

SUMMER VILLAGE OF SOUTH VIEW AGENDA

Regular Council Meeting held at the Municipal Office 2317 Twp Rd 545 LSA County
Public may participate in person or via zoom
Tuesday, July 16, 2024 commencing at 9:30 a.m.

1. Call to Order:

2. Treaty 6 Territory Land Acknowledgement

The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.

3. Agenda:

a) July 16th, 2024 Regular Council Meeting Agenda

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(approve agenda as is or with amendments)

4. Minutes:

a) June 18th, 2024 Regular Council Meeting Minutes

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(approve minutes as is or with amendments)

5. Appointments: a) n/a

6. Bylaws:

a) Burning Bylaw 189-16 and Draft Fire Bylaw 246-2024

Pg. 15-35

At the last meeting, Council postponed further discussion regarding current Burning Bylaw 189-16 and proposed fire bylaw 246-2024. As previously noted, administration has reviewed Bylaw 189-16 and is recommending changes. Notable changes include:

- Took out “partial fire ban” – South View is always in the state of a partial fire ban, the bylaw has been amended so that the requirements of a “partial ban” are always in effect. The only notable change with a partial ban, compared to no ban, in the current bylaw, is the need for a spark arrestor. Spark arrestor has been added to the definition of a fire pit, thus making it a requirement all the time and eliminating the need for a partial ban. This puts us more in line with the County and reduced the amount of administrative work needed in administering the Bylaw.
- Added a “fire advisory” – this would prohibit fireworks and urges people to use caution.
- Clarified the rules around fire works during fire bans and fire advisories.

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- Clarified that OHVs are not allowed during a fire ban.
- Expanded the definition of “portable appliance” to include gas powered recreational fire devices.
- Took out references to Onoway Regional Fire and exchanged with “fire service provider”.
- Added additional language to clarify who pays when the fire service is called out.

Included in your package is a red lined version of draft fire bylaw 246-2024, and a clean version of draft bylaw 246-2024. Council may accept any or all of administration’s recommendations, make further changes to the bylaw, or make no changes at all. It is recommended that Council request a review of the bylaw by both the Fire Chief and legal counsel prior to 3rd reading.

(that draft bylaw 246-2024 be sent to the Summer Village Fire Chief and Legal Counsel for review and comment.

Or,

that Bylaw 246-2024, being a Bylaw to Prohibit and Control Open Fires and Off-Highway Vehicles within the corporate limits of the Summer Village of South View, be given 1st reading (as presented or amended).

Or,

Some other direction as determined by Counsel at meeting time.)

7. Business:

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- a) Alberta Association of Summer Villages 2024 McIntosh Bulrush Award Nominations

Every year the Association of Summer Villages of Alberta, at their annual Fall Conference, presents the McIntosh Bulrush Award to an individual or organization that exemplifies lake stewardship activities. Information on the award guidelines and criteria, as well as previous recipients, are available in the meeting package.

(that _____ be nominated for the Association of Summer Villages of Alberta McIntosh Bulrush Award,

Or,

That the correspondence and discussion regarding the Association of Summer Villages McIntosh Bulrush Award be accepted for information.)

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b) Alberta Association of Summer Villages Life Membership Awards

Every year the Association of Summer Villages of Alberta, at their annual Fall Conference, presents a life membership award to honour achievement, excellence, creativity, and innovation in promoting community well-being and quality of life in a summer village. Details on nomination criteria are in the agenda package.

(that _____ be nominated for an Association of Summer Village of Alberta Life membership award,

Or,

That the correspondence and discussion regarding the Association of Summer Villages Life Membership Award be accepted for information.)

c) Alberta Municipalities Convention

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Registration is now open for the Alberta Municipalities Annual Convention, taking place from Sept 25-27, 2024 in Red Deer. Convention registration is \$640 with early bird pricing, available until August 18, and then \$800 after that. Virtual attendance is \$250 and gives the attendee access to the plenary sessions only. As of time of writing, the Convention schedule has not yet been posted at abmunis.ca. Information on pre-convention education sessions can be found in the agenda package.

(that Council and Administration are approved to attend the Alberta Municipalities 2024 Convention scheduled for September 25-27, 2024 in Red Deer.)

d) Grant Projects – Alberta Counsel

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At the last meeting, Council approved a grant writing agreement with Alberta Counsel. The next step is to get a sense of the types of projects we would like to apply for and if we would like to work regionally on any of them and then administration will discuss the opportunities with Alberta Counsel. Administration has taken some time to compile a list of potential projects that could be applied for, included in your package.

(direction as provided by Council at meeting time.)

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e) Property Tax Penalties – 156 Oscar Wikstrom Drive

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A request has been made by Council to waive the property tax penalties for 156 Oscar Wikstrom Drive. This can only be done via Council Motion. This property owner left their payment cheque at the Mayor's residence who did not see it until after taxes were due. This property owner has historically paid on-time and by cheque. July 1st penalties are 2%, resulting in a penalty of \$93.26. On the second page of the newsletter that goes out with tax notices, it states the various ways that one can pay their taxes, including by mail to the summer village mailing address, in person at the administration office, telephone or online banking, or e-transfer. Refunding this penalty sets precedence.

(That the discussion regarding waiving the late tax payment penalty for 156 Oscar Wikstrom Drive be accepted for information,

Or,

That, in recognition of the unusual circumstances, the late tax payment penalty for 156 Oscar Wikstrom Drive be waived,

Or,

Some other direction as provided by Council at meeting time.)

f) Municipal Sustainability Initiative Amending Memorandum of Agreement

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The agreement and corresponding letter are included in your agenda package. In order to facilitate timely signing of the agreement, an email was sent to Council on June 20, 2024 to confirm that Council was okay with signing it. All three Councillors indicated approval.

(That the Amending Memorandum of Agreement with the Government of Alberta, regarding the Municipal Sustainability Initiative Capital Program be signed and it's execution authorized.

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g) Fortis Alberta Virtual Information Session on Wildfire Mitigation

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On June 24, 2024 Fortis hosted an information session on wildfire mitigation. Since the session was taking place before the next Council meeting, Council agreed via email to send Councillor Richardson and Deputy Mayor Ward to the information session.

(that the attendance of Councillor Richardson and Deputy Mayor Ward at the Fortis Alberta Virtual Wildfire Mitigation Information Session on June 24, 2024 be ratified.)

h) Lake Isle Aquatic Management Society – Letter of Non-Objection regarding vegetation removal

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The Lake Isle Aquatic Management Society (LIAMS) requested a letter from the Summer Village indicating that we do not object to them harvesting lake weeds around South View. As the letter needed to be sent in a timely fashion, a request was sent to Council on June 21, 2024 asking if they had any concerns with the Summer Village sending a letter of non-objection. No Councillor indicated that they had a concern. The letter is included in your agenda package.

(that the letter that was sent to Lake Isle Aquatic Management Society (LIAMS) indicating that the Summer Village of South View does not object to LIAMS removing vegetation around South View be ratified.)

i)

j)

8. Financial:

a) Income and Expense Statement as of June 30, 2024.

Under Separate
Cover

(that Council accept the Income and Expense Statement, as of June 30, 2024, for Information.)

9. Council Reports:

- a) Mayor Benford
- b) Deputy Mayor Ward
- c) Councillor Richardson

(that Council accept Council's reports for information.)

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10. Chief Administrator's Report:

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- a) Alberta Municipalities Small Communities Committee (July 3, 2024)
- b) Public Works Projects
- c) Water Licenses
- d) CPO – Incident Report
- e) 14 Hillside Street
- f) Fire Meetings

(that Council accept the Chief Administrative Officer's Report for information)

11. Information and Correspondence:

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- a) Letter from Municipal Affairs Minister, Ric McIver regarding the Canada Community Building Fund (CCBF)
- b) June 18, 2024 Media Release from Fire Rescue International regarding the Temporary Closure of the Onoway Fire Station
- c) June 18, 2024 email from Onoway CAO, Jennifer Thompson, regarding Fire Rescue International's Media Release
- d) June 19, 2024 email from Alberta Municipalities President, Tyler Gandam, regarding the resignation of Alberta Municipalities CEO Dan Rude
- e) Invitation to attend "Bridge Between Nations" event at Alberta Beach Heritage Village
- f) July 3, 2024 email from Association of Summer Villages of Alberta regarding resolution submission deadline
- g) Approved Development Permit 24DP03-32 for the construction of an Accessory Building
- h) Untidy and Unsightly Order to Remedy, 34 Hillside St.
- i) June, 2024 Community Peace Officer Report
- j)
- k)

(that Council accept the above information items for information.)

12. Open Floor Discussion with Gallery – Total Time Provision of 15 Minutes

13. Closed Meeting Session:

14. Next meeting: August 20, 2024

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15. Adjournment:

Upcoming Meetings:

- Regular Council Meeting – August 20, 2024
- Regular Council Meeting – September 17, 2024
- Regular Council Meeting – October 15, 2024

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SUMMER VILLAGE OF SOUTH VIEW
REGULAR COUNCIL MEETING MINUTES
TUESDAY, JUNE 18, 2024

IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

PRESENT: Council: Mayor Sandi Benford
Deputy Mayor Garth Ward
Councillor Colleen Richardson

Administration: Wendy Wildman, Chief Administrative Officer
Angela Duncan, Assistant Chief Administrative Officer

Absent: n/a

Appointments: 9:35 a.m., Dwight Moskalyk, Consultant, Land Use Bylaw Review

Public at Large: 2 – Via Zoom / 0 – In Person

	MOTION #	
1.	CALL TO ORDER	Mayor Benford called the meeting to order at 9:30 a.m.
2.	TREATY 6 TERRITORY LAND ACKNOWLEDGEMENT	The Summer Village of South View acknowledges that we are meeting on Treaty 6 Territory and on the homelands of the Metis Nation. We acknowledge all indigenous peoples who have walked these lands for centuries.
3.	AGENDA 083-2024	MOVED by Deputy Mayor Ward that the June 18, 2024 Agenda be approved as presented. CARRIED
4.	MINUTES 084-2024 085-2024	MOVED by Councillor Richardson that the April 16, 2024 Regular Council Meeting Minutes be approved as presented. CARRIED MOVED by Mayor Benford that the May 29, 2024 Special Council Meeting Minutes be approved as presented. CARRIED
5.	APPOINTMENTS 086-2024	9:35 a.m., Dwight Moskalyk, Consultant, Land Use Bylaw Review. MOVED by Deputy Mayor Ward that a meeting be held with Dwight Moskalyk (Land Use Bylaw Review Consultant), Tony Sonnleitner (Development Officer), Administration, and Council to discuss proposed changes to the Land Use Bylaw and timelines moving forward. CARRIED

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6.	BYLAWS 087-2024	<p>MOVED by Mayor Benford that further discussion regarding the Draft Fire Bylaw 246-2024 be postponed until the July 16, 2024 Regular Council Meeting.</p> <p style="text-align: right;">CARRIED</p>
7.	BUSINESS 088-2024	<p>MOVED by Deputy Mayor Ward that the 2025-2029 capital plan for the Summer Village of South View be approved with the following amendment: In 2026 add \$50,000 for the rehabilitation of the East Access Road</p> <p style="text-align: right;">CARRIED</p>
	089-2024	<p>MOVED by Councillor Richardson that the 2025-2029 operating plan for the Summer Village of South View be approved as presented.</p> <p style="text-align: right;">CARRIED</p>
	090-2024	<p>MOVED by Deputy Mayor Ward that Administration draft a response letter to the German Canadian Cultural Association (German Club) regarding encroachment onto village lands, as discussed.</p> <p style="text-align: right;">CARRIED</p>
	091-2024	<p>MOVED by Councillor Richardson that the purchase and installation of a new cable net and cable for the climbing wall at a cost of approximately \$5384.68 be approved, and further, that the costs come out of the MSI grant for a gazebo and park upgrades.</p> <p style="text-align: right;">CARRIED</p>
	092-2024	<p>MOVED by Councillor Richardson that the gazebo project be postponed until a future date and further that a new flagpole be purchased for the park.</p> <p style="text-align: right;">CARRIED</p>
	093-2024	<p>MOVED by Deputy Mayor Ward that a contribution of \$1000 be made to the Summer Village of Silver Sands to assist with their flowering rush monitoring and abatement initiative for the 2024 year.</p> <p style="text-align: right;">CARRIED</p>

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	094-2024	<p>MOVED by Councillor Richardson that Council and Administration be authorized to attend the 2024 Association of Summer Villages of Alberta Conference taking place at the Sandman Signature Hotel in Sherwood Park from October 17-18, 2024.</p> <p style="text-align: right;">CARRIED</p>
	095-2024	<p>MOVED by Mayor Benford that the <i>Alberta Association of Summer Villages 2024 McIntosh Bulrush Award Nominations</i> be postponed until the July 16, 2024 meeting.</p> <p style="text-align: right;">CARRIED</p>
	096-2024	<p>MOVED by Mayor Benford that the Memorandums of Agreement between His Majesty in Right of Alberta (Alberta Government) and the Summer Village of South View regarding the Local Government Fiscal Framework Capital and Operating Programs be signed and their execution authorized.</p> <p style="text-align: right;">CARRIED</p>
	097-2024	<p>MOVED by Deputy Mayor Ward that Mayor Benford's attendance at the Alberta Municipalities Summer Municipal Leaders Caucus on June 14 in St Albert be ratified</p> <p style="text-align: right;">CARRIED</p>
	098-2024	<p>MOVED by Councillor Richardson that Council approve the Agreement with Alberta Counsel for the provision of grant research, reporting and writing services as presented, and authorize execution of same.</p> <p style="text-align: right;">CARRIED</p>
	099-2024	<p>MOVED by Councillor Richardson that 5 new garbage bins be purchased from Universal Handling Equipment Company Limited in the amount of \$9070 and further that the funds come from Municipal Sustainability Initiative (MSI) Capital grant funding.</p> <p style="text-align: right;">CARRIED</p> <p>The meeting recessed from 11:23 a.m. until 11:32 a.m.</p>
8.	FINANCIAL 100-2024	<p>MOVED by Mayor Benford that the Income and Expense Statement, as of May 31, 2024, be accepted for information.</p> <p style="text-align: right;">CARRIED</p>
9.	COUNCIL REPORTS	<p>Mayor Benford (email as attached to agenda, and verbal)</p> <p>Deputy Mayor Ward (email as attached to agenda, and verbal).</p>

