

**LABOUR AGREEMENT**  
**2021 - 2025**  
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# **AGREEMENT**

## **ARTICLE I - GENERAL**

### **Section 1: Purpose**

The general purpose of this Agreement is, in the mutual interest of the employer and employee, to provide for the operation of the Plant hereinafter mentioned under methods which will further, to the fullest extent possible, the safety and physical welfare of the employees, economy of operation, quality and quantity of output, cleanliness of Plant and protection of property. It is recognized by this Agreement to be the duty of the Company and the Union to cooperate fully for the advancement of said conditions.

### **Section 2: Mutual Responsibilities**

It is recognized by this Agreement to be the duty of the Company to explain fully the terms of this Agreement to all its officers, supervisors, and others engaged in a supervisory capacity and it is recognized to be the duty of the Union to explain fully to its members, its and their responsibilities and obligations under this Agreement.

### **Section 3: No Interruption of Work**

It is agreed by the Union that there shall be no strikes, walkouts, or other interruption of work during the period of this Agreement. It is agreed by the Company that there shall be no lockouts during the period of this Agreement.

### **Section 4: Human Rights**

The Company and Union subscribe to and support the principles of the Human Rights Legislation of British Columbia.

The Company and Union recognize their respective obligations and responsibilities to provide a work environment free from sexual and personal harassment.

### **Section 5: Successorship**

In the event of a change in employer status, members of UNIFOR Local 1115 will retain all of their rights under the Labour Agreement.

## **ARTICLE II - DEFINITIONS**

Wherever used in this Agreement, including Exhibits:

- (a) The word EMPLOYEES means all employees in the pulp mill at Quesnel, B.C. except office and sales staff, and supervisory personnel.

A complete list of the job categories and rates of the EMPLOYEES under this Agreement is attached hereto as Exhibit "A".

- (b) The words TOUR WORKERS mean employees when engaged in operations scheduled in advance for at least twenty-four (24) hours continuous running; it being understood, however, that if a Tour Worker is temporarily assigned to work not connected with the continuous operation on which usually employed, status as to tour or day work during such temporary assignment is determined by the nature of such assignment. All other employees are considered Day Workers.
- (c) The word DAY means a period of twenty-four (24) hours beginning at 8:00 a.m. or at the regular hour of changing shifts nearest to 8:00 a.m.
- (d) The word WEEK means a period of seven (7) calendar days beginning at 8:00 a.m., or at the regular hour of changing shifts nearest to 8:00 a.m., on the day on which the actual work week begins.
- (e) GRIEVANCE, DISPUTE or COMPLAINT means any difference between the persons bound by this Agreement concerning its interpretation, application, operation, or any alleged violation thereof, and PARTY means either one of the parties to this Agreement.

## **ARTICLE III - BARGAINING AGENCY**

### **Section 1: Recognition**

The Company recognizes the UNIFOR Union and the Union as the only agencies representing all employees as defined in this Agreement for the purpose of collective bargaining.

## **Section 2: Bulletin Boards**

The Company shall supply adequately enclosed official bulletin boards for the use of the Union in posting of officially signed bulletins.

# **ARTICLE IV - UNION SECURITY**

## **Section 1: Cooperation**

The Company will cooperate with the Union in obtaining and retaining as members the employees as defined in this Agreement, and to this end will present to new employees and to all supervisors the policy herein expressed.

Any new employee shall be introduced to the Shop Steward by the supervisor within three (3) days of starting work.

## **Section 2: Union Shop**

All employees in the employment of the Company shall, as a condition of continued employment, maintain membership in good standing in the Union. New employees shall, as a condition of continued employment, become members of the Union thirty (30) days after becoming employed by the Company.

## **Section 3: Discharge of Non-Members**

Any employee who fails to maintain membership in good standing in the Union shall be discharged after seven (7) days written notice to the Company by the Union of the employee's failure to maintain membership in good standing.

## **Section 4: Application for Membership**

No employee shall be subject to any penalties against an application for membership or reinstatement, except as may be provided for in the Constitution and By-Laws of the National Union and the Union. A copy of such Constitution and By-Laws, and any changes thereto, shall be transmitted to the Company.

## **Section 5: Union Dues Deduction**

The Company will deduct union dues from new employees

who have worked a minimum of forty (40) hours.

The Company shall remit to the Union not less than once each calendar month, amounts deducted from employees' wages in respect of initiation fees and regular monthly dues.

## **ARTICLE V - STANDING COMMITTEE**

A Standing Committee shall be maintained in the following manner:

- (1) The Mill Manager shall appoint a Company Standing Committee of three (3) individuals which shall represent the Company.
- (2) The Union shall select from its membership a Union Standing Committee of three (3) individuals which shall represent the Union for the purposes stated in this Agreement.

## **ARTICLE VI - HOURS OF WORK**

### **Section 1: Basic Work Week**

Both parties to this Agreement are committed to maintain the principle of a basic work week of forty (40) hours, but agree that additional time may be worked to permit operation or protection of the Mill when paid for as shown in Section 2 herein.

### **Section 2: Overtime**

Overtime at the rate of time and one-half will be paid on the following bases:

#### **(1) Day Workers**

- (a) For all work performed on Sunday (8:00 a.m. Sunday to 8:00 a.m. Monday) and on holidays as specified in Article XVII of this Agreement.
- (b) For all work in excess of eight (8) hours in any one day, or in excess of eight (8) consecutive straight time hours.

- (c) For work performed on an employee's designated day off as provided for in Section 3 herein.
- (d) For work in excess of forty (40) hours average per week. By average is meant the number of weeks mutually agreed upon in advance as the correct schedule.
- (e) The Company agrees that employees may carry over Sunday Letter and Statutory Holiday time earned when sufficient straight time hours are unavailable that week. The hours may be carried over after the week in which they are earned provided a regular work schedule is being followed.

**(2) Tour Workers**

- (a) For all work performed on Sunday (6:00 a.m. Sunday to 6:00 a.m. Monday) and on holidays as specified in Article XVII of this Agreement.
- (b) For all work in excess of eight (8) hours in any one day or in excess of eight (8) consecutive hours except:
  - (i) when such work in excess of eight (8) hours is caused by the change of shifts,
  - (ii) overtime work by special arrangement between a Tour Worker and the Tour Worker's mate to exchange shifts with the approval of the Supervisor, and when this can be accomplished without additional cost or penalty to the Company.
- (c) For work in excess of forty (40) hours average per week. By average is meant the number of weeks mutually agreed upon in advance as the correct schedule.
- (d) For work performed on an employee's designated day off as provided for in Section 3 herein.
- (e) The Company agrees that employees may carry over Sunday Letter and Statutory Holiday time earned when sufficient straight time hours are unavailable that week. The hours may be carried over after the

week in which they are earned provided a regular work schedule is being followed.

In the payment of overtime on the bases provided above, the one basis which results in the payment of the largest amount of overtime shall be used.

### **(3) Banking of Overtime**

(a) Tour Workers who work in excess of eight (8) consecutive hours shall have the following options of:

- (i) Receiving a double time premium for hours worked in excess of eight (8) hours that will be paid out in the pay period in which the work was performed. If being paid at double time is not requested by the employee during the shift being worked, the time will automatically be banked at straight time.
- (ii) Receiving straight time for hours in excess of eight (8) consecutive hours and taking equivalent time off in units of not less than four (4) hours at the hourly rate for the job when the work was performed, at a time suitable to the employee and the Company during the contract year.

Any overtime remaining at the end of the contract year in which it is banked may be carried over to the next contract year for purposes of taking equivalent time off. If equivalent time off is not taken by the end of the contract year following the contract year in which it is earned, the Company shall pay the deferred one-half (1/2) premium pay. Tour Workers who choose to bank overtime may later re-elect to receive the deferred one-half (1/2) premium pay.

(b) Day Workers who work in excess of ten (10) hours in a day shall have the following options of:

- (i) Receiving a double time premium for hours worked in excess of ten (10) hours that will be paid out in the pay period in which the work was performed. If being paid at double time is not requested by the employee during the shift being worked, the time will automatically be banked at straight time.
- (ii) Receiving straight time for hours in excess of

ten (10) hours and taking equivalent time off in units of not less than four (4) hours at the hourly rate for the job when the work was performed, at a time suitable to the employee and the Company during the contract year.

Any overtime remaining at the end of the contract year in which it is banked may be carried over to the next contract year for the purposes of taking equivalent time off. If equivalent time off is not taken by the end of the contract year following the contract year in which it is earned, the Company shall pay the deferred one-half (1/2) premium pay. Day Workers who choose to bank overtime may later re-elect to receive the deferred one-half (1/2) premium pay.

- (c) When the banked time off is requested in writing seven (7) days in advance, employees shall receive written notice of the disposition of their request a minimum of seventy-two (72) hours prior to the requested time off. The payment of overtime shall not be a factor in cancelling approved time off.

### **Section 3: Days Off and Schedule of Shifts**

1. The Company will designate regular periodic days off for each regular employee and will not change such designation without notice except in the case of breakdown.

- (a) In the event the day or days off are changed to follow the original designated day or days off, then forty-eight (48) hours notice will be given in advance of the original day or days off. In the event the day or days off are changed to precede the original designated day or days off, then forty (40) hours notice must be given in advance of the new day or days off.

When sufficient notice is not given prior to the initial day or days off, then overtime will be paid for work performed on the original day or days off.

The employees may change their day or days off by mutual arrangement with the Supervisor and the Shop Steward of the department concerned without penalty to the employer.

- (b) Where a system of days off is now in effect, same shall remain in effect as long as mutually satisfactory to the Union and the Company, it being understood that this has reference to a mill system of days off and not to the individual employee's days off.
- (c) When the Company changes an employee's shift schedule after the start of the week without notification being given during the first eight (8) hours of their last shift preceding the new shift, the employee shall receive two (2) hours penalty payment at the straight time day rate for the first shift worked resulting from the change.

If the change in shifts during the week is temporary, the penalty payment is not payable for the second change in shifts when the employee returns to their previously established shift schedule.

When an employee's established shift schedule is changed, the Company will, whenever practicable, notify the employee personally of the change.

- (d) Where an employee is temporarily off work because of a shutdown of the employee's job, department or plant of more than ten (10) days duration, the employee's regular schedule of hours per day and days per week, including starting time and designated days off, shall, commencing with the eleventh (11th) day of such shutdown, be considered as having been suspended and shall not be in effect for the balance of said shutdown.

Call Time shall not be payable for assignments to extra work during such latter period or for assignments in connection with the resumption of operation of the job.

- (e) The Company will cooperate with any day worker called in after twelve midnight to ensure that this work does not preclude the day worker from working the regular eight (8) hour shift the following day. This may be accomplished by altering the hours of work to the mutual satisfaction of the employee and respective supervisor. No penalty shall apply to the Company as a result of such an arrangement.

The ten (10) day period referred to above shall be exclusive of any recognized paid Statutory Holidays which may fall therein.

2. Relief employees, employed to provide relief of employees who follow regular schedules, will be scheduled when required for coverage. The Company will designate regular, periodic days off for all other employees and will not change such designation without notice except in the case of breakdown. The Company shall use its best efforts:

- (a) to schedule days off for relief employees on a consecutive basis; and

- (b) to provide established schedules for relief employees.

#### **Section 4: Starting and Stopping Work**

##### **(a) Tour Workers**

When a tour begins, each Tour Worker is required to be in their place. At the end of a shift no Tour Worker shall leave their place to wash up and dress until their mate has changed clothes and reported to take on responsibility of the position.

If a Tour Worker does not report for their regular shift, their mate shall notify the Supervisor. The mate shall remain at their post until a substitute is secured, and, if necessary, shall work an extra four (4) hours. If work in excess of twelve (12) hours is required by refusal of a mate to report in, or when no other qualified relief is available, then the employee shall complete the extra shift. It is the duty of a Tour Worker to report for their regular shift, unless a leave of absence has already been arranged for with the Supervisor. If unavoidably prevented from reporting, the Tour Worker must give notice to the Supervisor, or at the office, if reasonably possible, at least four (4) hours before scheduled tour goes on duty.

##### **(b) Day Workers**

Day Workers shall be at their respective posts ready to begin work at the time their pay starts and shall not quit work in advance of the time their pay stops. For example,

if a Mechanic's pay time is from 8:00 a.m. to 12:00 noon, and from 1:00 p.m. to 5:00 p.m., they shall be at their post ready to work at 8:00 a.m. and 1:00 p.m. and shall not quit work until 12:00 noon and 5:00 p.m.

## **Section 5: Meals**

### **(a) Tour Workers**

A hot meal, if not declined, shall be furnished at the usual meal time by and at the expense of the Company to any Tour Worker required to work more than nine (9) consecutive hours. If the Tour Worker continues to work, a meal which shall be hot if practicable, shall be provided every four (4) hours thereafter. When an employee has to work one extra shift, arrangements shall be made, by the Company, to provide one meal at the start of the shift and another meal or lunch four (4) hours later. The meal shall be eaten on Company time.

### **(b) Day Workers**

Any Day Worker required to work more than one (1) hour beyond the end of the regular scheduled eight (8) hour shift, shall be furnished a hot meal at the usual meal time by and at the expense of the Company. If the Day Worker continues to work, a meal which shall be hot if practicable, shall be provided every four (4) hours thereafter.

The meal may be eaten on Company time, or alternatively, the Company may allocate one-half hour and the employee eats on their own time.

### **(c) All Workers**

Any employee called in for an emergency before their shift commences, without time to arrange for their normal lunch or meal, will be given meals, hot if practicable, at the usual meal hours, or as close to that time as can conveniently be arranged.

## **ARTICLE VII - WAGES**

### **Section 1: Wage Scale**

The wage scale for the term of this Agreement is attached as Exhibit "A" and forms part of this Collective Agreement. Any new job rate will become part of Exhibit "A".

(a) A General Wage adjustment as follows:

Effective upon ratification of 2021-2025 agreement provide a lump sum payment of \$5000.

Effective May 1, 2022 provide a general wage increase of 2.5%.

Effective May 1, 2023 provide a general wage increase of 2.5%.

Effective May 1, 2024 provide a general wage increase of 3.0%.

	<u>May 1, 2000 (% of base rate)</u>
8:00 a.m. to 8:00 p.m.	2.50%
8:00 p.m. to 8:00 a.m.	4.25%

(b) A Trades Adjustment (applied prior to general wage adjustment):

	<u>May 1, 2000 (% of base rate)</u>
8:00 a.m. to 4:00 p.m.	2.00%
4:00 p.m. to 12:00 a.m.	3.55%
12:00 a.m. to 8:00 a.m.	4.50%

Effective May 1, 2017 provide an adjustment of \$1.00 per hour.

Effective May 1, 2020 provide an adjustment of \$0.50 per hour.

## **Section 2: Night Shift Differential**

(a) Tour Workers

Tour workers following compressed work week schedules shall be paid the following shift differential in addition to the hourly rate for all work performed as follows:

(i) Where tour work is schedule 8-4, 4-12 and 12-8, the following shift differentials will be paid in addition to the hourly rate on all work performed:

(ii) Tour Workers not employed on a 20 or 21 shifts per week schedule:

(b) Day Workers

Day Workers scheduled in advance to work on other than their normal day shift will receive shift differential in addition to the hourly rate for all work performed as follows:

	<u>May 1, 2000 (% of base rate)</u>
4:00 p.m. to 12:00 a.m.	2.25%
12:00 a.m. to 8:00 a.m.	3.25%

Note: Day Workers normally scheduled in excess of 8 hours in a day will receive the appropriate shift differential for all hours in excess of eight (8) hours as outlined above.

(c) All Employees

The Company shall not include the shift differential in any employee's wage rate for the calculation of overtime.

## **ARTICLE VIII - JOB EVALUATION PLAN**

It is agreed that there shall be a Job Evaluation Plan the provisions of which are set forth in Exhibit "B" which is attached hereto and forms part of this Agreement.

	<u>May 1, 2000 (% of base rate)</u>
4:00 p.m. to 12:00 a.m.	2.25%
12:00 a.m. to 8:00 a.m.	3.25%

It is understood that the Job Evaluation Plan shall not be subject to the grievance procedure as set forth in Article XXXI, Adjustment of Complaints. Any dispute which may arise thereunder shall be dealt with as provided in the Job Evaluation Plan.

## **ARTICLE IX - ALLOWANCE FOR FAILURE TO PROVIDE WORK**

### **Section 1: No Work**

In case any employee reports for a regular scheduled shift having been ordered to report for such work and then no work is provided, the employee shall nevertheless receive

two (2) hours pay for so reporting.

## **Section 2: Where Shift Commenced**

In any case where an employee has commenced their regular scheduled shift, the employee shall receive a minimum of four (4) hours pay except in cases of accident, breakdown, interruption of power, acts of God, or to cases of Call Time as provided in Article X hereof. In cases of accident, breakdown, interruption of power or acts of God, the employee shall receive a minimum of two (2) hours pay.

# **ARTICLE X - CALL TIME**

## **Section 1: Qualifying Conditions**

An employee shall receive two (2) hours Call Time at the straight time rate in addition to pay for time actually worked under the following conditions:

- (a) **Call to work following a shift** - When required to report for work after completing their designated shift.
- (b) **Call to work on a designated day off** - When required to report for work on a designated day off.
- (c) **Statutory Holiday Work** - For any work performed on a holiday as specified in Article XVII.

## **Section 2: Payment**

- (a) The employee shall receive a minimum payment of four (4) straight time hours pay including payment for Call Time and time worked.
- (b) No more is payable under Articles VI, IX and XI.

# **ARTICLE XI - FOURDRINIER WIRE ALLOWANCE**

Tour Workers called to put on Fourdrinier Wires at a time other than their regular tour and are dismissed before their tour is scheduled to begin shall be paid for the time worked plus three (3) hours but not less than a total of six (6) hours on any one wire.

If tour workers are called to put on a Fourdrinier Wire before their shift is scheduled to begin and work through into their regular shift they shall be paid for the time worked plus three (3) hours. If tour workers are asked to remain after their shift is scheduled to end, to put on a Fourdrinier Wire, they shall be paid for the time worked plus three (3) hours.

The above shall also apply to tour workers when working on machines other than their own.

In cases where more than one machine is involved, the above allowance shall be paid for each machine.

Tour workers asked to assist to put a Fourdrinier Wire on a machine other than their own during their regular shift, shall receive three (3) hours extra time, but in no case shall more than three (3) hours extra time be allowed.

## **ARTICLE XII - JURY DUTY**

### **Section 1: Wage Compensation**

Any regular full time employee who is required to report for Jury Selection, Jury Duty, Coroner's Inquest or who is subpoenaed to serve as a witness in a court action, save and except actions involving the Company or Trade Unions, unless subpoenaed by the Crown, on a day when the employee would normally have worked, will be reimbursed by the Company for the difference between the pay received in such duty and the regular straight time hourly rate of pay for their regularly scheduled hours of work necessarily lost. It is understood that employees will be reimbursed by the Company for the difference between the pay received for such duty and their straight time rate of pay for regularly scheduled hours of work in that week. The employee will be required to furnish proof of performing such service and such duty pay received.

### **Section 2: Holidays and Overtime**

Hours paid for such duty will be counted as hours worked for the purpose of qualifying for vacations and for recognized paid holidays, but will not be counted for hours worked for the purpose of computing overtime.

## **ARTICLE XIII - BEREAVEMENT LEAVE**

### **Section 1: Compensation**

When death occurs to a member of a regular full-time employee's immediate family, the employee will be granted an appropriate leave of absence and shall be compensated at their regular straight time hourly rate for hours lost from their regular schedule for a maximum of three (3) shifts.

### **Section 2: Definition of Family**

Members of the employee's immediate family are defined as the employee's spouse, mother, father, brothers, sisters, sons, daughters, stepchildren, mother-in-law, father-in-law, sons-in-law, daughters-in-law, brothers-in-law, sisters-in-law, stepparents, grandparents and grandchildren.

### **Section 3: Effect on Vacation Entitlement**

Compensable hours under the terms of this Article will be counted as hours worked for the purpose of qualifying for vacations and for recognized paid holidays, but will not be counted as hours worked for the purpose of computing overtime.

## **ARTICLE XIV - LEAVE OF ABSENCE**

### **Section 1: Union and Public Office**

The Company agrees that it is proper to grant leave to employees who have been elected or appointed to office in the Union, or who have been nominated, elected or appointed to Federal, Provincial, Municipal or Aboriginal office. However, it is not the intention of the Company to grant lifetime leaves of absence.

An employee appointed or elected to full-time office in the Union, or to Federal, Provincial, Municipal, or Aboriginal office, shall be granted as much leave as is necessary during the term of such office.

Seniority shall accumulate during the period of an employee's leave of absence.

## **Section 2: Steam Plant Leave**

Steam plant personnel shall be granted leave in accordance with the provisions of Exhibit "E" (Steam Plant Vocational Leave) for the purpose of attending vocational school.

## **Section 3: First Aid Certificates**

A First Aid Attendant authorized by the Company to attend classes or write examinations for obtaining, renewing or upgrading a first aid ticket will be compensated for lost earnings. The duration of the course shall include graveyard shifts on the day immediately preceding the day the course/exam begins and the day the course/exam finishes. The Company shall compensate the first aid attendant for travel each way for training at the straight time hourly rate.

