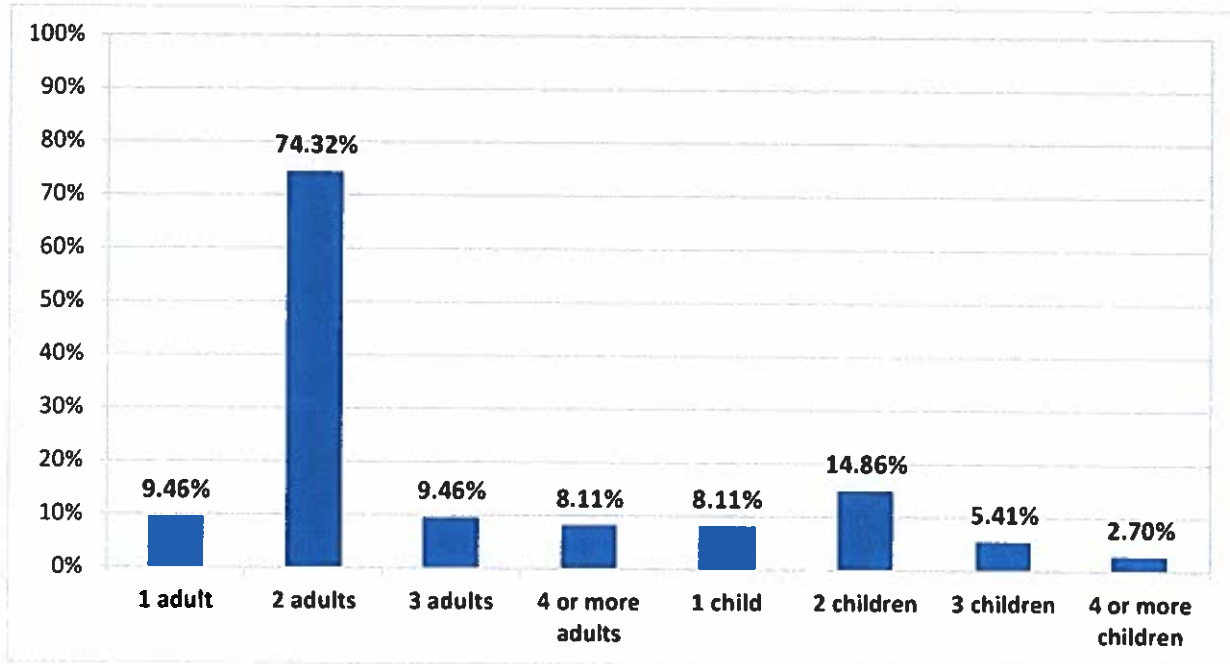
Answer Choices	Responses	
18-29	3.90%	3
30-39	14.29%	11
40-49	19.48%	15
50-59	29.87%	23
60-69	50.65%	39
70 and over	16.88%	13
<b>TOTAL</b>		<b>104</b>

**MPS Response:** Responses to this question covered each of the age categories presented. Of the 104 unique answers to this multiple-choice question, 72% reported homeowner ages of 50 or greater; and 50% age 60 or greater.

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**Q.6: WHEN YOU ARE RESIDING AT YOUR PROPERTY IN THE SUMMER VILLAGE, HOW MANY PEOPLE NORMALLY RESIDE AT YOUR HOUSEHOLD? CHECK THE BOXES THAT APPLY.**

<b>Answered:</b>	74
<b>Skipped:</b>	3



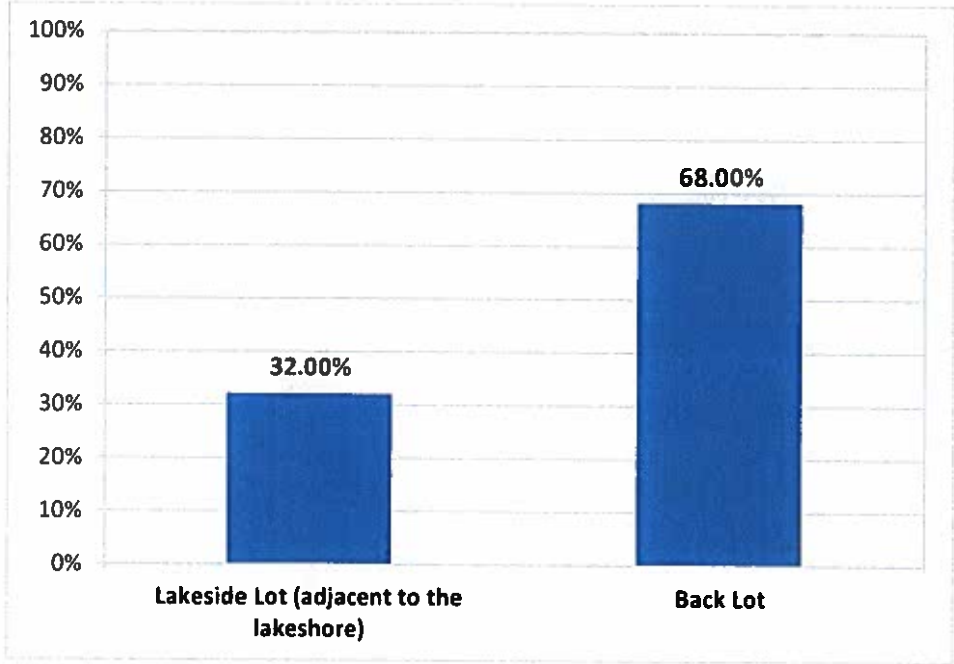
Answer Choices	Responses	
1 adult	9.46%	7
2 adults	74.32%	55
3 adults	9.46%	7
4 or more adults	8.11%	6
1 child	8.11%	6
2 children	14.86%	11
3 children	5.41%	4
4 or more children	2.70%	2
<b>TOTAL</b>		<b>74</b>

**MPS Response:** In the majority of responses, 'two adults' was the provided answer. Responses to this question along with the low number of reported children occupants and responses to earlier questions suggests that most homes in the Summer Village are not commonly used by multiple families (e.g., shared among extended families).

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**Q.7: WHAT TYPE OF PROPERTY DO YOU OWN AT THE SUMMER VILLAGE?**

<b>Answered:</b>	75
<b>Skipped:</b>	2



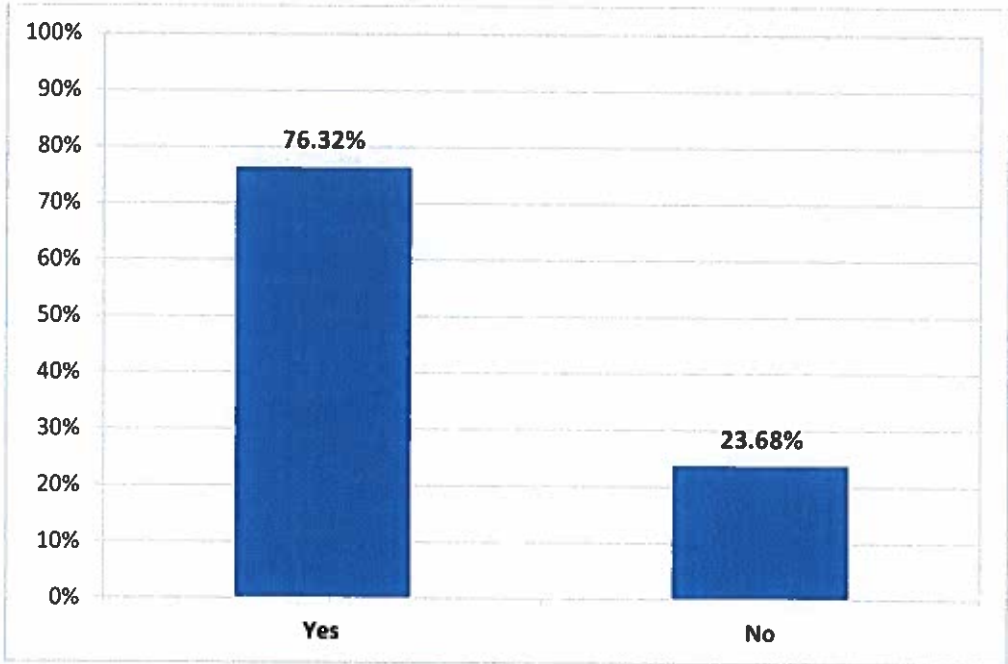
Answer Choices	Responses	
Lakeside Lot (adjacent to the lakeshore)	32.00%	24
Back Lot	68.00%	51
<b>TOTAL</b>		<b>75</b>

**MPS Response:** The perspectives of lake lot and back lot owners are represented in the responses to this survey. The ratio of responses generally reflects the split of lakeside and back lots in the Summer Village.

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**Q.8: DO YOU HAVE A SINGLE DETACHED DWELLING (HOUSE) ON YOUR LOT?**

<b>Answered:</b>	76
<b>Skipped:</b>	1



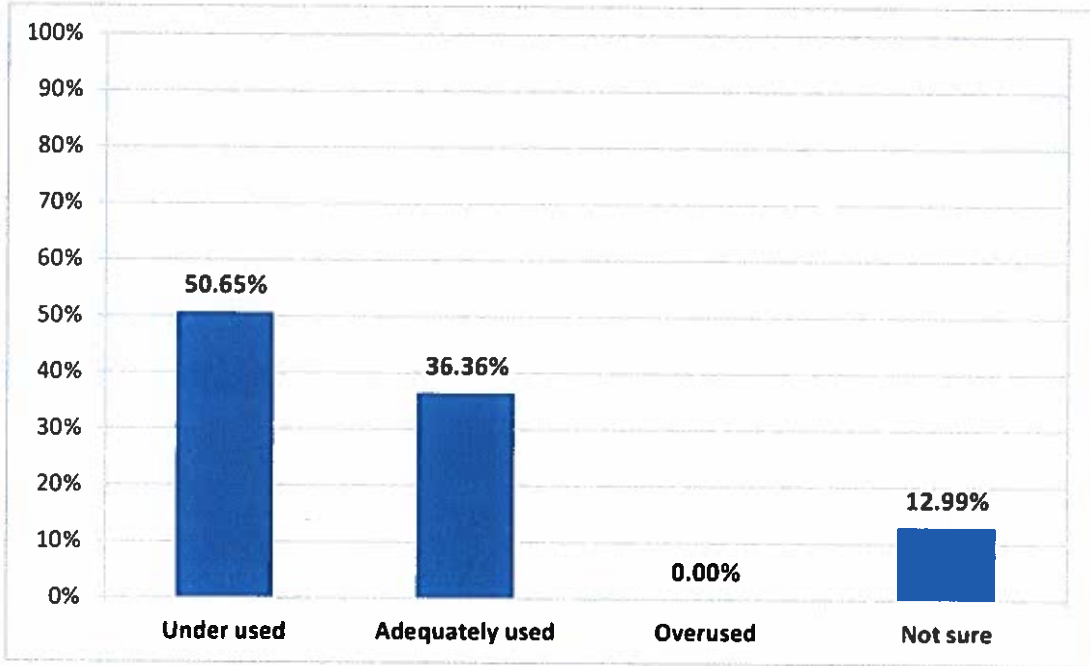
Answer Choices	Responses	
Yes	76.32%	58
No	23.68%	18
<b>TOTAL</b>		<b>76</b>

**MPS Response:** The majority of respondents (76%) have a single detached dwelling on their lot. This information is helpful for MPS to understand the current built forms on respondents' lots in the Summer Village.

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**Q.9: HOW DO YOU PERCEIVE THE USE OF THE LAKE (INCLUDING BEACH AREAS AND SURFACE ACTIVITIES SUCH AS SWIMMING, BOATING, ETC.) ON AN AVERAGE WEEKDAY?**

<b>Answered:</b>	77
<b>Skipped:</b>	0



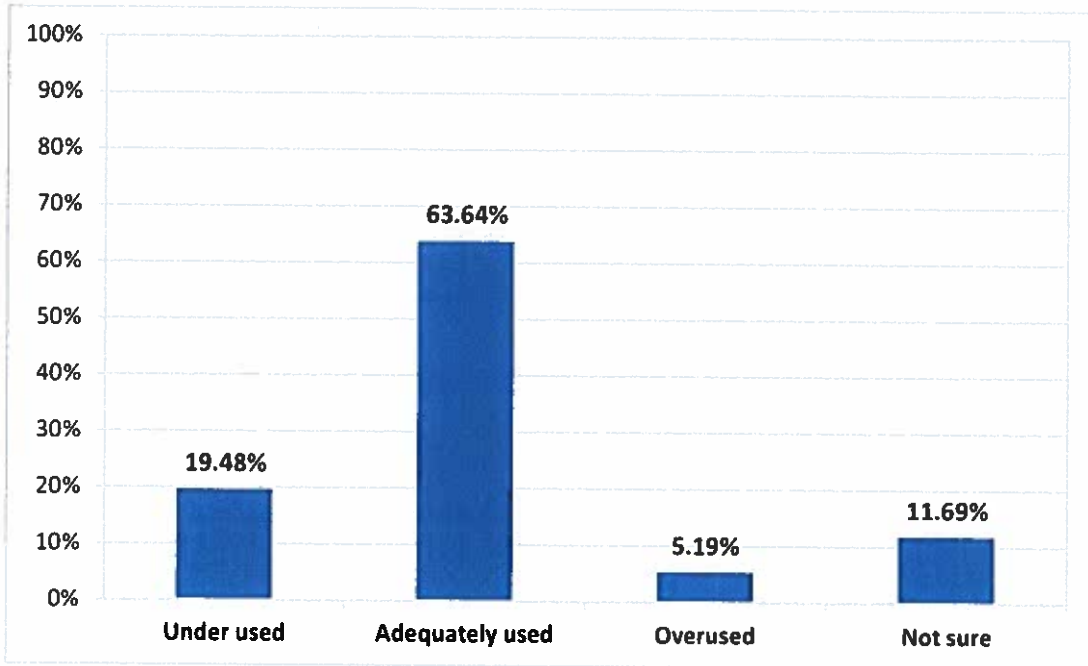
Answer Choices	Responses	
Under used	50.65%	39
Adequately used	36.36%	28
Overused	0.00%	0
Not sure	12.99%	10
TOTAL		77

**MPS Response:** 87% of responses indicate the lake and shoreline is under used or adequately used on average weekday.

17

**Q.10: HOW DO YOU PERCEIVE THE USE OF THE LAKE (INCLUDING BEACH AREAS AND SURFACE ACTIVITIES SUCH AS SWIMMING, BOATING, ETC.) ON AN AVERAGE WEEKEND?**

<b>Answered:</b>	77
<b>Skipped:</b>	0



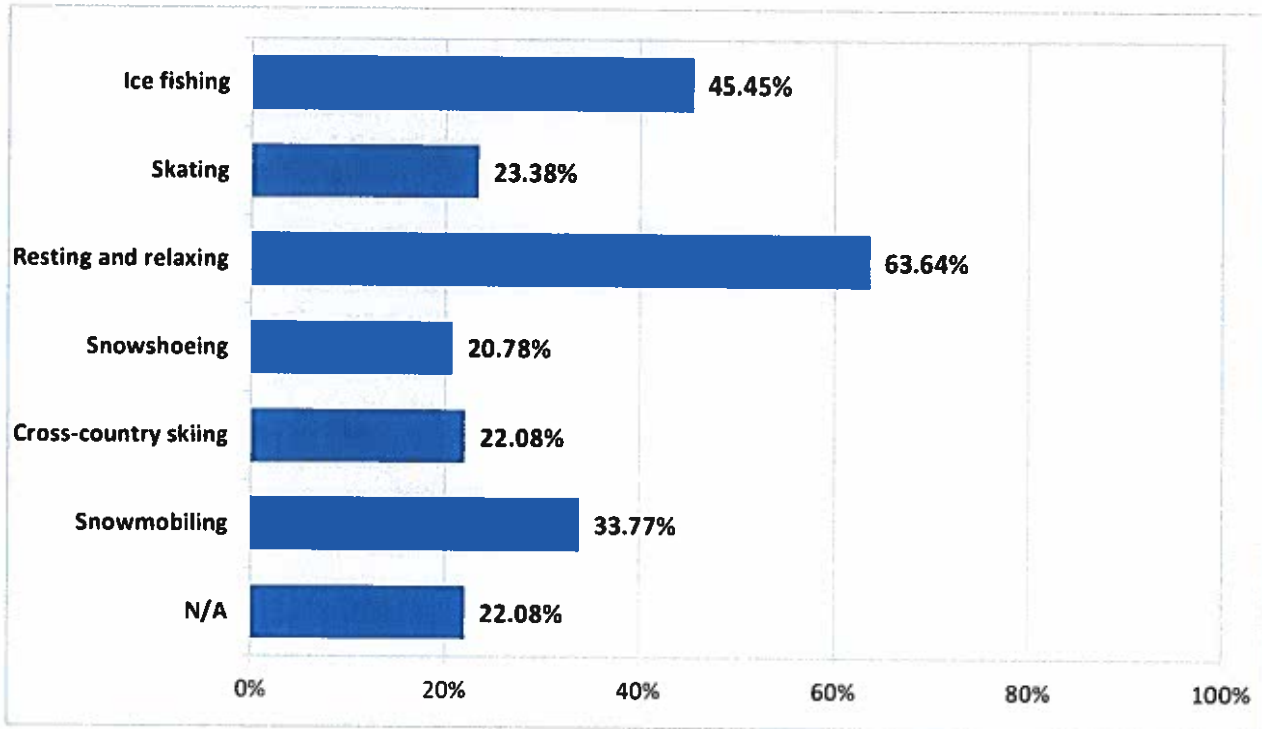
Answer Choices	Responses	
Under used	19.48%	15
Adequately used	63.64%	49
Overused	5.19%	4
Not sure	11.69%	9
<b>TOTAL</b>		<b>77</b>

**MPS Response:** 64% of responses indicate the lake and shoreline is 'adequately used' on an average weekend whereas 19% of respondents indicate the lake and shoreline are 'overused' on an average weekend. This indicates that respondents observe more activity on weekends compared to weekdays (which is expected).