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IN PERSON AT 2317 TWP RD 545 LAC STE. ANNE COUNTY & VIA ZOOM

		<ul style="list-style-type: none"> i) April 15, 2024 email from the Town of Onoway regarding the Onoway Regional Fire Service 2024 Operating and Capital Budgets j) April 25, 2024 Stop Order regarding Development without a permit at Plan 3155MC, Lot B k) April 29, 2024 Letter of non-objection regarding a seasonal dock placement at Plan 3767MC, Lot R1 l) May 6, 2024 email from Member of Parliament, Gerald Soroka, regarding the Carbon Tax m) May 13, 2024 email from Alberta Municipalities President Tyler Gandam regarding their letter to Premier Smith clarifying provincial funding n) May 14, 2024 letter from Town of Onoway to Fire Chief Ives regarding cease-and-desist statements regarding fire services o) May 23, 2024 response from Fire Chief Ives regarding the Town of Onoway's May 14, 2024 letter p) May 20, 2024 Development Permit 24DP02-32 for the demolition of an existing dwelling and accessory Buildings q) May 21, 2024 letter from Minister of Municipal Affairs, Ric McIver, regarding the Local Government Fiscal Framework r) May 24, 2024 letter from Minister of Municipal Affairs, Ric McIver, regarding Bill 20 s) June 3, 2024 email from the ASVA regarding the Alberta Wildfire Mitigation Strategy Survey t) June 4, 2024 media release from Member of Parliament, Gerald Soroka, regarding federal funding to help municipalities adapt to climate change u) June 6, 2024 Letter of non-objection regarding a seasonal dock placement at Block 2647KS, Block 1, Lot P v) June 6, 2024 letter and decision regarding the Subdivision and Development Appeal Board Hearing regarding Development Permit 18-01SV and order to remedy contravention at Plan 1720210, Block 1, Lot 12A w) May 10, 2024 Email from the Alberta Emergency Management Agency regarding Bill 21 – Message to DEMs x) June 10, 2024 email from Fire Chief Ives regarding our new Assistant Fire Chief y) June 10, 2024 email from Alberta Municipalities, on behalf of Alberta Culture, regarding Alberta Day 2024 z) May 31, 2024 Community Peace Officer (CPO) report from the Town of Mayerthorpe <p style="text-align: right;">CARRIED</p>

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12.	OPEN FLOOR DISCUSSION WITH GALLERY (15 min)	There was positive feedback regarding the work that is currently being done.
13.	CLOSED MEETING	The meeting recessed from 12:08 p.m. until 12:09 p.m.
	105-2024	MOVED by Mayor Benford that Pursuant to section 197(2) of the Municipal Government Act, Council go into a closed meeting session at 12:09 p.m. to discuss the following: Regional Fire Services Model– disclosure harmful to business interests of a third party, FOIPP Act Section 16 and Development Order – disclosure harmful to personal privacy, FOIPP Act Section 17. CARRIED
	106-2024	MOVED by Mayor Benford that Council come out of closed meeting at 12:57 p.m. CARRIED
	107-2024	The meeting recessed from 12:57 p.m. until 12:58 p.m. MOVED by Mayor Benford that Council approve, in principle, the following: <ul style="list-style-type: none"> a) continuing with Fire Rescue International (FRI) after the March 7th, 2025 termination of the existing agreement at costs as referenced in the Regional Fire Services Model Partnership changes and impact assessment (based on the 8 members); b) continuing with FRI commencing January 2026 for a 5- or 10-year term at costs referenced in said document; c) Alberta Beach being designated as Managing Partner for the purpose of insurance, licencing, external agreements, and holding of accounts, and Wildwillow Enterprises Inc. being designated Administrative Partner to Alberta Beach for the purpose of governance matters d) Appointing Michelle Gallagher, Patriot Law, as legal counsel for the purposes of document preparation and agreements. CARRIED
14.	NEXT MEETING	The next regular Council meeting is scheduled for Tuesday, July 16, 2024 at 9:30 a.m. in a hybrid format.

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15.	ADJOURNMENT	As there was no further business, Mayor Benford adjourned the meeting at 1:00 p.m.

Sandi Benford, Mayor

Chief Administrative Officer, Wendy Wildman

Unapproved

6.a

BYLAW # ~~246-2024~~189-16

SUMMER VILLAGE OF SOUTH VIEW

BEING A BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW IN THE PROVINCE OF ALBERTA TO PROHIBIT AND CONTROL OPEN ~~BURNING FIRES AND OFF-HIGHWAY VEHICLES DURING FIRE BANS~~ WITHIN THE CORPORATE LIMITS OF THE SUMMER VILLAGE OF SOUTH VIEW.

WHEREAS in accordance with Section 7 of the Municipal Government Act, being chapter M-26 of the Statutes of Alberta, 2000 and amendments thereto.

AND WHEREAS the Council of the Summer Village of South View deems it proper and expedient to pass a Bylaw regulating open burning in the Summer Village of South View.

NOW THEREFORE the Council of the Summer Village of South View, duly assembled, hereby enact as follows:

SECTION 1 – SHORT TITLE

- 1. This Bylaw may be cited as “The ~~Burning-Fire~~ Bylaw”.

SECTION 2 – DEFINITIONS

- 2.
 - (a) “Council” means the Municipal Council of the Summer Village of South View.
 - ~~(b)~~ “Full Fire Ban” means no fire of any kind, whether they require a permit or not, may be ignited within the Summer Village of South View and any existing fires must be extinguished immediately. A full fire ban also bans the use of OHV’s within the Summer Village.
 - ~~(b)(c)~~ “Fire Advisory” means that anyone using a recreational fire is to utilize caution and that fireworks are prohibited.
 - ~~(de)~~ “Fire Chief” means the member appointed and approved by the ~~Onoway-Regional-Fire-Services~~ Summer Village’s Fire Service Provider as head of the Fire Department, or his/her designate.
 - ~~(ed)~~ “Fire Extinguishing Equipment” means any equipment capable, when used properly, of extinguishing burning materials.

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(f)(e) "Fire Pit" means an installation which is no more than 1.0 m. (3 feet) wide and 0.6 m (2 feet) tall, has enclosed sides made from bricks, concrete blocks, heavy gauge metal, or other non combustible materials acceptable to the Fire Chief or Fire Security Personnel and is covered by a heavy gauge metal screen having a mesh size not larger than 1.25 cm. (0.5 in.).

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Commented [A1]: Has been adjusted to match LUB 179

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(gf) "Fire Security Personnel" means a person, organization or group appointed as Fire Security Personnel by the Summer Village of South View Fire Chief, Administrator or Mayor and Council under this Bylaw.

(hg) "Member" means any person who is a duly appointed member of the Fire Department.

(ih) "Officer" means a Bylaw Enforcement Officer appointed directly by the Summer Village of South View or indirectly through a contracted service provider pursuant to the Municipal Government Act to enforce Bylaws, a member of the Royal Canadian Mounted Police or a Community Peace Officer.

(j) "OHV" means an off-highway vehicle and includes two, three, or four wheeled vehicles that are designed to be ridden on unpaved surfaces, including, but not limited to, dirt bikes, quads, motorized trikes, and side-by-sides.

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(ik) "Park" means:

- i. Every public park, sports field, playground or recreation area title to which is vested in the Summer Village of South View.
- ii. Any Municipal Reserve or area used as a park, whether on a permanent or temporary basis.
- iii. Any area designated by resolution of the Summer Village as a park for the purposes of this Bylaw.
- iv. Any land acquired by the Summer Village of South View through subdivision as a Municipal Reserve.

~~(j)~~ "Partial Fire Ban" means all fires must be confined within a non-combustible structure, container or barrel with openings covered with a heavy gauge metal screen having a mesh size not larger than twelve (12) millimeters and which is used for the purpose of cooking or burning refuse.

Commented [A2]: The mesh screen has been added to the definition of a "Fire Pit". This will eliminate the need to have a constant partial ban in the village and more accurately reflects the expectations of Council. It also more closely align with the County.

- (kl) "Person" includes an individual, corporation, firm, partnership, association or body corporate, over the age of eighteen (18) years of age.
- (lm) "Portable Appliance" means any propane or gas powered appliance sold or constructed for the purpose of cooking food out of doors or a propane or gas powered device intended for small recreational fires.
- (mn) "Prohibited Debris" means material burned in accordance with all applicable statutes and Bylaws including but not limited to materials such as:
- i. straw and stubble
 - ii. grass and weeds, except as in section 3(a)(iii)&(iv)
 - iii. leaves and tree prunings, except as in section 3(a)(iii)&(iv)
 - iv. brush and fallen trees on newly cleared land or associated with logging operations
 - v. wooden material from the construction or demolition of building
 - vi. solid waste from post and pole operation that does contain wood preservatives
 - vii. solid waste from tree harvesting operations
 - viii. animal cadavers
 - ix. animal manure
 - x. pathological waste
 - xi. non-wooden material
 - xii. combustible material in automobiles
 - xiii. tires
 - xiv. rubber or plastic, or anything containing or coated with rubber or plastic or similar substances, including rubber or plastic attached to shredded scrap steel;
 - xv. wood or wood products containing substances for the purpose of preserving wood; and
 - xvi. household refuse including furniture.
- (on) "Recreational Fire" means a confined fire for the purpose of cooking, obtaining warmth or viewing for pleasure. A Recreational Fire may only be fueled with untreated/unpainted wood, charcoal, propane or natural gas.
- (op) "Summer Village" means the Municipal Corporation of the Summer Village of South View in the Province of Alberta.

(pq) "Spark Arrestor" means a mesh screen with openings no larger than 1.25cm or approximately ½ inch and constructed of expanded metal (or equivalent non-combustible material) is used to cover the fire pit opening in a manner sufficient to contain and reduce the hazards of airborne sparks unless fuel is being added to the fire.

(qt) "Violation Tag" means a tag or similar document issued by the Summer Village of South View pursuant to Section 7 of the Municipal Government Act.

(rs) "Violation Ticket" means a ticket issued pursuant to Part II of the Provincial Offences Procedure Act S.A. 1988, c.P-21.5, as amended and regulations thereunder.

SECTION 3 – PROHIBITIONS

3. (a) Except as provided in this Bylaw, no person shall conduct any outdoor burning unless:
- (i) Such burning is performed under the direct supervision of an individual eighteen (18) years or older;
 - (ii) The burning is conducted in a safe manner;
 - (iii) Only pulp products (paper or cardboard), ~~and~~ dry refuse from vegetation ~~are burned; and~~ untreated/unpainted wood ~~and/or gas or propane are burned;~~
 - (iv) Fire extinguishing equipment/spark arrestor is readily available at the site
- (b) No person shall burn anything within a distance of 3.0 meters from any structure, and do so using a device as allowed within this Bylaw.
- (c) No person shall conduct or cause to be conducted any burning in a park or on any other property owned or operated by the Summer Village, unless such burning occurs in a container provided by the Summer Village for that purpose or in a portable appliance.
- (d) No person shall conduct any burning or light an outdoor fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times.
- (e) No person shall conduct any burning or light an outdoor fire when weather conditions are conducive to a fire readily escaping out of control.

- (f) Every person lighting, igniting or causing a fire to be lit or ignited shall take reasonable steps to prevent it from spreading onto land other than his own, and;
- (g) No person shall deposit, discard or leave any burning matter or substance in a place where it might ignite other matter and result in fire.
- (h) No person shall conduct any burning or light an outdoor fire unless confined within an approved fire pit or portable appliance or enclosure no more than 3 feet 6 inches in diameter and no less than 1 foot in height.

SECTION 4 – FIRE BAN ORDERS and FIRE ADVISORY

4. Mayor and Council, Summer Village of South View Chief Administrative Officer or designate, or The Minister may issue FULL FIRE BAN ORDERS and when issued, every person shall:

~~(a) When a FIRE BAN ORDER is issued, every person shall~~ within the Summer Village of South View municipal boundaries immediately proceed to extinguishing all ~~soil-fuel~~ outdoor fires (including recreational, cooking, and heating fires) lit by him/her or under his authority and every fire located on land occupied or owned by him.

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~~(b) During a fire ban, fireworks will not be allowed.~~ not discharge any fireworks.

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~~(a)(c) Not operate an OHV within the boundaries of the Summer Village.~~

~~(d) During a FIRE BAN ORDER, gas and liquid fuel outdoor appliances may be used. This includes propane & natural gas BBQ's, liquid and gas fueled camp stoves, heating appliances, and portable propane fire pits provided~~ portable appliances are permitted on private property so long as that all open flame is contained within the appliance and no sparks are generated.

5. Mayor and Council, or Summer Village of South View Chief Administrative Officer or designate may issue a FIRE ADVISORY and when issued, every person shall:

(a) not discharge any fireworks

(b) ensure a spark arrestor is utilized unless the fire is in a portable appliance

~~(b)~~ (c) utilize caution

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SECTION 5 – COOKING

65. (a) Except as provided for in subsection (b~~2~~) it shall not be an offence under this Bylaw to cook, prepare or smoke food; providing it is an approved portable appliance as set in the definitions 2(lm).
~~excepting when a FIRE BAN is in effect.~~
- (b) No person shall cook, prepare or smoke food in a park unless it is done in a portable appliance or such device or structure constructed for those purposes in the park, excepting when a FIRE BAN is in effect.

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SECTION 6 – RECREATIONAL FIRES

76. (a) Except as provided for in Section 6 – subsection (b) it shall not be an offence to ignite, construct or otherwise create a recreational fire, ~~provided it is in an approved fire pit or portable appliance,~~ excepting when a FIRE BAN is in effect.
- (b) No Person shall ignite, construct or create a recreational fire in a park unless the recreational fire occurs at a location so designated within a park or in a device or structure constructed for that purpose in the park, excepting when a FIRE BAN is in effect.

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SECTION 7 – FIRE DEPARTMENT

78. — It shall not be an offence under this Bylaw for the Fire Department to conduct any burning for the purpose of fire prevention or training excepting when a FIRE BAN is in effect.

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SECTION 8 – RECOVERY COSTS

89. (a) Recovery of fire fighting cost:
- (i) Upon written request by ~~Oneway Regional Fire Services~~ ~~the Summer Village's Fire Service Provider~~, where the Fire Department has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call or fire incident in the Summer Village of South View for the purpose of preserving life or property from injury or destruction by fire or other incident on land within the Summer Village, including any action taken by the Department on a false alarm, the Chief Administrative Officer or his/her designate may in respect of any costs incurred by the Fire Department in taking such action, if the Chief Administrative Officer or his/her designate feels that proper grounds for doing so

exist, charge any costs so incurred against the land upon which the fire was extinguished, the land upon which the fire was started, or a combination thereof, as taxes due and owing in respect of that land.