The maximum travel time shall be four hours for travelling to the course and four hours when returning from the course.

## **Section 4: Maternity Leave**

The Company will grant extended maternity leave without pay to female employees to a maximum of six (6) weeks in excess of that provided in the Employment Standards Act where there is a valid and documented medical reason applicable to the health or well-being of the mother and/or child.

Seniority shall accumulate during the period of an employee's leave of absence.

## **Section 5: Other Leave**

Granting of leave is a matter between the employees and the mill management. The Company will consider length of service and will endeavour to arrange leave of absence to suit the employee's wishes. Employees with ten or more years of service will be given special consideration.

# **ARTICLE XV - VACATIONS**

## **Section 1: Entitlement**

Subject to the requirements of this Article, every employee is

entitled to a vacation and vacation pay as follows:

An employee who is on the payroll on May 1st, who has been continuously employed during the qualifying period, and who has:	Length of Vacation	Vacation Pay, being the greater of: - % of the total wages earned by the employee during the preceding vacation period <b>or</b> - hours pay at the hourly rate of the employees regular job.
(A) been employed for less than one year and does not qualify under (B) below;	1/4 day for each full week of actual work performed during the preceding vacation period provided no vacation of less than one day will be granted.	4-1/2% or NIL hours
B) been employed for less than one year but has worked not less than 1500 hours during the preceding vacation period <b>or</b> been employed for not less than one year and who has worked not less than 1200 hours during the preceding vacation period. The following hours will count as hours worked for the purpose of qualifying for a vacation. Vacations; Supplementary Vacations; Statutory Holidays; Special (Personal) Floating Holidays; Jury or Witness Duty; Bereavement Leave; Contractual Steam Plant, Apprenticeship and First Aid Leaves; Banked Days Off and Days Off in lieu of work performed on a Statutory Holiday;	2 weeks	4-1/2% or 80 hours
(C) qualified for 2nd vacation under this Agreement;	3 weeks	6-1/2% or 120 hours
(D) qualified for 7th vacation under this Agreement;	4 weeks	8-1/2% or 160 hours

(E) qualified for 14th vacation under this Agreement;	5 weeks	10-1/2% or 200 hours
(F) qualified for 23rd vacation under this Agreement;	6 weeks	12-1/2% or 240 hours
(G) qualified for 29th vacation under this Agreement.	7 weeks	14-1/2% or 280 hours

## **Section 2: Additional Pay**

In addition to the vacation pay to which an employee is entitled under Section 1 above, each employee shall, on qualifying for vacation under categories (B), (C), (D), (E), (F) or (G) above, be entitled to an additional amount of vacation pay equivalent to ten (10) hours pay at the hourly rate of the employee's regular job in respect of the first week of vacation.

## **Section 3: Payment on Termination**

In the event an employee's employment terminates either before they become entitled to a vacation with pay, or, being entitled to it, before taking it, the employee shall be paid on termination 4-1/2%, 6-1/2%, 8-1/2%, 10-1/2%, 12-1/2% or 14-1/2% (depending on whether the employee belongs in the category of employees described in (A) or (B), (C), (D), (E), (F) or (G) above respectively) of wages earned during the period of employment ending with their termination in respect of which no vacation or vacation pay to which the employee remains entitled has been paid or taken.

## **Section 4: General Rules**

- (a) The vacation period will be calculated to the nearest payroll cut-off date prior to May 1 of each year. The Company will post the annual vacation cut off period prior to January 1st of each calendar year for the next vacation period.

The period of May 1 - April 30 will continue to be used to calculate hours worked for the purposes of qualifying for vacations only.

- (b) Vacations with pay provided in accordance with Section 1 above for employees in category (A) may not be

counted when determining whether an employee has qualified for the vacations provided under Section 1 for employees in categories (C), (D), (E), (F) or (G).

- (c) Except as provided in Section 4(d) below, vacations with pay are not cumulative and must be taken during the vacation period.
- (d) A vacation with pay provided under Section 1 for employees in category (A) may be taken during the vacation period in which the entitlement thereto is established, or during the next following vacation period.
- (e) No employee may continue to work and draw vacation pay in lieu of taking the vacation.
- (f) The allocation of vacation times is to be decided by the Company. However, the Company will endeavour by discussion with the employees or the Union, to arrange vacations to suit the employee's wishes.
- (g) Time lost as the result of an accident recognized as compensable by the Workers' Compensation Board, suffered during the course of employment with the Company shall be considered as time worked for the purpose of calculating entitlement upon return to work.
- (h) Time not exceeding one year, lost as the result of a non-occupational accident, illness or approved maternity leave, or approved parental leave, shall be considered as time worked for the purpose of qualifying for vacation provided at the time of the accident or illness or commencement of maternity leave or commencement of parental leave, the employee has been on the payroll for not less than one (1) year and returns to employment. It is understood that the employer may require that the employee provide a certificate from a qualified medical practitioner. Time exceeding one (1) year shall be recognized as uninterrupted service for the purpose of establishing vacation time off, upon return to work.
- (i) Time lost as the result of layoff shall not be considered as time worked for the purpose of qualifying for a vacation.
- (j) When operating conditions permit, the Company agrees in principle to granting two (2) days leave of absence to allow shift workers on a seven (7) day schedule a full

seven (7) day tour off, for one (1) week's vacation - five (5) days with pay and two (2) without pay.

Due to mill start-ups, training and various operating schedules and practices involved, details should be resolved by the Company and Union.

- (k) Employees who qualify for vacation under Section 1, categories (C), (D), (E), (F) or (G) may at their option elect to forfeit one (1) week of vacation, subject to the Employment Standards Minimum, and be paid the vacation pay they would have received in lieu of the week of vacation.

Employees must declare their intention for this option in writing prior to May 1<sup>st</sup> of each year.

#### **Section 5: Computation of Vacation Pay**

Where an employee's vacation pay for the current year is to be computed as a percentage of "total wages earned" in the previous year, such "total wages earned" shall include the amount of vacation pay the employee received in the previous year.

### **ARTICLE XVI - SUPPLEMENTARY VACATIONS**

#### **Section 1: Eligibility**

- (a) After completing five (5) or more years of continuous service with the Company, an employee shall, in addition to the regular vacation to which they are entitled, become eligible to receive a Supplementary Vacation with pay each five (5) years as set forth below:

<b>Years of Completed Continuous Service</b>	<b>Weeks of Supplementary Vacation</b>
After Five (5)	One (1)
After Ten (10)	Two (2)
After Fifteen (15)	Two (2)
After Twenty (20)	Three (3)
After Twenty-five (25)	Three (3)
After Thirty (30)	Four (4)

After Thirty-Five (35)	Four (4)
After Forty (40)	Five (5)

- (b) For the purpose of determining eligibility for Supplementary Vacation, an employee's service shall be calculated from the date of joining the Company.

## **Section 2: General Provisions**

- (a) The Supplementary Vacation may be taken in conjunction with the regular vacation to which the employee is entitled provided such regular vacation is not scheduled to be taken during the months of July or August, in which event the Supplementary Vacation shall be taken at a time to be agreed upon by the Company and the employee.
- (b) The Supplementary Vacation must be taken prior to the employee becoming eligible for the next earned period of Supplementary Vacation as provided for in Section 1(a) above.
- (c) One (1) weeks Supplementary Vacation pay shall be equal to forty (40) hours at the straight time hourly rate of the employee's regular job.
- (d) An employee may elect to take Supplementary Vacation one day at a time according to the following schedule:

After 5 years service - one (1) day per year  
 After 10 years service - two (2) days per year  
 After 15 years service - two (2) days per year  
 After 20 years service - three (3) days per year  
 After 25 years service - three (3) days per year  
 After 30 years service - four (4) days per year  
 After 35 years service - four (4) days per year  
 After 40 years service - five (5) days per year

If the employee wishes to elect this option, the employee must advise the Company, in writing, of their election in advance for that five (5) year period. However, employees may revoke this option at any time during the five (5) year period and take any remaining Supplementary Vacation days as weeks. Any remaining Supplementary Vacation days that cannot be taken in multiples of five (5) will be taken in one block.

### **Section 3: Partial Entitlement**

At retirement or termination from the Company an employee who has completed five (5) or more years of service shall be entitled to that portion of Supplementary Vacation Pay proportionate to the number of years of service completed subsequent to their last five (5) year entitlement period.

## **ARTICLE XVII - STATUTORY HOLIDAYS**

### **Section 1: Recognized Days**

The following shall be the recognized Statutory Holidays:

New Year's Day	40 hours, 4:00 p.m. December 31 to 8:00 a.m. January 2
Family Day	24 hours, 8:00 a.m. to 8:00 a.m. the 3 <sup>rd</sup> Monday of February
Easter Monday	24 hours, 8:00 a.m. Monday to 8:00 a.m. Tuesday
Canada Day	24 hours, 8:00 a.m. July 1 to 8:00 a.m. July 2
Labour Day	24 hours, 8:00 a.m. Monday to 8:00 a.m. Tuesday
Christmas Eve	24 hours, 8:00 a.m. December 24 to 8:00 a.m. December 25
Christmas Day	24 hours, 8:00 a.m. December 25 to 8:00 a.m. December 26
Boxing Day	24 hours, 8:00 a.m. December 26 to 8:00 a.m. December 27

### **Section 2: Adjustment in Hours**

The hours of commencing and ending, specified above, may be varied by mutual agreement of the Company and the Union Standing Committee and the specified hour of commencing or ending will be adjusted to coincide with the regular hours for changing shifts.

In the event that Canada Day falls on Sunday, the following Monday will be observed and the specified hours correspondingly changed.

### **Section 3: Holiday Work**

- (a) The Company will provide the Union with not less than thirty (30) days notice of the general scope of operating and/or maintenance plans on statutory holidays. Unanticipated weather conditions or maintenance requirements may alter those plans.
- (b) On Christmas Eve, Christmas Day and Boxing Day, operational and maintenance manning required will be identified on a scheduled crew basis. Any employee who wishes to be excused from working on a particular statutory holiday will be accommodated provided a request for leave is requested 7 days in advance of the statutory holiday and provided that a trained volunteer can be found to replace the employee for the shift. If no trained volunteer is found, the employee will be required to work the shift.
- (c) Employees who work at Christmas shall be paid double time for work during that period identified in clause (b).

### **Section 4: Pay for Holiday Work**

- (a) Overtime shall be paid for all work performed during holidays at the rates hereinafter specified.
- (b) An employee who works on such a holiday shall receive equal time off with pay at their straight time hourly rate. Such time off shall be treated in the same manner as a Special (Personal) Floating Holiday.
- (c) The time off and pay provided in (b) above replaces any time off and pay provisions in respect of the same statutory holiday work under current local arrangements.

### **Section 5: Qualifying Conditions**

In addition to any other compensation earned, any employee who is on the payroll of the Company on any of the foregoing recognized statutory holidays will be granted eight (8) hours pay at the straight time rate of the employee's regular job, subject to compliance with all of the conditions

(a) to (g) set forth below:

- (a) The employee must have been on the payroll for not less than the sixty (60) days just preceding the holiday and must have previously qualified for a statutory holiday as provided in (d) below, and
- (b) The employee must have worked at least one (1) day during the sixty (60) day qualifying period just preceding the holiday, and
- (c) The employee must have worked their scheduled work day before, and scheduled work day after, such holiday, unless failure to work their scheduled work day before or after the holiday was due to any of the following events:
  - (i) When the employee is on regular authorized paid vacation;
  - (ii) When the employee is unable to work by reason of an industrial accident as recognized by the Workers' Compensation Board or non-occupational sickness or injury;
  - (iii) When the operation in which the employee is engaged is curtailed or discontinued by the decision of the Company and which curtailment or discontinuance changes or eliminates the employee's scheduled work day before, or scheduled work day after, such holiday;
  - (iv) When a trade in shifts agreed upon between employees and approved in advance by the Company results in a temporary change of the scheduled work day before, or the scheduled work day after, the holiday, provided the employee works the shift agreed upon;
  - (v) When the employee is on a leave of absence authorized by the Company.
- (d) The employee who has been on the payroll for at least sixty (60) days but who has not previously qualified for a Statutory Holiday will qualify for the holiday if the employee has worked a minimum of one hundred and eighty (180) hours during the sixty (60) day qualifying period just preceding the holiday and meets the

requirements of (b) and (c) above.

- (e) Time lost as the result of an accident as recognized by the Workers' Compensation Board, suffered during the course of employment, or time lost as a result of non-occupational sickness or injury shall be considered as time worked for the purpose of qualifying for a recognized paid holiday, it being understood that the employee will only be entitled to this credit for time while on Workers' Compensation or non-occupational sickness or injury for a period of up to but not exceeding one (1) year from the date of their sickness or injury.
- (f) It is understood and agreed, however, that an employee shall not receive the above provided holiday pay if the employee has agreed to work on such holiday and fails or refuses to work, except in the case where bona fide sickness, or other bona fide reason approved by the Company, prevents working on such holiday.
- (g) An employee shall have the option of taking equivalent time off if a statutory holiday falls on a regular day off.

## **ARTICLE XVIII - SPECIAL (PERSONAL) FLOATING HOLIDAYS**

### **Section 1: Floating Holidays**

There shall be granted annually five (5) Special (Personal) Floating Holidays with pay to regular full-time employees, such special holidays to be arranged at a time suitable to the employee and the Company, during the contract year, so that there will be no loss of production.

Effective May 1, 1998 there shall be granted five (5) Twelve Hour Special Personal Floating Holidays to those employees who are defined as Tour Workers.

### **Section 2: Qualifying Conditions**

For each Special (Personal) Floating Holiday taken an employee will be granted eight (8) hours pay on the straight time rate of the employee's regular job (effective May 1, 1998: twelve (12) hours for tour workers) subject to the following:

- (a) A new employee must have been on the payroll for not

less than ninety (90) days to qualify for their first Special (Personal) Floating Holiday and on the payroll for one hundred and eighty (180) days to qualify for their second, third, fourth and fifth Special (Personal) Floating Holidays.

- (b) Employees will not qualify for Special (Personal) Floating Holidays if on leave of absence of more than nine (9) months in the contract year except in the case of sickness or injury.
- (c) If an employee is required to work on any of these Special (Personal) Floating Holidays, after a definite date has been designated for such holidays, the employee shall be paid overtime for such work at the rate of time and one-half. The employee will then be entitled to take the said holiday or holidays with pay at a later date to be mutually agreed upon.
- (d) When the holiday is requested in writing seven (7) days in advance, the payment of overtime shall not be a factor in the granting of Personal Floating Holidays. The employee shall receive written notice of the disposition of their request a minimum of seventy-two (72) hours prior to the requested Personal Floating Holiday.

## **ARTICLE XIX - WELFARE PLAN**

### **Section 1: The Plan**

There shall be a Welfare Plan pursuant to the terms and conditions of Exhibit "C", which is attached hereto and forms part of this Agreement. Membership in the Plan for all eligible employees shall be a condition of employment on and after July 1, 1973.

### **Section 2: Joint Welfare Board**

A Joint Welfare Board shall be established comprised of three (3) members appointed by the National Union and three (3) members appointed by the Pulp and Paper Employee Relations Forum.

The function of the Board will be to review the operations of the Plan. It will formulate and review uniform statistical reports to be supplied by the Company for the purpose of ensuring compliance with Exhibit "C". The Company agrees

to furnish to the Board such statistical reports as the Board may require.

## **ARTICLE XX - PENSION PLAN**

### **Section 1: The Plan**

The Company agrees to contribute to a Pension Plan which will be established pursuant to the general principles set forth in the Pension Plan Summary dated December 6, 1975.

### **Section 2: Contributions**

- (a) The Company contribution level will remain at 10% for the term of the agreement
- (b) The Employee contribution level will remain at 8.0% for the term of the agreement

### **Section 3: Board of Trustees**

A Board of Trustees will be established pursuant to the Pension Plan Summary dated December 6, 1975, to administer the said Plan.

The Company agrees to the revised governance of the plan as proposed below;

- 3 trustees appointed by the member employers
- 3 trustees elected or appointed by UNIFOR
- 3 trustees elected or appointed by the PPWC

The Union agrees to provide the Company with audited financial statements and actuarial valuations as per the plan.

### **Section 4: Existing Plan**

It is recognized that some employees may exercise the option to remain in the existing Pension Plan which was provided for in the 1973-74 B.C. Standard Labour Agreement as Article XX, and Exhibit "E". This Plan will continue in respect of such employees and the Joint Union/Management Pension Committee provided for therein will continue to function as necessary.

### **Section 5: Bridge Benefit**

- (a) The Company shall provide a pension bridge annuity

benefit of \$20 per month per year of service to employees aged 60 or older who retire prior to attaining age 65. The pension bridging benefit will not be payable beyond age 65. The calculation of the pension bridge benefit shall be credited on the same basis as under the terms and conditions of the Pulp and Paper Industry Pension Plan.

An employee who chooses to retire at age fifty-five (55) or later shall have access to the bridging benefit paid by the Company when they reach age sixty (60).

## **ARTICLE XXI - SENIORITY**

### **Section 1: Principles**

- (a) The Company recognizes the principles of seniority in their application to the promotion, demotion, transfer, layoff, recall and permanent movement from day to shift positions of an employee, providing the employee has the qualifications and ability to perform the work.

In cases of permanent job transfers, it is not the Company's intent to give a junior employee preference over a senior employee on the basis that the employee has acquired experience by providing relief.

If an employee is moved out of a line of progression for any reason, the employer will not require retesting of the employee to return to that specific line of progression. No employee will be removed from the mill as the result of unilateral testing by the employer.

- (b) The Company and the Union recognize that it is desirable to reduce the effect of layoffs on employees and at the same time continue to recognize mill seniority, job qualifications and the role of lines of progression, job seniority and departmental seniority.
- (c) Arrangements to implement the above principles will be discussed by the Company and the Union.

### **Section 2: Probationary Period**

Until an employee has been on the payroll of the Company for ninety (90) calendar days, or until they have accumulated

sixty (60) working days in a one hundred and eighty (180) calendar day period, the employee shall be considered a probationary employee and shall have no rights under Article XXI with respect to seniority.

No person will be considered a probationary employee more than once without the mutual agreement of the Company and the Union.

For clarification, reference Letter of Understanding – Probationary Period in local agreement page 63.

### **Section 3: Retention of Seniority**

- (a) Any employee, other than a probationary employee, whose employment ceases through no fault of their own, shall retain seniority and shall be recalled on the following bases:
  - (i) An employee with less than one (1) year continuous service shall retain these rights for six (6) months from the date of lay-off.
  - (ii) An employee with one (1) or more years continuous service shall retain these rights for eighteen (18) months from the date of lay-off, plus two additional months for each year of service up to an additional twenty-four (24) months.
- (b) Failure of the employee to report for work within one (1) week of notice by registered mail at the last address reported to and received by the mill shall result in termination of employment with the Company. Bona fide reasons for failure to report shall not deprive an employee of recall rights.

### **Section 4: Training**

To facilitate laid off employees exercising their mill seniority the following training will be provided:

- (a) Up to two (2) days where the layoff is estimated to be in excess of ten (10) days.
- (b) Up to five (5) days where the layoff is estimated to be in excess of twenty-one (21) days.

- (c) Up to eight (8) days where the layoff is estimated to be in excess of thirty-five (35) days.
- (d) Up to ten (10) days where the layoff is estimated to be in excess of sixty (60) days.
- (e) Where the layoff is estimated to be in excess of ninety (90) days the Company will discuss with the Local Union training provisions of up to fifteen (15) days.
- (f) Where a layoff results from a permanent partial plant closure or temporary closure in excess of ninety (90) days, the Company will participate in a program of training or re-training for another job within the operations to facilitate the exercising of mill seniority, recognizing there will be some limitations where special qualifications are required. Phasing in arrangements to implement the program shall be concluded prior to the closure.
- (g) All layoffs which take place within one hundred and eighty (180) calendar days will be considered cumulative for the purposes of training.

#### **Section 5: Lay-off and Vacation Entitlement**

Time on lay-off shall not be considered as time worked for the purpose of qualifying for vacation pay or holiday pay.

#### **Section 6: Welfare Coverage**

- (a) An employee with one (1) or more years of seniority may have welfare coverage continued for six (6) months while on layoff.
- (b) An employee with more than four (4) months but less than one (1) years seniority may have welfare coverage continued for three (3) months while on lay-off.
- (c) An employee who elects to maintain coverage while laid off will be required to pay the employee portion of the premium in advance on a monthly basis.
- (d) An employee who has welfare coverage as provided for in paragraphs (a) and (b) above, will on return to work have their welfare coverage extended by one month for each month in which the employee works.

- (e) An employee whose welfare coverage under paragraphs (a) and (b) above has expired, will on return to work be eligible for coverage for the period of employment.
- (f) An employee will qualify for a new period of welfare coverage as provided in paragraphs (a) and (b) above if the employee returns to work for at least ten (10) days within a floating period of thirty (30) consecutive days.

## **ARTICLE XXII - JOB SECURITY**

### **Section 1: Objective**

The Company and Union recognize that technological change, while necessary to the industry, may have an impact on employees. It is the purpose of the following provisions to assist employees in adjusting to the effects of such change.

### **Section 2: Definition**

Technological change, which term shall include automation, mechanization, and process change, means the introduction of equipment or material of a different nature or kind than that previously utilized, or a change in the operation that is directly related to the introduction of that equipment or material.