18

**Q.11: DO YOU PARTICIPATE IN RECREATIONAL ACTIVITIES AT THE SUMMER VILLAGE DURING THE WINTER?**

<b>Answered:</b>	77
<b>Skipped:</b>	0



Answer Choices	Responses	
Ice fishing	45.45%	35
Skating	23.38%	18
Resting and relaxing	63.64%	49
Snowshoeing	20.78%	16
Cross-country skiing	22.08%	17
Snowmobiling	33.77%	26
N/A - I do not participate in recreational activities at the Summer Village in the winter	22.08%	17
<b>TOTAL</b>		<b>77</b>

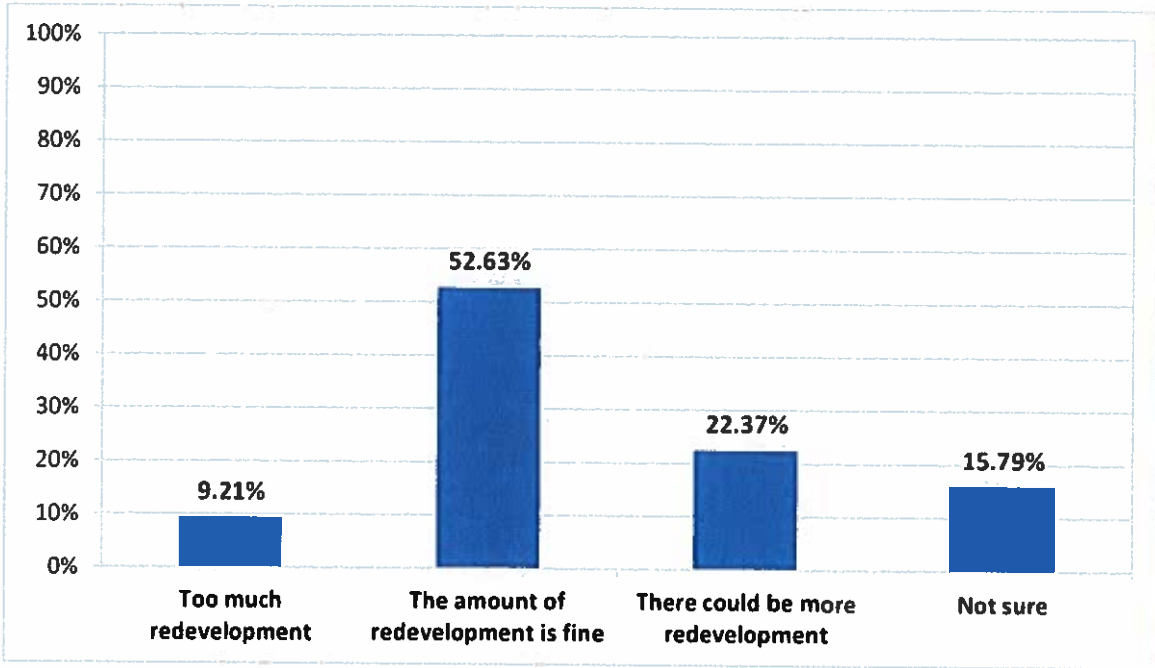
**MPS Response:** Respondents reported participating in a wide range of winter activities in the Summer Village and on Isle Lake.

19



**Q.12: HOW DO YOU PERCEIVE THE LEVEL OF REDEVELOPMENT OCCURRING IN THE SUMMER VILLAGE??**

<b>Answered:</b>	76
<b>Skipped:</b>	1



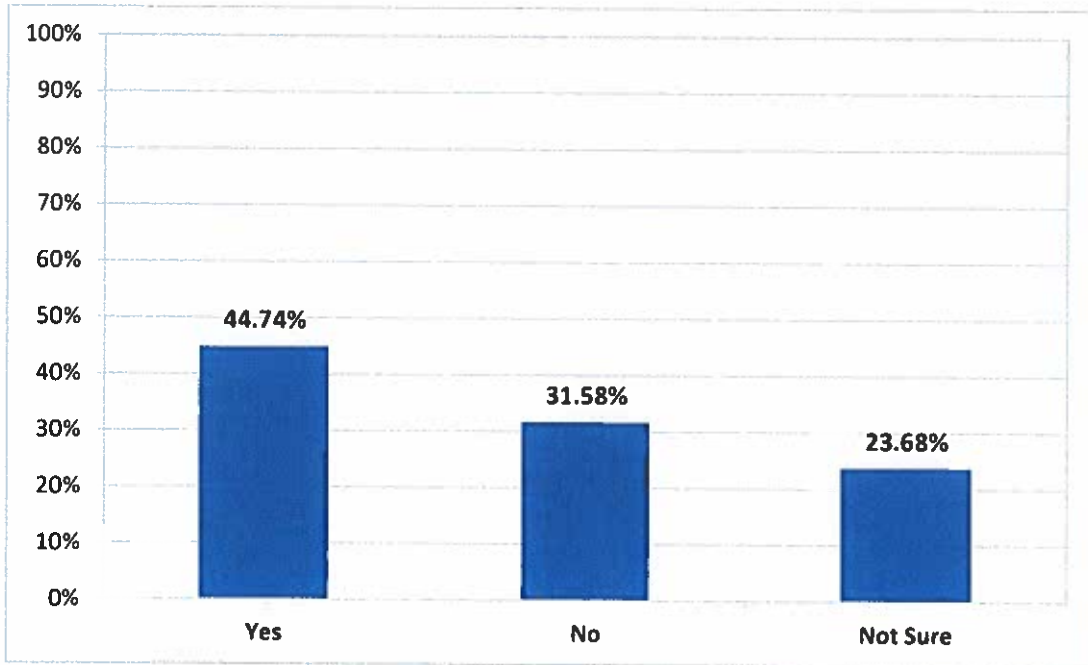
Answer Choices	Responses	
Too much redevelopment	9.21%	7
The amount of redevelopment is fine	52.63%	40
There could be more redevelopment	22.37%	17
Not sure	15.79%	12
<b>TOTAL</b>		<b>76</b>

**MPS Response:** Respondents appear to be generally satisfied with the level of redevelopment in the Summer Village.

20

**Q.13: DO YOU THINK THE AMOUNT OF NON-PERMEABLE SURFACES (CONCRETE, ASPHALT, WATER SHEDDING PAVING MATERIALS, ETC.) ON RESIDENTIAL LOTS SHOULD BE LIMITED IN THE SUMMER VILLAGE?**

<b>Answered:</b>	76
<b>Skipped:</b>	1



Answer Choices	Responses	
Yes	44.74%	34
No	31.58%	24
Not Sure	23.68%	18
<b>TOTAL</b>		<b>76</b>

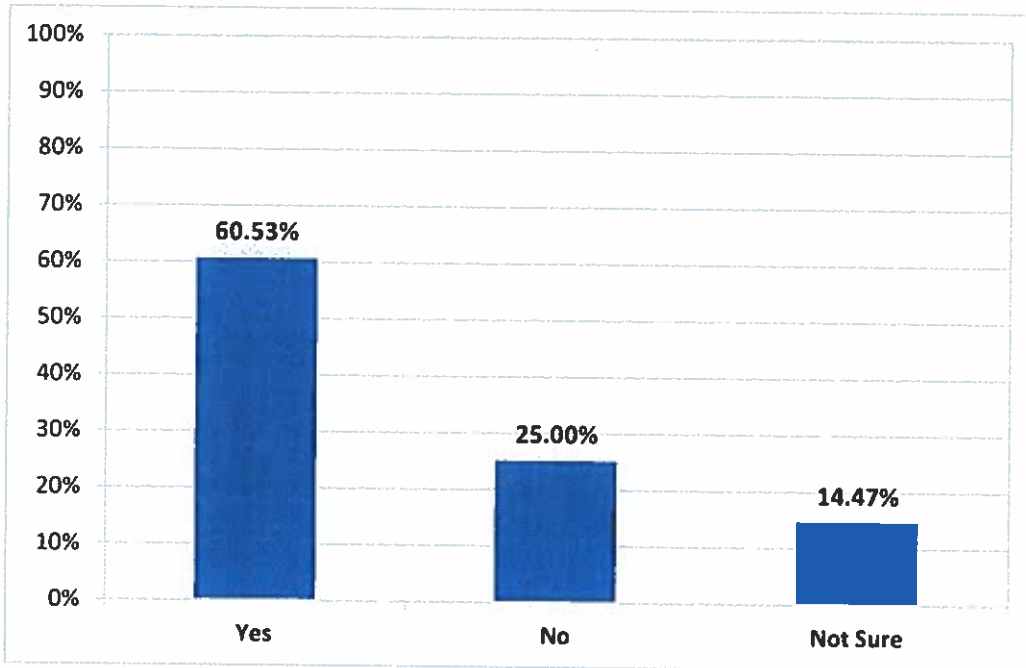
**MPS Response:** Almost half of respondents (45%) indicated that they support limiting the amount of non-permeable surfaces in the Summer Village. However, a significant portion of respondents (24%) indicated that they are 'not sure', which indicates that this question should be addressed in greater detail during the public engagement in the future to get a better sense of how community members feel this issue should be addressed in the updated Land Use Bylaw.

Among respondents that responded 'yes' or 'no', 59% (34 out of 58) of respondents support limiting non-permeable surfaces.

21

**Q.14: TREES, SHRUBS, AND NATIVE VEGETATION HELP TO REDUCE RUNOFF AND EROSION. SHOULD THERE BE A REQUIREMENT TO INCLUDE TREES AND SHRUBS IN LANDSCAPING PLANS?**

<b>Answered:</b>	76
<b>Skipped:</b>	1



Answer Choices	Responses	
Yes	60.53%	46
No	25.00%	19
Not Sure	14.47%	11
<b>TOTAL</b>		<b>76</b>

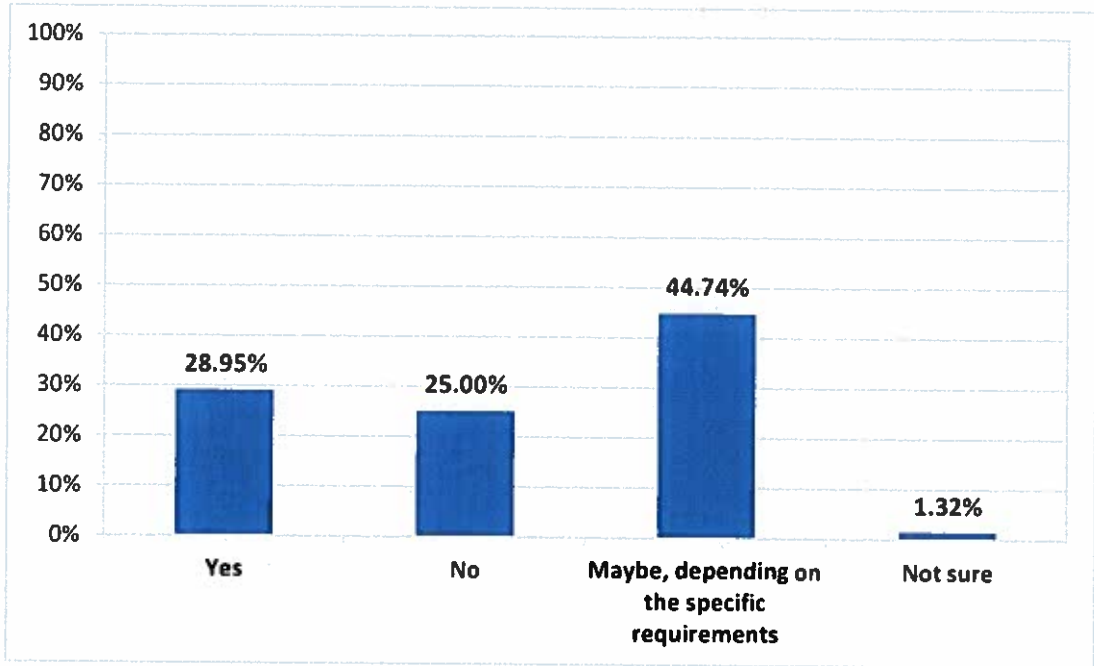
**MPS Response:** 61% of respondents support including a minimum requirement for trees and shrubs in landscaping plans. 14% of respondents indicated that they are 'not sure', which indicates that this question should be addressed in greater detail during the public engagement.

Among respondents that indicated 'yes' or 'no', 71% (46 out of 65) were supportive of a minimum requirement for trees and shrubs. This response indicates strong support for minimum landscaping requirements to prevent runoff/erosion among the respondents.

22

**Q.15: SHOULD THERE BE REQUIREMENTS FOR THE REMOVAL OF HEALTHY TREES? (THIS WOULD NOT APPLY TO DEAD OR HAZARDOUS TREES).**

<b>Answered:</b>	76
<b>Skipped:</b>	1



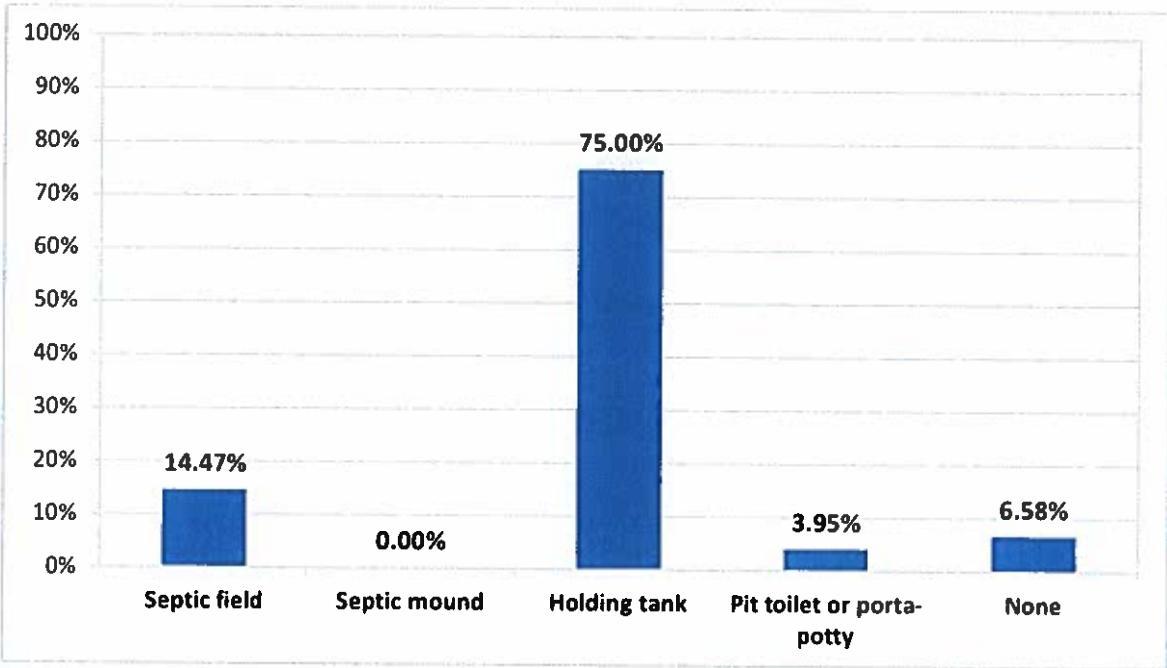
Answer Choices	Responses	
Yes	28.95%	22
No	25.00%	19
Maybe, depending on the specific requirements	44.74%	34
Not sure	1.32%	1
<b>TOTAL</b>		<b>76</b>

**MPS Response:** With nearly 46% of respondents providing 'maybe' or 'not sure' as their response, MPS recognizes that additional information should be provided to community members regarding this topic when the public engagement occurs in the future.