~~(ii) — The costs and fees to be charged by the Summer Village of South View for services rendered pursuant to this Bylaw shall be as billed by the Town of Onoway on behalf of Onoway Regional Fire Services.~~

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SECTION 9 – EXEMPTIONS

910. (a) A fire permit is not required under this Bylaw for the following:
- (i) An incinerator fire; or
 - (ii) An outdoor fire or recreational fire that is set for the purposes of cooking or obtaining warmth, excepting when a FIRE BAN is in effect
 - (iii) ~~Onoway Regional Fire Services~~ Fire Service Provider will be notified of any special event fires.

SECTION 10 - PENALTIES

110. (a) Offences:
- (i) Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in Schedule “A” herein.
 - (ii) Under no circumstances shall any person contravening any provision of this Bylaw be subject to the penalty of imprisonment.
 - (iii) Nothing in this Bylaw shall be construed as curtailing or abridging the right of the Summer Village of South View to obtain compensation or maintain an action for loss of or damage to property from or against the person or persons responsible.

SECTION 11 – FIRE HAZARDS

142. (a) If Council finds within its Municipal boundaries on privately owned land or occupied public land conditions that in its opinion constitute a fire hazard, it may order the owner or the person in control of the land on which the fire hazard exists to reduce or remove the hazard within a fixed time and in a manner prescribed by the Council.

- (b) When Council finds that the order it made pursuant to Section 11(a) has not been carried out, it may enter on the land with any equipment and any person it considers necessary and perform any work required to eliminate or reduce the fire hazard. Any such costs incurred shall be added to the tax roll.

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SECTION 12 – AUTHORITY

123. (a) The Chief Administrative Officer or the Mayor and Council may limit the:
- (i) Authority and power of the Fire Security Personnel and their designates through a written description of their duties.
 - (ii) Unless the powers are otherwise limited by the Administrator, each Fire Security Personnel and their designates shall have the authority and power to enforce the provisions of this Bylaw within the boundaries of the Summer Village of South View.

SECTION 13 – VIOLATION TAGS

134. (a) An Officer is hereby authorized and empowered to issue a Violation Tag to any person, or property owner, who the Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- (b) A Violation Tag may be issued to such person:
- (i) Either personally; or
 - (ii) By mailing a copy to such person at his/her last known mailing address
- (c) The Violation Tag shall be in a form approved by the Summer Village or the responsible Administrator and shall state:
- (i) The name of the person and/or address of property;
 - (ii) The offence;
 - (iii) The appropriate penalty for the offence as specified in Schedule “A” of this Bylaw;
 - (iv) That the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag;

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- (v) Any other information that may be required by the Summer Village of South View
- (d) Where contravention of this Bylaw is of a continuing nature, an Officer shall issue one Violation Tag for each 24-hour period that the contravention continues.
- (e) Where a Violation Tag is issued pursuant to this Bylaw, the person to whom the Violation Tag is issued, may in lieu of being prosecuted for the offence, pay to the Administration Officer the penalty specified in the Violation Tag, on or before the specified first appearance.
- (f) Nothing in this Bylaw shall prevent an officer from immediately issuing a Violation tag for the mandatory court appearance of any person who contravenes a provision in this Bylaw.

SECTION 14 – VIOLATION TICKET

Commented [A3]: Suggest we ask legal if we can simply apply the "tag" to the tax roll as money owing, where applicable.

- 145. (a) If the penalty specified in a Violation Tag is not paid within the prescribed time period, then an Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to Part II of the Provincial Offences Procedures Act.
- (b) When a Violation Ticket is issued, a Person who wishes to plead guilty may make a voluntary payment by paying an amount equal to the specified penalty for the offence as provided for in Schedule "A" of this Bylaw.

SECTION 15 – SEVERABILITY

156. Should any provision of this Bylaw be invalid, then such invalid provision shall be severed and the remaining Bylaw shall be maintained.

17. This Bylaw repeals Bylaw No. 189-16 and comes into full force and effect upon third and final reading.

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THIS BYLAW SHALL COME INTO FULL FORCE AND EFFECT UPON THE THIRD AND FINAL READING THEREOF.

READ A FIRST TIME THIS 2nd 18 DAY OF November June, 202416.

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READ A SECOND TIME THIS 2nd DAY OF November, 202416.

READ A THIRD AND FINAL TIME THIS 2nd DAY OF
November, 202416.

SIGNED BY THE MAYOR AND C.A.O. THIS 2nd DAY OF
November, 202416.

Mayor,
Sandi Benford

Chief Administrative Officer,
Wendy Wildman

SCHEDULE "A"

<u>Section</u>	<u>Particulars</u>	<u>Penalty</u>	<u>Second or Subsequent Offence</u>
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Bylaw 189-16246-2024 Fire Services Bylaw
Page 10

3(a)(i)	No adult supervision	\$250.00	\$500.00
3(a)(ii)	Unsafe burning	\$250.00	\$500.00
3(a)(iii)	Prohibited material	\$250.00	\$500.00
3(a)(iv)	No fire extinguishing equipment	\$250.00	\$500.00
3(b)	Too close to structure	\$250.00	\$500.00
3(c)	Burning in park	\$250.00	\$500.00
3(d)	Insufficient precautions	\$250.00	\$500.00
3(e)	Unsafe weather	\$250.00	\$500.00
3(f)	Danger of spreading fire	\$250.00	\$500.00
3(g)	Burning unsafe matter	\$250.00	\$500.00
3(h)	Failure to comply with pit enclosure size	\$250.00	\$500.00
5(b)	Cooking in park	\$250.00	\$500.00
6(b)	Recreational fire in park	\$250.00	\$500.00

Failure to follow Fire Ban when in effect:

First Offence:	\$1,000.00
Second Offence:	\$2,000.00
Third and subsequent Offence:	\$5,000.00 per offence

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BYLAW # 246-2024

SUMMER VILLAGE OF SOUTH VIEW

BEING A BYLAW OF THE SUMMER VILLAGE OF SOUTH VIEW IN THE PROVINCE OF ALBERTA TO PROHIBIT AND CONTROL OPEN FIRES AND OFF-HIGHWAY VEHICLES DURING FIRE BANS WITHIN THE CORPORATE LIMITS OF THE SUMMER VILLAGE OF SOUTH VIEW.

WHEREAS in accordance with Section 7 of the Municipal Government Act, being chapter M-26 of the Statutes of Alberta, 2000 and amendments thereto.

AND WHEREAS the Council of the Summer Village of South View deems it proper and expedient to pass a Bylaw regulating open burning in the Summer Village of South View.

NOW THEREFORE the Council of the Summer Village of South View, duly assembled, hereby enact as follows:

SECTION 1 – SHORT TITLE

1. This Bylaw may be cited as “The Fire Bylaw”.

SECTION 2 – DEFINITIONS

2.
 - (a) “Council” means the Municipal Council of the Summer Village of South View.
 - (b) “Full Fire Ban” means no fire of any kind, whether they require a permit or not, may be ignited within the Summer Village of South View and any existing fires must be extinguished immediately. A full fire ban also bans the use of OHV’s within the Summer Village.
 - (c) “Fire Advisory” means that anyone using a recreational fire is to utilize caution and that fireworks are prohibited.
 - (d) “Fire Chief” means the member appointed and approved by the Summer Village’s Fire Service Provider as head of the Fire Department, or his/her designate.
 - (e) “Fire Extinguishing Equipment” means any equipment capable, when used properly, of extinguishing burning materials.

- (f) "Fire Pit" means an installation which is no more than 1.0 m. (3 feet) wide and 0.6 m (2 feet) tall, has enclosed sides made from bricks, concrete blocks, heavy gauge metal, or other non combustible materials acceptable to the Fire Chief or Fire Security Personnel and is covered by a heavy gauge metal screen having a mesh size not larger than 1.25 cm. (0.5 in.).
- (g) "Fire Security Personnel" means a person, organization or group appointed as Fire Security Personnel by the Summer Village of South View Fire Chief, Administrator or Mayor and Council under this Bylaw.
- (h) "Member" means any person who is a duly appointed member of the Fire Department.
- (i) "Officer" means a Bylaw Enforcement Officer appointed directly by the Summer Village of South View or indirectly through a contracted service provider pursuant to the Municipal Government Act to enforce Bylaws, a member of the Royal Canadian Mounted Police or a Community Peace Officer.
- (j) "OHV" means an off-highway vehicle and includes two, three, or four wheeled vehicles that are designed to be ridden on unpaved surfaces, including, but not limited to, dirt bikes, quads, motorized trikes, and side-by-sides.
- (k) "Park" means:
 - i. Every public park, sports field, playground or recreation area title to which is vested in the Summer Village of South View.
 - ii. Any Municipal Reserve or area used as a park, whether on a permanent or temporary basis.
 - iii. Any area designated by resolution of the Summer Village as a park for the purposes of this Bylaw.
 - iv. Any land acquired by the Summer Village of South View through subdivision as a Municipal Reserve.
- (l) "Person" includes an individual, corporation, firm, partnership, association or body corporate, over the age of eighteen (18) years of age.
- (m) "Portable Appliance" means any propane or gas powered appliance sold or constructed for the purpose of cooking food out of doors or

a propane or gas powered device intended for small recreational fires.

- (n) “Prohibited Debris” means material burned in accordance with all applicable statutes and Bylaws including but not limited to materials such as:
- i. straw and stubble
 - ii. grass and weeds, except as in section 3(a)(iii)&(iv)
 - iii. leaves and tree prunings, except as in section 3(a)(iii)&(iv)
 - iv. brush and fallen trees on newly cleared land or associated with logging operations
 - v. wooden material from the construction or demolition of building
 - vi. solid waste from post and pole operation that does contain wood preservatives
 - vii. solid waste from tree harvesting operations
 - viii. animal cadavers
 - ix. animal manure
 - x. pathological waste
 - xi. non-wooden material
 - xii. combustible material in automobiles
 - xiii. tires
 - xiv. rubber or plastic, or anything containing or coated with rubber or plastic or similar substances, including rubber or plastic attached to shredded scrap steel;
 - xv. wood or wood products containing substances for the purpose of preserving wood; and
 - xvi. household refuse including furniture.
- (o) “Recreational Fire” means a confined fire for the purpose of cooking, obtaining warmth or viewing for pleasure. A Recreational Fire may only be fueled with untreated/unpainted wood, charcoal, propane or natural gas.
- (p) “Summer Village” means the Municipal Corporation of the Summer Village of South View in the Province of Alberta.
- (q) “Spark Arrestor” means a mesh screen with openings no larger than 1.25cm or approximately ½ inch and constructed of expanded metal (or equivalent non-combustible material) is used to cover the fire pit opening in a manner sufficient to contain and reduce the hazards of airborne sparks unless fuel is being added to the fire.

- (r) "Violation Tag" means a tag or similar document issued by the Summer Village of South View pursuant to Section 7 of the Municipal Government Act.
- (s) "Violation Ticket" means a ticket issued pursuant to Part II of the Provincial Offences Procedure Act S.A. 1988, c.P-21.5, as amended and regulations thereunder.

SECTION 3 – PROHIBITIONS

- 3. (a) Except as provided in this Bylaw, no person shall conduct any outdoor burning unless:
 - (i) Such burning is performed under the direct supervision of an individual eighteen (18) years or older;
 - (ii) The burning is conducted in a safe manner;
 - (iii) Only pulp products (paper or cardboard), dry refuse from vegetation, untreated/unpainted wood and/or gas or propane are burned;
 - (iv) Fire extinguishing equipment/spark arrestor is readily available at the site
- (b) No person shall burn anything within a distance of 3.0 meters from any structure, and do so using a device as allowed within this Bylaw.
- (c) No person shall conduct or cause to be conducted any burning in a park or on any other property owned or operated by the Summer Village, unless such burning occurs in a container provided by the Summer Village for that purpose or in a portable appliance.
- (d) No person shall conduct any burning or light an outdoor fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times.
- (e) No person shall conduct any burning or light an outdoor fire when weather conditions are conducive to a fire readily escaping out of control.
- (f) Every person lighting, igniting or causing a fire to be lit or ignited shall take reasonable steps to prevent it from spreading onto land other than his own, and;

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- (g) No person shall deposit, discard or leave any burning matter or substance in a place where it might ignite other matter and result in fire.
- (h) No person shall conduct any burning or light an outdoor fire unless confined within an approved fire pit or portable appliance.

SECTION 4 – FIRE BAN ORDERS and FIRE ADVISORY

- 4. Mayor and Council, Summer Village of South View Chief Administrative Officer or designate, or The Minister may issue FULL FIRE BAN ORDERS and when issued, every person shall:
 - (a) within the Summer Village of South View municipal boundaries immediately proceed to extinguish all outdoor fires (including recreational, cooking, and heating fires) lit by him/her or under his authority and every fire located on land occupied or owned by him.
 - (b) not discharge any fireworks.
 - (c) Not operate an OHV within the boundaries of the Summer Village.
 - (d) During a FIRE BAN ORDER, portable appliances are permitted on private property so long as all open flame is contained within the appliance and no sparks are generated.
- 5. Mayor and Council, or Summer Village of South View Chief Administrative Officer or designate may issue a FIRE ADVISORY and when issued, every person shall:
 - (a) not discharge any fireworks
 - (b) ensure a spark arrestor is utilized unless the fire is in a portable appliance
 - (c) utilize caution

SECTION 5 – COOKING

- 6.
 - (a) Except as provided for in subsection (b) it shall not be an offence under this Bylaw to cook, prepare or smoke food; providing it is an approved portable appliance as set in the definitions 2(m).
 - (b) No person shall cook, prepare or smoke food in a park unless it is done in a portable appliance or such device or structure constructed for those purposes in the park, excepting when a FIRE BAN is in effect.

SECTION 6 – RECREATIONAL FIRES

7. (a) Except as provided for in Section 6 – subsection (b) it shall not be an offence to ignite, construct or otherwise create a recreational fire, provided it is in an approved fire pit or portable appliance, excepting when a FIRE BAN is in effect.
- (b) No Person shall ignite, construct or create a recreational fire in a park unless the recreational fire occurs at a location so designated within a park or in a device or structure constructed for that purpose in the park, excepting when a FIRE BAN is in effect.