### **Section 3: Joint Committee**

A joint committee on automation will be established which shall consist of three (3) persons representing the Company and three (3) persons representing the Union. It shall be the function of the committee to study the effect of mechanization, technological changes and automation on employment in the mill at which it is appointed and to make such recommendations as are agreed upon, to the local mill manager, to ensure that the interests of the Company and of the employees are fairly and effectively protected.

### **Section 4: Required Notice**

The Company will advise the appropriate committee or committees as soon as possible, and in any case not less than one hundred and eighty (180) days before the introduction thereof, of mechanization, technological changes and/or automation which the Company has decided to introduce and

which will result in terminations or other significant changes in the employment status of employees.

The Company will advise the appropriate committee or committees as soon as possible, and in any case not less than thirty (30) days before the expected date of the change of the anticipated time sequence of final installation and production start-up and the anticipated effect on the job status of individual employees.

### **Section 5: Seniority Status**

- (a) In the event that it is necessary, crews will be reduced in accordance with Article XXI - Seniority, of the Agreement.
- (b) An employee who is set back to a lower paid job because of mechanization, technological change or automation will receive the rate of their regular job at the time of the set-back for a period of six (6) months, and for a further period of six (6) months will be paid an adjusted rate which will be midway between the rate of the regular job at the time of the set-back and the rate of the new regular job. At the end of this twelve (12) month period, the rate of the new regular job will apply. However, such employee will have the option of terminating their employment and accepting severance pay as outlined in Section 6(a) below, provided this option exercised within the initial six (6) month period referred to above.
- (c) An employee assigned to an equal or higher rated job because of mechanization, technological change or automation will have the option of terminating employment and accepting severance pay as outlined in Section 6(a) below if the job should be proved to be unsuitable, provided the option is exercised within six (6) months of starting on the job.

In case of a dispute concerning suitability of the job, the employee may process a grievance.

### **Section 6: Severance Allowance**

- (a) An employee with one or more years of continuous service for whom no job is available because of mechanization, technological change or automation will, upon termination, receive a severance allowance

calculated by one of the two following methods, it being the choice of the affected employee as to which of such methods of calculation is used:

<b>Years of Employment</b>	<b>Severance Allowance</b>	
	<b>Weeks per year of service</b>	<b>% of earnings</b>
1st Twenty (20) Years	2	4%
Subsequent Years	1	2%
Maximum Severance Allowance	52 Weeks *	2080 Hours

\* Computed on the basis of forty (40) straight time hours at the employee's regular rate.

At the time of separation, the employee shall have the option of receiving the severance allowance on termination, or may elect to have the severance allowance held in abeyance for up to one (1) year from the date of termination. The employee may apply in writing at any time during the year, at which time the full severance allowance will be paid forthwith.

Where the right of recall and seniority retention under Article XXI is elected, the employee's severance allowance will be held in abeyance for the duration of their recall rights at which time the employee will be terminated and their severance allowance paid forthwith.

Where the employee renounces the right of recall during this period, the employee will be terminated and their severance allowance paid forthwith with all seniority and recall rights forfeited.

Employees will have their welfare coverage continued for the current month plus two (2) additional months from their date of termination.

No payment will be made under this section in cases where the employee has already qualified under Article XXIV, Section 5, Job Elimination, or under Article XXIII, Section 2. Permanent Mill Closure.

For employees with a minimum of one (1) year's employment during their last period of continuous service, severance allowance shall not be less than four (4) weeks' pay.

(b) Such employees for whom no employment is available

will be given at least thirty (30) days notice of separation.

### **Section 7: Training**

The Company agrees to participate in a program of training or retraining for another job within the operation for those employees who are displaced under the circumstances set forth herein.

## **ARTICLE XXIII - PERMANENT MILL CLOSURE**

### **Section 1: Notice**

An employee terminated as a result of a permanent planned closure of the mill shall be given a minimum of sixty (60) days notice of closure.

### **Section 2: Severance Allowance**

Such employees shall be entitled to a severance allowance of two (2) weeks per year of service to a maximum of sixty (60) weeks based on the employee's years of employment during the employee's last period of continuous service computed on the basis of forty (40) straight time hours per week at the employee's regular rate.

For employees with a minimum of one (1) years' employment during their last period of continuous service, severance allowance shall not be less than four (4) weeks pay.

Employees will have their welfare coverage continued for the current month plus two (2) additional months from their date of termination.

No payment will be made under this section in cases where the employee has already qualified under Article XXII, Section 6, Job Security, or under Article XXIV, Section 5, Job Elimination.

## **ARTICLE XXIV - JOB ELIMINATION**

### **Section 1: Definition**

Job elimination means permanent loss of employment as the result of Company decisions to eliminate positions, excluding those in Section 2 below.

## **Section 2: Exclusions**

No payment will be made under Section 5 in cases:

- (a) Of curtailments of a temporary or indefinite duration, however curtailments in excess of one (1) year will allow employees the option of taking severance.
- (b) Of employees hired for work of known or temporary duration.
- (c) Where the employee has already qualified under technological change or permanent mill closure provisions.

## **Section 3: Notice**

The Company will advise the Standing Committee at least forty-five (45) days prior to such job elimination. Crew reduction will be in accordance with Article XXI - Seniority.

## **Section 4: Elimination Options**

An employee who qualifies under Section 1 above may elect one of the following options:

- (1) Recall and seniority retention as per Article XXI - Seniority, or
- (2) Severance allowance as per Section 5 below.

Such employee must elect an option within thirty (30) days of notification that loss of employment is permanent. If Option (2) is selected, the employee will be deemed to have terminated effective the last day worked. Where a temporary curtailment becomes permanent, severance eligibility will be determined by the status of the employee at the time of the temporary curtailment.

## **Section 5: Severance Allowance**

Severance allowance will be calculated by one of the two following methods based on the last period of continuous

service, it being the choice of the affected employee as to which of such methods of calculation is used:

<b>Years of Employment</b>	<b>Severance Allowance</b>	
	<b>Weeks per year of service</b>	<b>% of earnings</b>
1st Twenty (20) Years	2	4%
Subsequent Years	1	2%
Maximum Severance Allowance	52 Weeks *	2080 Hours

\*Computed on the basis of forty (40) straight time hours at the employee's regular rate.

For employees with a minimum of (1) year's employment during their last period of continuous service, severance allowance shall not be less than four (4) weeks' pay.

Employees will have their welfare coverage continued for the current month plus two (2) additional months from their date of termination.

The severance allowance will not be more than the employee would normally receive if they remained at work at forty (40) hours per week to his normal retirement date.

At the time of separation the employee shall have the option of receiving a severance allowance on termination, or may elect to have their severance allowance held in abeyance for up to one (1) year from the date of termination. The employee may apply in writing at any time during the year, at which time the full severance allowance will be paid forthwith.

Where the right of recall and seniority retention under Article XXI is elected, the employee's severance allowance will be held in abeyance for the duration of their recall rights at which time the employee will be terminated and their severance allowance paid forthwith.

Where the employee renounces the right of recall during this period, the employee will be terminated and their severance allowance paid forthwith with all seniority and recall being forfeited.

## **ARTICLE XXV – CONTRACTING**

- (a) The Company will notify the Union of their intention to have work performed by contractors in the mill and will, emergencies excepted, afford the Union the opportunity to review it with the Company prior to a final decision being made. For this purpose, a Joint Contracting Committee will be established and it will be used as a forum to discuss the Company's contracting decisions.

In keeping with a joint commitment of the Company and the Union to provide as much maintenance and repair work as possible to the regular maintenance workforce, the Committee will also meet quarterly to make recommendations regarding the utilization of the mill maintenance workforce to minimize the use of contractors, both inside and out of the mill.

- (b) The Company will not bring a contractor into the mill:
  - (i) which directly results in the layoff of employees, or
  - (ii) to do the job of employees on layoff, or
  - (iii) to do the job of a displaced employee working outside their job category.
- (c) It is not the intent of the Company to replace its regular work force through the use of contract firms.

For clarity it is agreed that:

- (i) The changes which provide that it is not the intent of the Company to replace its regular work force through the use of contract firms will not set aside existing external work arrangements and practices.
- (ii) Working under the flexible work practice provisions does not mean that an employee has been displaced and is working outside their job category.

## **ARTICLE XXVI - APPRENTICESHIP TRAINING PROGRAM**

### **Section 1: Training Program**

It is agreed that there shall be an Apprenticeship Training

Program, the provisions of which are set forth in Exhibit "D", which is attached hereto and forms part of this Agreement.

## **Section 2: Apprenticeship Act**

It is understood, however, that the grievance procedure as set forth in Article XXXI - Adjustment of Complaints, shall not be applicable to those matters covered by the Apprenticeship and Tradesmen's Qualification Act which, by said Act, are deemed to be outside the jurisdiction of the Union.

## **ARTICLE XXVII - COMPRESSED WORK WEEK**

The Company and Union recognize the concept of the compressed work week. It is further understood that the compressed work week conditions will apply only to those departments that are on the compressed work week.

## **ARTICLE XXVIII - OCCUPATIONAL HEALTH AND SAFETY**

### **Section 1: Principle**

Employees and the Company are to comply with established safety rules as amended by the Joint Occupational Health and Safety Committee from time to time. Employees will not be expected to operate with unsafe equipment or under unsafe working conditions. Employees are expected to report immediately any unsafe equipment. An employee who has reasonable cause to believe that an unsafe condition exists may refuse to work under such conditions without being subject to discipline.

### **Section 2: Joint Occupational Health and Safety Committee**

- (a) The Union and the Company shall cooperate in selecting a Joint Occupational Health and Safety Committee, which will meet at least once a month to consider all safety and occupational health problems.
- (b) The Occupational Health and Safety Committee shall consist of equal representation from Company and the Union.

### **Section 3: Safety Education**

The Union undertakes to promote safety and occupational health education among its members in an effort to overcome accidents and occupational health problems.

The Company undertakes to promote safety and occupational health education among all its employees in an effort to overcome accidents and occupational health problems.

### **Section 4: Joint Labour/Management Safety Conference**

- (1) A Joint Labour/Management Safety Conference of two (2) days will be held annually.
- (2) It shall be the basic principle of this Conference to assist the delegates in the development of an effective safety program through the promotion and implementation of best practices for an effective safety program in each mill.
- (3) To accomplish the implementation of an effective safety program in the mill, each Local Union shall have two (2) delegates in attendance at the safety conference. The two (2) delegates shall be compensated by their respective employer for any loss of wages. Travel and hotel expenses of the delegates shall not be paid by their respective employers.
- (4) A senior management representative shall attend the conference. Senior company officials and representatives of WorkSafe BC will be encouraged to attend. Additional delegates of either labour or management will be permitted to attend on an observer basis.
- (5) The agenda shall address issues that will promote occupational health and safety in their respective workplaces. Agenda items shall be submitted to the respective representative no later than November 30th prior to the conference.
- (6) The Planning Committee shall initially meet no later than one hundred and eighty (180) days prior to the established date of the conference and then schedule follow up meetings in accordance as required by the planning committee.

(7) The Planning Committee shall be comprised of the following members:

- (a) One (1) UNIFOR Local Union member
- (b) One (1) PPWC Local Union member
- (c) One (1) UNIFOR representative from the Regional Office
- (d) One (1) PPWC representative from the National Office
- (e) One (1) Employer representative from the employer group
- (f) One (1) Industry representative
- (g) One (1) Conference Facilitator

(8) The Occupational Health and Safety Conference shall be funded on the basis of an industry contribution of three cents (\$.03) per employee per hour worked into a Jointly Trusteed Occupational Health and Safety Conference Fund.

The funding shall provide that when the monies in the Joint Trusteed Occupational Health and Safety Conference Fund reach two hundred thousand dollars (\$200,000.00), the funding will be discontinued until the fund has been reduced to fifty thousand dollars (\$50,000.00).

The Jointly Trusteed Fund will be used for the payment of wage loss for Local Union planning committee attendees and conference expenses.

## **ARTICLE XXIX - ENVIRONMENTAL PROTECTION**

If the Union requests, a Joint Environmental Protection Committee will be established at the mill.

The purpose of the Committee will be to receive information, review problem areas and make appropriate suggestions regarding compliance including challenges related to climate change.

## **ARTICLE XXX - DISCIPLINARY ACTION**

The Company has the right to discipline or discharge employees for just and reasonable cause.

The disciplinary record of an employee, including letters of reprimand or warnings, shall not be used against them at any time after twelve (12) months.

In cases involving suspension, the disciplinary notice will remain on the employee's file for twenty-four (24) months and not used after that period provided no other discipline has occurred during that time.

The presence of a Union Shop Steward is mandatory at any meeting during which the employee is disciplined.

## **ARTICLE XXXI - ADJUSTMENT OF COMPLAINTS**

### **Section 1: Grievance Procedure**

**Step One** - Should there be any dispute or complaint as to the interpretation of any of the clauses of this Agreement, or any grievance arising out of the operation of this Agreement, except in cases of discharge or suspension, the employee shall continue to work as per the conditions existing prior to the time the dispute, complaint or grievance arose, and such dispute, complaint or grievance shall first be taken up with the supervisor by the employee with the Shop Steward.

**Step Two** - If no satisfactory settlement is made, the employee may, within thirty (30) days, refer the question to the Union Standing Committee. Within three (3) days after written notification by either the Union or Company Standing Committee to the other of the existence and general outline of any dispute, complaint or grievance, the Company Standing Committee and the Union Standing Committee shall agree on a mutually satisfactory date for a meeting thereon, but in no case longer than five (5) days after such notice is given. Subjects not listed on the written notice shall nevertheless be dealt with. Grievances other than those involving individual employees may be initiated at Step Two by either party.

**Step Three** - If the two Standing Committees are unable to arrive at a satisfactory settlement within five (5) days, the question may, within thirty (30) days, be taken up directly with the Manager, Human Resources.

**Step Four** - If the Manager, Human Resources and Union are unable to come to a satisfactory settlement within five (5) days, the question may, within thirty (30) days, upon the written request of either the Manager or the Union (a copy of which request shall be delivered to the other party), be referred to the Regional Vice-President of the National Union or representative, and the Resident Manager or representative, neither of whom has previously judged the case in accordance with this section.

**Step Five** - If the Regional Vice-President of the National Union or representative and the Resident Manager or representative are unable to agree upon a satisfactory settlement the matter may, within thirty (30) days, be referred to an Arbitrator.

Where a grievance arising from the discharge of an employee progresses to arbitration, either party may elect, in writing, to utilize the procedure outlined in Section (5) below as an alternative to the arbitration procedure set out in Section (4).

## **Section 2: National Officer**

It is understood that in all discussions concerning grievances, any National Officer may accompany the Union Standing Committee in their meetings and the National Officer may call upon members of the Union Standing Committee or any other employee to accompany them in their meetings with Company officials.

## **Section 3: Time Limit**

- (a) In the event a grievance has not advanced to the next step within the time limit set forth in Section 1, then the grievance shall be deemed to be abandoned and all rights of recourse to the Adjustment of Complaints under this Agreement in respect of this grievance shall be at an end.
- (b) The time limit between steps may be extended by mutual consent.

## **Section 4: Arbitration Procedure**

- (a) The Company and the Union will endeavour to agree upon the selection of the Arbitrator. In the event the Company and the Union are unable to agree upon the

selection of the Arbitrator, they will apply, within the thirty (30) day period, to have the Arbitrator appointed under the provisions of Section 86 of the Labour Relations Code of British Columbia.

- (b) After the Arbitrator has been chosen the Arbitrator shall meet and hear evidence of both sides and render a decision within fifteen (15) days after the hearings have concluded, said decision to be final and binding upon all parties to this Agreement.
- (c) The parties shall bear in equal portions the fees and expenses of the Arbitrator and rental of any premises used for the hearing.
- (d) The Arbitrator shall be restricted to interpreting and applying the provisions of this Agreement and shall have no authority to alter, modify, subtract from or supplement them in any way.
- (e) In the case of discharge or suspension which the Arbitrator has determined to have been unjust the Arbitrator shall order the reinstatement of the employee and shall award back pay. In the case of back pay, should there be any doubt in the opinion of the Arbitrator, the Arbitrator may order all or part back pay as the Arbitrator deems fit.

#### **Section 5: Expedited Arbitration**

- (a) A list of six (6) Arbitrators, shall be pre-selected to hear grievances referred to Expedited Arbitration. The agreed to arbitrators will remain on the list for the term of the Agreement. These six Arbitrators will be named by mutual agreement of the Company and the Union.  
When a grievance is processed under this section the Arbitrators on the List will be canvassed as to their availability on a rotational basis.  
Should no Arbitrator from the List be available the parties shall endeavor to select an alternative.  
In the event the Company and the Union are unable to agree upon an alternative Arbitrator, they will apply to have the Arbitrator appointed under the provisions of Section 86 of the Labour Relations Code of British Columbia.
- (b) An Arbitrator must meet and hear the evidence of both parties within fifteen (15) days after assignment. If an

Arbitrator is unable to commit to do so, the grievance shall immediately be assigned to the next Arbitrator in order of rotation.

- (c) The unavailability of counsel shall not be a reason to delay an arbitration under this section.
- (d) The parties will endeavour to agree on a statement of material facts which may be submitted to the Arbitrator in advance of the hearing.
- (e) The Arbitrator will give their decision and written reasons within one week after the hearing. The reasons need not accompany the decision. Neither the decision nor the reasons will form precedent.
- (f) The provisions of Sections 4(b), (c), (d) and (e) as it applies to discharge, shall apply to this section.

## **ARTICLE XXXII – FLEXIBLE WORK PRACTICES**

Flexible work practices will be implemented consistent with the Letter of Understanding attached to this Agreement.

## **ARTICLE XXXIII - DURATION AND AMENDING PROCEDURE**

### **Section 1: Term of Agreement**

This agreement shall be in effect from midnight April 30, 2021 to midnight April 30, 2025, and thereafter from year to year subject to the conditions as set out in sections 2 to 5 which follow hereunder.

### **Section 2: Labour Relations Code**

The parties agree that the operation of Section 50(2) of the Labour Relations Code of British Columbia are hereby excluded.

### **Section 3: Notice of Re-opening**

This Agreement may be opened for collective bargaining as to changes as follows: either party desiring any change shall mail to the other party notice in writing, by registered mail,

on or after January 1, 2025, but in any event not later than midnight, April 30, 2025, that a change is desired, and, if no such notice is given by either party on or after the said January 1 and before the said April 30, the earliest time at which such notice may be given by either party is the corresponding period in the following year. All notices given under the provisions herein on behalf of the Union shall be given by the Union (or its representative) and similarly notices on behalf of the Company shall be given by the President of the Company (or a representative).

#### **Section 4: Collective Bargaining**

If notice of desire for changes has been given in accordance with Section 3 above, the parties shall, as soon as agreeable to the parties following such date of notice, meet for collective bargaining, the Company being represented in such negotiations by a Bargaining Committee appointed by the Company, and the Union being represented by a Bargaining Committee selected by said Union. Any agreement on changes arrived at and approved in such negotiations shall be binding upon the parties to this Agreement. If such negotiations cannot be completed prior to the May 1 following the date on which such notice was given, any changes in compensation to employees shall nevertheless be retroactive to the said May 1.

#### **Section 5: Termination**

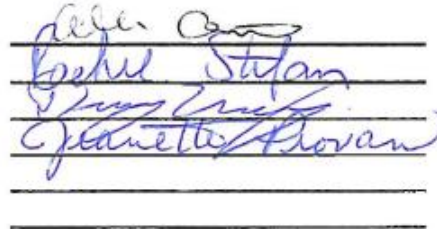
In case negotiations conducted in accordance with Section 4 above break down, either party may terminate this Agreement upon the expiration of ten (10) days notice in writing mailed by registered mail to the other party.

**IN WITNESS WHEREOF**, we the undersigned have hereunto set our signatures this

24 DAY OF May 2022

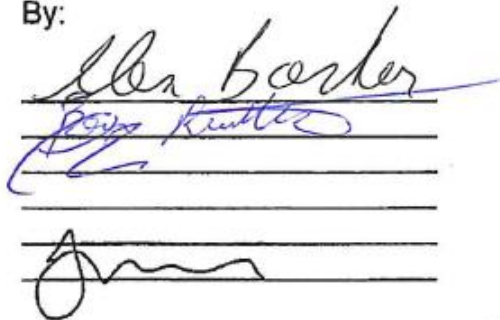
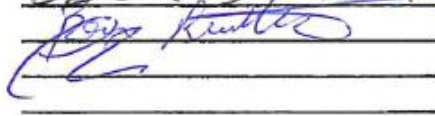
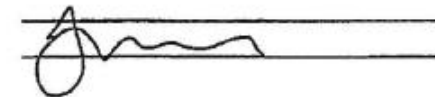
CARIBOO PULP & PAPER COMPANY

By:

  
\_\_\_\_\_

UNIFOR, Local No. 1115

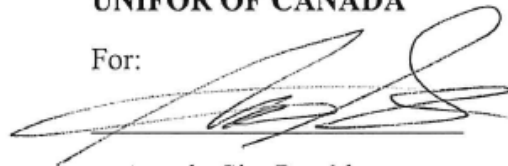
By:

  
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The **UNIFOR UNION OF CANADA** hereby sanctions and approves this Agreement and recognizes that the said Agreement is made between the Union and the company and hereby agrees to carry out all of the duties imposed upon the National by the Company and the Union.