23

**Q.16: WHAT KIND OF PRIVATE SEWAGE DISPOSAL SYSTEM (PSDS) DO YOU USE ON YOUR LOT?**

<b>Answered:</b>	76
<b>Skipped:</b>	1



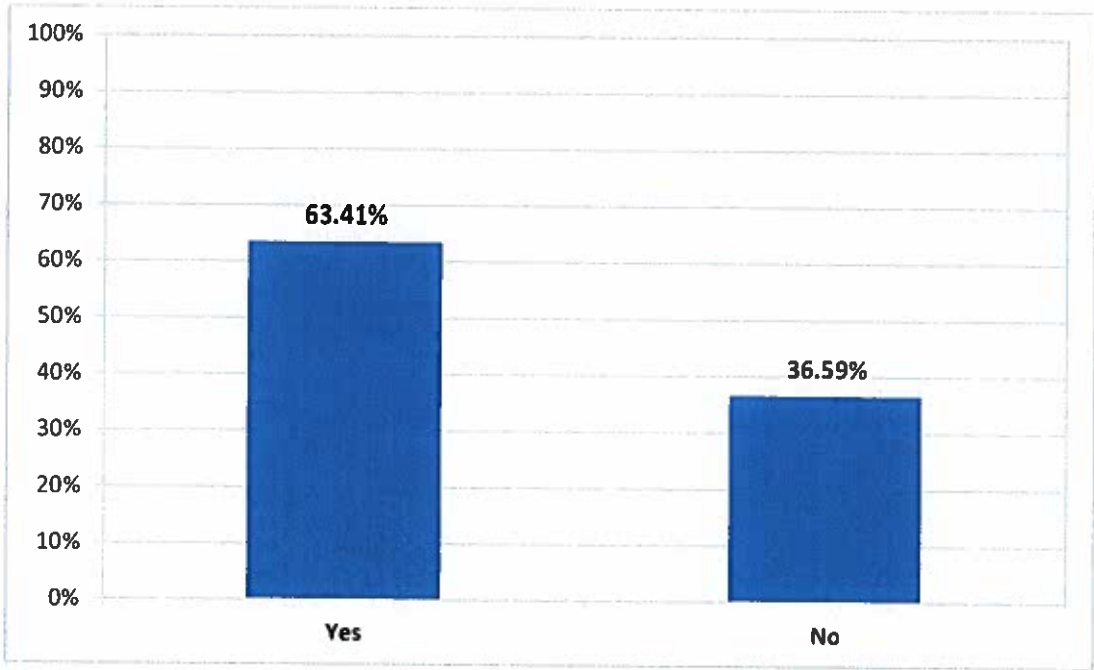
Answer Choices	Responses	
Septic field	14.47%	11
Septic mound	0.00%	0
Holding tank	75.00%	57
Pit toilet or porta-potty	3.95%	3
None	6.58%	5
<b>TOTAL</b>		<b>76</b>

**MPS Response:** The majority of respondents (75%) utilize a holding tank for their private sewage disposal system. Of note, 14% of respondents currently utilize a septic field.

24

**Q.17: IF YOU USE A PIT TOILET OR PORTA-POTTY, IT IS CONNECTED TO A HOLDING TANK?**

<b>Answered:</b>	41
<b>Skipped:</b>	36



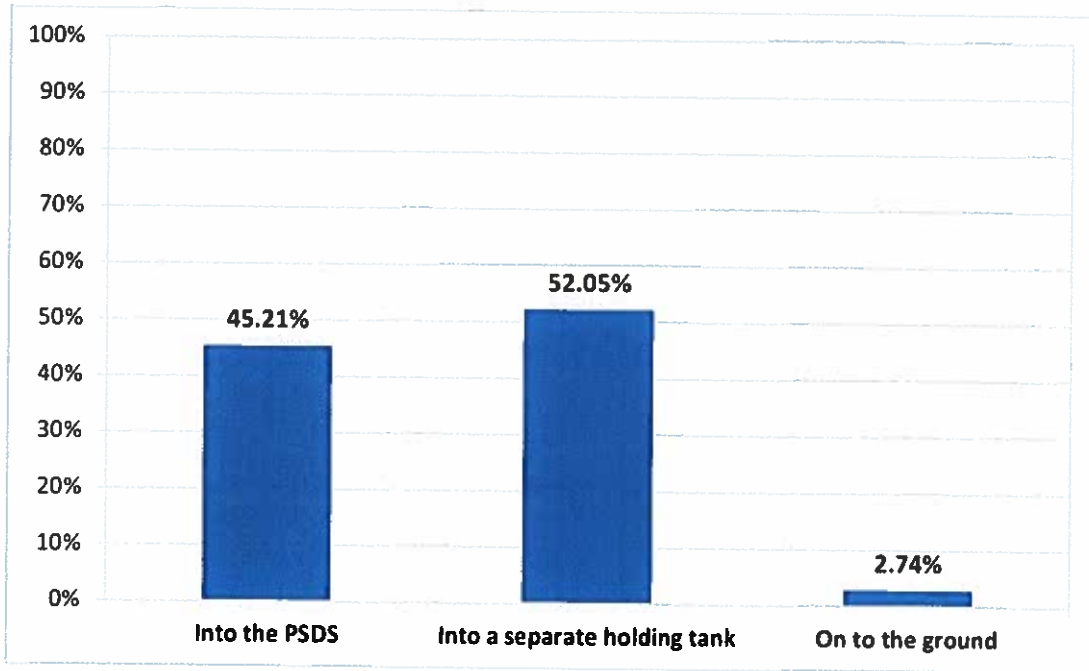
Answer Choices	Responses	
Yes	63.41%	26
No	36.59%	15
<b>TOTAL</b>		<b>41</b>

**MPS Response:** 41 out of 77 respondents indicated that they use a pit toilet/porta-potty on their lot (53%). 37% of respondents that utilize a pit toilet or porta-potty do not have it connected to a holding tank, which indicates there may be wastewater leaching into the ground. The proper management of wastewater is important to limit nutrients entering the lake, which negatively affect water quality.

25

**Q.18: HOW DO YOU DISPOSE OF GREY WATER? (NOTE: GREY WATER IS WASTEWATER FROM NON-TOILET PLUMBING SYSTEMS SUCH AS SINKS, WASHING MACHINES, KITCHENS, SHOWERS, ETC.)**

<b>Answered:</b>	73
<b>Skipped:</b>	4



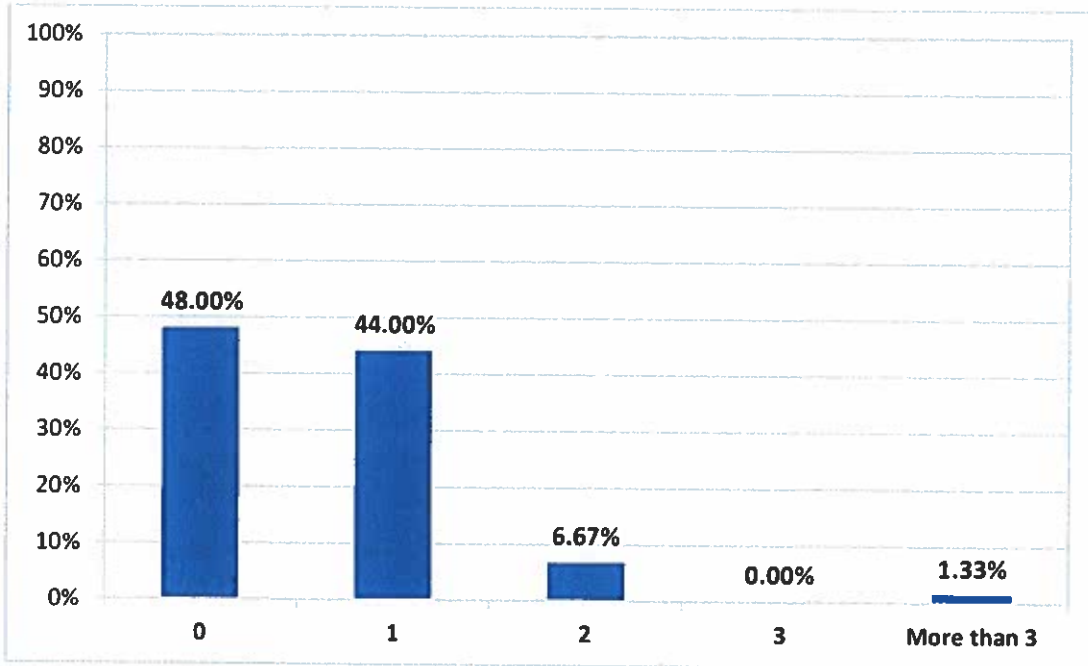
Answer Choices	Responses	
Into the PSDS	45.21%	33
Into a separate holding tank	52.05%	38
On to the ground	2.74%	2
<b>TOTAL</b>		<b>73</b>

**MPS Response:** Almost all respondents (97%) do not dispose of their greywater directly onto the ground.

26

**Q.19: HOW MANY RECREATIONAL VEHICLES (RVs) DO YOU REGULARLY HAVE ON YOUR LOT?**

<b>Answered:</b>	75
<b>Skipped:</b>	2



Answer Choices	Responses	
0	48.00%	36
1	44.00%	33
2	6.67%	5
3	0.00%	0
More than 3	1.33%	1
<b>TOTAL</b>		<b>75</b>

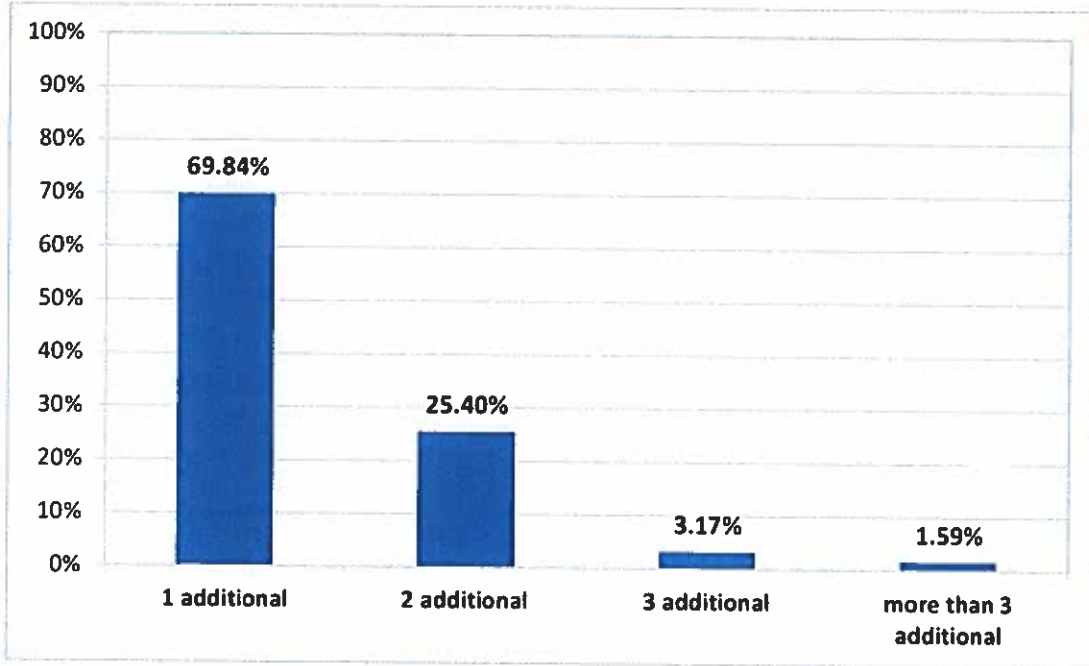
**MPS Response:** Almost half of respondents (48%) do not regularly have an RV on their lot, whereas 44% of respondents have one RV regularly on their lot. Of note, only 8% of respondents regularly have more than 1 RVs on their lots.

27



**Q.20: ON A SUMMER LONG WEEKEND, WHAT IS THE MAXIMUM NUMBER OF TEMPORARY RVS (GUESTS) ON YOUR LOT?**

Answered:	63
Skipped:	14



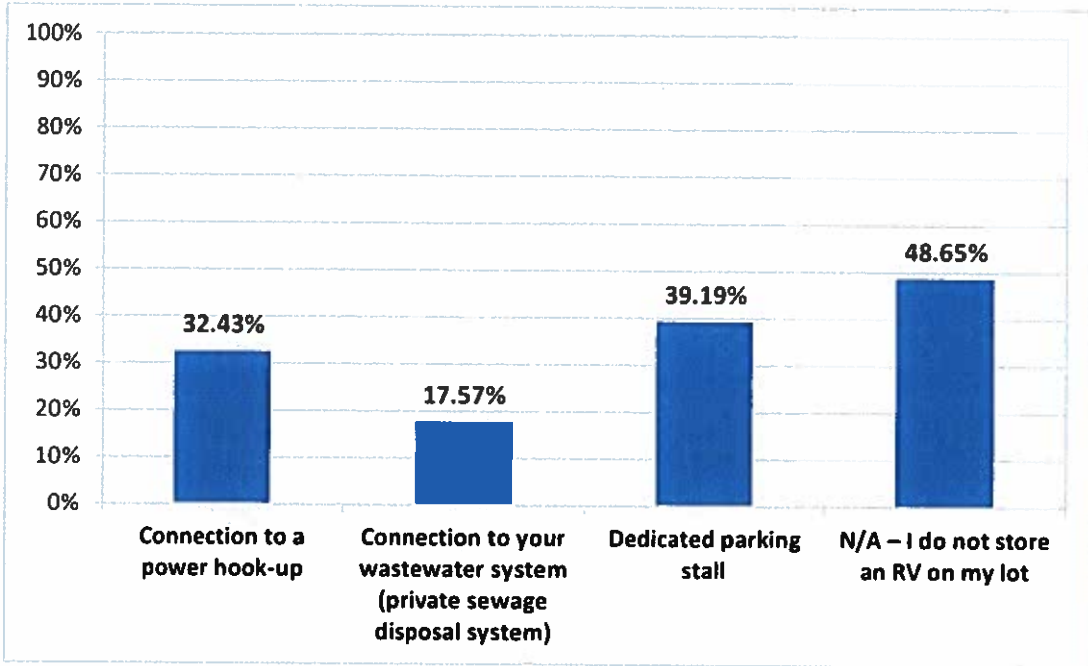
Answer Choices	Responses	
1 additional	69.84%	44
2 additional	25.40%	16
3 additional	3.17%	2
more than 3 additional	1.59%	1
<b>TOTAL</b>		<b>63</b>

**MPS Response:** The majority of respondents (70%) have 1 additional temporary RV on their lots on a summer long weekend. Note: this question had fewer responses as respondents who do not have RVs on their lots at any time likely skipped the question.

28

**Q.21: IF YOU HAVE AN RV ON YOUR LOT, DO YOU USE ANY OF THE FOLLOWING? CHECK ALL THAT APPLY.**

Answered:	74
Skipped:	3



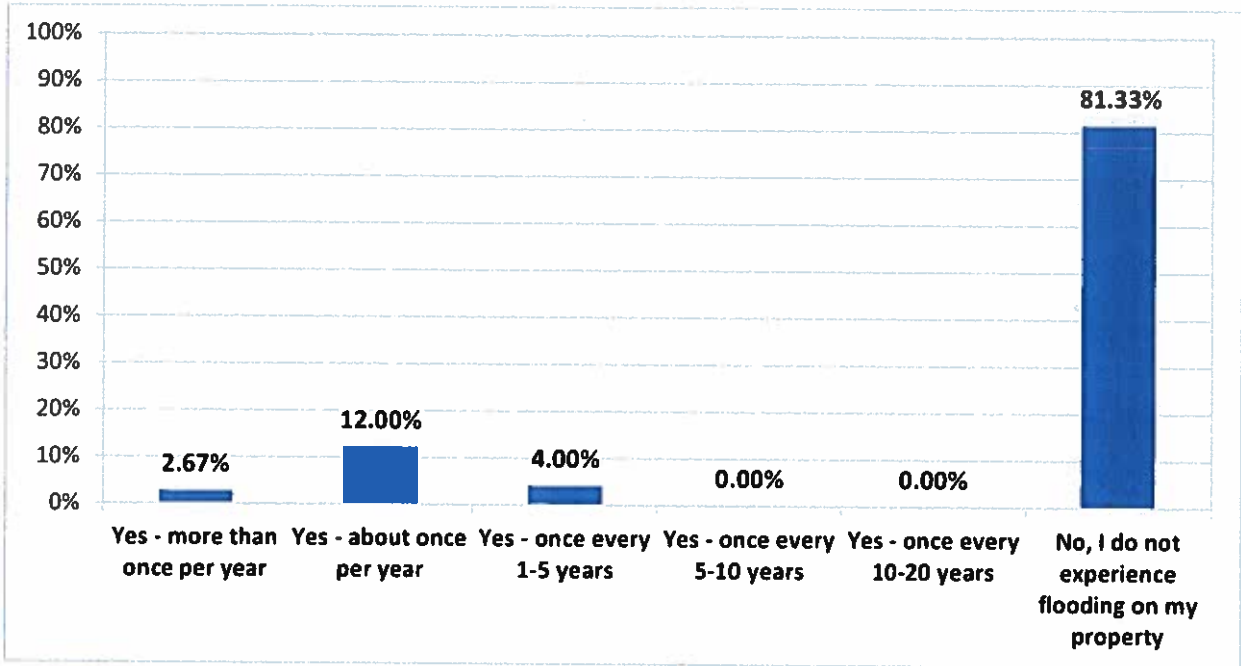
Answer Choices	Responses	
Connection to a power hook-up	32.43%	24
Connection to your wastewater system (private sewage disposal system)	17.57%	13
Dedicated parking stall	39.19%	29
N/A - I do not store an RV on my lot	48.65%	36
<b>TOTAL</b>		<b>74</b>

**MPS Response:** Of those respondents who have an RV on their lot (38 respondents), the majority of respondents have their RV connected to power (63%) and on a dedicated parking stall (76%). Of note, only 36% (13 of 38), have their RV connected to the private sewage disposal system.