SECTION 7 – FIRE DEPARTMENT

8. It shall not be an offence under this Bylaw for the Fire Department to conduct any burning for the purpose of fire prevention or training excepting when a FIRE BAN is in effect.

SECTION 8 – RECOVERY COSTS

9. (a) Recovery of fire fighting cost:
 - (i) Upon written request by the Summer Village’s Fire Service Provider, where the Fire Department has taken any action whatsoever for the purpose of extinguishing a fire or responding to a fire call or incident in the Summer Village of South View for the purpose of preserving life or property from injury or destruction by fire or other incident on land within the Summer Village, including any action taken by the Department on a false alarm, the Chief Administrative Officer or his/her designate may in respect of any costs incurred by the Fire Department in taking such action, if the Chief Administrative Officer or his/her designate feels that proper grounds for doing so exist, charge any costs so incurred against the land upon which the fire was extinguished, the land upon which the fire was started, or a combination thereof, as taxes due and owing in respect of that land.

SECTION 9 – EXEMPTIONS

10. (a) A fire permit is not required under this Bylaw for the following:
 - (i) An incinerator fire; or
 - (ii) An outdoor fire or recreational fire that is set for the purposes of cooking or obtaining warmth, excepting when a FIRE BAN is in effect

- (iii) **Fire Service Provider will be notified of any special event fires.**

SECTION 10 - PENALTIES

- 11. (a) Offences:
 - (i) Any person who contravenes a provision of this Bylaw is guilty of an offence and is liable to a penalty as set out in Schedule "A" herein.
 - (ii) Under no circumstances shall any person contravening any provision of this Bylaw be subject to the penalty of imprisonment.
 - (iii) Nothing in this Bylaw shall be construed as curtailing or abridging the right of the Summer Village of South View to obtain compensation or maintain an action for loss of or damage to property from or against the person or persons responsible.

SECTION 11 – FIRE HAZARDS

- 12. (a) If Council finds within its Municipal boundaries on privately owned land or occupied public land conditions that in its opinion constitute a fire hazard, it may order the owner or the person in control of the land on which the fire hazard exists to reduce or remove the hazard within a fixed time and in a manner prescribed by the Council.
- (b) When Council finds that the order it made pursuant to Section 11(a) has not been carried out, it may enter on the land with any equipment and any person it considers necessary and perform any work required to eliminate or reduce the fire hazard. Any such costs incurred shall be added to the tax roll.

SECTION 12 – AUTHORITY

- 13. (a) The Chief Administrative Officer or the Mayor and Council may limit the:
 - (i) Authority and power of the Fire Security Personnel and their designates through a written description of their duties.
 - (ii) Unless the powers are otherwise limited by the Administrator, each Fire Security Personnel and their designates shall have the authority and power to enforce the provisions of this Bylaw within the boundaries of the Summer Village of South View.

SECTION 13 – VIOLATION TAGS

14. (a) An Officer is hereby authorized and empowered to issue a Violation Tag to any person, or property owner, who the Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- (b) A Violation Tag may be issued to such person:
- (i) Either personally; or
 - (ii) By mailing a copy to such person at his/her last known mailing address
- (c) The Violation Tag shall be in a form approved by the Summer Village or the responsible Administrator and shall state:
- (i) The name of the person and/or address of property;
 - (ii) The offence;
 - (iii) The appropriate penalty for the offence as specified in Schedule “A” of this Bylaw;
 - (iv) That the penalty shall be paid within thirty (30) days of the issuance of the Violation Tag;
 - (v) Any other information that may be required by the Summer Village of South View
- (d) Where contravention of this Bylaw is of a continuing nature, an Officer shall issue one Violation Tag for each 24-hour period that the contravention continues.
- (e) Where a Violation Tag is issued pursuant to this Bylaw, the person to whom the Violation Tag is issued, may in lieu of being prosecuted for the offence, pay to the Administration Officer the penalty specified in the Violation Tag, on or before the specified first appearance.
- (f) Nothing in this Bylaw shall prevent an officer from immediately issuing a Violation tag for the mandatory court appearance of any person who contravenes a provision in this Bylaw.

SECTION 14 – VIOLATION TICKET

15. (a) If the penalty specified in a Violation Tag is not paid within the prescribed time period, then an Officer is hereby authorized and empowered to issue

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a Violation Ticket pursuant to Part II of the Provincial Offences Procedures Act.

- (b) When a Violation Ticket is issued, a Person who wishes to plead guilty may make a voluntary payment by paying an amount equal to the specified penalty for the offence as provided for in Schedule "A" of this Bylaw.

SECTION 15 – SEVERABILITY

- 16. Should any provision of this Bylaw be invalid, then such invalid provision shall be severed and the remaining Bylaw shall be maintained.
- 17. This Bylaw repeals Bylaw No. 189-16 and comes into full force and effect upon third and final reading.

THIS BYLAW SHALL COME INTO FULL FORCE AND EFFECT UPON THE THIRD AND FINAL READING THEREOF.

READ A FIRST TIME THIS 18 DAY OF June, 2024.

READ A SECOND TIME THIS ____ DAY OF _____, 2024.

READ A THIRD AND FINAL TIME THIS ____ DAY OF _____, 2024.

SIGNED BY THE MAYOR AND C.A.O. THIS ____ DAY OF _____, 2024.

Mayor,
Sandi Benford

Chief Administrative Officer,
Wendy Wildman

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SCHEDULE "A"

<u>Section</u>	<u>Particulars</u>	<u>Penalty</u>	<u>Second or Subsequent Offence</u>
3(a)(i)	No adult supervision	\$250.00	\$500.00
3(a)(ii)	Unsafe burning	\$250.00	\$500.00
3(a)(iii)	Prohibited material	\$250.00	\$500.00
3(a)(iv)	No fire extinguishing equipment	\$250.00	\$500.00
3(b)	Too close to structure	\$250.00	\$500.00
3(c)	Burning in park	\$250.00	\$500.00
3(d)	Insufficient precautions	\$250.00	\$500.00
3(e)	Unsafe weather	\$250.00	\$500.00
3(f)	Danger of spreading fire	\$250.00	\$500.00
3(g)	Burning unsafe matter	\$250.00	\$500.00
3(h)	Failure to comply with pit enclosure size	\$250.00	\$500.00
5(b)	Cooking in park	\$250.00	\$500.00
6(b)	Recreational fire in park	\$250.00	\$500.00

Failure to follow Fire Ban when in effect:

First Offence:	\$1,000.00
Second Offence:	\$2,000.00
Third and subsequent Offence:	\$5,000.00 per offence

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svsouthview@outlook.com

From: ASVA Exec Director <summervillages@gmail.com>
Sent: May 29, 2024 1:44 PM
To: ASVA
Subject: ASVA 2024 McIntosh Bulrush Award Nominations
Attachments: 302 - Schedule A - Guidelines and Criteria McIntosh Bulrush Award.pdf; 302 McIntosh Bulrush Award Policy.pdf; 302 - Schedule B - Nomination Form-Fillable (3).pdf

Good afternoon,

ASVA knows that you have some amazing people in your community that exemplifies what it means to be Lake Stewards. Please nominate them for this year's 2024 McIntosh Bulrush Award. The Award will be presented at the evening banquet, October 17th.

I have attached the McIntosh Award Guidelines, Policy and PDF Fillable Nomination Form to this email for your convenience. You can also find the Form and Information on the ASVA website at www.asva.ca under Lake Stewardship.

Please submit your Nomination Forms no later than **August 12, 2024**, this year, to execdirector@asva.ca as the Nominations received will be reviewed at the August 19th ASVA Board Meeting for ratification.

Should you have any questions, please feel free to contact me, thank you.

Have a great day!
Kathy

Kathy Krawchuk, CLGM
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca

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ASSOCIATION OF SUMMER VILLAGES OF ALBERTA POLICY MANUAL

Schedule "A"

Request for Nominations

McIntosh Bulrush Award Guidelines/ Criteria

Every year the Association of Summer Villages of Alberta, at our annual Fall Conference, presents the McIntosh Bulrush Award to an Individual or Organization that exemplifies lake stewardship activities.

- Use of personal time to improve:
 - The environment of any Alberta Lake
 - Any lakeshore
 - Increase awareness of the lake wellness issues to Summer Village residents
- Use of professional knowledge/skills to improve:
 - The environment of any Alberta Lake
 - Any lakeshore
 - Increase awareness of the lake wellness issues to Summer Village residents

Nomination Form

As many of you will know the McIntosh Bulrush Award is presented at the annual ASVA Conference.

There is a formal process regarding nominations. Attached you will find a nomination sheet as well as the policy which outlines the guidelines to be used for the submission and the judging criteria.

If your Council knows of anyone or any organization that meets these criteria, please fill in the Nomination Form and return it to execdirector@asva.ca or by mail to ASVA, 2 – 51109 RR 271, Spruce Grove, AB, T7Y 1G7 **on or before August 31st annually.**

We look forward to receiving your nominations!

Past Award Recipients

2004 - Summer Village of Ross Haven	2015 - Kate Wilson - AIS, Alberta Environment and Parks
2005 - Bruce McIntosh	2016 - Bob Lehman and Roger Montpellier - SV of Val Quentin
2006 - Lori Jeffery-Heaney	2017 - Thom Jewell - SV of Birchcliff
2007 - Peter Wright	2018 - Pat and Wayne Deschamps - SV of Parkland Beach
2008 - County of Lac La Biche	2019 - BAILS: Baptiste & Island Lakes Stewardship
2009 - Not Awarded	2020 - Lake Isle & Lac Ste Anne - Water Quality Management Society
2010 - Don Davidson - SV of Grandview	2021 – Summer Village of Crystal Springs – Living in Harmony
2011 - Kelly Aldridge - SV of Seba Beach	2022 – Pigeon Lake Watershed As.– Caring for the Lake Together
2012 - Sylvan Lake Management Committee	2023 – Summer Village of Sundance Beach
2013 - Glen Usselman - SV of Sunrise Beach	2024 -
2014 - Pigeon Lake Watershed Association	2025 -

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**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
POLICY MANUAL**

Schedule "B"

McIntosh Bulrush Award – Nomination Form

Nominee Name: Click or tap here to enter text.

Nominee is a:

- Summer Village
- Organization
- Individual

Name of Working Titles of Project (if applicable)

Click or tap here to enter text.

Address of Nominee:

Street No. Click or tap here to enter text.

Municipality: Click or tap here to enter text.

(summer village, village, town, city, county)

Province: Alberta

Postal Code: Click or tap here to enter text.

Telephone No. Click or tap here to enter text.

Email: Click or tap here to enter text.

Nominated by: Click or tap here to enter text.

Telephone No. Click or tap here to enter text.

Email: Click or tap here to enter text.

Signature of Nominee

Date of Nomination

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA POLICY MANUAL

Complete your nomination using the following headings:

Project Description – What was/were the objectives of the initiative?

Click or tap here to enter text.

Summary of Activity – Describe the results/successes of the initiative or, in the case of an individual award, the accomplishments of the individual.

Click or tap here to enter text.

When did the achievement or activity begin and if complete, end?

Click or tap here to enter text.

Where was the project conducted?

Click or tap here to enter text.

If required, attached additional information.

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**ASSOCIATION OF SUMMER VILLAGES OF ALBERTA
POLICY MANUAL**

Policy Title: McIntosh Bulrush Award	Policy Type: Operational Program Governance 300
	Policy No. 302
Approved	Revised
Res. No. 2021-18 Date: Mar 15, 2021	Res. No. Date:

Preamble

ASVA is committed to recognizing lake stewardship which includes commitment to preservation, protection, enhancement or sustainability of an Alberta lake, lakeshore or its watershed. As such, each year the ASVA, at the annual fall conference, will present the McIntosh Bulrush Award to an individual or organization that exemplifies lake stewardship activities.

Policy

Recipients are those who have used their personal time and/or professional knowledge or skills, to improve the environment of any Alberta lake, any lake shore or its watershed and to increase awareness of the lake wellness issues to Summer Village residents.

Nominations will be judged based on:

1. Commitment to preservation, protection, enhancement or sustainability of an Alberta lake, lakeshore or its watershed
2. The positive, tangible and long-term impact on the quality of a body of water or its watershed
3. The positive, tangible and long-term impact on the public attitudes towards the health of a body of water or its watershed
4. Demonstration of leadership and/or cooperation between groups to achieve any of the above.

Nomination Process:

1. The request for nominations shall be distributed to the membership starting in June of each year. The request shall be in the format outlined in Schedule "A"
2. The nomination should include the following:
 - a. Project Description: What was/were the objectives of the initiative.
 - b. Summary of Activities: Describe the results of the initiative or, in the case of an individual award, the accomplishments of the individual.
 - c. When did the achievement or activity begin and, if complete, when did it end.
 - d. Where was the project conducted.

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA POLICY MANUAL

3. The nomination sheet must be signed by the nominee or the designated officer representing a group of nominees or a council. See Schedule "B" of this policy: McIntosh Bulrush Award – Nomination Sheet.
4. Nomination deadline shall be August 31st of any year for presentation at the annual fall convention. An electronic submission is acceptable.
5. Nominations will be reviewed by the Board of the ASVA who will render a decision on or before the September board meeting in that year. If the nomination is not supported, the nominator/s will be notified. If the nomination is supported, the recipient and the nominators will be notified.
6. The recipient will be invited to the year's annual convention free of charge where an official presentation will be held. If the recipient is a group or organization, two representatives of the group or organization, will be invited free of charge.

The award will be a trophy, similar to that identified in Schedule "C" of this policy.

7.6

svsouthview@outlook.com

From: ASVA Exec Director <summervillages@gmail.com>
Sent: June 18, 2024 1:54 PM
To: ASVA
Subject: ASVA Life Membership Award Nominations
Attachments: Life Award Nomination Policy and Process.pdf

Good afternoon,

ASVA knows that you have some amazing people in your community that have contributed to healthier and more active communities by utilizing and applying an understanding of community commitments and development strategies.

Please nominate them for this year's 2024 Life Membership Award. The Award will be presented at the evening banquet, on October 17th, at the ASVA Conference.

I have attached the Life Membership Award Policy outlining the details of what should be considered when nominating someone for this award and the nomination process.

Please submit your Nominations no later than **August 06 2024**, this year, to execdirector@asva.ca as the Nominations received will be reviewed at the August 19th ASVA Board Meeting for ratification.