**UNIFOR OF CANADA**

For:

  
\_\_\_\_\_

Angelo Sia, President

**EXHIBIT "A"**  
**JOB CATEGORIES AND WAGE RATES**

It is agreed that the schedule of job rates listed below will be considered as part of this Agreement and that all employees hired, transferred or promoted to any job, excluding Mechanics' jobs, will receive the job rate for such jobs on the dates so specified.

		<b>May</b>		<b>May</b>		<b>May</b>		<b>May</b>
		<b>1/21</b>		<b>1/22</b>		<b>1/23</b>		<b>1/24</b>
<b>MECHANICS</b>								
	Journey person	44.970		46.095		47.245		48.660
<b>APPRENTICES</b>								
	5th Year Appr.	44.970		46.095		47.245		48.660
	4th Year Appr.	41.680		42.720		43.790		45.105
	3rd Year Appr.	38.310		39.270		40.250		41.460
	2nd Year Appr.	36.725		37.645		38.585		39.745
	1st Year Appr.	36.080		36.980		37.905		39.040
<b>LABOUR RATE</b>		32.090		32.890		33.710		34.720
<b>MATERIALS HANDLING</b>								
(17)	Crane Operator	37.000	E	37.925	E	38.875	E	40.040
(13)	Sr. Equipment Op.	35.815	E	36.710	E	37.630	E	38.760
(6)	Track							
	Repairperson	33.755	E	34.600	E	35.465	E	36.530
(4)	Day Utility	33.150	E	33.980	E	34.830	E	35.875
(4)	Chip Tester	33.150	E	33.980	E	34.830	E	35.875
<b>PULPING GROUP</b>								
(46)	Head Operator	45.670	E	46.810	E	47.980	E	49.420
(36)	#1 Operator	42.685	E	43.750	E	44.845	E	46.190
(18)	#2 Operator	37.305	E	38.240	E	39.195	E	40.370
(15)	#1 Field Operator	36.420	E	37.330	E	38.265	E	39.415
(10)	Pulp Group Utility	34.915	E	35.790	E	36.685	E	37.785
(1)	Production Labr	32.350	E	33.160	E	33.990	E	35.010
(2)	Production Labr							
	(Days)	32.620	E	33.435	E	34.270	E	35.300
<b>WAREHOUSE</b>								
(8)	Shift Forklift Op.	34.330	E	35.190	E	36.070	E	37.150
<b>MACHINE ROOM</b>								
(39)	Machine Tender	43.580	E	44.670	E	45.785	E	47.160
(30)	Back Tender	40.890	E	41.910	E	42.960	E	44.250
(15)	Baler	36.420	E	37.330	E	38.265	E	39.415
(10)	Grader/Tester	34.915	E	35.790	E	36.685	E	37.785

<b>STEAM &amp; RECOVERY</b>		<b>May 1/21</b>		<b>May 1/22</b>		<b>May 1/23</b>		<b>May 1/24</b>	
(53)	Control Room Engineer - Level 2	47.730	E	48.925	E	50.150	E	51.655	E
(38)	Control Room Engineer - Level 1	43.250	E	44.330	E	45.440	E	46.805	E
(28)	Field Engineer 4th - Level 4	40.275	E	41.280	E	42.310	E	43.580	E
(21)	Field Engineer 4th - Level 3	38.210	E	39.165	E	40.145	E	41.350	E
(14)	Field Engineer 4th - Level 2	36.125	E	37.030	E	37.955	E	39.095	E
(7)	Field Engineer 4th - Level 1	34.050	E	34.900	E	35.775	E	36.850	E
(2)	Utility	32.620	E	33.435	E	34.270	E	35.300	E

1. Employees holding a 4th class ticket, where no ticket is required, will receive thirty-five (35) cents per hour over their job rate.

2. Employees holding a 3rd class ticket, where a 4th class ticket is required, will receive fifty (50) cents per hour over their job rate.

3. Employees holding a 2nd class ticket, where a 3rd class ticket is required, will receive fifty-five (55) cents per hour over their job rate.

4. Employees holding a 1st class ticket, where a 2nd class ticket is required, will receive sixty-five (65) cents per hour over their job rate.

Note: Only one of the bonuses is applicable - no stacking

#### **MILLSTORES**

(13)	Receiver/Shipper	35.815	E	36.710	E	37.630	E	38.760	E
(10)	Outside Stores Attendant	34.915	E	35.790	E	36.685	E	37.785	E
(8)	Counter Attendant: - over 12 months	34.330	E	35.190	E	36.070	E	37.150	E
(5)	- 7 - 12 months	33.445	E	34.280	E	35.135	E	36.190	E
(3)	- 0 - 6 months	32.870	E	33.690	E	34.530	E	35.565	E

#### **HUMAN RESOURCES**

(12)	First Aid/Security - Level III Unrestricted	35.525	E	36.415	E	37.325	E	38.445	E
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**JOB EVALUATION PLAN  
CONVERSION TABLE BY STEPS**

<b>STEP</b>	<b>MAY 01/21</b>	<b>MAY 01/22</b>	<b>MAY 01/23</b>	<b>MAY 01/24</b>
BASE	32.090	32.890	33.710	34.720
1/2	32.190	32.995	33.820	34.835
1	32.350	33.160	33.990	35.010
2	32.620	33.435	34.270	35.300
3	32.870	33.690	34.530	35.565
4	33.150	33.980	34.830	35.875
5	33.445	34.280	35.135	36.190
6	33.755	34.600	35.465	36.530
7	34.050	34.900	35.775	36.850
8	34.330	35.190	36.070	37.150
9	34.630	35.495	36.380	37.470
10	34.915	35.790	36.685	37.785
11	35.235	36.115	37.020	38.130
12	35.525	36.415	37.325	38.445
13	35.815	36.710	37.630	38.760
14	36.125	37.030	37.955	39.095
15	36.420	37.330	38.265	39.415
16	36.730	37.650	38.590	39.750
17	37.000	37.925	38.875	40.040
18	37.305	38.240	39.195	40.370
19	37.595	38.535	39.500	40.685
20	37.900	38.845	39.815	41.010
21	38.210	39.165	40.145	41.350
22	38.490	39.450	40.435	41.650
23	38.785	39.755	40.750	41.975
24	39.085	40.060	41.060	42.290
25	39.410	40.395	41.405	42.645
26	39.705	40.700	41.720	42.970
27	39.975	40.975	42.000	43.260
28	40.275	41.280	42.310	43.580
29	40.580	41.595	42.635	43.915
30	40.890	41.910	42.960	44.250
31	41.185	42.215	43.270	44.570
32	41.470	42.505	43.570	44.875
33	41.780	42.825	43.895	45.210
34	42.075	43.125	44.205	45.530
35	42.370	43.430	44.515	45.850
36	42.685	43.750	44.845	46.190
37	42.960	44.035	45.135	46.490
38	43.250	44.330	45.440	46.805
39	43.580	44.670	45.785	47.160
40	43.870	44.965	46.090	47.475
41	44.160	45.265	46.395	47.785
42	44.465	45.575	46.715	48.115
43	44.760	45.880	47.025	48.435
44	45.050	46.175	47.330	48.750
45	45.355	46.490	47.650	49.080
46	45.670	46.810	47.980	49.420
47	45.945	47.095	48.270	49.720

48	46.240	47.395	48.580	50.035
49	46.540	47.705	48.900	50.365
50	46.840	48.010	49.210	50.685
51	47.150	48.330	49.540	51.025
52	47.425	48.610	49.825	51.320
53	47.730	48.925	50.150	51.655
54	48.040	49.240	50.470	51.985
55	48.315	49.525	50.765	52.290
56	48.635	49.850	51.095	52.630
57	48.915	50.140	51.395	52.935
58	49.215	50.445	51.705	53.255
59	49.505	50.745	52.015	53.575
60	49.820	51.065	52.340	53.910
61	50.135	51.390	52.675	54.255
62	50.420	51.680	52.970	54.560
63	50.710	51.980	53.280	54.880
64	50.995	52.270	53.575	55.180
65	51.270	52.550	53.865	55.480
66	51.585	52.875	54.195	55.820
67	51.875	53.170	54.500	56.135
68	52.185	53.490	54.825	56.470
69	52.490	53.800	55.145	56.800
70	52.785	54.105	55.460	57.125
71	53.070	54.395	55.755	57.430
72	53.365	54.700	56.070	57.750
73	53.655	54.995	56.370	58.060
74	53.945	55.295	56.675	58.375
75	54.240	55.595	56.985	58.695
76	54.555	55.920	57.320	59.040
77	54.845	56.215	57.620	59.350
78	55.140	56.520	57.935	59.675
79	55.430	56.815	58.235	59.980
80	55.735	57.130	58.560	60.315
81	56.015	57.415	58.850	60.615
82	56.300	57.710	59.155	60.930
83	56.605	58.020	59.470	61.255
84	56.900	58.325	59.785	61.580
85	57.205	58.635	60.100	61.905
86	57.480	58.915	60.390	62.200
87	57.785	59.230	60.710	62.530
88	58.085	59.535	61.025	62.855
89	58.380	59.840	61.335	63.175
90	58.675	60.140	61.645	63.495
91	58.970	60.445	61.955	63.815
92	59.265	60.745	62.265	64.135
93	59.580	61.070	62.595	64.475
94	59.860	61.355	62.890	64.775
95	60.140	61.645	63.185	65.080
96	60.440	61.950	63.500	65.405
97	60.755	62.275	63.830	65.745
98	61.055	62.580	64.145	66.070
99	61.335	62.870	64.440	66.375
100	61.630	63.170	64.750	66.695

## **EXHIBIT "B"**

### **JOB EVALUATION PLAN**

#### **1. The Job Evaluation Plan**

The Job Evaluation Plan is a plan developed for the purpose of uniformly evaluating and appraising jobs according to the skill, working conditions and responsibility factors required by and contained in each job, thereby resulting in the establishment of a uniform method of wage rate determination.

#### **2. The Scope and Limitations of the Plan**

(a) The Job Evaluation Plan shall not be applied to the following job fields covered by Exhibit "A" of the Labour Agreement:

(i) Mechanical Trades (See Exhibit "1" attached for definition).

(b) Except as provided in Section 2(a) above, all jobs covered by the Labour Agreement shall be considered eligible for evaluation when presented in the manner prescribed herein to the Joint Job Evaluation Board hereinafter provided for.

#### **3. Administration and Procedure**

##### **(a) Job Evaluation Directors**

(i) The Job Evaluation Directors shall be composed of one (1) representative of the UNIFOR Union and one (1) representative of Pulp and Paper Employee Relations Forum.

(ii) It shall be the duty of the Job Evaluation Directors:

a) To direct and supervise the functioning of the Job Evaluation Plan in accordance with the policies and procedures adopted by the parties to the Labour Agreement through an administrative committee comprised of the job

evaluation directors, three (3) designated representatives from the local unions and three (3) designated representatives of the companies using the plan.

- b) To receive reports from Plant Evaluation Committees and to recommend improvements where necessary in the procedure of the Committees.
- c) To review cases of evaluation upon request of either Union or Company members of the Plant Evaluation Committees.
- d) To review the general operation of the Joint Job Evaluation Board as to methods, factors, procedures, delays, and to order such reviews or surveys of job fields as necessary. It shall also be the duty of the Job Evaluation Directors to adjudicate any disagreement which might arise in the functioning of the Plan.
- e) To direct the Joint Job Evaluation Board as to changes in methods which do not constitute basic changes. The Directors shall neither negotiate rates nor exercise any of the collective bargaining functions of the National Union or the Company.
- f) To recommend improvements in the Job Evaluation Plan to an Administrative Committee for consideration. Only in the Administrative Committee is vested the power to amend, add to, or subtract from, the Plan.
- g) When the Directors are unable to resolve, within sixty (60) days, matters referred to them under (c) or (d) above, the matter may be referred by either Director or the Union or Company members of the Plant Evaluation Committees to the Independent Review Officer as provided for under paragraph 3(d) below.

**(b) Joint Job Evaluation Board**

- (i) The Joint Job Evaluation Board shall consist of

one (1) representative of the National Union and one (1) representative of Pulp and Paper Employee Relations Forum.

- (ii) It shall be the duty of the Joint Job Evaluation Board to evaluate and set the rate for any job presented for evaluation in accordance with this Plan. It shall also be the duty of the Board to develop, revise and maintain in an up-to-date manner the tables necessary to the functioning of the Job Evaluation Plan. All decisions of the Joint Job Evaluation Board must be agreed to by both members of the Board before becoming official.

**(c) Plant Evaluation Committee**

- (i) The Mill Manager and the Union shall create a Plant Evaluation Committee which shall consist of not less than two (2) nor more than three (3) members representing the Union involved and not less than two (2) nor more than three (3) members representing the Company.
- (ii) It shall be the duty of the Plant Evaluation Committee
  - a) to act upon all requests for job evaluation, within the scope and limitations of the Plan as stipulated in Section 2 above, which may arise if, in their opinion, such evaluation would result in a rate change. Any decision to submit a job to the Joint Job Evaluation Board for evaluation must be unanimously agreed upon by all members of the Plant Evaluation Committee representing both the Company and the Union.
  - b) to make investigations of jobs to be submitted for evaluation, prepare job descriptions, arrange schedule of interviews required, determine and arrange for the attendance of those job representatives who desire to be present at the explanation of the evaluation computations, as provided in Section 4(d) and to assist in pointing out factual and pertinent information relative to the job to the Joint Job Evaluation Board at the time of evaluation.

c) to make a written report to the Job Evaluation Directors of the jobs on which the Union and the Company members of the Committee have been unable to agree as to whether an evaluation should be made, with a statement of the facts on which the disagreement was based.

(iii) Either the Union or the Company members of the Plant Evaluation Committee may request a review by the Job Evaluation Directors of any case of evaluation where, in their opinion, proper application of the job evaluation standards has not been accomplished.

**(d) Independent Review Officer**

(i) The UNIFOR Union and the Pulp and Paper Employee Relations Forum shall appoint an Independent Review Officer for the term of the Collective Agreement.

(ii) The Independent Review Officer shall neither be an employee of the Union, Company, nor their agencies.

(iii) The Independent Review Officer shall have the authority to render decisions on matters that have been referred to them which are appropriate under the Plan.

(iv) The Pulp and Paper Employee Relations Forum and the UNIFOR Union shall each pay one-half of the fees and expenses of the Independent Review Officer incurred in the adjudication of disputes.

**4. General Policies**

(i) The evaluated job rate arrived at through official evaluation by the Joint Job Evaluation Board will be final and binding upon both parties to the Labour Agreement unless review has been requested as provided in Section 3(a)(ii)(c) or 3(a)(ii)(g). In case of such review the decision of the Job Evaluation Directors or, where appropriate the Independent Review Officer shall be final and

binding upon both parties. Where a number of appeals indicate a problem within a job field, the Directors shall refer such problems to the Administrative Committee for final determination.

- (ii) Where an official evaluation indicates an upward adjustment in the rate for a job the adjustment will be retroactive to the date agreed upon by the Plant Evaluation Committee which is entered on, and a part of, the application for evaluation provided for in Section 3(c)(ii)(a) setting forth the duties of the Plant Evaluation Committee.
- (iii) Where a new job has been created, the Plant Evaluation Committee of the mill will make application to the Joint Job Evaluation Board for a temporary rate for the new job. An evaluated rate will be established by the Job Evaluation Board before a period of twelve (12) months has expired following the start of the new job except in those cases where a specific request is made by the Plant Evaluation Committee to the Job Evaluation Directors to retain the temporary rate beyond twelve (12) months, and the request is approved by the Directors. It will be the duty of the Plant Evaluation Committee to agree on a date on which the job became sufficiently stabilized to permit evaluation, and any increase resulting from the evaluated rate will be paid retroactively to the agreed-upon start-up date of the new equipment or the commencement of the job.
- (iv) The Joint Job Evaluation Board will complete its evaluation of all jobs at the particular mill involved. The Joint Job Evaluation Board will explain in detail the evaluation computations to the Plant Evaluation Committee and to those job representatives present, before leaving the mill. In those cases where it is not possible to complete the evaluation at the mill, the Joint Job Evaluation Board will return to the mill and explain the evaluation computations before making the results official.
- (v) The Joint Job Evaluation Board shall furnish to the Plant Evaluation Committee a copy of the job description and evaluation computation forms

pertaining to jobs that have been evaluated. Copies of the forms furnished are to be retained in the files at a suitable place, and will be open to members of the Plant Evaluation Committee for study or review.

NOTE: It is understood that the Plant Evaluation Committee files referred to in this sub-section are to be available at all times to the members of that Committee for study and review. It will be left to the Plant Evaluation Committee at each mill to determine the most suitable place in which to locate these files.

- (vi) Members of the Plant Evaluation Committee or other employees in the mill who are relieved from their jobs during working hours to assist in carrying out the functions of the Job Evaluation Plan or to receive training therein will be paid by the Company at their regular job rates for the time lost during their regular shifts, thereby preventing any loss in regular income. Time put in on evaluation work outside the employee's regular shift will not be paid for by the Company.
- (vii) When a survey or Job Field Study is authorized by the Directors, a projected completion date will be established. The completion date will also be used as a guide in determining the date for implementation of changes that result from the study.
- (viii) A Local Union may opt out of the Job Evaluation Plan during the thirty (30) days following ratification of the Memorandum for renewal of the Agreement. The effective date of any opting out will be the last day of the expiring Agreement.

## **EXHIBIT "1"**

### **DEFINITION OF MECHANICAL TRADES**

Any employee whose work is primarily in any one or more than one of the trades listed hereunder shall be classed as a "MECHANIC".

Machinists	Tinsmiths and Sheet Metal Workers
Millwrights	Automotive Mechanics
Carpenters	Masons
Electricians	Roll Grinders
Pipefitters	Instrument Mechanics
Welders	Pattern Makers
Painters	Heat & Frost Insulators
Blacksmiths	Refrigeration Mechanics
Heavy Duty Mechanics	

## **EXHIBIT "C"**

### **WELFARE PLAN**

This Exhibit "C" sets forth the respective coverages, benefits, rights and obligations of the Company and its employees under the Welfare Plan established pursuant to Article XIX of this Agreement.

#### **1. Compliance**

- (a) The Company will comply with the terms and conditions set forth in this Exhibit "C", and provide the coverages required therein.
- (b) The coverages shall be subject to the usual and customary charges of the selected carrier or carriers.

For clarification, reference Letter of Understanding – Welfare Plan in local agreement page 66.

#### **2. Coverages and Benefits**

##### **(a) Group Term Life Insurance**

The Welfare Plan will include Group Term Life Insurance in accordance with the following Table of Hourly Job Rate Brackets and corresponding

coverages. Benefits will be payable as a result of death from any cause on a twenty-four (24) hour coverage basis.

**(b) Accidental Death or Dismemberment Insurance**

In addition to the above Group Term Life Insurance coverage the Welfare Plan will include Accidental Death Insurance as outlined in the Table on a twenty-four (24) hour coverage basis.

Dismemberment and paralysis insurance benefits of the Welfare Plan will be in accordance with the schedules offered by the particular carrier involved, such coverage to be on a twenty-four (24) hour basis.

**(c) Non-occupational Accident and Sickness Insurance**

Weekly Indemnity benefits will be calculated at 62% of job rate with a cap at \$1,270 effective the date of ratification, 2021. The cap will then be indexed to the yearly wage increase.

<b>Maximum Weekly Indemnity Benefits Payable</b>	
<b>Effective Date</b>	<b>Benefit Maximum</b>
Date of Ratification	\$1,270.00 per week
May 1, 2022	\$1,305.00 per week
May 1, 2023	\$1,335.00 per week
May 1, 2024	\$1,375.00 per week

Weekly Indemnity benefits will be payable beginning with the first day of disability caused by non-occupational accident and beginning with the fourth day of disability caused by non-occupational sickness, except that in those cases of non-occupational sickness, which results in the claimant being hospitalized as a bed patient, and in those cases where surgery is performed which necessitates loss of time from work, the said Weekly Indemnity benefits will be payable beginning with the first day of sickness. Benefits will be payable for a maximum of fifty two (52) weeks during any one period of disability. Where the employee recovers an amount from a liable third party for loss of income as a result

of the same accident or illness, they must reimburse the Plan once they have received 100% of their gross wages lost.

Weekly indemnity benefits which begin prior to age 65 will continue until the employee has received at least (15) weeks of benefits, or until the employee is no longer disabled or retires, whichever comes first.

The premium structure for coverage of an employee over the age of 64 will be as follows:

First three months	75% of Normal Premium
Second three months	50% of Normal Premium
Third three months	25% of Normal Premium
Last three months	No premium

The Weekly Indemnity Plan will provide benefits for loss of time as a result of attempted suicide under the Plan Provisions covering other mental illnesses. Coverage shall also include injury disability arising from attempted suicide.

**(d) Medical-Surgical Coverage**

The Welfare Plan will include Medical-Surgical coverage as required by the B.C. Medical Commission. An Extended Health Benefit Plan with coverage as per the M.S.A. Pulp and Paper Industry brochure dated July 1, 1981, including Vision Care coverage for employees and eligible dependents will also form part of this Agreement.