29

**Q.22: DO YOU EXPERIENCE ANY FLOODING OF YOUR PROPERTY AT THE SUMMER VILLAGE?**

<b>Answered:</b>	75
<b>Skipped:</b>	2



Answer Choices	Responses	
Yes - more than once per year	2.67%	2
Yes - about once per year	12.00%	9
Yes - once every 1-5 years	4.00%	3
Yes - once every 5-10 years	0.00%	0
Yes - once every 10-20 years	0.00%	0
No, I do not experience flooding on my property	81.33%	61
<b>TOTAL</b>		<b>75</b>

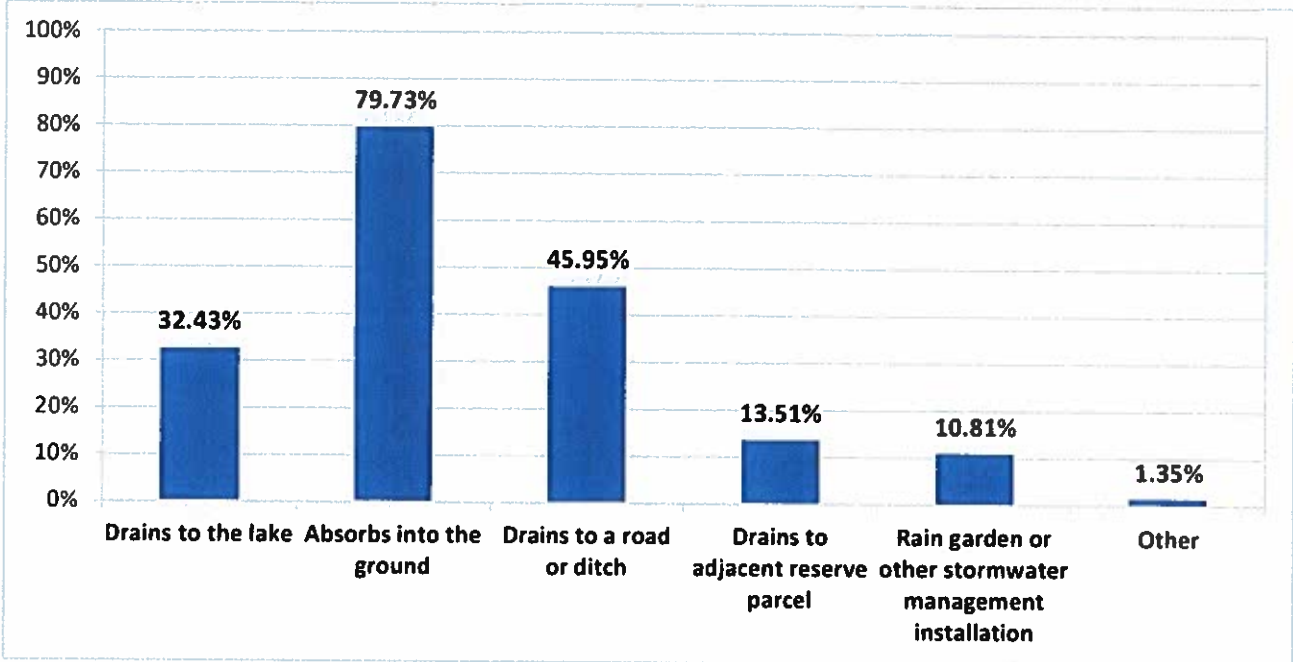
**MPS Response:** The vast majority of respondents (81%) indicated that they do not experience flooding on their property.

Of note, approximately 15% of respondents indicated that they experience flooding every year, or more frequently. This may be the result of specific developments with improper post-construction grading, or issues with local roads, culverts, and/or ditch systems.

30

**Q.23: HOW IS SURFACE WATER MANAGED ON YOUR PROPERTY AT THE SUMMER VILLAGE? CHECK ALL THAT APPLY.**

<b>Answered:</b>	74
<b>Skipped:</b>	3



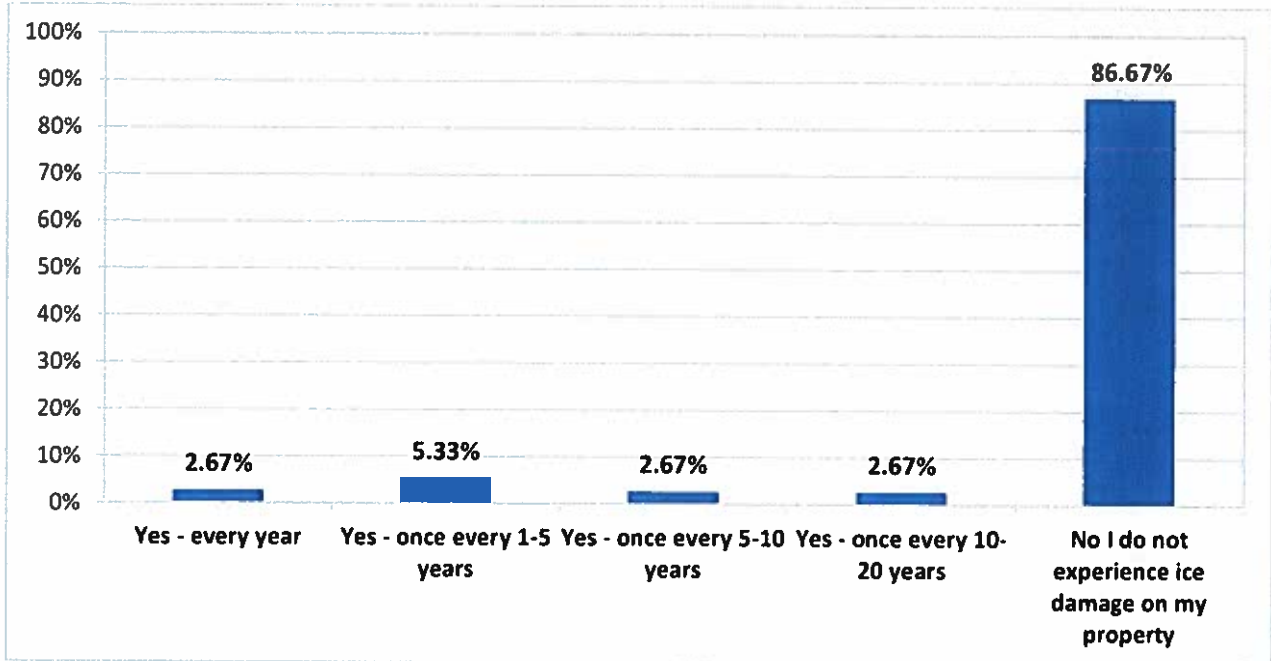
Answer Choices	Responses	
Drains to the lake	32.43%	24
Absorbs into the ground	79.73%	59
Drains to a road or ditch	45.95%	34
Drains to adjacent reserve parcel	13.51%	10
Rain garden or other stormwater management installation	10.81%	8
Other	1.35%	1
<b>TOTAL</b>		<b>74</b>

**MPS Response:** The varied responses to this question are as expected by MPS. Controlling the quality and quantity of stormwater is important to support the health of Isle Lake and the watershed.

31

**Q24: DO YOU EXPERIENCE ANY ICE DAMAGE ON YOUR PROPERTY IN THE SUMMER VILLAGE?**

<b>Answered:</b>	75
<b>Skipped:</b>	2



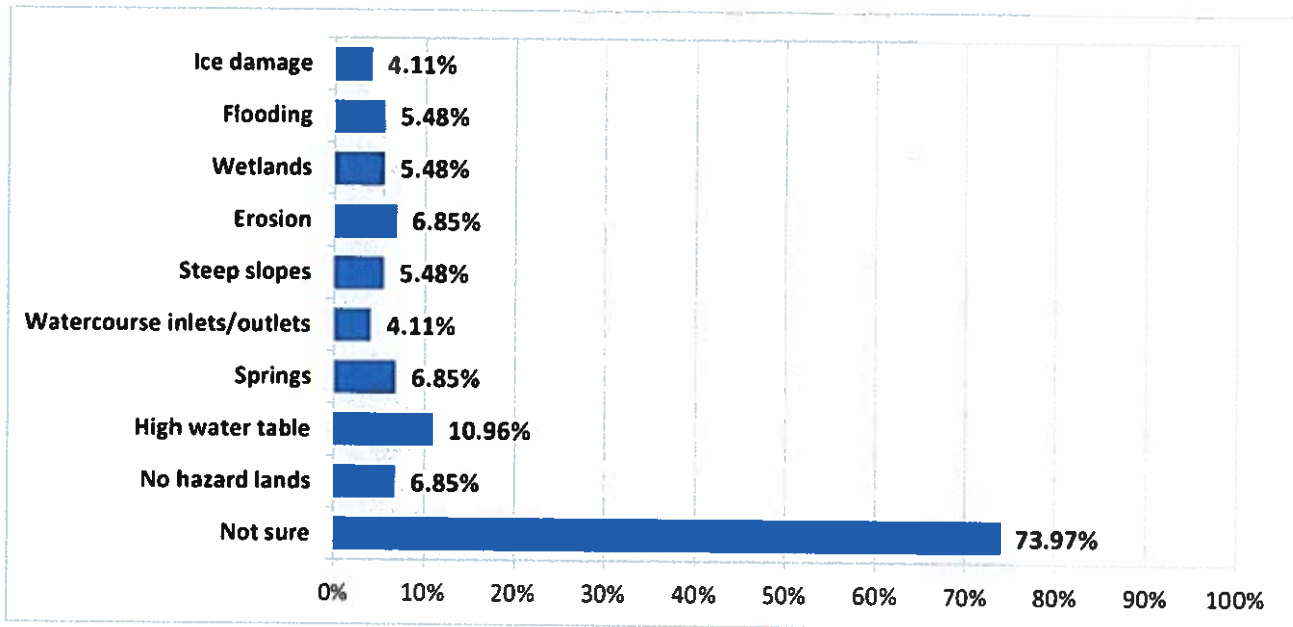
Answer Choices	Responses	
Yes - every year	2.67%	2
Yes - once every 1-5 years	5.33%	4
Yes - once every 5-10 years	2.67%	2
Yes - once every 10-20 years	2.67%	2
No, I do not experience ice damage on my property	86.67%	65
<b>TOTAL</b>		<b>75</b>

**MPS Response:** 87% of respondents indicated that they do not experience ice damage on their property, which indicates ice damage is not a significant issue for most respondents in the Summer Village.

32

**Q.25: DO YOU KNOW OF ANY HAZARD LANDS OR IMPORTANT ECOLOGICAL FEATURES AT THE SUMMER VILLAGE? SELECT ALL THAT APPLY.**

<b>Answered:</b>	73
<b>Skipped:</b>	4



Answer Choices	Responses	
I am not sure if there are any hazard lands	73.97%	54
There are not any hazard lands	6.85%	5
High water table	10.96%	8
Springs	6.85%	5
Watercourse inlets/outlets	4.11%	3
Steep slopes	5.48%	4
Erosion	6.85%	5
Wetlands	5.48%	4
Flooding	5.48%	4
Ice damage	4.11%	3
<b>TOTAL</b>		<b>73</b>

**MPS Response:** The majority of residents (74%) were not sure if hazard lands are present in the Summer Village. The hazard lands that were identified are confirmed by the background research and site visits conducted by MPS.

Some responses indicate that there are features within the community that would require additional information to assess and accommodate at time of new development permit application. The LUB should include provisions for: wetland assessment, geotechnical report, slope stability assessment as development permit application requirements on sites where these features are present.

33

**Q.26: DO YOU HAVE ADDITIONAL FEEDBACK? PLEASE LET US KNOW ANY OTHER COMMENTS OR QUESTIONS YOU HAVE.**

Of the 88 responses to this survey, 41 respondents provided additional feedback. Seven responses were removed (for this purpose of this analysis) that only stated 'no', 'thank you', or similar responses.

The following is a list of feedback provided. Please note that some comments have been lightly edited for clarity, spelling, grammar, formatting, and brevity. In a small number of instances, comments containing hateful/harmful language that are not related to the land use bylaw project were removed from this report (but will still be shared with Council and Administration).

For each written response, MPS has identified the land use and development categories addressed in the feedback. MPS will review this feedback with Council and Administration and identify recommendations for the updated Land Use Bylaw. Some of the key themes identified from this feedback include:

- Recreational Vehicles (RVs) on a lot
- Servicing for RVs
- Wastewater systems (septic fields)
- Enforcement
- Watershed management and environment

COMMENTS FROM RESPONDENTS		TOPICS TO REVIEW
1	Happy and supportive of our current Council. It is important Silver Sands continues to grow with permanent structures not a trailer park!	RVs on lots
2	What is the use of these surveys when you ignore the results of the RV bylaw when 72% of respondents were against the bylaw! Is this a formality? How can we trust anything you pass and simply ignore the community responses? The faith I have with this Council has certainly gone from slim to nil! We pay taxes too! We know of four owners that have sold because of what decisions made by this Council! How sad!	RVs on lots, public engagement
3	<p>I believe that it's positive to have regulations in place to secure the lake environmentally and keep our lots safe from erosion and other environmental concerns in the future. I believe we have to have a long-term outlook that caters to the environment to start revitalizing the lake and keep the lots healthy for years to come.</p> <p>I believe that the lake is underutilized by people that are not in lake-front properties, especially in the summer. I believe that people do not know or do not understand that the lake-front is available to all residents, not just at the end of the walk-ways. I feel that there are not enough spaces for non-lakefront residents to store boats nor enjoy "beach" areas. It appears very exclusive, even though the vast majority of the residents are not lakefront.</p> <p>I would also like to take this opportunity to note that I'm assuming the LUB update will include making it clearer that the lots were not originally meant for RVs as that came up during the public hearings in the summer of 2021. I want to note my disgust at the lack of listening displayed by the Council after those hours of hearings, the surveys, and the letters. To see that bylaw pass was disheartening and downright shameful. The Summer</p>	Watershed management, environment, lake access, boat storage, RVs on lots

34

COMMENTS FROM RESPONDENTS	TOPICS TO REVIEW
<p>Village of Silver Sands seems to increasingly cater to certain residents only and they are making it clear that, although we pay the same taxes and fees, our needs and wants for our lots are not as important as others. I find the village increasingly elitist and exclusionary, and I am angered when I see "For Sale" signs on lots that I have seen being cleared and updated over the last year or more. I cannot help but notice that the Council's Code of Conduct is not being followed as the wants of the Council are not supposed to supersede the residents. I do not want to say this out loud as we have been active supporters of the golf course and I have best wishes for it to succeed, but I cannot help but wonder if it is the golf course and the RV lots that are taking priority over the residents of the Village. One would have hoped that the bylaw did not pass this summer and that the LUB update was to add common sense rules for the use of RVs.</p> <p>That all being said, I wish you the best of luck in the update and I look forward to you taking everyone's feedback into consideration. I believe this Council has a long way to go to repair relationships after the debacle of the RV bylaw, and quite frankly I cannot imagine how awkward it must feel to face people whose feedback you completely disregarded. Best regards.</p>	
<p>4 The anti-RV bylaw which Council passed in the fall was a total disgrace and they should be embarrassed. When I walk around the community, I see for sale signs where there used to be young couples and families. The last survey we completed had &gt; 70% against the anti-RV bylaw yet it was still passed by the Council. Public input really doesn't matter does it....</p>	RVs on lots
<p>5 I hesitated responding to this survey. [For] the last survey, the results of the majority were ignored.</p>	Public engagement
<p>6 We have an RV which we had planned to park in our lot that we bought this summer. Unfortunately, because of the new bylaw we are now storing it elsewhere. We had hoped to use our RV while we built a cabin, but due to the new bylaw we can't even run power in our out. We are seriously considering selling our lot and going somewhere else since the bylaw is so completely unreasonable. We are extremely disappointed as we had hoped to one day retire in Silver Sands but we are frustrated and angered at the Council for passing this ridiculous bylaw and feel that this community no longer reflects the values and inclusivity that we thought it did.</p>	RVs on lots
<p>7 <i>[Note: comment was edited to remove hateful/harmful language]</i></p> <p>Nothing has been done to improve the water, the beachfront, nothing to entice young families to buy a lot in Silver Sands, no lake appeal at all, Council keeps pushing the golf course and the way overpriced trailer park where they have only sold maybe 7 lots total in the last 3 or 4 years.</p>	RVs on lots, watershed management (shoreline and beachfront), development priorities
<p>8 In regards to RVs on purchased lots, I do not see an issue with them. We were told 2 years ago by real estate agents that it does not devalue your property.</p>	RVs on lots