Should you have any questions, please feel free to contact me, thank you.

Have a great day!
Kathy

Kathy Krawchuk, CLGM
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca

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ASSOCIATION OF SUMMER VILLAGES OF ALBERTA POLICY MANUAL

Policy Title: Life Membership Award	Policy Type: Operational Program Governance 300
	Policy No. 301
Approved Res. No. Sept 24, 2019 Date: 2019-32	Revised Res. No. 2021-05 Date: Jan 18, 2021

Preamble

The Alberta Summer Villages Association (ASVA) Life Membership Award is a province wide initiative that recognizes the achievements of individuals who symbolize the very best in our sector of communities.

The intent of this program is not only to honor achievement, excellence, creativity and innovation by individuals, but also to reinforce the critical role people play in community wellbeing and quality of life linked directly to our summer village communities

The Life Membership award is open to all members and showcases and celebrates best practices, and draws attention to individuals and communities that have strived for constant improvement in their communities and ultimately for all of our summer villages

Policy

Recipients are those who have contributed to healthier and more active communities by utilizing and applying an understanding of community commitments and development strategies. This can be demonstrated through practice, innovation, stewardship, leadership and/or outstanding service at a local municipal level and/or on a provincial level.

Nomination Process:

The nomination should be accompanied by a written resume of services and achievements supported by three summer villages councilors. These should be forwarded to the Executive Director of the ASVA at execdirector@asva.ca on or before **August 06 of this year** to be considered for presentation at the annual fall convention. An electronic submission is acceptable.

The submission will be reviewed by the Board of the ASVA who will render a decision on or before the August Board meeting in that year. If the nomination is not supported, the nominators will be notified. If the nomination is supported, the recipient and the nominators will be notified. The recipient will be invited to that year's annual convention, free of charge, where an official presentation will be held.

Included with the award is a recognition plaque, an annual invitation without any registration fees, to all future ASVA Conventions, and the recipient's name inscribed on the honor roll of all Life Members. The honor roll will be recognized and presented at each annual convention.

Honorary Life Member can be any rate payer of a summer villages who:

- a) has served as Mayor, Councilor or CAO for the summer village
- b) has served as a member of the Executive of the ASVA, or
- c) has rendered other noteworthy services to a summer village or to the Association

who may be elected as an honorary life member of the Society on a motion of a two-thirds majority vote of the Board of Directors.

7.c

svsouthview@outlook.com

From: Exec. Assistant on behalf of Dan Rude <EA_DRude@abmunis.ca>
Sent: June 20, 2024 2:09 PM
To: Wendy Wildman
Subject: ABmunis Convention Registration Open

Good afternoon,

We are excited to announce that registration for the 2024 Alberta Municipalities' Convention and Trade Show is now open!

Convention will take place September 25 – 27 in Red Deer at the Westerner Park, with pre-Convention sessions taking place Tuesday, September 24. Remaining hotel room blocks are open and further information is listed on our event website. Overview of the full program will be available next week.

[Register today!](#)

Pricing

Member In-person registration (early-bird until August 18): \$640

Member In-person registration (after early-bird): \$800

Virtual registration: \$250*

*Please note, virtual attendees will not have the ability to attend the breakout education sessions or be able to network in-person with other attendees. All slide presentations and audio from the breakout session will be recorded and will be made available to virtual attendees within two weeks of the event.

What do we need from you?

We will hold a moment of silence during the program for elected officials or administrators that we have lost in the last year. If you have a person you would like to remember a person, please send their name to events@abmunis.ca to have them included in the 2024 In Memoriam.

And as always, we will have our flag/logo video play throughout the event. If your flag/logo has changed in the last year, please send the updated, high-resolution photo to events@abmunis.ca.

For all Convention information and updates, visit our [ABmunis Convention event page](#). If you can't find the answer to your questions, please email events@abmunis.ca and we would be happy to help.

Thank you for your continued support of our events, we look forward to seeing you in Red Deer!

Dan Rude | Chief Executive Officer

D: 780.431.4535 | C: 780.951.3344 | E: drude@auma.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll-Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

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2024 CONVENTION & TRADE SHOW

Join us In Red
Deer!

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[← Events](#)

Sep 25 - 27

In-person

REGISTER TODAY!

Event Summary

Registration is now open!

Our annual Convention and Trade Show will take place in Red Deer at the Westerner Park in 2024. Programming will include breakout sessions, amazing keynote speakers, resolutions, elections, two Minister dialogue sessions, and more! An agenda overview will be available the week of June 24.

Third party registration lists

We are aware that members have been receiving emails from third-party vendors, offering to provide registration lists from our events in exchange for money. These emails are phishing scams and should be reported to your local IT department. Email scams like this are becoming more prominent, and are not limited to Alberta Municipalities events. Please be assured, Alberta Municipalities does not sell any registration lists.

We apologize for any confusion and inconvenience these emails cause.

[EVENT OVERVIEW](#) [ACCOMMODATIONS](#) [PRE-CONVENTION SESSIONS](#) [SHUTTLE SERVICES](#) [TRADE SHOW](#)

[HOST CITY - CITY OF RED DEER](#)

Date: Tuesday, September 24

Time: 8:30 am - 4:00 pm

Cost: \$395 + Tax

If you are wanting to register for an EOEP course, without registering for the full Convention, please email registration@abmunl

All courses are held on the same day, at the same time. Please only register for one session.

**Please note, this course is only applicable for elected officials and administration representing an Alberta municipality.

EOEP - Council's Role in Public Engagement

Municipal councils are elected to make decision on behalf of citizens. However, In order to govern effectively and make decision best interest of the diverse communities within municipalities, councils must be willing to consider the community's perspective making decisions. The EOEP's *Council's Role in Public Engagement* course will provide an overview of the various ways municip

with citizens, how public input can be integrated into decision-making, the dangers and limits of involving the public in municipalities, and the importance of engagement in supporting sustainable community development. Spend the day learning these concepts:

- Understand public engagement policy and framework as well as the role of the elected official and the different types of public engagement
- Differentiate between what is and isn't public engagement
- Recognize what systems thinking and public engagement are about

EOEP – Council's Role in Land Use and Development Approvals

Land use planning has evolved over many years and can be considered a long term, ongoing process that includes planning its project delivery and ongoing monitoring and evaluation. Land use planning aims to improve the effectiveness of public services, meet people's needs, and to support the development of local communities and to improve the quality of life for all.

Councillors play both an initiating and facilitating role in the development of community plans, focused around the following core objectives:

- Seek the participation of and encourage the public to express their views and take those views into account as part of the planning process
- Identify long-term objectives to improve the social, economic and environmental well-being of the community
- Identify actions and functions to meet these objectives including those related to the planning, provision and improvement of services
- Consistently review the progress of the municipality's plans and provide direction to change course as local context evolves
- Understand the statutory link between the municipality's plans and the tools in place to implement those plans
- Understand the statutory link between the municipality's plans and the tools in place to implement those plans

EOEP - Effective Meetings

The key work of any municipal council is done in the setting of a properly called meeting. It is through the process of deliberative decisions are made... from approving land use to creating a new bylaw or in response to your unique public concerns. The effectiveness of each council meeting is rooted in the successful work through a meeting format and to a large degree, the effectiveness of each council meeting is rooted in the same. The EOEP's Effective Meetings course will help participants develop the skills, attitudes, and knowledge to enhance meeting participation and effectiveness.

This course builds on highly rated education sessions at recent ABMunis and RMA conventions by providing a full day interactive experience that will help participants:

- Examine how rules of order and proper procedure enhance your meetings
- Recognize the principles and rules of healthy debate
- Identify action items that you can implement at your next council meeting

As an elected official, you spend a good chunk of your life in meetings. This course provides tools, tips, and ideas to make your meetings the best!

Legal Seminar - Facilitated by Reynolds Mirth Richards and Farmer LLP

In this session we will review and discuss a number of recent Court decisions, from all levels of Court, which seem to reveal a trend of imposing greater responsibility on municipalities.

We will discuss how those decisions impact the protection afforded by the statutory defences municipalities have historically relied on and what this means from a practical perspective in the provision of services to residents and visitors.

REGISTER OR

FIND MORE

More Upcoming Events

STAY UP TO DATE!

We keep you informed. Subscribe to one of our regular newsletters.



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We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

The Association of Alberta Municipalities operates as Alberta Municipalities.

For clarity, any goods and services referred to on this website may be offered by the Association of Alberta Municipalities, on its own or with another entity, or by one or more of its subsidiaries or related entities.

Association of Alberta Municipalities, 300, 8616 - 51 Avenue, Edmonton, AB T6E 6E6

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svsouthview@outlook.com

From: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Sent: June 27, 2024 2:43 PM
To: ddm@kronprinzconsulting.ca; svsouthview@outlook.com; Summer Village Office; West Cove Admin
Subject: Alberta Counsel - possible projects

As discussed today, this is what I wrote down for potential projects:

1. Municipal Infrastructure (new)

- money over and above core grants for roads/drainage (SRB for sure but really prob can pertain to most)
- money over and above core grants for recreation (pickle ball court, playground, gazebo) (ALL)
- Fire Hall/Public Works Building (SS but could expand to reference all within the fire group)
- Equipment Purchases (over and above core grants) (ALL)
- *asset management plan.*

2. Environmental Management/Climate Change

- MR stabilization (WC)
- Bullrush Mitigation (SRB)
- Flowering Rush (ALL - or lots)

3. Municipal Infrastructure (Remediation/Retrofit/Rehabilitation)

- money over and above core grants for roads (SRB for sure, SS has lots)
-

4. Community Safety

- Water Storage for fire protection (ALL)
- Fire Smart/Brush Clearing (ALL) from education to field projects

5. Service Delivery Enhancement (Engagement, Admin, Special Projects, conceptual designs/planning)

- Fire Services for partnership - shared services, administrative and governance model
- Cyber Security vulnerabilities etc (ALL), improvements to admin service delivery
- Boat launch assessment, fees, hot spot (ALL)
- Encroachment Study (incl. Complete survey of municipality) (ALL)
- Public Works Management Position (ALL)

Wendy Wildman,
 Chief Administrative Officer

7.e

Assessment & Taxation

Property Assessment

Each year, the Assessor will inspect certain properties within the Municipality. The property assessment is the estimated market value of your property as of December 31st of the prior year which is used to calculate property taxes. If you disagree with your assessed value, you have 60 days from the date of your assessment notice to make an assessment complaint. The assessment complaint deadline is **Wednesday, July 24, 2024**. There is a fee of \$50.00 that must accompany a completed assessment complaint form which is available on the Summer Village website or by contacting the office. Prior to completing the assessment complaint form, please contact the assessor to first discuss the matter of your assessment (not your tax dollars), Dan Kanuka – 780-939-3310.

Property Taxes

The Summer Village collects revenue annually to meet the projected costs of providing services to the community. These revenues are received through grants and municipal property taxes. Other amounts collected on your annual tax bill are collected on behalf of the Lac Ste. Anne Senior Foundation which is seeing a 17% increase from last year & the Alberta School Foundation Fund which is seeing a 1% increase from last. This year, the minimum municipal tax payable has been set at \$1,155.00 per property which is up from \$1,125.00 last year, with an overall increase to municipal taxes collected of 5.5%. Property taxes are due **Sunday, June 30, 2024**. The Summer Village has a monthly tax payment plan that runs from January to December. If you are interested in joining the plan, please contact the Summer Village Office.

Property Tax Payments

If paying your taxes by mail or in person:

Please make cheque payable to the Summer Village of South View and mail to Box 8, Alberta Beach, AB, T0E 0A0. If paying in person, the office is located at 2317 Twp Rd 545, Lac Ste. Anne County.

If paying your taxes through telephone banking or online banking:

You are required to set the Summer Village of South View up as a "Bill Payment", the account number will be your "Tax Roll Number" as shown on your Combined Tax and Assessment Notice.

The Summer Village is currently registered with the following financial institutions for on-line payments:

ATB FINANCIAL	BMO	CIBC	TD CANADA TRUST
SERVUS CREDIT UNION	SIMPLII FINANCIAL	SCOTIA BANK	TANGERINE

If paying your taxes through e-transfer:

Please contact the administration office for the email and to set up a password.

Property Taxes are Due Sunday, June 30, 2024

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7.f

Grants and Education
Property Tax Branch
15th Floor, Commerce Place
10155 – 102 Street
Edmonton, Alberta T5J 4L4
Telephone 780-422-7125

File No. 02317-CF-0288

June 19, 2024

Wendy Wildman
Chief Administrative Officer
Summer Village of South View
PO Box 8
Alberta Beach, AB T0E 0A0

Dear Ms. Wildman:

The long-term Municipal Sustainability Initiative (MSI) memorandum of agreement (MOA) administers the MSI capital funding allocations. It currently allows local governments to carry forward a capital funding allocation to the next subsequent five years.

As previously communicated, your local government was at risk of refunding and/or forfeiting MSI capital because it hadn't fully expended their 2007-2018 allocations, including credit items. However, since your local government has reported sufficient expenditures on the 2023 Statement of Funding and Expenditures to fully expend these allocations, an amendment to the funding agreement has been provided.

The amending agreement is to be signed by up to two individuals duly authorized by council to sign agreements under Section 213(4) of the *Municipal Government Act*. Please return the signed agreements to ma.msicapitalgrants@gov.ab.ca. A seal in lieu of signature will not be accepted.

Should you have any questions, please contact me, toll-free at 310-0000, then (780) 641-9235.

Yours truly,



Karen Arsenault
Manager, MSI

Attachment

**Alberta Municipal Affairs
Municipal Sustainability Initiative**

AMENDING MEMORANDUM OF AGREEMENT

BETWEEN: HIS MAJESTY THE KING in Right of the Province of Alberta as represented by the Minister of Municipal Affairs

(hereinafter called "the Minister")

and

Summer Village of South View, in the Province of Alberta

(hereinafter called "the Municipality")

(hereinafter called "the Parties")

WHEREAS the Parties entered into a Municipal Sustainability Initiative Memorandum of Agreement (hereinafter called the "Original Agreement") dated November 13, 2007;

AND WHEREAS the Parties have, by written agreement, amended the Original Agreement on June 11, 2009, August 13, 2014, May 31, 2017, March 20, 2019 and February 16, 2022;

AND WHEREAS the Parties wish to amend the Original Agreement;

THEREFORE the Parties agree as follows:

1. The Original Agreement is amended by:
 - a. deleting clause 7(v) and replacing it as follows:

7(v) "All capital funds provided and income earned, not expended prior to December 31 in the year that funding is received, may be retained by the Municipality and expended in accordance with the Municipality's Application for Program Acceptance under this Agreement during the subsequent five years. Thereafter, all unexpended funds shall be returned to the Minister. With the exception of:
"2017 capital funds provided must be expended prior to December 31, 2023. Any funds that have not been expended by that date may have to be returned to the Government of Alberta forthwith."
2. Except as amended herein, all other provisions of the Original Agreement as amended from time to time remain in full force and effect.
3. This Amending Memorandum of Agreement shall come into effect on the date that the Municipality's representatives sign this Agreement.

