



BUILDING OFFICIAL

Charles Abbott Associates, Inc. (CAA) is a contract service provider to state and local government agencies. The expertise we provide to agencies includes the departmental functions of building permit & inspection; city engineering/public works, environmental, and fire prevention. With over 32 years of experience as a firm serving the public sector, CAA has earned respect in the industry for the outstanding service we provide our clients.

CAA is currently interviewing for a Building Official for one of our locations in Ventura County.

Job Description

The respective candidate will be responsible for planning, organizing, performing, and managing the operations and activities of the Building Permit and Inspection Division, including, but not limited to, building inspections, permit issuance, and plan review. Additionally, the Building Official will direct, coordinate, review and participate in the work of professional and technical employees to ensure that building codes are properly enforced with uniformity, equity and safety as well as provide interpretation and decisions on applicable codes, rules, regulations, and technical problems of enforcement. Customer service is one of CAA's key success factors; therefore, the successful candidate will be expected to demonstrate the highest quality of customer service to our clients.

Knowledge

This individual will possess extensive knowledge of principles, practices and methods used in various building construction areas, including structural, plumbing, electrical and mechanical; plan review procedures and practices; permit issuance and related record keeping. This individual will also be familiar with all applicable federal, state and local laws, codes and regulations, including laws, ordinances, and codes related to building construction and zoning.

Job Requirements

Requires a Bachelor's Degree in a related field and five (5) years of experience in a building department, or in the building construction industry, three (3) years of which must have been in a supervisory capacity; or, an equivalent combination of experience, education and training which provided the desired knowledge, skills and abilities of the classification. Excellent interpersonal skills are a must.

Certifications

Candidates must possess ICC Certification as a Certified Building Official. Ability to obtain additional ICC certifications such as a Residential Plumbing and Mechanical Inspector or Combination Inspector certification.

Benefits

CAA offers a comprehensive benefits package, which includes medical, dental, vision, supplemental disability, an employee assistance program, life insurance, a 401(k) plan, and a generous vacation policy.

For more information on CAA, visit us at www.caaprofessionals.com

Those who are interested in joining the CAA family can send their resume to the following email address: sherryhalsey@caaprofessionals.com.