COMMENTS FROM RESPONDENTS		TOPICS TO REVIEW
9	The bylaw allowing of recreational vehicles only on a developed parcel is not fair. It limits who would be able to pursue a long-term goal of owning a lakefront lot property if starting from the ground up. For some people it would take years to build enough capital to properly finance construction on a vacant lot. No one wants to own land just for the sake of owning land, and Silver Sands does not have much in the terms of appealing to family-oriented activities. Golf is not a family activity for the majority of families in this world.	RVs on lots
10	This is a summer village; RVs should be allowed. I have a mother and daughter who come out in the summer. We love spending time with them. We see no problem with their RVs.	RVs on lots
11	<i>[Note: comment was edited to remove hateful/harmful language]</i>  This decision to change the bylaw regarding the use of RVs on vacant lots was made too quickly without proper consideration of the communities wants and followed only what the wealthier residents wanted.	RVs on lots
12	I hope all the letters residents of the Silver Sands wrote in a few months ago will also be taken into consideration regarding land/lot use (if this survey is more than environmental impacts at the lake) as it was very clear as to how people wanted to use their properties - thank you.	Use of property (presumed RVs on lots)
13	I just moves here August, and so can't answer some questions better...I see a spring just above my property and a huge drainage ditch hoping it solves flooding frost heaving onto my property I've been told by neighbours was an issue every year. Hope this helps.	Hazard lands, environmental features
14	We have an ongoing issue with neighbor draining their eavestrough downspout directly onto our property as well as sump pump placed directly adjacent to our property. This is a situation for several residents in the Village. Can this be addressed and how?	Drainage
15	If you're looking at putting in the garbage bylaws you have attempted to put in in the past forget it. It's a summer village on a lake people with lots should be able to use recreational vehicles to stay in.	Waste disposal (not a topic for the LUB), RVs on lots
16	Bylaws exist to build on land. Properties not in compliance in a timely manner should be penalized financially. Real estate agents/ some property owners falsely market that an RV is a permanent residence, sidestepping taxes for permanent structures. Not to mention lowering the general desirability to own near a trailer. Enforce the unsightly bylaw. We have had an ugly unsightly trailer across from us for 5 years - he just sneers as there is a small permanent cabin which belongs to a relative. Our taxes should reflect what we see.	Enforcement, RVs on lots
17	Wetlands are not hazards. They need to be protected. Need to allow rentals and multiple RVs on a limited basis.	Environmental features, watershed management, RVs on lots
18	In areas where the farmers were convinced to fence their livestock away from a waterbody and pump the water from the waterbody to the livestock, the health of the area, water, and land is drastically improved.	Watershed management, water quality
19	Areas should be kept in a clean and orderly manner. No accumulation of miscellaneous junk or garbage. All lots must show development within 60	Objects prohibited/restricted in yards, enforcement

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COMMENTS FROM RESPONDENTS		TOPICS TO REVIEW
	months or a tax surcharge is added so the community can continue to improve.	
20	This is a Summer Village. Not a Town or a City. Parcels that have RV's (and no dwelling) should be allowed to have power, water, sewage and accessory buildings (sheds). RVs are considered buildings in the MGA for Summer Villages. It makes no sense why this is any different. If it is a tax concern, charge all residents the same property taxes regardless whether they have a house or an RV.	RVs on lots, servicing for RVs
21	Yes. If you're going to allow people with permits for storage and use of an RV, they should be allowed to install power on their site.	RVs on lots, servicing for RVs
22	My family has lived around Lake Isle since 1930. My mother is still alive and she said the water in Lake Isle has always had algae and green in the Summer. I was one of the originals in the Lac Ste Lake Isle Water Quality Management Society. I learned from experts that the nutrient run off comes from up stream from Lake Isle. Very little comes from lake dwellers and agriculture around the lake. It all comes from up-stream. There is a big fish to fry right now that makes algae and green water miniscule....it's called flowering rush....if this is not eradicated, we won't have a lake as we know it today!	Watershed management, water quality
23	Our house is occupied year-round by a long-term tenant.	Rental properties
24	I enjoy the use of my RV on the land and would prefer for myself and/or my family to continue to do so. We hope to complete a dwelling in the future, but funds are low.	RVs on lots
25	In relation to reviewing and updating the land use bylaw, the community and tax paying residents should be the number 1 priority, not the wishes and desires of the 3-person Council. There is a large lack of trust between many residents and the Council, and this trust will not be repaired, unless Council follows fair process, and allows the community to form these land use bylaws together. Council should not be involved in picking the committee or which resident are involved, this should be done by an unbiased 3rd party, or I fear the Council will simply roll into effect a LUB that serves their interest only.	Public engagement
26	Lakeside pathways, marked nature trails, skating path around lake, cross country skiing paths...all would increase enjoyment/use of Silver Sands land.	Recreational opportunities
27	This was a very good survey but some of the questions were ambiguous.	Public engagement
28	All properties should have holding tanks for grey and black wastewater. Especially lake front.	Wastewater servicing
29	I have seen and recorded brown snow from overused septic fields on lakefront properties. This should not be and all lake front properties with this condition should immediately be required to put in septic tanks.	Wastewater servicing
30	Seasonal landowners with RVs who properly maintain their property should be able to install approved power hook ups and septic systems. Direct access to these services allows owners to maintain and improve beautification of their lots, which adds to the curb appeal of the entire village.	Servicing for RVs

COMMENTS FROM RESPONDENTS		TOPICS TO REVIEW
31	Lots are pure sand except for 200 mm of topsoil. Water is absorbed as fast as it accumulates have never seen road runoff reach the lake. With human intervention, it's possible.	Drainage
32	Q21 is biased - there should be an answer for 0 RVs. We have visitors in the summer, but there are no RVs used.	Public engagement
33	This all sounds very noble except for one problem: who is going to enforce all these great rules?	Enforcement
34	Stop trying to implement a ban on recreational vehicles on private lots! This is a pain [text deleted] and people are fed up with it. There was an overwhelming response to allow recreational vehicles and it needs to be dropped and left alone!	RVs on lots

38

**DARWELL LAGOON COMMISSION**  
**Box 219**  
**Sangudo, Alberta T0E 2A0**  
**Phone: (780) 785-3411 or 1-866-880-5722**

RECEIVED  
JAN 27 2022

January 20, 2022

Summer Village of Silver Sands  
Box 8  
Alberta Beach, AB T0E 0A0

e-mail: [berniepoulin@icloud.com](mailto:berniepoulin@icloud.com)

Dear Mayor and Council:

**Re: Darwell Transmission Line Phase C – Lake Isle**

As you are aware, the Darwell Lagoon Commission has been reviewing and evaluating the potential of a wastewater collection and transmission system that may serve the Summer Villages and various subdivisions within Lac Ste. Anne County around Lake Isle. The Commission reviewed the Regional Wastewater Collection and Transmission Concept with you and your Council at an information meeting held on Thursday, December 9, 2021 And again on January 7, 2022. The review included the concepts developed to date, potential costs of the systems, potential grants for the system, potential costs to the end user (your residents), and a potential “path forward” for any project.

The first step in the “path forward” is to obtain an agreement “in principle” from each of the municipalities that indicate their willingness to pursue the Project further. The agreement is necessary to initiate discussions with Alberta Transportation on the eligibility and receipt of the necessary Water for Life Grant funds such that the Project finances can be solidified. This willingness to proceed should also acknowledge that the municipalities agreed to cost share (on a pro-rated basis based on the agreed upon percentages) for the additional engineering and project management services necessary to finalize the funding requirement from Alberta Transportation. It should be noted that this agreement is not a complete endorsement of the Project but an indication on support for the Project to proceed to the next step – obtaining grant funding.

Please provide a letter of support such that it may be utilized in our discussions with Alberta Transportation and other Provincial Departments.

Thank you for your continued support and commitment to this project.

39

Respectfully,

A handwritten signature in black ink, consisting of a large, stylized loop on the left and a long, horizontal stroke extending to the right.

**Joe Blakeman**  
**Chair, Darwell Lagoon Commission**

**Cc: Councillor Steve Hoyda, Lac Ste Anne County**  
**Mike Yakemchuk, MyAlta Venture**  
**Graeme Horne, Summer Village of Silver Sands**

40

----- Original Message -----

Subject: RSVP for our Virtual Emerging Trends in Municipal Law this February

From: "Thompson, Prescilla" <pthompson@brownleelaw.com>

Date: 1/19/22 12:27 pm

To: "administration@wildwillowenterprises.com" <administration@wildwillowenterprises.com>

Save-the-Date Email.DOCX

<![if !vml]>

<![endif]> <![if !vml]>

<![endif]>



**BROWNLEE LLP**  
*Barristers & Solicitors*

## EMERGING TRENDS IN MUNICIPAL LAW

**The trends you need to know  
for your community to grow**

**VIRTUAL CONFERENCE**

**February 10, 2022 | February 17, 2022**

*Attend through Zoom on either day*

**Topics include:**

- Employment Law in the Time of COVID
- Privacy and Freedom of Information Issues
- How to Manage Legal Matters
- Municipal Tax Powers, Conflicting Fiduciary Obligations
- Case and Legislative Updates
- Q&A bear pit session where our lawyers will answer your questions.

**Virtual Registration \$85 + GST**  
**Event is by invitation only.**

**CLICK HERE**  
to Register for February 10, 2022

OR

**CLICK HERE**  
to Register for February 17, 2022

[BrownleeLaw.com](http://BrownleeLaw.com)

Dear Heather,

41

You are invited to join us virtually this February for our annual **Emerging Trends in Municipal Law** seminar featuring topics curated for our elected and administrative municipal clients. For your convenience, we are offering two sessions but you need to register for one only.

Due to the rise of COVID cases, Partners at Brownlee LLP have decided to offer Emerging Trends online only and cancel in-person attendance.

The following topics will be featured at both online sessions: employment law in the time of COVID, privacy and freedom to information issues, how to manage legal matters, municipal tax powers, conflicting fiduciary obligations, case and legislative updates, and a Q&A bear pit session where our lawyers will answer your questions.

Virtual Registration \$85 + GST

Details:

**Emerging Trends in Municipal Law**

**Date:** Thursday, February 10, 2022

**Time:** 8:30 am – 3:30 pm

**Location:** Virtual via Zoom

<![if !supportLists]> ➔ <![endif]> [Register here](#)

**OR**

**Emerging Trends in Municipal Law**

**Date:** Thursday, February 17, 2022

**Time:** 8:30 am – 3:30 pm

42

**Location:** Virtual via Zoom

<![if !supportLists]>➔<![endif]>[Register Here](#)

If you have any questions please contact, Prescilla Thompson by email:  
[pthompson@brownleelaw.com](mailto:pthompson@brownleelaw.com)

Event is by invitation only.

We hope you can join us!

Brownlee LLP



**PRESCILLA THOMPSON | MARKETING ASSISTANT | BROWNLEE LLP**

**PRONOUNS: SHE/HER/HERS**

**MARKETING**

**m. 780-497-4800 | d. 780-970-5739 | f. 780-424-3254 | [pthompson@brownleelaw.com](mailto:pthompson@brownleelaw.com)**

**2200 COMMERCE PLACE | 10155 - 102 STREET | EDMONTON, AB T5J 4G8**

**Toll-Free. 800-661-9069 | [www.brownleelaw.com](http://www.brownleelaw.com)**

**To help limit the spread of the COVID-19, the Brownlee LLP Edmonton and Calgary offices are closed to the public. Email, telephone, and video conferencing, including Zoom and Skype are the primary channels of communication for our clients with their lawyer instead of in-person meetings. Please refer to our [COVID-19 resource page](#) that features articles written by our lawyers that examine how COVID-19 is affecting different industries and municipalities.**

Brownlee LLP would like the opportunity to send you invitations and legal news electronically. Please give us your permission by [clicking here](#).

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----- Original Message -----

Subject: Appointment of ARB Officials 2022

From: "Gerryl Amorin" <[gerryl@amorinaccounting.com](mailto:gerryl@amorinaccounting.com)>

Date: 1/26/22 10:39 am

To:

Good Morning All,

Please be advised that the annual requirement for all municipalities to appoint ARB officials for 2022 is now due.

All municipalities are required to appoint by resolutions the following as your ARB officials for 2022.

ARB Chairman -	Raymond Ralph
Certified ARB Clerk -	Gerryl Amorin
Certified Panelists -	Darlene Chartrand
	Tina Grozko
	Stewart Hennig
	Richard Knowles
	Raymond Ralph

If you have any questions concerning this request, please do not hesitate to contact me.

(I apologize if you have already received this information)

Thank-you

Gerryl Amorin, CPA

780 297 8185

Manager/Finance Officer

Capital Region Assessment Services Commission (CRASC)  
11810 Kingsway Avenue  
Edmonton, AB T5G 0X5

44

**cao@onoway.ca**

---

**From:** cao@onoway.ca  
**Sent:** January 31, 2022 10:22 AM  
**To:** cao@svnakamun.com; 'Summer Village of Ross Haven'; 'kim hanlan'; 'S. V. of Castle Island'; office@sunsetpoint.ca; 'S. V. of Val Quentin'; aboffice@albertabeach.com; administration@wildwillowenterprises.com  
**Cc:** 'Jason Madge'; 'Dave ives'; debbie@onoway.ca  
**Subject:** RE: Onoway Regional Fire Services Meeting  
  
**Importance:** High

Apologies everyone – looks like the meeting will be Feb. 28 but at **1:30 p.m.** not the 10:00 a.m.

Please let me know if this date/time does not work for your municipality.

Thx

W

**Wendy Wildman**  
CAO  
Town of Onoway  
Box 540  
Onoway, AB. T0E 1V0  
780-967-5338 Fax: 780-967-3226  
[cao@onoway.ca](mailto:cao@onoway.ca)

**NOTE EMAIL CONTACT INFORMATION HAS CHANGED TO: [cao@onoway.ca](mailto:cao@onoway.ca)**

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**From:** cao@onoway.ca <cao@onoway.ca>  
**Sent:** January 31, 2022 10:03 AM  
**To:** 'cao@svnakamun.com' <cao@svnakamun.com>; 'Summer Village of Ross Haven' <cao@rosshaven.ca>; 'kim hanlan' <office.svyellowstone@gmail.com>; 'S. V. of Castle Island' <svcastle@telus.net>; 'office@sunsetpoint.ca' <office@sunsetpoint.ca>; 'S. V. of Val Quentin' <d.evans@valquentin.ca>; aboffice@albertabeach.com; 'administration@wildwillowenterprises.com' <administration@wildwillowenterprises.com>  
**Cc:** 'Jason Madge' <jason@onoway.ca>; 'Dave ives' <davidives.nwfr@gmail.com>; 'debbie@onoway.ca' <debbie@onoway.ca>  
**Subject:** RE: Onoway Regional Fire Services Meeting

Good morning everyone.

Further to my January 18<sup>th</sup>, 2022 email, I can confirm that the next Onoway Regional Fire Services Meeting will be held on Monday, February 28<sup>th</sup>, 2022 at 10:00 a.m. at the Onoway Heritage Centre.

Please forward to your respective Council representatives, and save the date.

45

Agendas will be out the week prior to the meeting.

Thanks

W

**Wendy Wildman**

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

[cao@onoway.ca](mailto:cao@onoway.ca)

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**From:** [cao@onoway.ca](mailto:cao@onoway.ca) <[cao@onoway.ca](mailto:cao@onoway.ca)>

**Sent:** January 18, 2022 12:09 PM

**To:** 'cao@svnakamun.com' <[cao@svnakamun.com](mailto:cao@svnakamun.com)>; 'Summer Village of Ross Haven' <[cao@rosshaven.ca](mailto:cao@rosshaven.ca)>; 'kim hanlan' <[office.svyellowstone@gmail.com](mailto:office.svyellowstone@gmail.com)>; 'S. V. of Castle Island' <[svcastle@telus.net](mailto:svcastle@telus.net)>; 'office@sunsetpoint.ca' <[office@sunsetpoint.ca](mailto:office@sunsetpoint.ca)>; 'S. V. of Val Quentin' <[d.evans@valquentin.ca](mailto:d.evans@valquentin.ca)>; [aboffice@albertabeach.com](mailto:aboffice@albertabeach.com); 'administration@wildwillowenterprises.com' <[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)>

**Cc:** 'Jason Madge' <[jason@onoway.ca](mailto:jason@onoway.ca)>; 'Dave ives' <[davidives.nwfr@gmail.com](mailto:davidives.nwfr@gmail.com)>; 'debbie@onoway.ca' <[debbie@onoway.ca](mailto:debbie@onoway.ca)>

**Subject:** Onoway Regional Fire Services Meeting

*Good morning everyone and Happy New Year! Hope everyone enjoyed a festive and healthy holiday season.*

We received a call yesterday regarding a fire services meeting being that day and not being able to sign in virtually.