Effective July 1, 1984, the co-insurance rate for hospitalization will be incorporated into the Extended Health Benefit coverage to a maximum of \$8.50 per day.

The extended Health Benefits Plan lifetime maximum is \$300,000 effective October 4, 2012.

**(e) Dental Care Plan**

The Welfare Plan will include a Dental Care Plan which will reimburse members for expenses incurred in respect of the coverages summarized in Appendix "1". The Plan will not duplicate benefits provided

now or which may be provided in the future by any government program.

**(f) Long Term Disability Plan**

The Welfare Plan will include a Long Term Disability Plan summarized in Appendix "2".

**(g) Table of Life Insurance and AD& D Coverage**

<b>Maximum Insurance Benefits Payable</b>		
<b>Effective Date</b>	<b>Group Term Life</b>	<b>AD&amp;D</b>
Date of ratification	\$114,840	\$114,840
May 1, 2022	\$117,720	\$117,720
May 1, 2023	\$120,660	\$120,660
May 1, 2024	\$124,280	\$124,280

Group Term Life and AD&D Insurance benefits will be indexed to the yearly wage increase.

**(h) The Welfare Plan will include an Out-of-Province Travel Plan, as follows:**

"When in the opinion of the attending physician and attending specialist a medical procedure is required that is not available in B.C., and is one for which the Medical Services Plan of B.C. will accept financial responsibility, the cost of travel and accommodation to the limits specified below will be paid for by the Plan. Where the attending physician specifies that an attendant is required, the travel and accommodation expenses for such person will be paid to the limit specified. The maximum limit under any one claim will be the return economy airfare or equivalent for patient and attendant, plus accommodation expenses up to a maximum of \$1,500. Receipts will be required and forwarded on the claim form prescribed by the Carrier."

This benefit will not stack on top of or duplicate existing provisions under local Medical Travel Benefit or government plans.

**3. Waiting Period**

All full-time employees who are actively working and have completed thirty (30) days service shall be enrolled for the coverages and benefits set forth in this Exhibit as

a condition of employment.

#### **4. Joint Welfare Board**

A Joint Welfare Board shall be established comprised of three (3) members appointed by the National Union and three (3) members appointed by the Pulp and Paper Employee Relations Forum. The function of the Board will be to review the operations of the Plan. It will formulate and review uniform statistical reports to be supplied by the Company for the purpose of ensuring compliance with Exhibit "C". The Company agrees to furnish to the Board such statistical reports as the Board may require.

#### **5. Union Welfare Committee - Management Welfare Committee**

The Union Welfare Committee shall be appointed and shall meet with the Management Welfare Committee with respect to questions that may arise concerning the operations of the Welfare Plan. If there is only one Union in the mill, the Union Welfare Committee shall consist of not less than two (2) and not more than three (3) members; if there are two Unions in the mill it shall consist of not less than three (3) nor more than five (5) members, it being agreed that such committee members shall be selected by the Union from the participating employees who are working in the mill at the time of appointment to and while serving on the committee. The Company shall appoint a Management Welfare Committee consisting of not less than two (2) members and not more than the aggregate number of members of the Union Welfare Committee.

The function of the committee will be to review the operations of the Plan and to permit the committee to ensure compliance with the terms and conditions of Exhibit 'C'. The Company agrees to furnish to the Committee such reports as the Committee may require.

#### **6. Changes in Classification**

The regular wage rate of the employee in effect on July 1 and January 1 will determine their entitlement to Group Life and Accidental Death and Dismemberment and Weekly Indemnity coverages as outlined in the schedule

contained in Exhibit "C". Where an employee's regular duties consist of more than one job, their regular rate shall be deemed to be the average of the rates applicable to such jobs.

## **7. Costs**

Net costs of the coverages and benefits made available to participating employees under the Welfare Plan will be shared between the Company and the said employees in accordance with the following:

**Group Term Life Insurance, Accidental Death or  
Dismemberment Insurance, Medical-Surgical  
Coverage, Extended Health Benefit and Dental Plan**

Company	100%
Employee	Nil

**Non-occupational Accident and Sickness Insurance,  
Long Term Disability Plan**

Company	70%
Employee	30%

## **8. Reporting Period**

The report shall cover the twelve (12) month period ending November 30. Such reports will be submitted to the Joint Welfare Board not later than March 1 of each year. The Board shall distribute copies of the reports to the Local Union concerned.

## **9. Changes in Premiums and Employee Contribution**

It is understood that any change in respect of either the premium rate charged by the carrier or the basis of the employer-employee sharing thereof may only be made effective as of July 1 in any year.

## **10. Distribution of Surplus**

It is understood that surplus accumulations, if any, will be used only for the purpose of reducing premium costs.

Surplus accumulations must be disposed of within reasonable time limits. Questions in this respect will be referred to the Joint Welfare Board for decision.

## **11. Optional Payments under Life Insurance**

In any case where the existing Company plan provides optional methods of payment to the beneficiary under the Life Insurance program, such policy provisions will remain in effect.

## **12. Disputes**

No dispute arising out of the operation, administration or interpretations of any coverage contract between the Company and the carrier shall be subject to the Adjustment of Complaints procedure of the Labour Agreement. Any such dispute shall be adjudicated under the terms of the following Dispute Resolution process.

1. Where the insurance carrier has denied an employee Weekly Indemnity or Long Term Disability benefits, the issues shall be referred to a Joint Union-Management Committee.

To assist in the appeal of the denial of benefits, in addition to a standard Weekly Indemnity or Long Term Disability claim form from the employee's physician, the Employer shall, within seven days, confirm the following documentation has been forwarded to the carrier (with copies to the Union committee);

- a) a complete job description
- b) a physical demands analysis which indicates in detail the demands of the particular occupation

From these documents an evaluation is made to identify the essential and peripheral elements of the particular occupation. With input from the Employer, these evaluations will ensure an appropriate identification of the key or essential elements of a particular occupation.

2. In the event the employee's claim is further denied and the employee wishes to further appeal the decision of the carrier, the claimant may, within fourteen days, refer the denial of benefit to the Joint Union-Management Committee.

If the Committee is unable to resolve the disputed claim, the issue will, within fourteen days, be referred to a third party for resolution.

3. The mutually agreed upon third party shall have the right to review the claim file, require further examinations or testing of the claimant by a specialist. Costs incurred for medical examination or specialist testing shall be borne by the carrier. The costs of the third party shall be born equally by the Union and the Employer.
4. The third party will endeavor to complete the assessment and reach a decision on the issue under appeal within fourteen days of referral.
5. The decision of the third party shall be binding upon the parties and the carrier.

### **13. Disputed Workers' Compensation Board Weekly Indemnity Claims**

If an employee covered by the Welfare Plan suffers a disability, payment for which is in dispute with the Workers' Compensation Board, Weekly Indemnity payments under the Welfare Plan will be paid retroactively as set forth in this Exhibit if requested by the employee and provided the employee has been off work for at least two (2) weeks due to the disability without the Workers' Compensation Board having accepted the claim.

If the Workers' Compensation Board claim is subsequently established the employee will then repay the weekly disability payment received to the appropriate fund or insurance company.

### **14. Change in Benefits**

In the case of an employee who is on active claim arising from a disability which occurred before a negotiated change in benefits and which continues thereafter, the said employee shall, as from the effective date of the negotiated change, be paid the changed Weekly Indemnity benefit, be covered for the changed Group Term Life Insurance and Accidental Death and Dismemberment Insurance, and make the changed

contributions.

### **15. Coverage During Leave of Absence**

The following coverage will be provided up to a total of three (3) months in any one calendar year:

- (a) The Welfare Plan for employees on authorized leave of absence on Local Union business.
- (b) Group Term Life Insurance, Accidental Death and Dismemberment Insurance, and Medical-Surgical coverage for employees on authorized leave of absence for extended vacation purposes.

### **16. Surviving Spouse and Dependent Coverage**

Where a surviving spouse and dependents of a deceased employee are not covered by such plans by reason of their own employment, the company will extend the coverage under the Extended Health Benefit Plan, for twenty-four (24) months following the death, and the Medical-Surgical Plan, and the Dental Plan for a period of twelve (12) months following the death.

### **17. Forms**

The Company agrees to reimburse employees for the costs of medical forms and specialist reports when required by the WI and LTD carriers. This is agreed on the basis that the Company will be reimbursed by the carrier.

## **APPENDIX "1"**

### **DENTAL CARE PLAN**

#### **A. Benefits**

##### **(i) Diagnostic Services**

All necessary procedures to assist the dentist in evaluating the existing conditions to determine the required dental treatment, including:

Oral examinations

Consultations

X-rays (complete mouth X-rays will be covered only once in

a three (3) year period)

(ii) **Preventive Services**

All necessary procedures to prevent the occurrence of oral disease, including:

Cleaning and scaling

Topical application of fluoride

Space maintainers

(iii) **Surgical Services**

All necessary procedures for extractions and other surgical procedures normally performed by a dentist.

(iv) **Restorative Services**

All necessary procedures for filling teeth with amalgam, synthetic porcelain, composite, and stainless steel crowns. Gold inlays or onlays will be provided as a filling material only when teeth, in the professional opinion of a dentist, cannot be restored with any of the above materials. Gold foil will be provided only in cases of repair to pre-existing gold restorations.

(v) **Prosthetic Repairs**

All necessary procedures required to repair or reline fixed or removable appliances.

(vi) **Endodontics**

All necessary procedures required for pulpal therapy and root canal filling.

(vii) **Periodontics**

All necessary procedures for the treatment of tissues supporting the teeth.

(viii) **Prosthetic Appliances and Crown and Bridge Procedures**

(a) Crowns and bridges.

(b) Partial and/or complete dentures, but not more than once in five (5) years.

(ix) **Orthodontics**

The services of a certified Orthodontist registered as such by the College of Dental Surgeons of British Columbia only after the patient has been covered continuously for twelve (12) months. Appliances lost, broken or stolen will not be

replaced.

The maximum lifetime benefit is \$5,000 per person for all services provided by an Orthodontist.

## **B. Co-Insurance**

In respect of Benefits (i) to (vii), the Plan will provide reimbursement of 90% of eligible expenses.

Benefits (viii) and (ix) will be subject to 50% co-insurance.

Note: All these Increases to Health and Welfare benefits take place on the date of ratification, July 11, 2017.

## **APPENDIX "2"**

### **PULP AND PAPER INDUSTRY LONG TERM DISABILITY PLAN SUMMARY**

#### **1. Eligibility**

- (a) All hourly employees who are working full time for full pay will be eligible for coverage. Minimum hours worked must be no less than thirty (30) per week.
- (b) Coverage will commence after thirty (30) days of service.
- (c) Employees must be actively at work, full-time and for full pay on the date coverage commences.

#### **2. Level of Benefits**

50% of regular weekly earnings calculated at forty (40) times the disabled employee's hourly straight time job rate at the date of onset of disability plus any negotiated increases to that hourly straight time job rate which would take place during the elimination period.

Employees who are under 60 years of age will have their future disability benefit recalculated by applying the contractual wage increases that were applied in each

year, during the period of their disability, to their long term disability benefit.

The recalculated weekly benefit when combined with all other disability income to which the disabled employee is receiving will not exceed 80% of 40 hours multiplied by the regular wage rate in effect at the time of recalculation.

### **3. Elimination Period**

Benefits commence after the employee has been totally and continuously disabled for fifty-two (52) weeks or has exhausted weekly indemnity benefits whichever occurs last.

### **4. L.T.D. Benefit Payments**

- (a) There will be a minimum of sixty (60) months of benefit payment for persons with sixty (60) or less months of service.
- (b) Additional benefits will be paid on the basis of one (1) month for each two (2) months of continuous service beyond the sixty (60) months service with the member pulp and paper company up to the date of onset of disability.
- (c) For those who are either on W.I. or L.T.D. effective July 1, 1988, and continue to be disabled, benefits will be paid to age sixty (60) as a minimum if the employee does not have sufficient service to carry him further under (b) above. At the point that the employee runs out of L.T.D. benefit, the employee can elect to either retire early or go on disability pension benefit until age sixty-five (65), at which time the employee will retire.
- (d) For new claims that commence after July 1, 1988, benefits will be paid to age sixty (60) as a minimum if the employee does not have sufficient service to carry him further under (b) above. At the point when the employee runs out of L.T.D. benefit, the employee will retire.

Benefit payment will not be paid beyond age sixty-five (65) and in all cases, will cease on recovery.

## **5. Definition of Total Disability**

- (a) The disabled employee's inability to perform the duties of their own occupation for the first eighteen (18) months of L.T.D. disability payments and thereafter inability to perform the duties of any occupation for which the employee is qualified by education, training or experience.
- (b) During a period of disability the disabled employee must be under the regular care and attention of a medical doctor, or in cases of disability arising from a mental or nervous condition, a psychiatrist.

## **6. Integration with Other Disability Income**

- (a) All other disability income will include: C.P.P./Q.P.P. primary disability pension benefits, Workers' Compensation, disability income from a group or association plan, disability income arising out of any law or legislation, and wage continuation or pension plan of any employer including the Pulp and Paper Industry Pension Plan. Private or individual disability plan benefits of the disabled employee will not reduce the benefit from this plan.

In the event that all other disability income reduces the payment from this plan below \$25.00 per month, this plan will nevertheless pay a minimum of \$25.00 per month from the date disability income commences.

- (b) Increases in C.P.P./Q.P.P. disability pensions or Workers' Compensation disability pensions that result from increases in the Canadian Consumer Price Index and which occur after the date disability payments from this plan commence will not further reduce the benefits from this plan.

## **7. Rehabilitative Employment**

- (a) During a period of total disability under this plan, a disabled employee may engage in rehabilitative employment in which case the benefit from this plan will be reduced by 50% of the employee's rehabilitative employment income that exceeds \$50

per month. The benefit from this plan will be further reduced by the amount that remuneration from rehabilitative employment plus the benefit from the L.T.D. plan exceeds 75% of the employee's basic wage at date of disability.

- (b) Rehabilitative employment shall mean any occupation or employment for wage or profit or any course or training that entitles the disabled employee to an allowance, provided such rehabilitative employment has the approval of the employee, and their doctor in consultation with the underwriter of the L.T.D. plan.
- (c) Rehabilitative employment will be deemed to continue until such time as the employee's earnings from rehabilitative employment exceed 75% of their straight time earnings at date of disability but in no event for more than twenty-four (24) months from the date rehabilitative employment commences.

## **8. Exclusions**

Disabilities resulting from the following are not covered:

- (a) War, insurrection, rebellion or service in the armed forces of any country.
- (b) Participation in a riot or civil commotion.
- (c) Intentionally self-inflicted injuries.

## **9. Pre-Existing Conditions**

A disability that results from an accident, illness, mental or nervous disorder for which the employee received treatment or medical supplies within the ninety (90) day period prior to joining the plan will not be covered unless the employee has completed twelve (12) consecutive months of employment during which the employee was not absent from work from the aforementioned accident, sickness or mental disorder.

## **10. Successive Disabilities**

A subsequent disability that is related to a previous disability and occurs within six (6) months of an

employee's return to work will be considered a continuation of the previous L.T.D. disability and the employee will not be eligible for weekly indemnity benefits. The employee under these circumstances will be eligible to receive benefits without the necessity of completing another elimination period.

## **11. Terminations**

Coverage will cease:

- (a) On termination of employment.
- (b) On a date fifty-two (52) weeks prior to an employee's 65th birthdate.
- (c) On the date leave of absence commences except as provided for in the Collective Agreement.
- (d) On the date an employee is laid off except when an employee has requested continuation of coverage in accordance with section 6 of Article XXI of the Labour Agreement, in which case coverage under the plan will continue only for the periods specified in the aforementioned sections of the Agreements. In the event an employee becomes totally disabled while covered by this plan under this provision, the elimination period will commence on the date such an employee is scheduled to return to active full-time employment.

Employees who have sufficient seniority and who request continuation of coverage under this plan during a period of lay off will be required to pay their portion of the plan premium.

## **12. Contribution Waiver**

Contributions are to be waived when an employee is in receipt of L.T.D. payments.

## **CONDITIONS FOR IMPLEMENTING THE PLAN**

- (1) The Long Term Disability Plan is payment in kind of the employee's share of the reduction in the Employment

Insurance Premium resulting from the qualification of the Weekly Indemnity Plan under the Employment Insurance Regulations. The full E.I. premium reduction including the employee 5/12th's share will be retained by the employer.

- (2) When an employee becomes totally disabled under this plan, they shall have the option of taking all outstanding earned time off with pay, such as vacations, supplementary vacations, statutory holidays, special (personal) floating holidays and any half-time portion of banked overtime.
- (3) Upon commencement of L.T.D. benefits all terms and conditions of the Labour Agreement will become inoperative except where provided for in Article 4 (b), (c) and (d) below.
- (4) (a) Negotiated wage increases will apply as per Article 2 of the Plan Summary but subsequent increases in plan benefits will not affect employees on L.T.D. benefits.
  - (b) Employees in receipt of L.T.D. benefits from this plan will continue to accrue credit under the Pulp and Paper Industry Pension Plan provided such employees are not in receipt of a disability pension under the Pulp and Paper Industry Pension Plan.
  - (c) Employees in receipt of disability payments from this plan will continue to be covered under the employer's medical, extended health and dental plans. Coverage under the employer's group life and A.D. & D. plans will also continue in accordance with the conditions of those plans.
  - (d) An employee returning to work from an L.T.D. claim will return to a job their seniority, qualifications and ability to perform the work properly entitle them to.
  - (e) Active claims as referred to in Section 14 of Exhibit "C" of the Labour Agreement will be defined as that period of time during which an employee is in receipt of weekly indemnity payments only.

## **EXHIBIT "D"**

### **APPRENTICESHIP TRAINING PROGRAM**

1. The purpose of the Program is to provide tradespeople of the highest calibre.
2. The Apprenticeship Training Program will cover the trade where applicable, as set forth below:

Electrician	Mason
Machinist	Automotive Mechanic
Pipefitter	Instrument Mechanic
Carpenter	Sheet Metal Worker
Welder	Millwright
Painter	Moulder
Pattern Maker	Refrigeration Mechanic
Bricklayer	Heavy Duty Mechanic
	Heat and Frost Insulator

#### **General Principles**

3. The period of Apprenticeship Training will be as defined by the Apprenticeship Branch for each trade. The Apprentice will receive the Journeyperson rate on successful completion of Apprenticeship or after successful completion of four (4) years, whichever happens sooner, only on the understanding that the employee completes the full term of training. If the Apprentice refuses to continue training, the apprentice will be removed from the Program with no standing as a Journeyperson in the trade.
4. Training syllabus for each trade to be designed to meet the requirements of the particular trade involved.
5. All provisions of the appropriate Labour Agreements in effect at the Mill concerned shall be applicable to Apprentices in the Program.
6. Apprentices hired with previous training may be placed into the training program at a level determined by the Joint Apprenticeship Committee, with advice from the Apprenticeship Branch.
7. Under the Program, Apprentices will receive rates as per Exhibit "A" of the Collective Agreement.

Progression through the schedule of rates is subject to successful completion of prescribed theoretical training, practical training and tests. The schedule of rates applies on date of qualification or as otherwise provided for in Item 12.

### **Joint Union-Management Apprenticeship Committee**

8. This Committee will be comprised of an equal number of Union and Management representatives not to exceed, in total, three (3) from each group.

The purpose of the Committee will be to develop and supervise the procedures required to carry out the intent of the Program as agreed to. The Committee will also carry out the following duties:

- (a) The Company to establish in-plant training programs to support the training syllabus as developed by the Apprenticeship Branch of the Department of Labour for each trade involved. Supervision of the established Program shall be the responsibility of the Joint Committee.
- (b) Set standards for entry into the Apprenticeship Program that are not inconsistent with the standards recommended by the Apprenticeship Branch.
- (c) Carry out periodic reviews of the training programs at intervals of not more than three (3) months.
- (d) See that the required practical tests are carried out in cooperation with the Apprenticeship Branch.
- (e) Determine the tool requirements by years of training.
- (f) Joint Committee to review any case of lost time from the Program because of sickness, accident, etc. and to determine the amount of additional time necessary before an employee meets the requirements of time served.

### **Central Advisory Committee**

9. There shall be established a Central Advisory Committee of representatives of Labour and Management, for the

purpose of considering policy questions and possible necessary amendments from time to time. This Committee is to be composed of equal representation from Labour and Management not to exceed, in total, three (3) from each group.

### **Entry to Program - New Apprentices**

10. Selection for entry into the Program of persons who have no previous training in the trade will be made by the Company provided that the standards for acceptance established by the Joint Union/Management Apprenticeship Committee and the Apprenticeship Branch are applied and that first consideration is given to mill employees.

### **Schedule of Training for Apprentices**

11. Upon completion of each period of training in an approved Vocational School an Apprentice will be required to pass examinations set by the Apprenticeship Branch. Practical examinations shall be confined to the area of training received. In the event of failure to pass examinations, the Apprentice shall be required to undergo a period of re-training on subject material specified by the Apprenticeship Branch authorities and will be required to be re-examined within twelve (12) months. Failure to pass the second examination will result in a review of their position by the Joint Apprenticeship Committee and could result in their removal from the Program. Employees who are removed from the Program will be offered an entry job in keeping with their plant seniority.
12. (a) Successful applicants will be assigned to a specific trade as a probationer for a two (2) month period. During the probationary period the apprentice shall receive the first year apprentice rate.  
  