The parties have therefore executed this Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HIS MAJESTY IN RIGHT OF ALBERTA,
as Represented by the Minister of Municipal
Affairs

Signed by the duly authorized representative
of the Minister of Municipal Affairs of the
Province of Alberta

Per: *Susan L. McFarlane*
Name: Susan McFarlane
Title: Director, Grant Program Delivery
Date: June 14, 2024

LOCAL GOVERNMENT

Signed by a duly authorized representative of
the Local Government

Per: _____
Summer Village of South View
Name of signatory:
Title:
Date:

Signed by a duly authorized representative of
the Local Government

Per: _____
Summer Village of South View
Name of signatory:
Title:
Date:

7.9

svsouthview@outlook.com

From: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Sent: June 20, 2024 9:43 AM
To: Summer Village Office; svsouthview@outlook.com; svsunrisebeach wildwillowenterprises.com; West Cove Admin; 'Summer of'; cao@birchcove.ca; 'Nakamun Park'; Bernie Poulin
Subject: Fw: Virtual Information Session on Wildfire Mitigation - Strategies and Lessons Learned - June 24, 2024
Importance: High

Nicky called me inquiring if we had any council or admin attending this on wildfire mitigation session on Monday. I told her I had not seen it and she said they are hearing that it ended up in a lot of peoples junk folder.

If you can please forward to respective Councils, Public Works, DEMs and DDEMs, and whoever administratively wishes to attend pls do. Tori I will add it to our SRB agenda.

Bernie/Dwight - Nicky asked if you could share this information at the SVLSACE meeting on Saturday (even just verbally - and everyone can go back to their administrations to get the info to register) The session is on Monday morning.

W

Wendy Wildman,
Chief Administrative Officer
Summer Village Administration/Wildwillow Enterprises Inc.

Phone: 780-967-0271
Email: wendy@wildwillowenterprises.com

From: Nicole Smith <nicole.smith@fortisalberta.com>
Sent: Thursday, June 20, 2024 9:26 AM
To: wendy wildwillowenterprises.com <wendy@wildwillowenterprises.com>
Subject: FW: Virtual Information Session on Wildfire Mitigation - Strategies and Lessons Learned - June 24, 2024

As we discussed...

Nicky Smith | Stakeholder Relations Manager – West
FortisAlberta | 360 Carleton Drive, St. Albert, AB T8N 7L3 | p: 780.544.3307 | c: 780.405.9017



We lead by example, innovate with purpose, and champion sustainable change so we can power the future Albertans deserve, together.

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From: Kelsey Nixon <kelsey.nixon@fortisalberta.com> **On Behalf Of** Stakeholder Relations Team
Sent: Thursday, June 6, 2024 1:14 PM
Cc: Dora LHeureux <dora.lheureux@fortisalberta.com>; Kayla Law <kayla.law@fortisalberta.com>; Chris Burt <chris.burt@fortisalberta.com>; Nicole Smith <nicole.smith@fortisalberta.com>; Sunny Parmar <sunny.parmar@fortisalberta.com>; Cody Webster <cody.webster@fortisalberta.com>; Denis Andre <denis.andre@fortisalberta.com>; Jennifer MacGowan <jennifer.macgowan@fortisalberta.com>; Ralph Leriger <ralph.leriger@fortisalberta.com>; Paula Kot <paula.kot@fortisalberta.com>
Subject: Virtual Information Session on Wildfire Mitigation - Strategies and Lessons Learned - June 24, 2024

Hello,

As we reflect on the challenges posed by wildfires, it's crucial to learn from past incidents and collaborate effectively. We welcome you to join us for a webinar on June 24th to learn more about how FortisAlberta:

- Combines the use of time-proven traditional practices, like detailed line patrols and effective vegetation management, with the thoughtful and targeted deployment of innovative technologies.
- Takes a 360-degree approach to managing wildfires and their operational consequences for customers by supplementing mitigation practices aimed at decreasing the likelihood of ignition events with investments that can mitigate wildfire-related restoration timelines and costs.
- And when a wildfire does occur, how we work with local authorities to coordinate our response and communication with customers.

Hosted By: Denis Andre – Manager, Sustainability & Wildfire Mitigation
Date: June 24th, 2024 10:00am – 11:00am

This presentation will be highly useful for Chief Administrative Officers, Mayors, Reeves, Councilors, Directors of Operations and/or Infrastructure, Emergency responders/Fire Smart Program Leaders and other municipality staff, and/or those in similar or related roles, who are looking to learn about Wildfire Mitigation - Strategies and Lessons Learned.

If you would like to attend, simply **RSVP to this email by June 19th, 2024**. Please feel free to include any advance questions that you may have.

Please note: Registered participants will receive a Microsoft Teams invite with attendance details following the RSVP date.

If you have any questions or require additional details, reach out to stakeholderrelations@fortisalberta.com.

Thank you,



We lead by example, innovate with purpose, and champion sustainable change so we can power the future Albertans deserve, together.

7h



Box 8,
Alberta Beach, AB T0E 0A0
Phone: 780-967-0271
Fax: 780-967-0431
Email:
svsouthview@outlook.com

June 21, 2024

Lake Isle Aquatic Management Society
c/o Sandi Benford
Sent via email: sbenford439@gmail.com

To whom it may concern:

RE: Vegetation removal around seasonal docks and boatlaunch in the Summer Village of South View

This is to confirm that the Summer Village of South View does not object to the Lake Isle Aquatic Management Society (LIAMS) removing vegetation around the South View Boat Launch and seasonal docks in and near the Summer Village of South View.

Please do not hesitate to contact the undersigned if you have any questions or need anything further.

Regards,

Angela Duncan
Assistant Chief Administrative Officer
Summer Village of South View

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CAO Report, June 18, 2024

- A) Alberta Municipalities Small Communities Committee, July 3, 2024 – Asst. CAO Angela Duncan is a member of this committee
- a. Grants – ABmunis has contracted KPMG to compile municipal feedback on GoA grants in an effort to provide the GoA with useful and relevant feedback regarding municipal grants. They are doing this through a survey as well as in-person engagement sessions. The plan is to publish the report in November. The link to the survey and more information is available at <https://www.abmunis.ca/news/grants-engagement-project-underway>. Administration has filled out the survey.
 - b. Policing – our current Police Funding Model (PFM) agreement with the province expires in March 2025. The GoA has said that a new model will be introduced in the fall but has not begun any engagement on it. A decision on municipal engagement is currently before cabinet. They have also indicated that if a new model is not available they may need to extend the current model by one year. With the new RCMP union contracts, inflation, and the introduction of body worn cameras, policing costs in Alberta have significantly increased, so there is concern about what the new PFM will result in significant costs to small and rural communities.
 - c. Municipal Accountability Program and Community Viability – we are currently entering the second year of round two of the MAP program. The program has been scaled back from municipalities under 5000 to municipalities under 2500 and includes MDs and Counties that meet that criteria. South View had been scheduled for year 1, but they never reached out to us to move forward, so I anticipate that we may be included in year 2. Municipal Affairs has indicated that they are willing to work with organizations like Wildwillow, who administer multiple municipalities, to reduce administrative costs and burden but wouldn't say what that might look like. We also reviewed the Municipal viability review program, but I will not detail that here as it is not relevant to South View.
 - d. University of Calgary Inclusive Governance Initiative – ABmunis and RMA have been invited to be a part of this initiative, ABmunis will likely be joining, however RMA has not followed up with them. The U of C has recognized that there is a lack of rural perspective in University Academics so they are including our organizations in the initiative to gain a more fulsome understanding of municipalities, communities, and rural Alberta.
- B) Public Works Projects
- The new garbage bins have been ordered and we have arranged for our service provider to assist with delivery and the removal of the old bins. They will take care of the disposal of our old bins. We are paying about \$500 for their assistance. We did look at selling the bins and had a few people come and take a look at them, but due to the rusted bottoms, no one was interested in buying any.
 - Our summer public works projects have started in earnest. We began with the drainage work on Lake View Avenue, then we will do the border around the playground (the new equipment may or may not be here when this work is done, so the equipment may need to be installed at a later date), followed by the new guardrail, and then ending with the Boat Launch. It is possible that the boat launch may need to be closed while this work is done.
 - Administration has received a quote for new flag poles and their installation. The new flag poles will cost \$426 each, the larger cost will be installation. A quote has been received from Jaymad Contracting for installation and he is quoting \$850 a pole for installation. Administration is looking for Council direction regarding flag poles.
- C) Water Licenses – the GoA is transferring water licenses to a new system. The Summer Village holds one water license for the Boatlaunch and we will transfer this to the new system as time permits.

- D) CPO, Incident Report – there was a complaint to the CPO regarding dogs on the loose. He investigated but was unable to locate the dog or owner. Council has indicated that there has been an increase in dogs on the loose. If you hear complaints, please encourage people report to the CPO and include, if possible, pictures of the dogs and the owner if they happen to know who owns the dog.
- E) 14 Hillside Street – there was an outstanding clean up order on this property. We are pleased to report that the house has been demolished and the property has been cleaned up.
- F) Fire Meetings – CAOs and Chief Ives met on June 7 regarding the contract. We are endeavouring to continue to meet monthly, but the meeting scheduled for July 8 was cancelled. We are not sure when we will be meeting again. There are also various other meetings occurring or scheduled with elected officials and/or administrations regarding the current service and potential future service. If Council is attending any meetings regarding this, please keep administration informed.

11.a



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR114222

Dear Chief Elected Officials:

The Government of Alberta administers federal funding through the Canada Community-Building Fund (CCBF) to provide Alberta communities with flexible capital funding to invest in local infrastructure priorities. As you may be aware, the Canada-Alberta agreement for the CCBF for 2014-24 expired on March 31, 2024. The Alberta government is in active negotiations with the Government of Canada on a 10-year renewal agreement that will cover the 2024-34 period.

The Government of Canada sent a draft renewal agreement to Alberta late in 2023, and the agreement has several aspects that are concerning for Alberta and for local governments. As a result, we are standing up for the interests of Alberta in negotiations and doing our utmost to ensure funding continues to flow to local governments with as much flexibility as possible to address local priorities without unnecessary administrative burdens. As these negotiations are ongoing, there may be delays in the 2024 program, including the notification of allocation amounts and timing of payments to local governments.

As discussions with the federal government continue, we are working with the municipal associations to ensure the Alberta government understands the perspectives of local governments. We will continue to advocate for your interests and the interests of the province, and I will provide more information on the signing of the agreement as soon as possible.

Thank you for your understanding and patience during this renewal process.

Sincerely,

A handwritten signature in blue ink that reads "Ric McIver".

Ric McIver
Minister

cc: Chief Administrative Officers

11.6



FIRE RESCUE INTERNATIONAL (DIVISION 7801)

MEDIA RELEASE:

Onoway, AB – Jun 18th, 2024

RE: Temporary Closure of Onoway Fire Station

Fire Rescue International (FRI) was notified by the Town of Onoway yesterday morning that within hours vehicle access to the Onoway Fire Station will be restricted for approximately 8 days due to concrete curb repairs. Unfortunately, no contingency plan was devised to maintain the same level of service, capacity, or turnout speed (chute time), and alternative proposals to keep at least part of the station operational have been denied.

Despite these challenges, FRI remains committed to providing the best possible service to the residents and communities served by the Onoway Fire Station. Through last-minute negotiations with the Town of Onoway, FRI has arranged for one pumper to be kept on standby at the town's public works building and a fast-response unit to be stationed at the Onoway barracks. Additionally, in accordance with FRI policy, a second unit will be dispatched from the Alberta Beach Fire Station for any calls primarily served by the Onoway station.

While this modified response will extend fire and rescue response times, FRI has taken all possible measures to minimize delays. Moreover, medical co-responses, which constitute approximately two-thirds of FRI callouts, should not be affected by this temporary closure. Fire Rescue International appreciates the Town of Onoway for the street repairs and thanks its residents and businesses for their continued support.

For more information or to learn more about your fire department, please contact Fire Chief David Ives at 780-777-4688.

**www.firerescueinternational.net 855-710-3473 info@firerescueinternational.net
4935-50th Ave P.O. Box 278 Alberta Beach, Alberta T0E-0A0**

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11.C

svsouthview@outlook.com

From: Jennifer Thompson <CAO@onoway.ca>
Sent: June 18, 2024 3:26 PM
To: Village of Alberta Beach; Summer Village of Castle Island; cao@svnakamun.com; Sunset Point Office; Kim Hanlan, CAO; cao@rosshaven.ca; 'Summer Village of South View'; cao@valquentin.ca; Summer Village of Silver Sands
Cc: Bridgitte Coninx; Robin Murray; Lisa Johnson; Len Kwasny; Sheila Pockett
Subject: Media Release - Chief Ives

Good Afternoon,
Please forward to your Council representatives of ORFS for information. The executive have scheduled an executive meeting for Monday, June 24th to 10:00 AM to discuss other matters submitted by Chair Poulin and the meeting is not a direct result of infrastructure improvements in the Town of Onoway.

In response to the email from Chief Ives on June 17 to undisclosed recipients and the subsequent press release, the following response is from Administration of the Town of Onoway and sent to Chief Ives.

Chief Ives,
As per the Fire Services Agreement Clause 30, "the parties will not, except in the event of an emergency, issue press releases or otherwise contact the media with respect to matters related to the Fire Services contemplated by this agreement, without advance consultation with the other Party. This consultation process is being afforded to each party as a courtesy and excludes regular advertising by either party that occurs as part of routine (or municipal) business."

The press release you have provided for information in this email thread should not be released without consultation of the Town.