At our September 27 meeting Monday January 24 was tentatively set as the next meeting (which is this coming Monday). Unfortunately this meeting is going to have to be moved back to mid or end of February.

I will follow-up with some proposed dates/times in the near future, but please remove the Jan. 24 date from your calendars.

Thx

W

**Wendy Wildman**

CAO

Town of Onoway

Box 540

Onoway, AB. T0E 1V0

780-967-5338 Fax: 780-967-3226

[cao@onoway.ca](mailto:cao@onoway.ca)

46

----- Original Message -----

Subject: Re: Removal of storage on Reserve Land

From: "Kristin Stevenson" <[kristin@wildwillowenterprises.com](mailto:kristin@wildwillowenterprises.com)>

Date: 1/9/22 11:52 am

To: "[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)" <[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)>

That is correct, thanks for getting back to me so quick

**From:** [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)

<[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)>

**Date:** Wednesday, January 5, 2022 at 3:00 PM

**To:** Kristin Stevenson <[kristin@wildwillowenterprises.com](mailto:kristin@wildwillowenterprises.com)>

**Subject:** RE: Removal of storage on Reserve Land

Hi Kristin, I just want to confirm you are asking about Silver Sands and the reserve area between Conifer & Aspen?

Heather Luhtala,

Asst. CAO

[S.V. of South View \(Sign Up for South View Connect Today!\)](#)

[S.V. of Silver Sands \(Sign Up for Silver Sands Connect Today!\)](#)

Phone: 587-873-5765

Fax: 780-967-0431

Website: [www.wildwillowenterprises.com](http://www.wildwillowenterprises.com)

Email: [administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)

----- Original Message -----

Subject: Removal of storage on Reserve Land

From: "Kristin Stevenson"

Date: 1/5/22 12:24 pm

To: "[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)" <[administration@wildwillowenterprises.com](mailto:administration@wildwillowenterprises.com)>

Merry Christmas and a Happy New Year! I am just writing in to see if there is a plan to remove all boat lifts on the reserve land before the ice melts this year? The reserve land by us is being cleared constantly in the summer for people to take their quads down and go to a boat lift that is illegally stored on the land.

Cheers,

**Kristin Stevenson**

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**A BYLAW OF THE SUMMER VILLAGE OF SILVER SANDS, IN THE  
PROVINCE OF ALBERTA, FOR MATTERS RELATED TO THE  
“USE OF PUBLIC LANDS”**

---

**WHEREAS** under the Authority of the *Municipal Government Act* RSA 2000 Chapter M-26, section 7 (a)(b) and (i), and 8 (a) authorizes the Council of a municipality to pass bylaws for municipal purposes respecting the safety, health and welfare of people, the protection of people and property and other matters including but not limited to regulating or prohibiting the use of public land:

**AND WHEREAS** the Council of Silver Sands deems it advisable to pass a bylaw regulating the use of public lands to be compatible with the normal activities of urban life while recognizing the recreational nature of the municipality and providing for penalties for the unauthorized use of public lands;

**NOW, THEREFORE**, the Council of Silver Sands in the Province of Alberta duly assembled, enacts as follows:

**1. SHORT-TITLE**

1.1 This bylaw may be cited as “Use of Public Lands”.

**2. DEFINITIONS**

**In this Bylaw:**

- 2.1 "Act" or "said Act" shall mean the Municipal Government Act, being Chapter M-26 of the Revised Statutes of Alberta, 2000, and amendments thereto;
- 2.2 Any word, expression or term used in this Bylaw shall have the same meaning as in the said Act;
- 2.3 "Council" means the Council of the Summer Village of Silver Sands;
- 2.4 "Easement" means a right-of-way intended for services access usually with a surface of grass and not hard topped or graveled, and not intended for the passage of vehicles;
- 2.5 "Municipality" means all lands within the Corporate Boundary limits of the in the Province of Alberta;
- 2.6 "Municipal Tag" means a ticket for any violation of this bylaw in the form of a numbered “Notice of Violation” and contains provisions for either a “warning”, or a “voluntary payment” payable to the Summer Village of Silver Sands with or without discount provisions;

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- 2.7 "Peace Officer" means a member of the Royal Canadian Mounted Police, a Peace Officer appointed pursuant to the Alberta Peace Officer Act, or a Municipal Bylaw Enforcement Officer appointed by the Summer Village of Silver Sands;
- 2.8 "Pedestrian" means any person on a highway on foot either standing or walking, or a person in or on a mobility aid;
- 2.9 "Person" includes any person, individual, owner, public body, body corporate, society, firm or partnership;
- 2.10 "Public Land" means:
- (a) Public Utility Lots and Storm Water Management Facilities;
  - (b) Public Utility Lots and Storm Water Management Facilities;
  - (c) Municipal Reserves and School Reserves;
  - (d) Environmental Reserves and Natural Areas; and
  - (e) Any land subject to the direction, management or control including but not limited to:
    - i. Land titled to the Summer Village of Silver Sands;
    - ii. Developed or undeveloped Road Right-of-Ways and Statutory Road Allowances;
    - iii. All easements in favors of the Summer Village of Silver Sands;
    - iv. All utility Right-of-Ways.
- 2.11 "Chief Administrative Officer (CAO)" means a person appointed by Council under a bylaw by the Summer Village of Silver Sands in the Province of Alberta, or that person's designate acting lawfully as CAO in any absence;
- 2.12 "Unauthorized Use" means a person accessing on or over Public Lands or constructing, storing, erecting or placing anything on/under or over Public Land for any purpose without written consent from the Summer Village of Silver Sands;
- 2.13 "Vehicle" means a device in, on or by which a person or thing may be transported or drawn on a highway and includes a combination of vehicles but does not include a mobility aid;
- 2.14 "Violation Ticket" means a provincial ticket as described in the Alberta Provincial Offences Procedures Act Chapter P-34, RSA 2000 and the Procedures Regulation and may be issued in the form either a part 2 Summons or a part 3 Offence Notice. Service and procedures of such violation tickets shall be as per POPA above and pursuant to Section 160(1) of the Traffic Safety Act where applicable.

### **3. Consent to Use**

- 3.1 Any person wishing to make use of public land may apply to the Council of the Summer Village of Silver Sands in writing.
- 3.2 The Council may consent to a proposed use subject to whatever terms the Council considers appropriate.

- (a) Notwithstanding (c), Privately owned signs on Public Lands are prohibited, except as exempted by future amendments to this Bylaw on a case -by-case basis for signs for non-profit organizations under the Societies Act (Alberta) and /or the Board of Trade Act (Canada).
- (b) All privately owned signs and non-profit signs referred to in 4(a) must meet the requirements set out in Appendix "A"
- (c) Notwithstanding (a), Election Signs are prohibiting on Public Lands except as designated by Council in Accordance with Appendix "B"
- (d) Notwithstanding (a) A-Board signs are prohibited on Public Lands except in accordance with Appendix "C"

#### **4. Public Property Regulations**

- 4.1 No person shall make unauthorized use of public land.
- 4.2 No person shall use the public land for the parking or temporary storage of any vehicle, whether operable or inoperable, including but not limited to cars, trucks, vans, recreational vehicles, all-terrain vehicles, snowmobiles, boats, campers and trailers.
- 4.3 No person shall develop on any municipal reserve, environmental reserve or other municipal owned land is prohibited.
- 4.4 Unauthorized uses on Public Land shall include but not limited to the following:
  - (a) Constructing a driveway, parking pad or site, garage, stairway, walkway, pool, patio, deck,
  - (b) Constructing and or maintaining a skating or hockey rink,
  - (c) Placing or storage of personal property,
  - (d) The removal of trees and/or shrubs, excavation, grading or drainage alteration on any municipal reserve, environmental reserve or other municipal owned land, without expressed written approval from the municipality, is prohibited.
  - (e) Installing irrigation or electrical systems,
  - (f) Constructing drainage facilities including, but not limited to, pipes, catch basins, sumps, swales, detention ponds and ancillary structures,
  - (g) Erecting staging, scaffolding or similar structures,
  - (h) Depositing or storing building materials/topsoil/clay/sand/gravel, storing or operating machinery, equipment or tools used or to be used in connection with the erection, alteration, demolition, repair or painting of any structure,
  - (i) Digging, cutting, excavating, filling or dumping soil, refuse, garden or yard material, compost and other materials.

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- (j) The prohibition in subsection (c) does not apply to any uses listed in an applicable land use district and subject to expressed written approval from the municipality.
- (k) No person shall erect or cause to be erected any fence on any property owned by the municipality without their expressed written approval.
- (l) Operating any vehicle to access upon or across.
- (m) No person shall park any vehicle upon any land owned by the Summer Village of Silver Sands which the said uses or permits to be used as a playground, recreation area, public park or for utility purposes except on such areas that the CAO or designated employee may designate by a Traffic Control Device for vehicle parking.
- (n) No person shall place unauthorized signage/commercial advertising upon the Public Lands.

**5. The CAO may, by a direction,**

- 5.1 require the person responsible for an unauthorized use of public land to cease such unauthorized use.
- 5.2 A direction given by the CAO or designate must:
  - (a) Identify the unauthorized use,
  - (b) Direct the person to take any action or measures necessary to remedy the unauthorized use including, but not limited to, the restoration of the public land to its state immediately before commencement of the unauthorized use, and
  - (c) State a time within which the person must comply with the direction.
- 5.3 A direction may be served:
  - (a) Personally, if directed to an individual or by delivery to a person apparently over the age of sixteen (16) years residing or employed at the address where the individual resides, carries on business or is employed.
  - (b) In accordance with the Business Corporations Act (Alberta) if directed to a business corporation.
  - (c) Sending by prepaid registered mail to its registered office or its place of business in the case of any other corporation.
  - (d) In the case of firm or partnership, by personal service on any person over the age of eighteen (18) years who is a member of the firm or partnership or apparently in the employ of the firm or partnership at an office of the firm or partnership, or
  - (e) In accordance with an Order of the Alberta Court of Queen's Bench.

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- 5.4 No person shall fail to comply with a direction.
- (a) If the Summer Village is unable to ascertain the name of the person responsible for any unauthorized use:
  - (b) The Summer Village will post a sign on the public land which is the subject of the unauthorized use stating that, if the unauthorized use is not stopped and all work done necessary to restore the public land to its condition immediately before commencement of the unauthorized use, by a date at least twenty-one (21) days after the sign is posted, the Summer Village will do such work.
  - (c) If the Summer Village does work pursuant to the preceding paragraph 5.3 (b), the cost of so doing will be a debt due to the Summer Village from the person responsible for the unauthorized use.
  - (d) The work referred to in paragraph 5.3 (b) includes, but is not limited to, the removal of materials and chattels of all kinds, excavating and removing improvements and carrying out landscaping.
  - (e) In the case of an emergency of any kind or a perceived threat to public safety, the period of twenty-one (21) days prescribed by paragraph 5.3(b) may be shortened to whatever period the CAO or Designate considers appropriate.
  - (f) The Summer Village may sell any materials or chattels referred to in paragraph 5.3(c) and apply the proceeds towards payment of the debt due to the Summer Village from the person responsible for the unauthorized use.

## **6. ENFORCEMENT**

- 6.1 A person who contravenes section 4, section 5.4 or any other provision of this bylaw is guilty of an offence.
- 6.2 A person who is found guilty of an offence under this bylaw is liable to a maximum fine of \$10,000.00.
- 6.3 The minimum and specified penalty for a violation of any provision of this Bylaw is a fine in the amount of \$500.00
- 6.4 If a person violates the same provision of this bylaw twice or more within a one-year period, the minimum and specified penalty for the second and subsequent violation shall be a fine in the amount of \$1,000.00
- 6.5 If a fine imposed pursuant to section 6.3 or 6.4 is not paid, the Summer Village will proceed to collect it in the same manner as a civil judgement in favor of the Summer Village.
- 6.6 In addition to imposing a fine pursuant to section 6.3 or 6.4, the Court may:

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- (a) Order the responsible person to cease the unauthorized use and take whatever steps are necessary to restore the public land which has been subject of the use to the condition it was in prior to commencement of the use; and
- (b) Direct that, if the responsible person fails to comply with an order pursuant to the preceding paragraph 6.6 (a) within a specified time, the Summer Village will be at liberty to do the work required and recover the costs of so doing from the responsible person. Such costs may be determined either concurrently with imposition of a fine or upon subsequent application to the court.

## **7. VIOLATION TAGS**

- 7.1 A Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Tag to any person who the Bylaw Enforcement officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- (a) A Violation Tag may be issued to such person either personally, or by mailing a copy to such Person at his or her last know post office address.
  - (b) The Violation tag shall be in a form approved by the CAO and shall state:
    - (c) the name of the person;
    - (d) the offence;
    - (e) the appropriate penalty for the offence being the minimum penalty prescribed by this Bylaw;
    - (f) that the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag;
    - (g) any other information as may be required by the CAO.
  - (h) Where a contravention of this Bylaw is of a continuing nature, further Violation Tags may be issued by the Bylaw Enforcement Officer, provided that no more than one Violation Tag shall be issued for each day that the contravention continues.
  - (i) Where a Violation Tag is issued pursuant to this Bylaw, the Person to whom the Violation Tag is issued, may in lieu of being prosecuted for the offence, pay to the Summer Village the penalty specified in the Violation Tag.
  - (j) Nothing in this Bylaw shall prevent a Bylaw Enforcement officer from immediately issuing a Violation Ticket.

## **8. VIOLATION TICKET**

If the penalty specified on a Violation Tag is not paid within the prescribed time period, then a Bylaw Enforcement Officer, is hereby authorized and empowered to issue a Violation Ticket pursuant to the Provincial Offenses Procedures Act.

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## **9. VIOLATION TICKET**

- 9.1 A Peace Officer is hereby authorized and empowered to issue a violation ticket to any person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- (a) A violation ticket may be issued to such person either personally, or by mailing a copy to such Person at his or her last know post office address.
  - (b) The violation ticket shall be in a form approved by the CAO and shall state:
    - i. the name of the person;
    - ii. the offence;
    - iii. the appropriate penalty for the offence being the minimum penalty prescribed by this Bylaw;
    - iv. that the penalty shall be paid within thirty (30) days of the issuance of the violation ticket;
    - v. any other information as may be required by the CAO.
  - (c) Where a contravention of this Bylaw is of a continuing nature, further violation ticket may be issued by the Peace Officer, provided that no more than one violation ticket shall be issued for each day that the contravention continues.
  - (d) Where a violation ticket is issued pursuant to this Bylaw, the Person to whom the violation ticket is issued, may in lieu of being prosecuted for the offence, pay to the Village the penalty specified in the Violation ticket.
  - (e) Nothing in this Bylaw shall prevent a Peace Officer from immediately issuing a violation ticket.

## **10. VIOLATION TICKET**

- 10.1 A violation ticket in this bylaw is:
- (a) The offences under this bylaw in respect of which a voluntary penalty may be made are set out in section 6 of this bylaw.
  - (b) A violation ticket as distributed by the Province of Alberta and set out in the Provincial Offences Procedures Act and Regulation may be issued by a Peace Officer for any contravention of this bylaw.
  - (c) A violation ticket is deemed sufficiently served if the processes under the Provincial Offences Procedures Act and Regulation have been followed.

**11. SEVERABILITY PROVISION**

Should any provision of this bylaw become invalid, void, illegal, or otherwise not enforceable, it shall be considered separate and severable from the bylaw and the remainder shall remain in force and be binding as though such provisions had not been invalid.

**12. EXERCISE OF DISCRETION**

The Town has the discretion to enforce this bylaw and is not liable of any outcomes should a Peace Officer decide not to enforce this bylaw if acting in good faith.

**13. REPEAL**

Upon this Bylaw coming into force and effect, Bylaw No. 107 is hereby repealed.

**14. COMING INTO FORCE**

This Bylaw shall come into effect upon the third and final reading and signing of this Bylaw

**READ** a first time this 25<sup>th</sup> day of May 2018.

**READ** a second time this 10<sup>th</sup> day of August, 2018.

**READ** a third and final time this 10<sup>th</sup> day of August, 2018.

---

Mayor, Bernie Poulin

**SIGNED** this 10th day of August, 2018.

---

Chief Administrative Officer, Wendy Wildman





Northern Gateway  
Public Schools

Learning for life. Together.

SS

January 20, 2022

RECEIVED  
FEB-04-2022

The Board of Northern Gateway Public Schools would like to invite you to attend with us the Alberta Rural Education Symposium taking place on March 6-8. This year's symposium is themed as *Flourishing Rural School Communities: Learning and leading through appreciative inquiry* and will have series of speakers including Education Minister Adriana LaGrange and Dr. Sabre Cherkowski from the Okanagan School of Education who will present research on organizational wellbeing in unprecedented times.

Registration and further information can be found at [albertaruraleducation.ca](http://albertaruraleducation.ca). Please let our coordinator Michelle McMichael ([michelle.mcmichael@ngps.ca](mailto:michelle.mcmichael@ngps.ca)) know if your organization is attending so we can include you on our information list for this event.