(b) During each year of Apprenticeship, the apprentice shall work at the trade and attend Vocational School as required by the regulations pursuant to the Apprenticeship Act.  
  
(c) Upon the successful completion of their term of Apprenticeship and receipt of their certificate of Apprenticeship, issued by the Provincial

Apprenticeship Committee, the Apprentice shall be designated as a certified Journeyman at the regular hourly rate for "A" Mechanics.

(d) If any of the aforementioned work periods are exceeded due to the unavailability of Vocational School facilities, such extra time will be credited to the Apprentice in succeeding training requirements. Also, the Apprentice's rate shall be adjusted retroactively to the commencement of the scheduled year providing the apprentice successfully passes the examinations. Retroactivity will not apply where re-testing is necessary.

(e) For trades exceeding four (4) years, the following shall be in addition to the above. On successful completion of the fourth period of training at the Vocational School, and having spent twelve (12) months as a fourth year apprentice, the apprentice shall be reclassified and paid the fifth year Apprentice rate which is equivalent to the "A" Mechanic rate for the following twelve (12) months. On completion of the final period at the Vocational School the fifth year apprentice shall write their final examination set by the Apprenticeship Branch and, upon becoming certified, shall be designated as a certified Journeyman at the regular hourly rate for "A" Mechanics.

13. Wherever reference is made to a year (or twelve (12) months) as an apprentice, it shall mean a period of not less than 1600 hours worked, the said period to include time spent at the Vocational School.

#### **Cost of Books**

14. The Company will pay 100% of the cost of textbooks specified by the Apprenticeship Branch. The apprentice will keep these books as their personal property.

#### **Allowances and Wage Make-up**

15. While attending an approved Vocational School the Apprentice will receive from the Government, allowances and school expenses in accordance with the Government's schedule of grants pertaining to Apprenticeship Training. In addition, the employee shall

receive from their employer, an allowance comprised of the difference between their regular straight time rate, based on a forty (40) hour week, and the weekly living allowance granted by the appropriate government authorities. Allowances provided by the employer shall not apply to any periods of retraining as specified in Item 11. (Refer to Letter Of Understanding – Page 95).

### **General**

16. (a) The Company agrees to develop and provide a program of on-the-job training for each trade, which shall include doing jobs of gradually increasing skills consistent with the apprentice's training and ability.
- (b) Apprentices will be required to acquire and build a kit of tools progressively throughout the Program, as specified by the Apprenticeship Branch and the Joint Union/Management Apprenticeship Committee.
- (c) A category known as "Trade Utility" may be established in the Mechanical Department and complement for such category will be determined at plant level.

Employees in this category will be employed to assist tradespeople and apprentices with labour and similar work but will not be used in a manner that will interfere with the application of the training program (see item 7(iv) of Memorandum of Agreement dated April 20, 1964). Trade Utility rates will be paid in accordance with Exhibit "A".

### **Certification of Present "A" and "A+" Tradesmen**

17. Testing of existing "A" and "A+" Mechanics for a certificate of competency shall be at the employee's option. Failure to have obtained a Trade Qualification Certificate shall not prejudice the status of a Journeyperson within the Pulp and Paper Industry. Should a Mechanic desire to enter the Program, it will be for the purpose of additional training only, without reduction in rate of pay.

The first time an existing "A" or "A+" Mechanic elects to take the test for a Tradesperson's Qualification Certificate the Mechanic shall receive pay, not to exceed four (4)

hours, for time lost from work, if required to take the test during regular work schedule. The Company will pay the fee cost of this first Tradesmen's Qualification Certification examination.

## **EXHIBIT "E"**

### **STEAM PLANT VOCATIONAL LEAVE**

#### **1. Fourth Class Certificate**

Upon successful completion of the Department of Education Correspondence Course for a **FOURTH CLASS STATIONARY STEAM ENGINEERING CERTIFICATE**, or possessing equivalent qualifications acceptable to the Vocational School authorities, employees shall be granted three (3) weeks leave of absence with pay to attend an approved Vocational School to complete the course and write the examination for the Fourth Class Stationary Steam Engineering Certificate.

During their first week at the School the employee will be evaluated by the school authorities to determine knowledge of the subject, and if the evaluation is favourable will continue studies at the school during the two weeks and write the prescribed examination. In the event that the evaluation is not favourable, the school authorities will indicate to the employee those areas where further study is needed and the employee will return to the mill and carry out the recommended home studies. Upon completion of this additional studying, the employee will be granted three (3) weeks leave of absence with pay to return to the Vocational School to complete the course and write the prescribed Fourth Class Certificate examination.

#### **2. Third Class Certificate**

Upon successful completion of the Department of Education Correspondence Course for a **THIRD CLASS STATIONARY STEAM ENGINEERING CERTIFICATE**, or possessing equivalent qualifications acceptable to the Vocational School authorities, employees shall be granted six (6) weeks leave of absence with pay to attend an approved Vocational

School to complete the course and write the examination for the Third Class Stationary Steam Engineering Certificate.

During their first week at the school the employee will be evaluated by the school authorities to determine their knowledge of the subject, and if the evaluation is favourable the employee will continue studies at the school during the following five weeks and write the prescribed examination. In the event that the evaluation is not favourable, the school authorities will indicate to the employee those areas where further study is needed and the employee will return to the mill and carry out the recommended home studies. Upon completion of this additional studying, the employee will be granted six (6) weeks leave of absence with pay, to return to the Vocational School to complete the course and write the prescribed Third Class Certificate examination.

### **3. Second Class Certificate**

Upon successful completion of the Department of Education Correspondence Course for a SECOND CLASS STATIONARY STEAM ENGINEERING CERTIFICATE, or possessing equivalent qualifications acceptable to the Vocational School authorities, employees shall be granted ten (10) weeks leave of absence with pay, on the basis set forth hereunder, to attend an approved Vocational School to complete the two-part course and write the examination for the Second Class Stationary Steam Engineering Certificate:

- (i) Five (5) weeks leave of absence with pay to complete Part "A" (Mathematics & Physics).
- (ii) Five (5) weeks leave of absence with pay to complete Part "B" (Basic Engineering).

During their first week at the school in each of the above mentioned cases (i) and (ii) the employee will be evaluated by the school authorities to determine their knowledge of the subject, and if the evaluation is favourable will continue studies at the school during the following four (4) weeks and write the examination prescribed for Part "A" or "B", whichever is applicable. In the event that the evaluation is not favourable, the school authorities will indicate to the employee those areas where further study is needed and the employee

will return to the mill and carry out the recommended home studies. Upon completion of this additional studying, the employee will be granted five (5) weeks leave of absence, four (4) weeks with pay and one (1) without, to return to the Vocational School to complete the course and write the examination prescribed for Part "A" or "B", whichever is applicable.

#### **4. Basis of Pay**

One (1) week's pay shall be equal to forty (40) hours at the straight time hourly rate of the employee's regular job.

#### **5. Additional Leave**

Leaves of absence with pay will be granted to Steam Plant personnel on the basis as set forth in 1, 2 and 3 above. Any further Vocational Training required to pass each respective certificate shall be at the employee's expense and such additional leave of absence will be granted.

#### **6. Books**

The Company will pay 100% of the cost of textbooks specified by the Vocational Training School as required for those writing for Stationary Engineering Certificates. The employee will keep these books as personal property.

#### **7. Examination and Tuition Fees**

The Company will bear the cost of the prescribed Examination and Tuition Fees, if any, required of candidates writing for Stationary Engineering Certificates.

#### **8. Transportation Allowance**

The Company will grant transportation allowance to Steam Plant personnel attending Vocational School on the same basis that transportation allowance is being granted at the time by the Apprenticeship Branch to apprentices attending an approved Vocational School.

#### **9. Timing of Leave**

Leaves of Absence will be granted at a time suitable to the Company, bearing in mind the Vocational School curriculum.

#### **10. Number on Leave**

Normally it will not be possible to grant leave of absence to more than one Steam Plant employee at a time. However, if relief is available this limit may, at the discretion of the Company, be exceeded.

#### **11. Government Allowances**

If at any time provision is made whereby transportation and/or other allowances are granted by the government to Steam Plant personnel attending an approved Vocational School to write for Stationary Engineering certificates, the provisions set forth above will then be amended to take into account such Government allowances.

#### **12. Living Out Allowance**

While an employee is attending Vocational School on the basis set forth in 1, 2 and 3 above, the employer will pay him a living out allowance which, combined with any Government living out allowance to which the employee may be entitled, is equal to the living out allowance the employee would receive from the appropriate Government authorities as an Apprentice, pursuant to Section 15 of Exhibit "D". Refer to Letter Of Understanding on Page 95.

### **EXHIBIT "F"**

#### **PAID EDUCATION LEAVE FUND**

The Employer agrees to pay into an education fund an amount of three (3) cents per hour for all straight time hours worked to provide for a Unifor Paid Education Leave (PEL) program. Such payment will be remitted on a bi-annual basis into a trust fund established by the Unifor National Union effective from the date of ratification. Payments will be sent by the Employer to the following address:

Unifor Paid Education Leave Program  
205 Placer Court

Toronto, ON M2H 3H9

The Employer will give special consideration in providing Education Leave for the members of a bargaining unit at the request of the Union. Candidates for PEL shall be selected by the Union to attend. The Union will provide written confirmation to the Employer of such selection. An application for PEL request will be made by the Union as far in advance of the date requested as is reasonably possible, but no less than four (4) weeks in advance of the date the leave is requested for. Employees on PEL will continue to accrue seniority and service. It is not intended that leaves will exceed three (3) weeks.

# **STATEMENTS OF POLICY**

**1945 - 2003**

## **LABOUR AGREEMENT**

Taken from the Transcripts of  
Negotiations for Contract Years

**1945 - 1952 inclusive**

and from Memoranda issued during  
subsequent Wage Conferences

**UNIFOR UNION OF CANADA**

**LOCAL 1115**

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**Cariboo Pulp & Paper Company**  
Quesnel

## **FOREWORD .....**

During the 1946 Labour Conference it was jointly agreed that the Companies and the Union would each appoint a Committee of two (2) to select from the verbatim transcripts of the 1945-46 and the 1946-47 Joint Conferences "Statements of Policy" which were then to be approved by the International Officers of the Union and by representatives of the Companies and thereafter printed in a booklet to be entitled "Statements of Policy". (See 1946 Transcript, page 80 and page 159). This policy has been re-adopted at subsequent Labour Conferences.

The Statements of Policy contained in this booklet have been reworded for the sake of brevity and clarity, and have been agreed to by both Union and Company representatives. They are intended as a supplemental guide in the interpretation of the contract on the points which they cover.

## **STATEMENTS OF POLICY**

### **Article II - Definitions**

- (a) **Definition of "Supervision".** (Memorandum of Agreement dated January 30, 1958)

Employees and employers recognize that supervisors are excluded from the provisions of the B.C. Standard Labour Agreement and accordingly it is improper for supervisors normally to do the kind of work which is done by those defined as employees in the Agreement.

It is also recognized that for the practical and efficient operation of the mills there are occasions when a supervisor must help. Such occasions must be temporary in nature and must not result in the displacement or exclusion of employees under the Agreement.

- (b) **Definition of "Him".** (Page 98, 1946 Transcript)

Wherever the word "him" appears in the contract it will be taken as referring to a male or female employee as the case may be.

- (c) **Definition of "Engineering".** (Page 35, 1947 Transcript)

The word "engineering" as used in this section does not refer to steam operating engineers.

### **Article V - Standing Committee**

#### **Payment of Representatives on Union Standing Committee.** (Pages 109 - 110, 1950 Transcript)

- (i) The general principle to be followed is that no employee's normal earnings shall be reduced by virtue of their attendance at a Standing Committee meeting.
- (ii) Employees attending meetings called while they are on duty will be paid for the time in attendance providing a meeting does not extend past the end of a shift.

If it does extend past the end of the shift, no allowance is made for such additional time.

- (iii) Employees attending meetings during their time off will not be paid.

- (iv) Where it is necessary to relieve an employee attending a meeting, the relief person will be paid at straight time except for any time in excess of eight (8) hours in the day which will be paid for at time and one-half.
- (v) The time of the meeting shall be determined by mutual agreement.

## **Article VI - Hours of Work**

### **(a) Section 2: Overtime**

It is hereby agreed by the Companies party to the B.C. Standard Labour Agreement that:

- (i) The hours worked on Sundays and on the recognized paid Statutory Holidays provided for in the above referred to B.C. Standard Labour Agreement will be used in the computation of the forty (40) hour work week.
- (ii) The foregoing arrangement applies only to Sunday and recognized paid Statutory Holiday hours and no other hours on which time and one-half has been paid, nor hours paid for Call Time, may be used for the purpose of calculating the forty (40) hour week.
- (iii) For the purpose of calculating overtime, the basic forty (40) hour work week shall be reduced by eight (8) hours in any week in which a recognized paid Statutory Holiday occurs. Should more than one (1) recognized paid Statutory Holiday occur in any week, the basic forty (40) hour work week shall that week be reduced by eight (8) hours for each such recognized paid Statutory Holiday. For example, in a week in which one recognized paid Statutory Holiday occurs, overtime will be paid for hours worked in excess of thirty-two (32). Should it happen that two (2) recognized paid Statutory Holidays occur in one (1) week, then overtime will be paid for hours worked in excess of twenty-four (24) that particular week.

The work week shall start at 8:00 a.m. (or at the regular hour of changing shifts nearest to 8:00 a.m.) Sunday.

Those pulp mills which are presently working on a forty-two (42) hour week schedule and which have not yet adopted the so-called "1946 Sunday Letter" shall only adopt the terms set out herein after the implementation of a forty (40) hour per week schedule. There shall be a three (3) months training period in which to prepare personnel necessary to effect the change from a forty-two (42) hour to a forty (40) hour per week schedule.

The foregoing is to be considered as supplementary to Article VI, Section 2 - Overtime, of the B.C. Standard Labour Agreement and supersedes all existing local agreements in respect of the computation of overtime for Sunday and Holiday work.

**(b) Section 2: Overtime, (1) Day Workers**

**Clarification of Overtime to Day Workers.** (Page 90, 1949 Transcript)

The employee's designated day off is Tuesday. The employee is given less than forty-eight (48) hours notice that it is to be changed to Friday. The employee is then paid as follows:

Sunday	-	8 hours plus 4
Monday	-	8 hours
Tuesday	-	8 hours plus 4
Wednesday	-	8 hours
Thursday	-	8 hours
Friday	-	off
Saturday	-	4 hours

If called back at 1 p.m. Saturday to work four (4) hours in the afternoon, is the employee entitled to time and one-half? The answer is "no" for the reason that the contract stipulates that overtime will only be paid on the one basis. In other words, we cannot pay overtime twice on the same time. However, in the letter of October 18, 1946, Powell River Company Limited and Pacific Mills Limited did agree to include Sunday time and designated holidays time in the forty-four (44) hour week (amended to forty (40) hours 1952-53), even though time and one-half had been paid on it. They did not agree to include any other time on which time and one-half had been paid and there is no intention of broadening it at this time. On

this principle, therefore, in the case above, the hours the employee worked on Tuesday, their designated day off, are eliminated from inclusion in the forty-four (44) hour week (amended to 40 hours 1952-53).

**(c) Section 2: Overtime, (2) Tour Workers**

**Clarification of Payment of Overtime to Tour Workers.** (Page 270, 1948 Transcript)

Where a Tour Worker works an extra shift due to the absence of their mate who has given proper notice and the overtime worked by the Tour Worker extends into another day, the Tour Worker will still be paid at the rate of time and one-half.

**Definition of What Constitutes a Mate at Powell River.** (Page 312, 1950 Transcript)

In the case of the Block Loader, there are two people on one side and one on the other. These will be numbered 1, 2 and 3. No. 1 person relieves No. 1; No. 2 relieves No. 2; and No. 3 relieves No. 3.

**Relief of Mates.** (Page 328, 1950 Transcript)

The Company will do everything in its power to relieve employees within twelve (12) hours when these employees are working due to the absence of a mate.

**Section 3: Days Off and Schedule of Shifts**

**(a) Scheduling of Days Off.** (Memorandum, 1953 Wage Conference)

The Manufacturers agree that the scheduling of days off shall be on a consecutive basis wherever practicable.

**(b) Sunday Running**

At a meeting held in Vancouver, B.C., on June 15th, 1953, between the representatives of the Powell River Company Limited and those of Local 142 of the United Papermakers and Paperworkers, continuous operation of the paper machines was agreed upon in accordance with an understanding as set out in the Minutes of the said meeting.

**Section 4: Starting and Stopping Work (b) Day Workers Clarification of "Starting".** (Page 260, 1948 Transcript)

When a Day Worker is established on a job that is some distance from the shop the Day Worker shall be on that job ready to begin work at the time pay starts and shall not cease work in advance of the time pay stops. If the worker's time clock is not located close to the route traveled to the job, the worker may, at the discretion of the Company, report directly to the job without punching the time card and the supervisor shall be responsible for having their time recorded.

**Article IX - Allowance for Failure to Provide Work**

**(a) Clarification of the Word "Accident".** (Page 60, 1945 Transcript)

The word "accident" as used in this section means a mishap occurring to an individual resulting in a shutdown. In other words, the occasion involves the human element as distinguished from the mechanical.

**(b) Clarification of "Employee's Regular Job".** (Page 61 et seq., 1945 Transcript)

In the application of this section it is considered that the allowance is due to an employee only in the case where reporting for regular duties and then no work is provided. If the employee's regular duties consist of ship loading and bull gang work, the employee may be transferred from one regular assignment to another without penalty providing the employee obtains work on either job. However, while working on ships the employee will receive the ship rate and while working in the yard will receive the bull gang rate. In the case of an employee, whose regular duties consist of one specified job, and who reports for work and finds no work available, if such employee then transfers to a job carrying a lower rate, at the employee's election, the employee shall nevertheless receive the rate paid him on their regular job.

**(c) Clarification of "Breakdown".** (Page 258, 1948 Transcript)

A breakdown in one department which compels the

closing down of one or more additional departments is a breakdown within the meaning of this section, providing the Company uses its discretion in handling the case and where there is no loss of time unjustly caused to an employee.

#### **Article X - Call Time**

**(a) Applicability of Section in Specific Instances.** (Page 157, 1946 Transcript)

- (i) When a Day Worker whose shift is from 8:00 a.m. to 5:00 p.m. is told to go home at 12:00 noon and return at 4:00 p.m. for work, the Day Worker will receive two (2) hours Call Time because the shift was designated at 12:00 noon.

**(b) Definition of "Regular Scheduled Shift".** (Page 65, 1949 Transcript)

A regular scheduled shift is the work defined for an employee by the Company.

**(c) Applicability of Section in Specific Instances.** (Questions and answers - report of Call Time Committee, 1949 Transcript)

- (i) In Section 2(a) relating to the payment of Call Time to Tour Workers, the phrase "after the Tour Worker has completed the regular shift" shall be considered to mean at that point when pay stops upon being relieved by a mate.
- (ii) A Day Worker is called in on a designated day off reporting for work at 8:00 a.m. and working until 10:00 a.m. for which the Day Worker received four (4) hours pay as the minimum allowance for an employee who starts work. If notification had not been given during the Day Worker's last shift preceding the work involved, the Day Worker would qualify for Call Time and would also qualify under the provisions of Section 3(a) wherein a minimum of four (4) hours pay will be paid for each call when work has actually commenced both to Tour Workers and Day Workers.

In the above case the worker worked two (2) hours at

the overtime rate plus a two (2) hour call which would entitle them to five (5) hours pay, thereby meeting the requirements of Section 3. It should be made clear that an employee under these circumstances will not receive four (4) hours minimum pay plus Call Time, if any, but that the four (4) hours minimum pay includes the Call Time payment.

- (iii) A Day Worker normally working the 8-5 or 8-4 shift is ordered to go home at 12:00 noon and report back for work at 4:00 p.m. or 12:00 p.m. The employee in question is entitled to Call Time since their designated shift terminated at 12:00 noon and more than two (2) hours elapsed between their designated shift and their return to work.

## **Article XVII - Statutory Holidays**

### **(a) Work to be Performed.** (Page 238, 1948 Transcript)

Employees who are required to work on designated holidays are expected to perform regular maintenance and routine duties normally assigned to them.

### **(b) Clarification of What Repair Work May Be Done.** (Page 240, 1948 Transcript)

In a case of an emergency involving the closing of the mill for a day or more and a loss of employment to a substantial number of people, employees are expected to perform repair work on holidays.

### **(c) Clarification of Section 4.** (Page 265, 1948 Transcript)

- (i) In the calculation of the forty-two (42) hour work week (amended to forty (40) hours 1952-53) the payment of holiday pay will not be used unless the employee actually worked.
- (ii) It is understood that an employee's vacation shall be exclusive of a paid holiday as recognized by the B.C. Standard Labour Agreement. Therefore, if one or more such holidays fall within the employee's vacation period, the employee will be required to take the comparable number of additional days off. The employee shall only receive the pay for such

recognized paid holidays falling within the vacation period when the employee takes the required additional time off.