The press release is misleading as you were notified the repair would be happening. You were aware of the asphalt pad replacement and the replacement of the curb at a later date. If you had concerns with the construction schedule as noted in email from Public Works of the Town of Onoway on June 7th, 2024, you should have notified the Town. It was noted that the concrete could not be driven on for 7 days and the scheduled repair would take 2-3 days commencing the week of June 17th. I would also note that prior to the email you sent on June 17th, of which the Town of Onoway has obtained a copy, the plan was in place and your staff were provided access codes after accommodations were made to place the pumper truck in the PW Shop in Onoway.

While notice has been provided to end the contract with Northwest Fire Rescue/Fire Rescue International, the service level of the fire department has not changed and frequently fire calls to Onoway are noted to have responded from Alberta Beach when more than one member is required, including medical calls.

The Town of Onoway has worked with you to complete capital upgrades you requested in 2023 to assist in service delivery by replacing the asphalt pad and the curb that was severely eroded over the years.

It is disappointing, once again that your choice of words harms the reputation and implies decrease of safety in the Town of Onoway.

Regards,
Jennifer

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Chief Ives will be sent an update today that with the rain, there is a delay in the concrete pour until June 22nd and after that there can be no vehicle traffic for seven days to allow the curb to cure properly.

ONOWAY
HUB OF THE HIGHWAYS

www.onoway.ca

Follow

Jennifer Thompson
Chief Administrative Officer

780-967-5338
cao@onoway.ca
Town Office: 4812-51 Street
Mail: Box 540 Onoway, AB T0E-1V0

11.d

svsouthview@outlook.com

From: Tyler Gandam <president@abmunis.ca>
Sent: June 19, 2024 9:24 AM
To: Wendy Wildman
Subject: Important Announcement to the Members of Alberta Municipalities

On behalf of the Board of Directors of Alberta Municipalities and Dan Rude, CEO:

We want to share some important news with Alberta Municipalities' members. After over 20 years of dedicated service to Alberta Municipalities, including 7 years as our CEO, Dan Rude has notified the board of his decision to retire effective December 31, 2024. Dan will continue to serve as our CEO until the end of this year.

The board has started a recruitment process with the objective of having Dan's successor in place for the start of 2025. Your association's board is fully committed to conducting a thorough and thoughtful search to ensure we find the right leader and CEO for ABmunis' next chapter. We are also confident that the organization's strong and capable administration team will make the transition seamless at Dan's retirement.

Leaders International has been selected by the Board to execute the recruitment process and we will update members on the CEO search in the months ahead.

"We are deeply grateful for Dan's contribution, commitment, and guidance over the years. Alberta Municipalities has achieved tremendous success under Dan's leadership. His passionate dedication to the organization and to our members has enabled Alberta Municipalities to be the formidable organization that it is today." Tyler Gandam, President

"It has been a privilege to lead Alberta Municipalities and witness the incredible growth and positive change we've achieved together. I am proud of what has been accomplished and have full confidence in the organization's continued success." Dan Rude, CEO

Thank you for your continued support and dedication to Alberta Municipalities.

Tyler Gandam, President and Dan Rude, CEO
[Tyler Gandam | President](#)

E: president@abmunis.ca
300-8616 51 Ave Edmonton, AB T6E 6E6
Toll Free: 310-MUNI | 877-421-6644 | www.abmunis.ca



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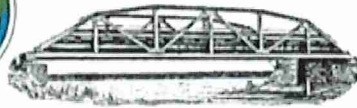
We respectfully acknowledge that we live, work, and play on the traditional and ancestral territories of many Indigenous, First Nations, Métis, and Inuit peoples. We acknowledge that what we call Alberta is the traditional and ancestral territory of many peoples, presently subject to Treaties 4, 6, 7, 8 and 10 and Six Regions of the Métis Nation of Alberta.

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1102

BRIDGE BETWEEN NATIONS

JULY 4



Alberta Beach Heritage Village Is Thrilled To Announce The Opening On Thursday, July 4 Of It's New Exhibit, A Culmination Of A Collaborative Effort With The Alexis Nakota Sioux Nation.

Starting at 11:00, invited dignitaries will enter the newly erected tipi to participate in a Pipe Ceremony which is a powerful symbol of Indigenous cultural heritage and spiritual traditions, holding great significance and meaning for the Alexis Nakota Sioux Nation.

Following that will be a Dedication Ceremony for the new exhibit. The tipi will then be open to the public and a lunch served. Indigenous drumming and dancing will follow.

Please join us in welcoming the Alexis Nation for this much anticipated and needed addition to Heritage Village.

11.4

svsouthview@outlook.com

From: ASVA Exec Director <summervillages@gmail.com>
Sent: July 3, 2024 10:47 AM
To: ASVA
Subject: ASVA - Change of Date for Submission of Resolutions - August 12th, 2024
Attachments: Policy 204 - Resolutions (2).pdf

Good morning everyone,

Just a friendly reminder to submit all Resolutions to me no later than **August 12th, 2024**. Please note - the email sent to you June 5th, had the deadline for Resolution Submissions of August 25th. ASVA is holding their Board Meeting August 19th, therefore, the deadline now for **Resolution Submissions is August 12th**. Please ensure all Resolutions are submitted no later than August 12th, 2024.

Thank you for your understanding and have a nice day.
Kathy

Kathy Krawchuk, CLGM
Executive Director
Association of Summer Villages of Alberta
780-236-5456
execdirector@asva.ca
www.asva.ca

----- Forwarded message -----

From: **ASVA Exec Director** <summervillages@gmail.com>
Date: Wed, 5 Jun 2024 at 14:55
Subject: ASVA - Call For Resolutions Notice
To: ASVA <summervillages@gmail.com>

Good afternoon Mayors, Councils and CAO's,

One of the ways the ASVA serves our members is by bringing common summer village issues and needs to the attention of the Alberta Government. The formal process for this is done via Resolutions voted on at our ASVA Annual General Meeting, which this year takes place on Thursday October 17th. This process is also used if the membership wishes to give their board other directions in relation to governing the Association.

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The process for submitting Resolutions is outlined in the Resolution Policy #204 which I have attached to this email. This Policy can also be found on the ASVA website at www.asva.ca, under "**About**" click on **ASVA Policy**, then look for **Policy #204, Policy Title – Resolutions**.

A few notable points from the Policy:

Submission

#8) Resolutions must be submitted to ASVA administration (info@asva.ca) no later than August 25th of each year;

#10) Resolutions must be submitted:

- a) Electronically, as specified in the call for Resolutions;**
- b) In the format specified by the template in Appendix "A";**
- c) Along with minutes that show proof of the moving and seconding council's approvals as required in section 3; and**
- d) In adherence to the guidelines presented in this Policy**

ASVA Review

#25) The ASVA will electronically publish and distribute the Resolutions to members no less than six (6) weeks prior to the Conference to provide councils enough time to review and discuss the Resolutions.

Therefore, we ask that **all** Resolutions be forwarded to the Executive Director, Kathy Krawchuk, at info@asva.ca **no later than AUGUST 25th**. Resolutions received by that date, will be collated and sent out to all Councils as a Resolution Package by September 4th so that your Councils can review the Resolutions and determine your support for those Resolutions put forward.

Pursuant to the Policy, Resolutions received after the August 25th deadline will only be only dealt with if the Resolution is considered an Emergent Resolution (addressed in Sections 11-17 of the Policy) or conditions prevented the member from submitting by the deadline (like an emergency).

If you have any questions, please contact me.

Kindest regards,

Kathy

Kathy Krawchuk, CLGM

Executive Director

Association of Summer Villages of Alberta

780-236-5456

execdirector@asva.ca

www.asva.ca

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA POLICY MANUAL

Policy Title: Resolutions	Policy Type: Board Governance	200
	Policy No.	204
Approved	Revised	
Res. No. 2020-21 Date: June 15, 2020	Res. No. Date:	

Preamble

The ASVA represents 51 Summer Villages that face a wide variety of complex issues. As part of fulfilling our vision and mission, ASVA conducts a resolution process that enables our Members to identify and prioritize common issues and solutions that empower ASVA's Board of Directors to advocate to the federal and provincial governments and the AUMA and RMA on the Member's behalf.

The purpose of this policy is to establish a clear and consistent process for resolutions that align with ASVA's broader advocacy initiatives.

Policy

Call for Resolutions

1. No later than July 1st of each year, ASVA will issue a call for resolutions to be considered at ASVA's Conference during the Annual General Meeting.
2. The call includes information on ASVA's resolutions policy and process, including a resolution writing guide and template;

Movers and Seconders

3. Resolutions may be sponsored by:
 - a. A single Member's council. Resolutions sponsored by a single Member must be seconded by another Member's council;
 - b. The councils of a group of Members. All group sponsored resolutions are deemed to be seconded; or
 - c. The Board.
4. The sponsor of a resolution is deemed to have moved the resolution and is referred to as the "mover".

Research and Writing

5. As outlined by the template in Appendix "A", each resolution shall be written in the following format:
 - a. A concise title, which specifies the issue in the resolution;
 - b. A preamble of "WHEREAS" clauses, which provide a clear, brief, and factual context for the operative clause;
 - c. An operative clause, which clearly sets out what the resolution is meant to achieve and the proposal for action; and

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ASSOCIATION OF SUMMER VILLAGES OF ALBERTA POLICY MANUAL

- d. Background information, which provides further context as to why the issue is important to Alberta's summer villages
6. Primary responsibility for researching and drafting resides with the mover.
7. Members are encouraged to seek initial advice from ASVA administration on resolution topics as well as feedback on the format, accuracy and clarity of draft resolutions

Submission

8. Resolutions must be submitted to ASVA administration no later than August 25th of each year.
9. ASVA's Executive Director may grant an extension of the deadline if:
 - a. The Conference is scheduled later than the third Thursday in October; or
 - b. Conditions prevent Members from submitting resolutions by the deadline (e.g. There is an emergency event.)
10. Resolutions must be submitted:
 - a. Electronically, as specified in the call for resolutions;
 - b. In the format specified by the template in Appendix "A";
 - c. Along with minutes that show proof of the moving and seconding councils' approvals as required in section 3; and
 - d. In adherence to the guidelines presented in this policy.

Emergent Resolutions

11. A resolution related to a matter of an urgent nature arising after the resolution deadline may be considered as "emergent" on a case-by-case basis.
12. The criteria of an emergent resolution are that it **must**:
 - a. Deal with an issue of concern to Alberta summer villages which has arisen after the resolution deadline, or just prior to the resolution deadline, such that Members could not submit it as a resolution in time;
 - b. Have a critical aspect that needs to be addressed before the next Conference; and
 - c. Comply with the guidelines for resolutions set out in this policy.
13. Members wishing to move emergent resolutions shall provide notice to ASVA Administration as soon as possible with a deadline of **the Monday before** the first day of Conference.
14. Emergent resolutions must be submitted:
 - a. Electronically, as specified in the call for resolutions;
 - b. In the format specified by the template in Appendix "A";
 - c. Along with minutes that show proof of the moving council's approval and
 - d. In adherence to the guidelines presented in this policy.
15. The initial determination whether the proposed resolution meets the criteria of an emergent resolution will be made by:
 - a. ASVA's Board, if the proposed emergent resolution is submitted before the final Board meeting prior to Conference; or
 - b. ASVA's Executive Committee, if the proposed emergent resolution is submitted after the final Board meeting prior to Conference.
16. If the Board or Executive Committee determines the resolution meets the criteria of an emergent resolution, the Board or Executive Committee will second the resolution.

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA POLICY MANUAL

17. If the resolution receives initial approval for consideration after all printing has been done for the annual conference, the mover will provide ASVA with 100 printed copies of the resolution to distribute at the Annual General Meeting.

ASVA Review

18. ASVA Administration will review resolutions as they are submitted and advise movers if a resolution:
 - a. Could trigger any of the criteria set out in Section 22;
 - b. Addresses a topic covered by an already active resolution;
 - c. Contradicts existing ASVA policy;
 - d. Should be combined with a similar resolution being moved by another member; or
 - e. Has any further deficiencies such as:
 - i. Absence of any indication of the resolution being endorsed by the council of the moving and seconding municipality;
 - ii. Unclear, contradictory, incorrect, or misleading statements;
 - iii. Lack of enough background information to justify the action being proposed; or
 - iv. Incorrect formatting.
19. ASVA Administration will compile resolutions into the Annual General Meeting package and ASVA may comment on the resolution if:
 - a. It affects ASVA's ability to act on the resolution
 - b. Whether and how the resolution relates to an existing ASVA position or strategic initiative, and;
 - c. Potentially could trigger the criteria set out in Section 22.
20. ASVA's Board or Executive Committee will review and recommend any amendments to the draft resolutions as required, including proposed comments and any Section 22 concerns.
21. The draft Resolutions will then be forwarded to the Board for consideration.
22. To preserve ASVA's credibility, the Board reserves the right to ensure issues raised by resolutions to be considered at the Conference are related to municipal interests and do not:
 - a. Involve conflicts between individual municipalities;
 - b. Involve conflicts between individual municipalities and citizens, other organizations, etc;
 - c. Involve internal issues of a municipality;
 - d. Promote the interests of individual businesses;
 - e. Direct a municipality to take a course of action;
 - f. Result in the perception that ASVA is partisan and supports a political party or candidate; or
 - g. Lack the clarity required to determine the issue and/or what is being asked of the ASVA.
23. If Section 22 conditions exist, the Board may reject the proposed resolution and notify the mover with an explanation of why the resolution will not appear in the Annual General Meeting package.
24. The mover of a rejected resolution may appeal the decision by bringing forward a motion at the Resolutions segment of the Annual General Meeting for the resolution to be considered, and the decision can be reversed by 2/3 majority of votes cast.
25. The ASVA will electronically publish and distribute the Resolutions to Members **no less than six (6) weeks** prior to Conference to provide councils enough time to review and discuss the resolutions.

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA POLICY MANUAL

Resolutions Session

26. All procedures at the Resolutions segment of the Annual General Meeting will be governed by Robert's Rules of Order as modified by this policy.
27. Resolutions will be debated in the order they are presented in the Annual General Meeting package. Emergency resolutions will be listed and debated last.
28. The Resolutions segment shall not be closed until all resolutions listed in the agenda are debated and voted upon, or the allotted time for the Resolutions segment has expired, unless the majority of delegates present vote to extend the allotted time.
29. Resolutions which are not debated at a Resolutions segment because of insufficient time will be considered by the Board following the Conference unless a resolution is passed to continue with the resolution segment the following day.