We look forward to our discussion and hearing your perspective at the symposium.

Sincerely,

Kevin Bird  
Superintendent  
Northern Gateway Public Schools

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Q Search Events by Title, Facilitator, Keyword/Topic

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**Central Alberta  
Regional Consortium**  
Working Together: Making a Difference

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# ARES: Flourishing Rural School Communities: Learning and Leading Through Appreciative Inquiry

[← Return to Learning Opportunities](#)

## ARES: Flourishing Rural School Communities: Learning and Leading Through Appreciative Inquiry

**Facilitator(s):** Minister of Education, Adriana LaGrange  
Dr. Scott Morrison  
Dr. Sabre Cherkowski  
Ministers' Panel

[Register](#)

Registration closes:  
Mar 02, 2022 at 11:00 pm

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**Date:** This is a multi-day event.  
**DAY 1** Mar 06, 2022 (6:00 pm to 9:00 pm [MTN](#))  
**DAY 2** Mar 07, 2022 (8:45 am to 4:00 pm [MTN](#))  
**DAY 3** Mar 08, 2022 (8:45 am to 12:00 pm [MTN](#))

**Cost:** \$400.00 (CAD)  
(After January 31st)

**Location:** Edmonton (Fantasyland Hotel)  
17700 - 87 Avenue  
[Google Map](#)

**Course code:** 22-LE-105-CARC

## Target Audience

Leaders, administration

## About this learning opportunity

"Flourishing Rural School Communities" is the theme for ARES 2022. Participants will learn about the power of storytelling and appreciative inquiry to create flourishing school communities. This year's symposium is adopting a workshop approach to engage participants fully in their learning.

The Symposium launches on Sunday evening with Dr. Scott Morrison, Superintendent of Christ The Redeemer Catholic Schools. He believes that stories are a profound way to share your beliefs. Scott's goal is to assist educators, trustees, and MLA's to both identify and tell the stories about what makes education in rural Alberta worth our time, attention, and resources.

"You love your family because you grew up with them and know their story. If we want Albertans to love and support education in rural Alberta, they need to hear our stories."

We will also continue with our tradition of having our Minister of Education, Adriana LaGrange, along with other Ministers, yet to be named, share with us their stories of rural Alberta. Afterwards participants will have an opportunity to engage in one-on-one conversations with the MLAs.

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Starting Monday morning, Dr. Sabre Cherkowski, Okanagan School of Education, will engage us over the next day and a half on the practical findings from her recently completed research on teacher and administrator wellbeing. She will provide experiential opportunities to engage with practices and strategies for noticing, nurturing and sustaining flourishing in schools.

What does it mean to pay attention to wellbeing at work during these unprecedented times?

How can we craft our work in ways that empower us to notice and nurture wellbeing for ourselves and with others in our school systems?

This workshop will provide an opportunity for you to learn about and practice an appreciative inquiry process designed to focus on what works well and what contributes to feeling a sense of flourishing at work. Throughout the course of this workshop, you will have opportunities to learn about the research findings from a positive organizational approach, and think about what these mean in their own contexts. You will try out the practices and strategies that emerged from the research, and engage in a flourishing inquiry process designed to guide participants to notice and nurture wellbeing at work. By the end of the workshop, participants will establish some plans toward learning to flourish in their own context.

In an effort to showcase all that is good in our Alberta schools, this workshop will also feature initiatives from 2-3 school divisions that speak to their creativity and resourcefulness. Delegates will celebrate these local projects that have pushed the boundaries of value added programming for students and their communities.

We have an exciting and thought provoking program prepared, making this an Alberta Rural Education Symposium you and your team will not want to miss!

*This session is being offered on a cost recovery basis.*

## About the facilitator(s)

Dr. Scott Morrison--Superintendent of Christ the Redeemer Catholic Schools

Dr. Sabre Cherkowski--Okanagan School of Education

Minister Adriana La Grange--Minister of Education

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Minister's panel yet to be named

*Partnered with:*



## Documents

- ARES Program
- COVID protocol



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cao@onoway.ca

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**From:** Cathy Heron <president@abmunis.ca>  
**Sent:** February 4, 2022 2:46 PM  
**To:** Wendy Wildman  
**Subject:** Registration now open for Spring 2022 Municipal Leaders' Caucus  
**Attachments:** Spring 2022 MLC Agenda.pdf

Good afternoon,

Mayors, Councillors, and CAOs are [invited to register](#) for Alberta Municipalities' Spring 2022 Municipal Leaders' Caucus being held March 9 and 10 at the Edmonton Convention Centre. We are pleased to offer the event both in-person and virtually.

This year's Caucus is open to municipal elected officials and senior administrators from Alberta municipalities, and is a tremendous opportunity to network and build consensus on key issues affecting your community. Attached is a copy of the draft agenda, which will be updated over the coming weeks as speakers are confirmed. Please visit our [Spring Municipal Leaders' Caucus Events webpage](#) for more information on hotels and registration. The deadline for online registration is Friday, March 4.

**Please note, all public health orders in place at the time of the event will be followed.** This could include but is not limited to showing proof of vaccination or privately paid for negative test result within 72-hours, and masking while not actively eating or drinking.

Remember that Alberta Municipalities members may bring forward Requests for Decisions (RFDs) on emerging issues that cannot wait to be debated at our fall Convention. To submit an RFD, fill out an [RFD template](#) and send it, along with proof of council endorsement, to [advocacy@abmunis.ca](mailto:advocacy@abmunis.ca) by Friday, February 18.

We look forward to seeing you there!

**Cathy Heron | President**

**Mayor, City of St. Albert**

---

E: [president@abmunis.ca](mailto:president@abmunis.ca)

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



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Alberta Municipalities is working to protect the health of its members, partners, & employees. Fully vaccinated & masked visitors are welcome at Alberta Municipalities' office and events. Please contact us to make alternative arrangements if you are unable to meet these requirements.

Cathy Heron | President

Mayor, City of St. Albert

E: [president@abmunis.ca](mailto:president@abmunis.ca)

300-8616 51 Ave Edmonton, AB T6E 6E6

Toll Free: 310-MUNI | 877-421-6644 | [www.abmunis.ca](http://www.abmunis.ca)



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Alberta Municipalities is working to protect the health of its members, partners, & employees. Fully vaccinated & masked visitors are welcome at Alberta Municipalities' office and events. Please contact us to make alternative arrangements if you are unable to meet these requirements.

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**Draft Agenda for Spring 2022 Municipal Leaders' Caucus**  
**March 9 and 10, 2022**  
**Edmonton Conference Centre**  
**\*Subject to Change\***

Wednesday, March 9	
8:00 a.m.	Registration and Breakfast
9:00 a.m.	President's Opening Remarks
9:15 a.m.	Minister of Municipal Affairs' Remarks
9:30 a.m.	Ministers' Dialogue Session I
10:10 a.m.	Break
10:30 a.m.	Ministers' Dialogue Session II
11:10 a.m.	Premier's Remarks
11:30 p.m.	Lunch
12:30 p.m.	Education/Engagement Session I – Alberta Provincial Police Service
2:30 p.m.	Break
2:45 p.m.	Requests for Decision
3:15 p.m.	Education/Engagement Session II - EMS
4:15 p.m.	Closing Remarks
4:30 to 6:30 p.m.	Networking session

Thursday, March 10	
7:00 a.m.	Registration and Breakfast
8:00 a.m.	Education/Engagement Session III – Municipal Financial Health and LGFF
9:15 a.m.	Alberta Municipalities President's Report
9:30 a.m.	Executive Committee Dialogue Session
10:00 a.m.	Break
10:15 a.m.	Education/Engagement Session IV – Future of Municipal Governance
11:30 a.m.	Opposition Leader's Remarks
11:45 a.m.	Closing Remarks
12:00 p.m.	Lunch

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## Public Works Report

SVSS Council Meeting February 11, 2022

### Update from November 26, 2021 Council Meeting

1. Rock Hill returned and installed correct steam lines in culverts on Aspen Drainage Project.
2. Snow bylaw reminder seems to be effective for most residents and I have talked to a few residents about it and they have been receptive and understanding.

### New Items

1. Purchased a number of new tools and safety equipment for tree removal and maintenance for next season.
2. Has been a busy snow removal year and we have gone through an exceptional amount of pickled sand to maintain the roads with the fluctuating weather.
3. Carl Schnell came in with the grader to push back the snow banks on Silver Sands Drive.
4. Started clearing out the culvert ends in preparation for spring. They look like drainage should function properly when things start to thaw.
5. There is a lot of snowmobile traffic using sections of the reserve and walking trails to go to the lake, as well as riding in the drainage ditches. I have been clearing the problem ditches out so this doesn't cause big problems come spring. I have talked to anyone I have seen driving in the ditches, and "no off highway vehicle" signs have been ordered.
6. I have been getting quotes for possibly purchasing a steam unit for the Village for clearing our own culverts.

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# Summer Village of Silver Sands

## Report to Council

**Meeting:** February 11, 2022 - Regular Council Meeting

**Originated By:** Tony Sonnleitner, Development Officer, Summer Village of Silver Sands

**Happy New Year to Council**

2022 has started out quietly from a development perspective.

**Development Permits: None**

**Letters of Compliance: None**

Regards,

Tony Sonnleitner, Development Officer

<b>VENDOR</b>		<b>VENDOR ID</b>		<b>DATE ISSUED</b>	
SUMMER VILLAGE OF SILVER SANDS				07-Dec-2021	
<b>DEPOSITED AT BANK:</b> 021908989		<b>DEPOSIT NO</b>	<b>DATE</b>	<b>AMOUNT</b>	
<b>BRANCH:</b>	<b>ACCOUNT:</b>		07-Dec-2021	\$438.00	
				<b>TOTAL</b>	<b>\$438.00</b>

<b>DEPOSIT NO:</b> 2002207553		<b>DEPOSIT DATE:</b> 07-Dec-2021		
<b>VOUCHER</b>	<b>DESCRIPTION/REASON FOR PAYMENT</b>	<b>INVOICE/CREDIT NOTE</b>	<b>AMOUNT</b>	<b>SUB-TOTAL</b>
1902568187	FCSS DECEMBER PAYMENT	095261304FCS1221	\$438.00	
	Total Payment From C&SS For Inquiries Call 825 468 4314			\$438.00
		DEC 16 2021		
<b>DEPOSIT TOTAL</b>				<b>\$438.00</b>

JCA7107113 E D

03286

SUMMER VILLAGE OF SILVER SANDS  
PO BOX 8  
ALBERTA BEACH, AB  
T0E 0A0

lob

JCA7107113-0006571-03286-0001-00-

<b>VENDOR</b>		<b>VENDOR ID</b>	<b>DATE ISSUED</b>	
SUMMER VILLAGE OF SILVER SANDS			23-Dec-2021	
<b>DEPOSITED AT BANK:</b> 021908989		<b>DEPOSIT NO</b>	<b>DATE</b>	<b>AMOUNT</b>
<b>BRANCH:</b>	<b>ACCOUNT:</b>		23-Dec-2021	\$1,316.00
<b>TOTAL</b>				<b>\$1,316.00</b>

<b>DEPOSIT NO:</b> 2002430667		<b>DEPOSIT DATE:</b> 23-Dec-2021		
<b>VOUCHER</b>	<b>DESCRIPTION/REASON FOR PAYMENT</b>	<b>INVOICE/CREDIT NOTE</b>	<b>AMOUNT</b>	<b>SUB-TOTAL</b>
1902820824	Total Payment From C&SS For Inquiries Call 825 468 4314	FCPAY0031005	\$1,316.00	\$1,316.00
<b>DEPOSIT TOTAL</b>				<b>\$1,316.00</b>

RECEIVED

JAN 11 2022

JCA7159740 E D

02795

SUMMER VILLAGE OF SILVER SANDS  
PO BOX 8  
ALBERTA BEACH, AB  
T0E 0A0

67

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ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

December 15, 2021

AR107366

Councillor Graeme Horne  
Summer Village of Silver Sands  
PO Box 8  
Alberta Beach AB T0E 0A0



Dear Councillor Horne:

I hope this letter finds you well.

First, my sincere congratulations on your election. This may, on some days, be both the best job and the worst job you will ever have. The trust that your constituents have placed in you should be taken with a heavy dose of reverence and respect for the important role you now have. I wish you the best of luck in accomplishing your mandate, and want you to know that my team and I are ready and able to help you and your fellow elected officials if you need advice, guidance, or simply a sounding board. Let me also say that after nearly 20 years of elected life, I feel incredibly fortunate and would not want to have been doing anything else.

Second, I hope that the Alberta Municipalities conference left you energized and ready to get to work. If we did not get a chance to run into each other then, please know that I look forward to an opportunity to hear directly from you, any advice or information you have to offer.

Lastly, I want to wish you and your family a very Merry Christmas and happy holidays. Now that the election is over, I hope you take time to rest, relax, and make sure you're ready to hit the ground running in the New Year.

Thank you for stepping up to perform public service. I am confident you will find serving Albertans a rewarding experience, and that you will change life for the better for your constituents.

Sincerely,

Ric McIver  
Minister

## Town of Mayerthorpe

**Report Title :** SILVER SANDS DAILY EVENTS  
**Report Range** 11/1/2021 12:00 am to 11/30/2021 11:59 pm

### Daily Event Log Report

**Date:** 2021/11/02

**Group:** TOWN OF MAYERTHORPE

**Officer:** DAWN, DWIGHT

**Backup Officer:**

**Group:** TOWN OF MAYERTHORPE

**Event Start:** 2021/11/02 1330

**Event End:** 2021/11/02 1500

**Event:** GENERAL PATROL

**Location:** SILVER SANDS

**Specific Location:** SUMMER VILLAGE

**Notes:** PATROLLED SUMMER VILLAGE ROADS CHECKING SECURITY OF RESIDENCES IN BOTH SECTIONS ALONG WITH RADAR ON BOTH MAIN ROADS BUT NOT MUCH TRAFFIC.

**Total Group Events:** 1

**Total Time on Events:** 0 Days 2 Hours 30 Minutes

**Total Events By Date:** 1

**Date:** 2021/11/20

**Group:** TOWN OF MAYERTHORPE

**Officer:** DAWN, DWIGHT

**Backup Officer:**

**Group:** TOWN OF MAYERTHORPE

**Event Start:** 2021/11/20 1300

**Event End:** 2021/11/20 1430

**Event:** GENERAL PATROL

**Location:** SILVER SANDS

**Specific Location:** SUMMER VILLAGE

**Notes:** WENT TO ... 3 HILLSIDE REMOVED REFUSE CART THAT BELONGED TO ... AND PLACED IT THERE. LEFT CARD WITH NOTE FOR PROPERTY OWNER AT ... 5. PATROLLED VILLAGE, PRETTY QUIET WITH A SNOWY DAY.

**Total Group Events:** 1

**Total Time on Events:** 0 Days 2 Hours 30 Minutes

69

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**Total Events By Date:** 1

---

**Date:** 2021/11/24

**Group:** TOWN OF MAYERTHORPE

---

**Officer:** DAWN, DWIGHT

**Backup Officer:**

**Group:** TOWN OF MAYERTHORPE

**Event Start:** 2021/11/24 1200

**Event End:** 2021/11/24 1330

**Event:** GENERAL PATROL

**Location:** SILVER SANDS

**Specific Location:** SUMMER VILLAGE

**Notes:** PATROLLD VILLAGE ROADS, TRAFFIC QUIET, RADAR IN BOYH SECTIONS

---

**Total Group Events:** 1

**Total Time on Events:**

0 Days 2 Hours 30 Minutes

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**Total Events By Date:** 1

---

**Total Report Events:** 3

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TO

# Town of Mayerthorpe

**Report Title :** SILVER SANDS DAILY EVENTS  
**Report Range** 12/1/2021 12:00 am to 12/31/2021 11:59 pm

## Daily Event Log Report

**Date:** 2021/12/04

**Group:** TOWN OF MAYERTHORPE

**Officer:** DAWN, DWIGHT

**Backup Officer:**

**Group:** TOWN OF MAYERTHORPE

**Event Start:** 2021/12/04 1430 **Event End:** 2021/12/04 1600

**Event:** GENERAL PATROL

**Location:** SILVER SANDS

**Specific Location:** SUMMER VILLAGE

**Notes:** PATROL BOTH SECTIONS OF VILLAGE ROADS CHECKING SECURITY OF HOMES, ALSO MAIN ROAD DOING RADAR FOR A PERIOD, LITTLE BIT OF TRAFFIC THROUGH THE VILLAGE TODAY, BUT MOSTLY QUIET

**Total Group Events:** 1 **Total Time on Events:** 0 Days 2 Hours 30 Minutes

**Total Events By Date:** 1

**Date:** 2021/12/18

**Group:** TOWN OF MAYERTHORPE

**Officer:** DAWN, DWIGHT

**Backup Officer:**

**Group:** TOWN OF MAYERTHORPE

**Event Start:** 2021/12/18 1630 **Event End:** 2021/12/18 1800

**Event:** GENERAL PATROL

**Location:** SILVER SANDS

**Specific Location:** SUMMER VILLAGE

**Notes:** PATROL BOTH SECTIONS OF SUMMER VILLAGE CHECKING SECURITY OF HOMES, RADAR ON BOTH MAIN ROADS BUT TRAFFIC PRETTY QUIET TODAY, THE FEW VEHICLES OUT TODAY FOLLOWING SPEED LIMITS

**Total Group Events:** 1 **Total Time on Events:** 0 Days 2 Hours 30 Minutes



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**Total Events By Date:** 1

---

**Date:** 2021/12/22

**Group:** TOWN OF MAYERTHORPE

---

**Officer:** DAWN, DWIGHT

**Backup Officer:**

**Group:** TOWN OF MAYERTHORPE

**Event Start:** 2021/12/22 1200

**Event End:** 2021/12/22 1330

**Event:** GENERAL PATROL

**Location:** SILVER SANDS

**Specific Location:** SUMMER VILLAGE

**Notes:** PATROLLED VILLAGE IN BOTH SECTIONS CHECKING SECURITY OF HOMES, PRETTY QUIET DAY FOR TRAFIC WITH STEADY SNOWFALL

---

**Total Group Events:** 1

**Total Time on Events:**

0 Days 2 Hours 30 Minutes

---

**Total Events By Date:** 1

---

**Total Report Events:** 3

---

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Association of  
**SUMMER VILLAGES**  
OF ALBERTA

## 2022 Winter Newsletter

Welcome to winter. It has certainly been a cold start to this winter. I hope you are staying warm and safe. At Sylvan Lake, the ice fishing huts are out in full force and there are a number of enterprising businesses ready to delivery hot meals directly to the huts. Like those entrepreneurs, the ASVA is staying busy during this time of year and below I will provide an update of some of our key activities and the issues we are following on your behalf.