(iii) Where an employee, after having agreed to do so, fails or refuses to work on a holiday, on account of sickness, or other bona-fide reason, the Company reserves the right to investigate the absence of the employee to decide whether or not the employee is entitled to holiday pay.

(iv) The sixty (60) day qualifying period referred to in Clause (a) refers to "calendar" days.

**(d) Clarification of Section 4(c).** (Page 105, 1950 Transcript)

Employees absent on the "scheduled work day before and/or the scheduled work day after a recognized holiday" are excused from their regular scheduled shifts in instances of sickness, or of sickness in the family, and are, therefore, entitled to holiday pay. The question of the validity of the excuse of sickness can be determined by the Company in each mill in each case.

## **Article XXVIII - Safety and Occupational Health**

**Unsafe Working Conditions.** (Page 136, 1947 Transcript)

It is not the policy of the Company to require an employee to work under unsafe conditions. It is admitted by the Union and the Company that it is impossible to draw a hard and fast line as to what is safe and unsafe. Being a factual question, each case must be decided on its merits, but in general an employee who justifiably refuses to work under unsafe conditions would not be subject to discipline.

## **Article XXX - Disciplinary Action**

**(a) Notification of Union Standing Committee by Employer.** (Page 70 et seq., and Page 126, 1945 Transcript)

Wherever practical, the Company will notify the Union Standing Committee of its intention to discharge an employee. Under certain well-recognized circumstances where no premeditation is involved, it is permissible for

the Company to discharge an employee immediately without recourse to the Standing Committee. The employee still has the right to present their case to the Standing Committee for consideration and if deemed proper the Standing Committee may follow the usual grievance procedure.

#### **Article XXXI - Adjustment of Complaints**

**Standing Committee Can Call in Members for Discussions of Grievances with the Company.** (Page 261, 1946 Transcript)

It is agreed that the Union Standing Committee may call in any other employee to accompany them in their meetings with Company officials.

#### **Exhibit "A"**

**Clarification. (Memorandum No. 6, 1952 Wage Conference)**

"An employee shall be considered as having been promoted to a higher rate job when the employee has taken over the duties and responsibilities of that job, without the guidance of the employee who is breaking them in. The employee shall then receive the higher rate. During the period the employee is being broken in and another employee is on the job and carrying the responsibility for it, the employee being broken in shall receive the hourly rate of their previous regular job."

#### **Miscellaneous**

(a) **Painting and Welding Being Done by Other than Regular Painters and Welders.** (Page 137, 1947 Transcript)

**Painting** - No operator or helper will be required to paint while carrying on their regular operating or helping job.

**Welding** will be done by the regular welding crew except in the case of an emergency where only a qualified senior mechanic may perform this work.

(b) **Rents and Services.** (Page 122, 1947 Transcript)

Services in mill towns include such items as the general store, hospital, living quarters, rent, power, light, water, garbage, etc. In respect to the future, when all controls are eliminated, the Companies' policy will be to provide at all times the best possible services to the people working in these communities at the best possible cost. Profit on service has never been a factor in the Companies' determination of the price of the services.

(c) **Status of Employees Refusing to Work in Excess of 8 Hours Per Day or Scheduled Hours Per Week.** (Page 91, 1949 Transcript)

If an employee is requested to work in excess of eight (8) hours in any one day or in excess of their scheduled work week hours in any one week, the employee has the right to come in or not to come in and no penalty can be imposed by the employer for the failure of the employee to come in. It is understood, however, that the Companies are entitled to look for reasonable co-operation from their employees.

(d) **Conflict Between B.C. Standard Labour Agreement and Transcript.** (Pages 46-7, 1951 Transcript)

Whenever there is a conflict between the B.C. Standard Labour Agreement and the Transcript, the Agreement will prevail.

(e) **Indigenous Employment**

In response to a Union proposal relative to encouragement of Indigenous People to seek employment, the Industry will participate with the National Union in a joint committee to function during the term of the 1970 Labour Agreements. The committee will be known as the Indigenous Employment Committee, and will consist of eight (8) members, four (4) representatives of the Unions and four (4) representatives of the Industry.

The purpose of the committee will be to examine problems relative to employment of Indigenous People and make appropriate recommendations to the Company and Union to further this objective.

August 26, 2003

## **LETTER OF UNDERSTANDING**

On successful completion of the required period of vocational school training, the Company will reimburse out-of-town expenses to a maximum of two (2) hours per day at the first year apprenticeship rate on a seven (7) day basis while in attendance at school. This reimbursement will also apply to steam plant personnel. This payment will include the day prior to starting school and the day after the last day in attendance at school for those attending institutions outside of Williams Lake or Prince George.

It will be paid after the employee's return to work and when verification of school attendance is received from the appropriate agency.

The Company will commit to paying apprentices their living out allowance in advance of their trip to school. Apprentices will need to sign a reimbursement agreement prior to being advanced their LOA money.

R.A.D. Norman  
Manager, Human Resources

Revised Paragraph 1 and added Paragraph 3, October 4, 2012.

August 26, 2003

**Re: Letter of Understanding - Rehiring**

The following practice will be observed during the 2003 – 2008 labour agreement.

"When hiring new employees, preference will be given to laid off former employees of the hiring mill in order of their previous mill seniority, providing:

- a) their recall rights under Section 3 of Article XXI - Seniority have expired;
- b) they have a current application on file;
- c) they have the qualifications and ability to perform the work properly.

Application must be made within thirty (30) days of the expiry of recall rights and will remain in effect for three (3) months unless renewed. An application or renewal may be extended for a period of three (3) months at any time during the third month of its currency. Normal job qualifications must be met.

A former employee will no longer have preference if that former employee fails to accept an offered position. Those hired under this practice will be new employees."

Yours very truly,

R.A.D. Norman  
Manager, Human Resources

May 1, 1995

**LETTER OF INTENT**

For the term of the renewed Collective Agreement, the Company will not send equipment out of the mill for repair which directly results in the layoff of tradespeople or apprentices.

Yours very truly,

R.A.D. Norman  
Manager, Human Resources

March 31, 1995

## LETTER OF UNDERSTANDING

### **RE: REHABILITATION AND REINTEGRATION**

The company and union agree to the establishment of a joint union-management Rehabilitation/Reintegration Committee.

The Committee shall be comprised of up to three (3) representatives each from the company and the union.

The purpose of the Committee will be to investigate and make recommendations on the implementation of an effective rehabilitation/reintegration program during the term of this agreement.

The goal of the program will be to assist workers injured either on or off the job to return to the mainstream of employment at the mill.



## **LETTER OF UNDERSTANDING – FLEXIBLE WORK PRACTICES**

1. The introduction of flexible work practices is designed to improve productivity, improve product quality, reduce down time and lower costs while ensuring that the work is completed in a safe manner. The efficiencies that result from flexible work practices are also intended to assist in fulfilling the intention of Article 25 of the CEP Agreement.
2. The parties agree that this letter on flexible work practices recognizes that the primary responsibility for the operation of the mill will remain with operators and the primary responsibility for maintaining the mill will remain with trades persons.
3. It is understood that the intent of this letter will supersede local practices, and verbal and written agreements which would impair the implementation of flexible work practices.
4. All work will be performed in a manner consistent with safety articles of the collective agreement as well as the company's safety rules and the regulations issued by the Worker's Compensation Board of B.C. It is recognized that some tasks can only be performed by employees who possess certain government certifications and in that instance, the work will only be performed by employees who possess the required government certificate.
5. The intent of this agreement is to provide that all employees will safely utilize all of their existing skills and maximize their productivity and learn and use new skills to enhance their effectiveness.
6. The Company and the union will meet to discuss a module based training program that will enhance the existing skills of employees. They will also discuss the

option of using trainers from the bargaining unit to assist in the design and delivery of the training modules. The Company will design and introduce new training programs to facilitate the implementation of and evolution of flexible work practices.

7. All employees will be required to complete training programs as prescribed by the Company and utilize new skills acquired as a result of training. Training will be consistent for all employees in each job classification.
8. The parties recognize that the acquisition of new skills that facilitate the implementation of flexible work practices is an ongoing process and will continue over time to support the changing needs of the business.
9. The following payments will be made for flexible work practices:

Maintenance employees	\$ .95 per hour
Operations employees	\$ .40 per hour

To be implemented as follows:

- Upon ratification of the collective agreement, \$.45 per hour for Maintenance employees and \$.20 for Operating employees.
- Immediate utilization of existing skills that may not have been previously used due to restrictive work practices.
- Employees assisting each other regardless of department or occupation.
- \$.25 per hour for Maintenance employees and \$.20 per hour for Operators upon successful completion of each modular training program and utilization of skills acquired as a result of this training. There will be two training modules for Maintenance employees and one training module for Operations employees.

Apprentices will be paid the maintenance premiums in the usual proportion.

The same delineation which defines who is an operator and who is a maintenance employee shall apply to the payment of premiums. Maintenance employees will

include all journeypersons as identified under Exhibit 1 – Definition of Mechanical trades of the Collective Agreement and lubrication mechanics.

The parties agree that there will be no pyramiding of credits under the job evaluation plan for duties that are being compensated for under the flexible work practices agreement, unless the changes constitute new regular job duties added to their classification as defined by the job evaluation plan. These new regular job duties must result from either new or changed procedures/equipment or from the permanent reassignment of duties from another job classification.

**Note:** Effective April 30, 2003 all flexible work practice payments will be rolled into the wage rates.

10. Training programs implemented under point (6) are not intended to force qualification in another trade.
11. The Company agrees that no employee will lose their employment with the Company as a direct result of the implementation of flexibility initiatives under this letter. This provision applies to only those employees employed at the date of ratification of this agreement.
12. No trades person or apprentice will be involuntarily displaced from their respective trade on a permanent basis as a result of the implementation of flexible work practices.
13. It is not intended that flexible work practices shall result in a trades person being assigned to a non trades classification when someone outside of their trade is performing their trade core duties.
14. The Company agrees that no employee's regular job rate will be reduced when they are assigned to perform work under this work place flexibility agreement. This does not apply to an employee who is laid off or whose job is temporarily curtailed and is recalled or works in a different job category on the basis of mill seniority.
15. The Company commits to maintain apprenticeship agreements.

16. For the term of the renewed Collective Agreement, the Company and the Union agree to establish and participate in a Joint Committee\_which will meet quarterly to discuss issues related to productivity, morale, profitability, work opportunities, market conditions, any alleged discrimination, the ongoing effectiveness of flexible work practices and any other problems related to flexible work practices.
17. The Committee shall consist of:
- the President of the Local Union
  - the Mill Manager
  - Members of the Local Union as designated by the union
  - Members of Mill management as designated by the employer
  - the National Representative
18. The parties agree that disputes relating to the implementation of this letter shall be reviewed by the Joint Committee which will make every effort to resolve these disputes in accordance with the spirit and terms of this letter.

## **JOB SECURITY AND JOB ELIMINATION**

### **LETTER OF UNDERSTANDING**

**SEPTEMBER 10, 1998**

In the event that downsizing occurs under the Job Security and Job Elimination articles of the Labour Agreement, the Company undertakes to discuss the application of the severance pay provisions with the Union.

Cariboo Pulp & Paper Company

August 22, 1998

Letter of Understanding

This letter reflects the intent of the union proposal 32 of the agenda for amending the 1994- 97 labour agreement.

For the term of this agreement, in the event of a separation of businesses the labour agreement shall be applied as a master agreement to each business except in respect to permanent vacancies and layoffs.

Further, in the event of a change in common employer status, employees directly impacted by a permanent layoff will be allowed to exercise their seniority rights to transfer between the different legal entities.

Yours truly,

R. A. D. Norman  
Manager of Human Resources and Organization  
Development

March 7, 1995

Mr. R. Stuart  
President, Communications, Energy and Paperworkers  
Union of Canada  
Local 1115  
P.O. Box 4622  
Quesnel, B.C.  
V2J 3J8

Dear Sir:

This is to confirm the agreement between the Company and your Communications, Energy and Paperworkers Union of Canada, Local 1115 respecting the conditions that would apply to contractors coming onto the mill site to perform construction work or perform maintenance and repair work of a nature normally performed by employees in the bargaining unit. This agreement will prevail for the duration of the Collective Agreement. In entering into this agreement, the Union acknowledges that, subject to Contracting Article XXV, the Company retains the right to select contractors as it deems appropriate.

No aspect of this policy applies to contractors which are certified to a Union recognized by the Local Union, it being clearly understood that a union's affiliation to the Canadian Labour Congress, the B.C. Federation of Labour or the Confederation of Canadian Unions warrants such recognition.

Any other contractor who comes onto the mill site to perform construction work or perform maintenance and repair work which is of a nature normally performed by employees in the bargaining unit shall abide by the following Code of Ethics. This Code defines the terms and conditions under which these contractors and their employees will be governed during the term of their contract.

1. Minimum Wages

The contractor's straight time hourly rate of pay for a journeyman will not be less than the straight time hourly

rate for the equivalent mill journey person. The contractor's straight time hourly rate of pay for all other employees shall not be less than the straight time hourly base rate for the mill.

2. Contributions to the Pulp and Paper Industry Pension Plan

Subject to the approval of the plan trustees and the appropriate regulatory authorities, the Company shall remit annually to the Pulp and Paper Industry Pension Plan the following:

- (a) For contractors performing maintenance and repair work of a nature normally performed by employees in the bargaining unit—the equivalent contributions.
- (b) For contractors performing construction work—one-half the equivalent contributions.

3. Remittance to the Local Union

One percent (1%) of all wages earned calculated on the basis of straight time hours worked shall be remitted to the Local Union on a monthly basis.

4. Adherence to Safety Regulations

Contractors performing construction work are responsible for ensuring that their employees comply with the health and safety regulations and policies applicable to the work being performed. When the contractors' employees are performing maintenance and repair work which is of a nature normally performed by employees in the bargaining unit, the contractors and their employees shall adhere to the established health and safety regulations and policies in force at the mill site. Management commits to deal promptly with any violations brought to its attention by the Joint Health and Safety Committee.

5. Honouring of Picket Lines

Contractors' employees shall honour all legal picket lines at the mill site. Failure to do so shall result in disqualification from future access to the mill site for the term of the contract. A contractor will not be allowed on

the mill site if it has a current demonstrated practice of crossing legal picket lines.

For the purpose of this letter “employees” are defined as traditional “Blue Collar” occupations. This would not include supervisors, draftspeople, clerks, engineers etc.

The company will honour the commitments made in this letter for the duration of the Collective Agreement and will ensure that a copy of this letter is provided to any contractor participating in the contract bidding process.

Yours truly,

CARIBOO PULP & PAPER COMPANY

R. A. D. Norman,  
Manager, Human Resources

Cc: J. Hodgson

August 15, 2003

David Coles  
Vice President  
Communications, Energy and Paperworkers Union

Dear David:

#### Commitment to Employment

Protecting and enhancing employment in the pulp and paper industry is a joint commitment of the Company and Union. The Company and Union agree that stable employment must be based upon economically viable operations, a high level of labour productivity and quality production.

To this end, the parties will continue to discuss means to preserve and enhance employment during the term of the agreement.

1. The Company and the Union will establish a joint committee on employment opportunities. The joint committee will be made up of local union representatives, mill management representatives and representatives of the CEP national office.
2. The joint committee will examine ways to enhance employment opportunities through new work arrangements, including reduced overtime and working time alternatives. The Company agrees to provide the committee with relevant information to ensure an informed discussion of issues.
3. The joint committee will make recommendations to the parties on enhanced employment opportunities.
4. Both parties undertake to give active consideration to all recommendations and vigorously work towards implementation of recommendations where agreement is reached.

Yours truly,

R. A. D. Norman,  
Human Resources and OD Manager  
CARIBOO PULP & PAPER COMPANY



August 15, 2003

#### Letter of Understanding – Trades Qualifications

CEP and Cariboo Pulp and Paper Company both clearly recognize the critical nature of apprenticeship training and certified trade's qualifications mechanisms. It is no secret that British Columbia is facing skills shortage and the pulp and paper industry is not exempt from this impending crisis.

The parties agree to work cooperatively on the issues of workplace and trades training. The Union and Company agree that closer cooperation will help protect them against any changes that could negatively impact the skills levels and portability of trade's persons in B.C.

The parties agree to the establishment of a committee comprised of Cariboo Pulp and Paper management and appropriate representatives of the CEP to develop a strategy of maintaining the principles of certified trades training for B.C. and the opportunity for workers to participate in inter-provincial qualifications examinations.

The parties agree to approach other like minded employers to extend an invitation to join in the efforts of the committee as outlined above. The parties also agree that all recommendations from this committee will be communicated collectively to the provincial government.

The committee will be established within one month from the date of this letter.

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For the CEP Region

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RAD Norman  
HR and OD Manager

June 29, 2017

#### Letter of Understanding – Steam Plant Certification

Should the employee choose to leave Cariboo Pulp & Paper Company prior to 24 months after receiving their qualifications, the pro-rated portion of living out allowance, tuition, books and testing fees invested by the employer in supporting an employee to obtain his/her Stationary Steam Engineering Certificate will be a debt owing to Cariboo Pulp & Paper Company. Employees will need to sign a promissory note prior to commencement of their training.

The Company will waive the employee's obligation in the event that the company falls short of providing the 24-month term or if the employee has to terminate because of a life event beyond the control of the employee which includes:

- Death of immediate family member
- Serious medical event

It is understood that this only applies to new entrants to the program after date of ratification.

June 29, 2017

#### Letter of Understanding – Apprenticeship Training

Should the employee choose to leave Cariboo Pulp & Paper Company prior to 24 months after receiving their qualifications, the pro-rated portion of the final two (2) years living out allowance, tuition, and books invested by the employer in supporting an employee to obtain their Red Seal Qualification will be a debt owing to Cariboo Pulp & Paper Company. Employees will need to sign a promissory note prior to commencement of his/her training.

The Company will waive the employee's obligation in the event that the company falls short of providing the 24-month term or if the employee has to terminate because of a life event beyond the control of the employee which includes:

- Death of immediate family member
- Serious medical event

It is understood that this only applies to new entrants to the program after date of ratification.

May 25, 2022

Letter of Understanding – Pension Plan, Article XX  
Retiree Contributions

A. Under Bill C-30 that received Royal Assent on June 29, 2021, the Income Tax Act does not permit accruals under a registered pension plan after age 71.

B. This pension legislation change no longer permits a retired plan participant to accrue additional benefits under the plan.

THEREFORE:

1. Effective immediately, the Company will no longer make the 10% employer contributions to the Pension Plan for active employees over 71 years of age or for employees returning to work after commencing retirement.

2. The Parties agree to set up a pooled fund/trust for which the 10% contributions will be deposited into.

3. A Committee comprised of the PPIPP trustees will be struck and will meet within one year after ratification.

The Committee will decide the most appropriate use for the pooled fund/trust.



Codification of  
Local Agreements

**Between**

**CARIBOO PULP & PAPER COMPANY**

**and**

**UNIFOR  
Local 1115**

**2021-2025**

**UNIFOR LOCAL 1115 – CODIFICATION  
OF LOCAL AGREEMENTS  
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MEMORANDUM OF AGREEMENT

BETWEEN

CARIBOO PULP & PAPER COMPANY

(hereinafter referred to as the 'Company')

AND

LOCAL 1115, UNIFOR UNION

(hereinafter referred to as the "Union")

The above parties hereby agree to the following provisions covering local matters of the Company's pulp mill operations at Quesnel, B.C.

1. Items in the 2017 - 2021 Codification of Local Agreements that are not amended during the present negotiations will be made part of the 2021 - 2025 Codification of Local Agreements. Items in the 2017 - 2021 Codification of Local Agreements that are now redundant will not be included in the 2021 - 2025 Codification of Local Agreements.

2. **CODIFICATION OF LOCAL AGREEMENTS**

The Company and the Union agree to codify and observe Local Agreement items and this codification will be printed in booklet form and distributed along with the 2021 – 2025 Labour Agreement and will have the same force and effect as the 2021 – 2025 Labour Agreement.

3. **SENIORITY**

Effective dates will be as follows:

(a) **Plant or Company:**

Date of hire for all employees

(b) **Department:**

Date an employee enters the department and lines of progression, if applicable, as listed below:

(i) Steam & Recovery

(ii) Production

Day Production Labourer → Shift Production Labourer → Pulp Group  
Machine Room  
Pulp Warehouse

(iii) Material Handling

(iv) Mill Stores

(v) Maintenance

(vi) First Aid/Security

(c) **Job:**

Job seniority dates will be either the original hire date or the date the successful bid is posted on mill bulletin boards.

#### 4. **APPRENTICE SENIORITY**

The seniority of an apprentice will be as follows:

(a) **Plant seniority:**

Date of hire.

(b) **Department seniority:**

Date the employee enters the department on an established job category.

(c) **Job seniority:**

After successful completion of three years of the apprenticeship, an apprentice will be credited with three years journey person job seniority in their indentured trade for the purpose of layoff protection.

Job seniority dates will be either the original hire date or the date the successful bid is posted on mill bulletin boards.

5. **DISPENSING MACHINES**

The Company will designate locations, numbers and types of dispensing machines in the mill and ensure that appropriate arrangements are made for their installation. A percentage of the revenue from the machines will be allocated for employee benefit in a manner worked out by the Company and the Union.