Adoption

30. The Annual General Meeting Chair will introduce each proposed resolution by indicating its number, title, the names of the mover and seconder, and the operative clause.
31. A mover may withdraw a proposed resolution when the resolution is introduced. In this event, the Annual General Meeting Chair shall declare the resolution withdrawn and no further debate or comments will be allowed.
32. Resolutions that are moved by the Board must be seconded from the floor by a representative of a Member.
33. A spokesperson from the mover will then have up to two (2) minutes to speak, followed by a spokesperson from the seconder, who will also have up to two (2) minutes to speak to the resolution.
34. Next, ASVA comments on member-moved resolutions may be presented by a Board Member.
35. These comments must be approved in advance by the Board.
36. The Annual General Meeting Chair will then open debate by calling for a speaker in opposition, seeking clarification or proposing an amendment.
37. Speakers will have a two (2) minute time limit and shall not speak more than once on any one question.
38. If no one rises to speak in opposition, for clarification or to propose an amendment to a resolution, the question will be immediately called.
39. No debate on accompanying background material and information for resolutions is allowed.
40. When no opposing position speaker is available, the Annual General Meeting Chair will declare the end of the debate and the spokesperson from the mover will be allowed one (1) minute for the closing of debate.
41. Amendments, including "minor amendments" should be submitted in writing to the Annual General Meeting Chair prior to the amendment being introduced, but verbal amendments will also be accepted from the floor.
42. Amendments must be seconded from the floor or they do not proceed.
43. Debate procedures for an amendment shall be the same as for a resolution as set out in Sections 32 to 38.
44. The conflict-of-interest guidelines for council votes, as outlined in the Municipal Government Act, shall also apply to Conference resolution votes for all delegates. It is incumbent upon each delegate to adhere to these guidelines.
45. Voting may, at the discretion of the Annual General Meeting Chair, be by:
 - a. a show of hands of eligible voters;
 - b. paper ballot
 - c. electronic means

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA POLICY MANUAL

46. The number of votes necessary for any resolution to pass is a simple majority of votes cast for that resolution (50% plus one vote).

Action on Adopted Resolutions

47. All adopted resolutions will be sent to the relevant provincial and/or federal ministry or organization for response.

48. Further advocacy on resolutions may be considered by the Board of Directors.

POLICY REVIEW

49. This Policy will be reviewed annually by the Board.

APPENDICES

A. Resolution Template

ASSOCIATION OF SUMMER VILLAGES OF ALBERTA POLICY MANUAL

APPENDIX A

Resolution Template

Title of resolution:

Moved by:

Seconded by:

WHEREAS the purpose of the "Whereas clauses" is to clearly and succinctly describe the issue or opportunity that the resolution is bringing forward, and identify why the subject is relevant to Alberta summer villages;

WHEREAS the clauses should identify whether the issue involves the need for information sharing, policy changes, legislative/regulatory change or a combination thereof, and refer to specific documents and sections whenever possible;

WHEREAS

WHEREAS

; and

WHEREAS

IT IS THEREFORE RESOLVED THAT the AUMA advocate forThis operative clause is the call to action. It usually includes a request for the Government of Alberta, Government of Canada or another organization to act. This is the most important part of the resolution and should be written clearly, so there is no doubt as to what action is being requested.

BACKGROUND:

No preamble can be comprehensive enough to give a full account of the situation that gave rise to the resolution. In all cases, supplementary or background information (1 to 2 pages max.) is necessary.

The background should answer the following questions:

- What is the impact of the issue on Alberta summer villages and how many municipalities are impacted? (Provide examples and/or statistics where possible.)
- What priority should the resolution be given?
- Does the issue and call to action align with one of ASVA's strategic initiatives?
- Has the issue been addressed by ASVA in response to a resolution or otherwise in the past and what was the outcome?
- Have other associations or groups acted on this issue, or are they considering action? (e.g. Is a similar resolution being considered by the AUMA or RMA?)
- What other considerations are involved? (e.g. Does the proposed action align with goals of the provincial or federal government, or other organizations?)

11.9

Development Services



Summer Village of South View

Box 8, Alberta Beach, AB., T0E 0A0

Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

June 16, 2024

File: 24DP03-32

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. .

**Re: Development Permit Application No. 24DP03-32
Plan 3767 MC, Block 5, Lot 13 : 9953 - 102 Avenue (the "Lands")
R – Residential : Summer Village of Southview**

Preamble: The Development Permit is issued that:

1. Lots 13 & 14 have to this point been developed as one parcel, and
2. Other Accessory Buildings have been granted Development Authority Approval despite there being no Principal Building upon the Lands.

APPROVAL OF DEVELOPMENT PERMIT

You are hereby notified that your application for a development permit with regard to the following:

CONSTRUCTION OF AN ACCESSORY BUILDING ("SHE SHED" = 11.9 SQ. M.).

Has been **APPROVED** subject to the following conditions:

- 1- All municipal taxes must be paid.
- 2- That the applicant shall display for no less than twenty-one (21) days after the permit is issued, in a conspicuous place on the site or on streets abutting the site, the enclosed notice.
- 3- **Development shall conform to the plans and sketches submitted as part of the application and the following site requirements:**
 - **The Building shall be fixed to the ground or to a foundation;**
 - **Front Yard shall be a behind the front-line of the principal building upon the Lands; and**
 - **Side Yard Setback shall be a minimum of 1.2 metres or greater distance as required under the Alberta Safety Codes Act.**

Note: Please be reminded that where walls are located within 2.4 metres of the property line they shall be constructed as a fire separation of not less than 45 minutes. (Alberta Fire Code - Article 9.10.15.5).

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Development Services

Summer Village of South View

Box 8, Alberta Beach, AB., T0E 0A0

Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

- 4- The applicants shall obtain and comply with the requirements, where applicable, from the appropriate authority, permits relating to demolition, building, electricity, plumbing and drainage, and all other permits required in connection with the proposed development. Copies of all permits shall be submitted to the Summer Village of Southview for review.
- 5- Arrangements, satisfactory to the Development Authority, must be in place to provide sanitary facilities for the contractors working on the site.
- 6- The applicants shall be financially responsible during construction for any damage by the applicant, his servants, his suppliers, agents or contractors, to any public or private property.
- 7- The applicants shall prevent excess soil or debris from being spilled on public streets and lanes; and shall not place soil or any other material on adjacent properties without permission in writing from adjacent property owners.
- 8- All development shall be landscaped and graded in a manner that all surface run-off is either contained on-site, directed into an existing water body (i.e. a lake or stream) or public drainage system (i.e. a municipal ditch). All buildings must be completed with eaves which drain into the ditch at the front of the property
- 9- That all improvements shall be completed within twelve (12) months of the effective date of the permit.
- 10- Access:**

No construction of an access is authorized under this Development Permit. Any, and all, access construction must be applied for, and authorized, by the Summer Village of Southview.
- 11- The site and improvements thereon shall be maintained in a clean and tidy condition during construction, free from rubbish and debris. Receptacles for the purpose of disposing of rubbish and debris shall be provided to prevent scatter of debris and rubbish.
- 12- No person shall keep or permit to be kept in any part of a yard any excavation, storage or piling of materials required during the construction stage unless all necessary safety measures are undertaken. The owner of such materials or excavation must assume full responsibility to ensure the situation does not prevail any longer than reasonably necessary to complete a particular stage of construction.

Should you have any questions please contact this office at (780) 718-5479.



Development Services

Summer Village of South View

Box 8, Alberta Beach, AB., T0E 0A0

Phone (780) 718-5479 Fax (866) 363-3342 Email: pcm1@telusplanet.net

Date Application Deemed **June 16, 2024**

Complete

Date of Decision **June 16, 2024**

Effective Date of

Permit **July 15, 2024**

Signature of Development
Officer

Tony Sonleitner Development Officer for the Summer Village of South View

cc Municipal Administrator, Summer Village of South View
Municipal Assessment Services Group Inc. = Dan Kanuka

Note: An appeal of any of the conditions of approval may be made to the Subdivision and Development Appeal Board by serving written notice of appeal to the Clerk of the Subdivision and Development Appeal Board. Such an appeal shall be made in writing and shall be delivered either personally or by mail so as to reach the Clerk of the Subdivision and Development Appeal Board no later than twenty-one (21) days after the notice of decision. The appeal should be directed to this office at:

Summer Village of South View
Box 8
Alberta Beach, AB T0E 0A0

and should include a statement of the grounds for the appeal and have attached an Appeal fee in the amount of \$1250.00.

11-h

ORDER –
Untidy And Unsightly Premises Bylaw #122

June 25, 2024

Roll #

- HAND DELIVERED**
- EXPRESS MAIL – signature**
- REGULAR MAIL**

TO:

Dear Sir or Madam:

RE: Lot 7, Block 1, Plan 4187KS
34 Hillside St., Southview, AB

(hereinafter referred to as "the property/lands")

As a result of an inspection of the property on **June 21, 2024**.

In my opinion and acting in the capacity of Community Peace Officer for the Summer Village of Southview having the delegated power, duties, and functions of a designated officer for the purpose of Section 545 of the Municipal Government Act, the property, because of the nuisance condition, is detrimental to the surrounding area and you are in contravention of the Village's Untidy and Unsightly Premises Bylaw #122, with respect to the aforementioned Lands.

Untidy And Unsightly Premises Bylaw #122 states:

III. Prohibitions

1. No person being the owner, agent, lessee or occupier of any land within the Village shall permit the land of which such person is the owner, agent, lessee, or occupier to be in or remain unsightly.
2. No person being the owner, agent, lessee or occupier of any land within the Village shall permit the land of which such person is the owner, agent, lessee, or occupier to be in or remain untidy.

3. No person being the owner, agent, lessee or occupier of any land within the Village shall permit the land of which such person is the owner, agent, lessee, or occupier to have materials defined as litter on the property causing the property to be unsightly or untidy.

4. The owner, agent, lessee, or occupier of any land within the Village shall cut the grass of the portion of the highway that lies between the boundary of this land and the center of the highway which abuts or flanks the property of which such person is the owner, agent, lessee or occupier.

5. The owner, agent, lessee or occupier may be required to construct a fence, wall, screen or similar structure to prevent the untidy land or unsightly premises from being viewed from any highway or other public place.

At present, the Lands do not comply with the Summer Village of Southview's, Untidy and Unsightly Premises Bylaw #122 given:

You are in violation of Sections 1-4.

You are therefore ordered to:

-Cut grass on property and abutting boulevard.

You must comply with this Order within Two (2) weeks of receipt of Order.

And thereafter maintain the Lands to prevent the reoccurrence of any nuisance condition detrimental to the surrounding area.

Bylaw #122 allows for the issuing of fines. If the Municipal Tag is not paid within 7 days, a Part 3 Provincial Violation Ticket will be served. A reminder that if the infraction continues a second Violation Ticket will be issued in the amount of \$200.00.

ADDITIONAL CONSEQUENCES FOR NON-COMPLIANCE:

Pursuant to Section 549(1) of the Act, if you fail to comply with an Order under section 545, the Summer Village of Southview will, at its election, take action to enforce the Order by taking **whatever actions or measures are necessary to remedy the contravention of the bylaw or to prevent the re-occurrence of the contravention**, all expenses and

any costs of which will be an amount owing to the Village and will be placed on the tax roll of the property if section 553(1)(c) permits.

Pursuant to section 549(3) of the Act the expenses and costs of an action or measure taken by the municipality **are an amount owing to the municipality** by the person who contravened the bylaw.

Pursuant to section 553(1)(c) of the Act when a person owes money to a municipality under section 549(3) the municipality **may add the amount owing to the tax roll of a parcel of land if the parcel's owner contravened the bylaw and the contravention occurred on all or part of the parcel.**

This Order shall remain in effect till October 31/2024.

Please do not hesitate to contact the undersigned should you wish to discuss any matters that may arise from this letter.

Yours truly,

Gervais Kasamba

Peace Officer, Town of Mayerthorpe

E-Mail: 18930@mayerthorpe.ca

Town of Mayerthorpe

11.1

Report Title : SOUTHVIEW TOTAL CONTRACT HRS

Report Range Start: 2024/06/01 0000 End: 2024/06/30 2359

Man Hour Report by User

S.V. SOUTHVIEW

KASAMBA, GERVAIS

Event start: 2024/06/21 1717 Event end: 2024/06/21 1717 Time: 0 Minutes
 Address: SUMMER VILLAGE
 Activity Type: REPORT WRITING (CASE REPORT)
 Total Time on Call for this Event : 0 Hours 0 Minutes

Event start: 2024/06/21 1718 Event end: 2024/06/21 1718 Time: 0 Minutes
 Address: SUMMER VILLAGE-9921-102 AVENUE
 Activity Type: REPORT WRITING (CASE REPORT)
 Total Time on Call for this Event : 0 Hours 0 Minutes

KASAMBA, GERVAIS : Total Time On Calls 0 Hours 0 Minutes

Total Group Time: ormato Padrão> Hours 0 Minutes

TOWN OF MAYERTHORPE

KASAMBA, GERVAIS

Event start: 2024/06/02 1430 Event end: 2024/06/02 1600 Time: (90) Minutes
 Address: SUMMER VILLAGE
 Activity Type: GENERAL PATROL
 Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/06/14 1600 Event end: 2024/06/14 1730 Time: (90) Minutes
 Address: SUMMER VILLAGE
 Activity Type: GENERAL PATROL
 Total Time on Call for this Event : 1 Hours 30 Minutes

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Town of Mayerthorpe

Report Title : SOUTHVIEW TOTAL CONTRACT HRS

Report Range

Start: 2024/06/01 0000

End: 2024/06/30 2359

Man Hour Report by User

Event start: 2024/06/21 1400 Event end: 2024/06/21 1530 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

Event start: 2024/06/25 1341 Event end: 2024/06/25 1342 Time: (1) Minutes

Address: 34 HILLSIDE ST LOT 7 BLK 1 PLAN 4187KS

Activity Type: REPORT WRITING (CASE REPORT)

Total Time on Call for this Event : 0 Hours 1 Minutes

Event start: 2024/06/27 1430 Event end: 2024/06/27 1600 Time: (90) Minutes

Address: SUMMER VILLAGE

Activity Type: GENERAL PATROL

Total Time on Call for this Event : 1 Hours 30 Minutes

KASAMBA, GERVAIS : Total Time On Calls 6 Hours 1 Minutes

Total Group Time: 6 Hours 1 Minutes

All Officers: Total Time On Calls 6 Hours 1 Minutes