### ASVA Membership Fee

In 2022, the membership fee is \$.0262 x equalized assessment / 1000 and the maximum membership fee is \$975. The mil rate and maximum membership fee remain the same as 2021.

### Boat Mooring Regulations - Town Hall

Based on member feedback, ASVA will host a virtual Town Hall in March to provide additional information on the Alberta Environment & Parks (AEP) Disturbance Standard for Temporary, Seasonal Docks and other Mooring Structures for Personal Recreational Purposes released in April 2021. We are pleased to announce that Gerry Haekel from AEP will be joining us. In addition to the AEP Q&A session, a number of members will share what their Summer Village has done to implement the new regulations and, in particular, their accommodation for Back-Lot property owners. Additional information on this Town Hall will be coming in early February.

### Strategic Planning and Member Engagement

As part of reconnecting with the vision, mission and priorities of the ASVA, the Board of Directors plan to update the ASVA Strategic Plan in early 2022. The timing of this work is appropriate as the recent municipal elections resulted in new members elected to the ASVA Board and the beginning of a new four year term for the ASVA Board.

To ensure the Strategic Plan aligns with member expectations, the ASVA will create multiple opportunities for members to provide feedback on their priorities and those of their residents. Member engagement and feedback will help inform the ASVA on their priorities for Advocacy, Communication, and Educational efforts during this Board's four year term. Please watch for information on a membership survey in mid-February.

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### Local Government Fiscal Framework (LGFF)

The MSI infrastructure grants are very important to Summer Villages. It allows us to build and maintain the infrastructure our Summer Villages and residents need. The province is intending to replace MSI with the LGFF in 2024. For years the ASVA has been advocating for funding that is fair, equitable, and that is consistent with all other municipalities in Alberta. President Pashak is participating on an Alberta Municipalities committee that is working on an allocation method for the LGFF. The work of this committee will be completed in February and it will be used to inform the Government of Alberta on what municipalities would like to see as a predicable, sustainable, and adequate capital funding model.

### Alberta Provincial Police Service (APPS)

APPS is a hot topic these days. In October 2021, the Government of Alberta released the independent report developed by Price Waterhouse Coopers LLP (PwC) that studied the feasibility of replacing the RCMP with the APPS; approximately 400 pages of information in three separate reports. Based on this transition study you likely received notice that the Government of Alberta is moving forward on engagements with municipalities on a new APPS. These engagement sessions run from mid-January to the end of March and are a combination of in-person and virtual meetings. The virtual meetings are currently scheduled from March 14 to March 18. The relevant reports and information on the provincial engagement can be found at <https://www.alberta.ca/provincial-police-service-engagement.aspx>

This issue has the potential to significantly impact service levels, governance, and costs associated with policing in Alberta. The ASVA has been following this issue and look to participate with Alberta Municipalities to create position statements and advocacy efforts. The work that Alberta Municipalities will do on this issue is a prime example of the value that Summer Villages receive as being a member in Alberta Municipalities. To that end, Alberta Municipalities will be hosting a webinar, tentatively scheduled for January 19 at 6 pm to inform members about what is happening, solicit feedback to help establish a position, and provide information and questions that may be helpful for those that are attending the provincial engagements. Monitor your emails for further information on this important event.

### Final Thoughts

As the ASVA President, I am the Summer Village representative on the Alberta Municipalities Board of Directors. I am also happy to advise that I have been appointed to the Alberta Municipalities Small Communities Committee. Mayor Ren Giesbrecht from the SV of West Cove was also appointed to that committee and together we are committed to ensure the interests of Summer Villages are brought to the table and will strongly advocate on your behalf.

We continue to update the website and regularly circulate information to our members on a variety of topics or as things are updated or changed. We offer fan-out support by sending out questions and queries to your CAO's. Job postings are sent out to members as well as posted on our website.

The ASVA is very proud to state to the provincial decision-makers and all other stakeholders that our membership is supported by 100% of the Summer Villages. If you have any questions, suggestions or comments, please never hesitate to call or email our Executive Director, Sherry Poole at 780-236-5456 or [execdirector@asva.ca](mailto:execdirector@asva.ca) or [info@asva.ca](mailto:info@asva.ca)

Warmest Regards.  
Mike Pashak  
President, ASVA

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----- Original Message -----

Subject: RE: Approved FortisAlberta 2022 Distribution Rates

From: "Stakeholder Relations Team" <[stakeholderrelations@fortisalberta.com](mailto:stakeholderrelations@fortisalberta.com)>

Date: 12/23/21 3:02 pm

To:

Cc: "Smith, Nicole" <[nicole.smith@fortisalberta.com](mailto:nicole.smith@fortisalberta.com)>, "Hunka, Dave" <[dave.hunka@fortisalberta.com](mailto:dave.hunka@fortisalberta.com)>

Good afternoon,

Attached please find a copy of the Approved FortisAlberta 2022 Distribution Rates letter.

Please feel free to contact your Stakeholder Relations Manager should you have any additional questions or require additional information.

Thank you,

Kelsey

**Kelsey Nixon** | Stakeholder Relations Advisor, Key Accounts

---

FortisAlberta | 100 Chippewa Road, Sherwood Park, T8A 4H4 | p: 780-464-8859 | c: 587-591-4716

**FORTIS  
ALBERTA**



**We are FortisAlberta.** We deliver the electricity that empowers Albertans to succeed. We keep the power on, not just because it's our job, but because we care about the people we serve. We are reliable, honest and dedicated to our work because our employees, customers and communities matter to us.

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December 23, 2022

**RE: Approved FortisAlberta 2022 Distribution Rates**

As a follow up to our correspondence in September 2021, FortisAlberta has received approval from the Alberta Utilities Commission (AUC) for its distribution rates, effective January 1, 2022. In addition, the AUC has approved the Alberta Electric System Operator (AESO) 2022 tariff resulting in adjustments to the Base Transmission Adjustment Rider, the Quarterly Transmission Adjustment Rider and Balancing Pool Allocation. FortisAlberta collects and flows through all transmission and Balancing Pool costs billed by the Alberta Electric System Operator (AESO) as approved by the AUC.

The attached charts illustrate the estimated percentages and average changes for each rate class based on estimated consumption and demand between December 2021 and January 2022 on a distribution rate only basis and a bundled bill basis from your retailer. The bundled bill percentages indicated on the attached chart will vary slightly compared to the version you received in September, as it reflects the transmission rate rider adjustments. Additionally, in January most quotation packages will now breakdown project costs into three categories which are Construction (Labour, Equipment & Services), Materials and Engineering (Project Management & Administrative).

We thank you for the opportunity to advise you of these updates. Please feel free to contact me or your Stakeholder Relations Manager should you have any questions or require further information.

Sincerely,

A handwritten signature in blue ink that reads "Dave Hunka".

Dave Hunka  
Manager, Municipalities  
P: (780) 464-8311  
C: (780) 868-7040  
E: Dave.Hunka@FortisAlberta.com

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**2022 Approved Rates  
Average Monthly Bill Impacts by Rate Class  
DISTRIBUTION ONLY**

Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2021 Bill	Jan 2022 bill	\$ Difference	% Change
		300 kWh		\$32.15	\$34.23	\$2.08	6.5%
11	Residential	640 kWh		\$40.07	\$43.61	\$3.54	8.8%
		1200 kWh		\$53.12	\$59.07	\$5.95	11.2%
		900 kWh	5 kVA	\$85.06	\$84.09	-\$0.97	-1.1%
21	Farm (Breaker Billed)	1,400 kWh	10 kVA	\$155.79	\$163.10	\$7.31	4.7%
		7,500 kWh	25 kVA	\$368.00	\$467.62	\$99.62	27.1%
		700 kWh	10 kVA	\$155.79	\$175.92	\$20.13	12.9%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$297.26	\$334.24	\$36.98	12.4%
		15,000 kWh	60 kVA	\$863.13	\$960.27	\$97.14	11.3%
		6,000 kWh	20 kW	\$788.22	\$955.87	\$167.65	21.3%
26	Fortis Alberta Irrigation	14,518 kWh	33 kW	\$1,338.94	\$1,569.54	\$230.60	17.2%
		*Seasonal bill impact	45,000 kWh	100 kW	\$4,053.98	\$4,732.32	\$678.34
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$2,327.79	\$2,454.03	\$126.24	5.4%
38	Yard Lighting	5,000 kWh	12,000 W	\$1,462.13	\$1,540.42	\$78.29	5.4%
		Rates 31 and 38 are based on 100 HPS Lights in assorted fixture wattages.					
		1,083 kWh	5 kW	\$73.59	\$81.57	\$7.98	10.8%
41	Small General Service	2,165 kWh	10 kW	\$130.52	\$135.17	\$4.65	3.6%
		10,825 kWh	50 kW	\$585.96	\$563.97	-\$21.99	-3.8%
		2,590 kWh	7.5 kW	\$180.51	\$190.07	\$9.56	5.3%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$336.72	\$362.28	\$25.56	7.6%
		25,895 kWh	75 kW	\$1,517.52	\$1,739.98	\$222.46	14.7%
		32,137 kWh	100 kW	\$589.40	\$512.25	-\$77.15	-13.1%
61	General Service	63,071 kWh	196 kW	\$940.88	\$971.97	\$31.09	3.3%
		482,055 kWh	1500 kW	\$4,840.13	\$7,198.73	\$2,358.60	48.7%
		824,585 kWh	2500 kW	\$9,525.10	\$8,843.73	-\$681.37	-7.2%
63	Large General Service	1,529,869 kWh	4638 kW	\$11,081.29	\$9,659.21	-\$1,422.08	-12.8%
		3,298,338 kWh	10,000 kW	\$14,984.13	\$11,704.42	-\$3,279.71	-21.9%
65	Transmission Connected Service	The Distribution component will increase from \$39.17/day to \$44.39/per day. The Transmission Component is the applicable rate of the AESO.					

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**2022 Approved Rates**  
**Average Monthly Bill Impacts by Rate Class**  
**BUNDLED BILL Including Energy, Retail, and DT Rates & Riders**

Rate	Rate Class Description	Consumption Usage	Demand Usage	Dec 2021 Bill	Jan 2022 bill	\$ Difference	% Change
		300 kWh		\$84.56	\$87.16	\$2.60	3.1%
11	Residential	640 kWh		\$142.55	\$147.11	\$4.56	3.2%
		1200 kWh		\$238.03	\$245.89	\$7.86	3.3%
		900 kWh	5 kVA	\$120.10	\$119.66	-\$0.44	-0.4%
21	Farm (Breaker Billed)	1,400 kWh	10 kVA	\$365.92	\$376.95	\$11.03	3.0%
		7,500 kWh	25 kVA	\$1,468.04	\$1,587.70	\$119.66	8.2%
		700 kWh	10 kVA	\$264.07	\$286.10	\$22.03	8.3%
22	Farm (Demand Metered)	3,000 kWh	20 kVA	\$741.46	\$786.50	\$45.04	6.1%
		15,000 kWh	60 kVA	\$3,059.59	\$3,196.84	\$137.25	4.5%
		6,000 kWh	20 kW	\$1,885.54	\$1,998.02	\$112.48	6.0%
26	FortisAlberta Irrigation	14,518 kWh	33 kW	\$4,036.60	\$4,128.10	\$91.50	2.3%
		*Seasonal bill impact	100 kW	\$12,091.65	\$12,352.68	\$260.96	2.2%
31	Streetlighting (Investment)	5,144 kWh	12,500 W	\$3,143.78	\$3,248.47	\$104.69	3.3%
38	Yard Lighting	5,000 kWh	12,000 W	\$2,071.40	\$2,122.97	\$51.57	2.5%
Rates 31 and 38 are based on 100 HPS Lights in assorted fixture wattages.							
		1,083 kWh	5 kW	\$247.45	\$260.36	\$13.91	5.6%
41	Small General Service	2,165 kWh	10 kW	\$468.02	\$483.76	\$15.74	3.4%
		10,825 kWh	50 kW	\$2,240.67	\$2,271.04	\$30.37	1.4%
		2,590 kWh	7.5 kW	\$541.13	\$552.45	\$11.31	2.1%
44/45	Oil and Gas Service	5,179 kWh	15 kW	\$1,046.48	\$1,075.60	\$29.12	2.8%
		25,895 kWh	75 kW	\$5,019.69	\$5,260.75	\$241.06	4.8%
		32,137 kWh	100 kW	\$5,265.59	\$5,379.66	\$114.06	2.2%
61	General Service	63,071 kWh	196 kW	\$9,964.94	\$10,378.19	\$413.26	4.1%
		482,055 kWh	1500 kW	\$73,723.22	\$79,082.84	\$5,359.63	7.3%
		824,585 kWh	2500 kW	\$123,198.90	\$126,649.57	\$3,450.67	2.8%
63	Large General Service	1,529,869 kWh	4638 kW	\$214,210.76	\$220,451.82	\$6,241.07	2.9%
		3,298,338 kWh	10,000 kW	\$452,804.15	\$466,043.40	\$13,239.25	2.9%
65	Transmission Connected Service	The Distribution component will increase from \$39.17/day to \$44.39/per day. The Transmission Component is the applicable rate of the AESO.					

<b>Riders Included:</b> Municipal Franchise Fee  Municipal assessment Rider (0.73% on July 1, 2021) 2021 Base TAR & 2022 Base TAR 2021 Q4 QTAR and 2022 Q1 QTAR 2021 BPAR and 2022 BPAR Utility Deferral Adjustment Rider	<b>Retail/Energy Price Assumptions</b> Rates 11 through 44 – Jan 2021 to Dec 2021 Average EEAI RRT Rates Rates 61 and 63 – November 2020 to October 2021 Average EPCOR Default Supply Rate
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**CUSTOMER CONTRIBUTIONS SCHEDULES \*\***

**Table 1  
Maximum Investment Levels for Distribution Facilities  
When the Investment Term is 15 years or more**

<b>Type of Service</b>	<b>Maximum Investment Level</b>
Rate 11 Residential	\$2,677 per service
Rate 11 Residential Development	\$2,677 per service, less FortisAlberta's costs of metering and final connection
Rate 21 Farm and Rate 23 Grain Drying	\$6,072 base investment, plus \$869 per kVA of Peak Demand
Rate 26 Irrigation	\$6,072 base investment, plus \$966 per kW of Peak Demand
Rate 38 Yard Lighting	\$864 per fixture
Rate 31 Streetlighting (Investment Option)	\$3,125 per fixture
Rate 41 Small General Service	\$6,072 base investment, plus \$966 per kW of Peak Demand
Rate 45 Oil and Gas Service	\$6,072 base investment, plus \$966 per kW of Peak Demand FortisAlberta invests as required per unmetered to metered service conversion program.
Rate 61 General Service (less than or equal to 2 MW)	\$6,072 base investment, plus \$966 per kW for the first 150 kW, plus \$121 for additional kW of Peak Demand
Rate 63 Large General Service (over 2 MW) (Distribution Connected)	\$109 per kW of Peak Demand, plus \$120 per metre of Customer Extension

\*\*Alberta Utilities Commission (AUC) Decision 26817-D01-2021, Dec. 15, 2021.  
Maximum Investment Levels are reduced if the expected Investment Term is less than 15 years.

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