6. **REFRIGERATORS AND WARMING OVEN/HOT PLATES/MICROWAVE**

The Company will install and maintain refrigerators and combination warming oven/hot plates in the following areas or instead of supplying warming oven/hot plates, will contribute \$125.00 per microwave oven, should crews wish to purchase microwave ovens. The purchase of such crew microwave ovens may, at the request of the crews concerned, be arranged through the Purchasing Department. The Company contribution of \$125.00 per microwave oven will also apply to replacement microwave units as necessary.

In the replacement of current refrigerators, on an as required basis, the Company will purchase frost free units.

(a) Main Maintenance Lunchroom

(b) Maintenance Lunchrooms, in the following areas:

- (i) Steam Plant
- (ii) South Side Shop
- (iii) Garage
- (iv) Electrical Shop
- (v) Instrument Shop

(c) Warehouse

(d) Pulp Machine

- (i) Wet End
- (ii) Dry End

(e) Pulping Group

(f) Steam & Recovery

(g) Material Handling

- (i) Main Lunchroom

- (ii) Labourer Lunchroom
- (h) Portable Dumper - coffee pot only
- (i) First Aid/Security
- (j) Mill Stores

The garage main floor and the chip tester lab will have the appropriate equipment installed under this article but are not recognized lunchrooms.

## 7. **DIRTY MONEY**

While engaged in working on the following jobs, employees will be paid their regular rate, or fifteen cents (\$0.15) per hour over base rate, whichever is greater:

- (a) (i) Causticizing tank
- (ii) Recaust dump tank
- (iii) Weak black liquor storage tank
- (iv) 55% storage tank
- (v) 65% storage tank
- (vi) Saltcake mix tank
- (vii) Chemical ash tank
- (viii) Dissolving tank
- (ix) Lime mud storage tank
- (x) #1 filtrate tank
- (xi) #2 filtrate tank
- (xii) #3 filtrate tank
  
- (b) Green liquor clarifier
- (c) White liquor clarifier
- (d) Lime mud washer
- (e) Recovery furnace (fireside)
- (f) Power Boiler (fireside)
- (g) Electrostatic precipitator
- (h) Working in a boat on the effluent ponds in foamy conditions
- (i) Inside lime kiln and in the lime pit
- (j) In the effluent clarifier center well
- (k) Working in the effluent clarifier when drained
- (l) Working under chip dumpers
- (m) Working in the basements of the chip dump
- (n) Working in the Tall Oil building

8. **GLASSES**

- (a) The Company will introduce an Industrial Safety Vision Care program for employees who wear prescription glasses. Employees who wear prescription glasses will receive a pair of Industrial safety prescription glasses at no cost to them. Should these glasses become damaged or scratched, or, if an employee's prescription changes, replacement may be arranged by contacting the Human Resources Department.
- (b) In situations where the Workers' Compensation Board does not pay for glasses/lenses destroyed on the job, the Company will replace them as for unusable personal clothing. See Item #16.

9. **REST BREAK**

A ten minute break period at a generally pre-determined time during the first half and second half of the shift will be permitted to non-tour workers only, subject to the following conditions:

- (i) Privilege will not be abused.
- (ii) The periods will be of no more than ten minutes duration and will occur approximately at 10:00 a.m. and 2:30 p.m.
- (iii) These times may be varied at the discretion of the supervisor concerned.
- (iv) Normally the crew will remain at the location of their job during these breaks, but if working in a non-smoking area or where personal discomfort (heat, cold, etc.) makes this undesirable, they may proceed to the nearest suitable location.
- (v) Employees who work overtime will receive a ten (10) minute coffee break every two (2) hours after supper break. This will be taken as time is available so not to delay operations as is normal practice.

10. **JOB POSTINGS**

The Company agrees to the job postings for regular bottom jobs in a line of progression and for other jobs outside lines of progression. Such postings will be for a period of fourteen (14) calendar days and will be made on enclosed bulletin boards at the Mill Entrance, Breezeway and Material Handling area. The jobs will

also be posted in the Steam Plant, Machine Tender Control Room, Fibreline Control Room and the Maintenance Shop.

### **JOB POSTING POLICY**

1. Entry jobs in lines of progression and jobs not in line of progression will be posted when permanent openings exist.
2. To be eligible for consideration for a job posting, an employee must either have a current application on file for the vacant job or apply during the normal job posting period. Current application means an application that is no more than 3 consecutive months old. These will be kept on file at the Human Resources office and may be updated at any time.
3. Selection of applicants will be made by the Department concerned.
4. Job postings shall note certain qualifications required for the job.
5. Employees responding to a job posting must obtain an application form from the Human Resources Department and return it to the same by the closing time specified.
6. An employee selected to fill a posted job vacancy may apply for further job postings following a successful job bid providing this privilege is not abused. The company will notify the union prior to an employee being denied successive bids under this section.
7. An employee selected to fill a posted job vacancy will serve a probationary period of thirty (30) calendar days and will retain seniority in their former department while on probation and will retain the right to return to the former department and job within the probationary period if they elect to do so, or if found unsuitable for the job.
8. Employees may apply for more than one job bid posted according to (2) above, and having the same or overlapping closing dates. Acceptance of one of these posted job openings would eliminate the

successful bidder from consideration on those other same date or overlapping postings.

9. When a job in a given department has been posted and not more than thirty (30) days have elapsed since the closing date of the posting, it may or may not be necessary to repost. Selection can be made from the current posting.

10. Providing the employee has the qualifications and ability to perform the work, company seniority will determine the selection for the posted position.

11. **WORKING BEYOND THE SHIFT**

When a tour worker has been relieved by their mate and has relinquished operating responsibilities for the shift, and is requested to return to work, they will receive Call Time in accordance with the provisions of the Labour Agreement.

12. **WAGE RATES DURING SHUTDOWN**

The Company will pay employees their regular rate when they are scheduled on an assigned shift and carry out duties as assigned during a shutdown.

13. **SHORT CHANGES**

The Company agrees, as a matter of principle, that there should be a minimum of eight (8) hours between shift changes in Operating Schedules.

14. **TRANSPORTATION**

The Company will provide suitable transportation to employee's homes within a radius of thirty-five (35) kilometers of the mill when an employee does not have a car at work and is required to stay over after completion of their regular shift to work overtime, provided the employee has not been notified during the last regular shift of the overtime work. When an employee is called in for emergency work and does not have available transportation, suitable transportation will be provided.

15. **OVERTIME MEALS**

- (a) A tour worker who has received an overtime meal, will eat that meal away from their place of work at the supervisor's discretion, it being understood that overtime meals would be eaten away, except in unusual conditions or situations.
- (b) An employee shall have the choice of accepting a meal or a meal ticket.
- (c) A meal ticket shall be worth a cash value of 80% (to the nearest five cents (\$ .05) of the base hourly rate paid in the mill to employees.
- (d) It is agreed that overtime meals will be available around the clock, provided an acceptable source exists.
- (e) Meal tickets can be used at all Quesnel restaurants that will accept them. The Company will provide the Union with a list of Quesnel restaurants that will accept meal tickets.

16. **PERSONAL CLOTHING**

Any personal clothing destroyed on the job due to mechanical failure or unforeseen event, which is not the fault of operating practice shall be subject to appropriate compensation by the Company with each case being judged on its own merits. Compensation will be in the form of replacing suitable clothing which is commensurate to the job.

17. **SAFETY FOOTWEAR**

All employees are required to wear safety footwear. The Company will refund 90% for the first pair and 75% for the second pair each calendar year (Jan 1 - Dec 31) (if necessary). Safety footwear receipts should be presented to the payroll department for refund.

Each employee will be allowed a refund on boot repairs in the same manner as for Safety Boot purchase. This will be to a maximum of two repairs per employee per year.

18. **LOST AND BROKEN TOOLS**

- (i) In the event that an employee loses a tool while working in an awkward place where it is impossible to retrieve the tool or breaks a tool, where warranty does not apply, and where such a loss or breakage is not due to carelessness on the part of the employee, then the employee is entitled to apply for a new tool of equal quality.
- (ii) In the course of application, it is expected that a maximum of details will be supplied to the Supervisor within one (1) day of such loss or breakage, where practical.
- (iii) It is expected that every precaution will be used to prevent breakage or loss of tools in awkward or dangerous places, not so much for the value of the tools, but to avert potential injury to employees, and damage to equipment and shutdowns when such tools drop into systems.

19. **TOOL INSURANCE**

The Company will provide for Tradespersons a tool policy with a \$25 deductible and a \$5,000 maximum per employee.

20. **METRIC TOOLS**

The Company will upgrade the sets of metric tools in the Tool Crib and Garage. The Company will make arrangements for these tools to be available on back shifts.

21. **TRAINING FOR TOOL CRIB ATTENDANT**

The Company will research the availability of training from suppliers of small tools and where feasible, in the Company's judgment, make this available to the Tool Crib Attendant.

22. **PAY STATEMENTS**

(a) **Distribution and Deductions:**

At the written authorization of an employee, the Company will pay the employee's regular wages to

a bank or Credit Union of the employee's choice. All employees will be paid by direct deposit.

(b) **Information:**

The Company will provide a listing on pay statements including days worked and hours worked by rate per day for each pay period. Statements will also include a running total showing gross earnings and major deductions year to date. Statements will be made available through the Human Resources Office.

(c) **Vacation Calculation:**

Upon request, the Company will provide employees with a statement of vacation calculation that includes how the total was arrived at and what the hourly rate calculation is.

23. **WEEKLY INDEMNITY CHEQUES**

Employees may request direct deposit of Weekly Indemnity cheques in appropriate circumstances.

24. **LIGHT DUTY PROGRAM**

There will be a Light Duty Program as attached. The Company will reimburse employees for the costs of having Light Duty forms completed by their physician. Employees must submit an original receipt to payroll for reimbursement.

25. **CAR WASH**

The Company will maintain the present car washing facilities.

Increase the value of a single car wash voucher to reflect the value of a car wash in Quesnel. To contain the increasing costs and administration the Company will select a single supplier of this service. On October 1st each year the Company will provide up to a maximum equivalent of 8 Motherlode "Gold" vouchers on employee car wash cards that have less than the equivalent of 16 "Gold" vouchers left on the card.

26. **RECOVERY BOILER OPERATION ON SHUTDOWN**

The Union agrees that they will cooperate in running the Recovery Boiler, instead of the Power Boiler during the Christmas Eve, Christmas and Boxing Day shutdown.

27. **CALL INS AND MILL ENTRY**

The Company will make suitable arrangements for all employees called in or upon entering the mill during off shifts to sign in and out of the mill, in the interest of safety.

28. **PROTECTIVE CLOTHING**

(a) **Coveralls:**

The Company will provide three (3) pairs of coveralls to each employee of the Maintenance Department and to those employees in other Departments that indicate they want them. The Company will provide for the cleaning of coveralls once a week.

The Company will carry and maintain a supply of coveralls for use on abnormally dirty jobs, subject to review as conditions change.

(b) **Winter Jackets**

The Company will maintain a minimum supply of ten (10) hi-vis winter jackets in a variety of sizes to accommodate our diverse workforce in cases where employees are required to work outside in extreme winter conditions when sufficient advance notice of the outside work requirement has not been given. These jackets can be checked out through Stores when the need arises. The jackets will be washed upon their return and put back into inventory.

(c) **The Company will provide suitable aprons to be kept close to spout areas for use while working on the spouts.**

29. **LEAVES OF ABSENCE - UNION BUSINESS**

An employee when off work on Union business, shall have the time submitted to the Company by the Union. The Company will pay the employee's wages and will bill the Union at the end of each month. The Company will remit pension contributions for these employees and will bill the union for these contributions.

The Company will grant reasonable time off from work to committee members and members of the Executive Board of the Union for the purpose of conducting Union business as per present practice.

30. **SUNDAY LETTER**

Sunday Letter shall be applied in advance of Statutory holidays when such Holidays fall on an employee's last shift.

Employees may carry over Sunday Letter time earned when sufficient straight time hours are unavailable in that week. The hours may be carried over provided a regular work schedule is being followed.

31. **CHANGE OF STATUS**

The Company will provide the union on a monthly basis with lists of hires and terminations as well as Company and department seniority.

The Company is prepared to deduct Union dues from an employee on proper notification from the Union that the employee is a member and has signed a check off form.

32. **TOOL PURCHASE**

The Company will allow all employees to purchase Snap-On-Tools from the plant distributor and tools from local distributors through payroll deduction. Purchases of over \$50.00 and under \$500 may be deducted over four (4) pay periods and between \$500 and not exceeding \$1000 over eight (8) pay periods if the employee so indicates, otherwise the purchase will be entirely deducted from the employee's next pay cheque.

Continuation of this procedure will, of course, be conditional on acceptance by the firms involved.

33. **STUDENT HIRING POLICY**

The Company and the Union agreed to a Student Hiring Policy.

Employees who at the time of hire sign a statement stating that they have been hired as a student will be automatically terminated at a predetermined date. Students hired for summer relief purposes only will be terminated by September 15 of the year in which they are hired. Students hired at other times of the year will be terminated by a date pre-determined by the Human Resources Department at the time of hiring. The Union will receive one copy of each signed Student Hiring Agreement with dates specified.

34. **PAYMENT OF FLOATING HOLIDAYS**

Floating holidays will be paid at straight time job rate for the job the employee was scheduled to work on the day of the Floater. Floaters will be granted on the basis of 4 or 8 hour units on the understanding that these units will be at the beginning or end of a shift. Present rules re: 12 hour floaters will remain in effect.

35. **FIREFIGHTING AND HAZMAT**

- (a) A bonus of forty cents (\$.40) per hour for all hours worked will be paid to members of the mill firefighting crew and hazmat team, as long as they remain members. The bonus is only applicable once- no stacking if they are members of both.
- (b) As it is recognized that firefighting is the responsibility of all employees, the Company will provide an additional accidental death and dismemberment insurance in the amount of \$100,000 for all employees who are engaged in fighting a fire on the mill site. Specific policy provisions will prevail. The union will receive a copy of the policy claims payment provisions. The policy premium is to be fully paid by the Company.
- (c) The Company will assign a qualified employee on shift, as Spark Watch, providing this does not disrupt the employee's home department. This employee shall be capable of recognizing

potentially hazardous situations and be able to cope with such situations.

36. **DISCIPLINARY RECORD**

The Company will supply one (1) copy of all written warnings to the Union. When a grievance concerning discipline is presented, the Company will immediately make available to the Union at their request a copy of the disciplinary record of the employee concerned.

37. **MILL STORES COVERAGE**

A mill Stores attendant will be called in whenever eight (8) or more trades, other than those working their normal shift, are working on the mill site and the specific job requires a reasonable number of stores issues. It is understood that the number of trades working cannot be the sole determining factor as there will be occasions when few stores issues will be required. There will also be occasions when less than eight (8) additional trades are working, yet there are sufficient stores issues required to warrant a Mill Stores attendant. The decision on whether a sufficient number of Stores issues is involved will be made between the Stores Supervisor and the Maintenance Supervisor handling the specific job.

38. **SELECTION OF APPRENTICES**

The Company and the Union agree that selection of apprentices will be on the basis of the Memorandum of Agreement as set forth in Exhibit A.

39. **MEDICAL TRAVEL PLAN**

The Company shall provide a Medical Travel Plan pursuant to the terms and conditions as agreed. Coverage will be provided under the Extended Health Benefits Insurance with premiums paid by the Company. The Company policy is to provide a copy of the current insurance contract with the Carrier to the Union.

The medical travel plan pays up to \$115 a day for required hotel accommodation effective the date of ratification and increase to \$125 effective May 1, 2010. Maximum of 7 days.

Medical travel visits to Williams Lake or Prince George are reimbursed at a flat rate of \$100 per trip effective upon ratification.

40. **BENEFITS MANUAL**

The Company will provide all regular employees and retirees with a comprehensive benefit manual based on the model provided by the union on August 13, 2003.

41. **SELECTED MEMORANDA OF AGREEMENTS**

Selected Memoranda of Agreements which are considered by the Company and the Union to be current and valid will be included in the Codification of Local Agreements.

42. **GUIDELINES GOVERNING GRANTING  
BARGAINING UNIT EMPLOYEES TIME OFF**

The Company will provide the Union with a copy of the current Company Procedures Item, Guidelines Governing Granting Bargaining Unit Employees Time Off. These guidelines shall be subject to discussion at Standing Committee.

\*Refer to Attachment page 47-48.

The Company will discuss any anticipated vacation restrictions around any planned shutdowns in prime vacation periods with the union. This discussion will include options such as allowing more people off or by expanding the prime time period.

43. **YEAR END CARRY OVER OF FLOATERS,  
BANKED TIME, DAYS IN LIEU**

At the end of the contract year, Floating holidays, Banked Time, or time in lieu will be taken off or carried over for one year. If the employee has more than four (4) hours but less than twelve (12) hours or eight (8) hours remaining, the employee will have the option of taking a full shift off but only be paid for the hours that were remaining. Floating holiday hours carried over for one (1) year and not used will be forfeited.

For employees returning to work from WI or WCB, refer to "Earned Time off Carryover - WI/WCB Return

to Work” on page 60 of local agreement.

44. **MATERIAL HANDLING DEPARTMENT**

The Company will provide the Union with a copy of the Procedures Item, Guidelines re: Material Handling Department. These guidelines shall be subject to discussion at Standing Committee.

45. **SHIFT SCHEDULES - BANKED TIME**

The Company agrees to supply the Union with a copy of the weekly schedules and with a bi-weekly copy of banked time printouts for all departments. For employees on a recall list, banked time will be held in bank until employee uses time up or until recall rights expire subject to other conditions of the Labour Agreement.

46. **WEEKLY INDEMNITY PREMIUM STATEMENTS**

The Company will provide an annual statement of the employee paid share of Weekly Indemnity premiums.

47. **VOLUNTARY ACCIDENTAL DEATH AND DISMEMBERMENT INSURANCE**

The Company will provide Voluntary Accidental Death and Dismemberment Insurance with a coverage maximum of \$50,000, for the employee and \$25,000 for the employee's spouse. Employees will also have the option of purchasing coverage to a maximum of \$100,000 employee and \$100,000 spouse. The premium cost of this coverage will be fully paid by the employee.

48. **R.R.S.P. PROGRAM**

In the event the Union organizes an R.R.S.P. for its members the Company will arrange to pay members contributions to the fund by payroll deductions and reduce tax deductions accordingly.

The company will arrange to deposit R.R.S.P. funds to an employee's financial institution in Quesnel that is compatible with the payroll system.

49. **PRE-RETIREMENT PLANNING**

The Company will offer an unpaid financial planning seminar for all employees as required.

The Company offers a comprehensive retirement planning program to all employees over age 50.

50. **ENVIRONMENTAL COMMITTEE**

The Company will make reference to the Joint Union/Management Environmental Committee in Cariboo Pulp and Paper Environmental policy.

51. **RETIREEES**

The Company will provide basic Medical and limited Extended Health Benefits to retired Cariboo Pulp & Paper Company employees.

Company to pay 100% of the premiums.

The plan is effective July 1, 1991. The benefit will be available for future retirees with 10 or more years continuous service. Present retirees with 10 or more years continuous service will be eligible July 1, 1991.

Retirees must meet eligibility requirements of Medical Services Plan of B.C. and be age 55 or older.

The maximum lifetime limit for retiree EHB coverage under this article is \$50,000.

The deductible will increase to \$50 each calendar year per person or family.

The Company will provide the pay direct card for retiree prescription purchases. Retirees must have applied for the BC Pharmacare coverage to be eligible for this card.

52. **EQUALIZATION OF OVERTIME**

The company agrees with the principle of equalization of the opportunity for overtime within the Trades Department. The company agrees it will co-operate with the union to achieve this principle. See attached

Memorandum of Agreement item #4.

53. **MAINTENANCE ON "DOWN" STATUTORY HOLIDAYS**

The Company will have the option of performing unrestricted maintenance work on "Down" Statutory Holidays. Work on such Statutory Holidays will be voluntary. However, the Company is entitled to reasonable co-operation from its employees and the local Union. Both the Company and the Local Union anticipate that this agreement will result in the necessary volunteers being available for maintenance work on "Down" Statutory Holidays. This does not include machine clothing and fourdrinier wires.

Senior maintenance and operating personnel will be offered spark and tank watch employment on Down Statutory Holidays when such work is available. These employees will be trained in order to avail themselves of the opportunity. First opportunity for such work will be given to Maintenance Department helpers and labourers and then by seniority to other mill employees. Senior operating employees must indicate their desire for this work well in advance of a "Down" Statutory Holiday in order to be pre-trained.

54. **MAINTENANCE SHIFT RELIEF**

For the purposes of maintenance shift relief, when a vacancy occurs that is for less than a full tour, the scheduled relief employee will be considered a day worker. (Refer to shift relief guidelines.)

Shift relief guidelines will have the flexibility to allow department supervisors the option to use shift employees on days off to cover for shift relief.

55. **NEW EMPLOYEE ORIENTATION**

The Company will introduce new employees to a Union Executive member on their first day of hire or as soon as possible after this date. An appropriate amount of time will be made available.

**56. DEFERRED STATS**

An employee shall have the option of taking equivalent time off if a statutory holiday falls on a regular day off.

The employee may defer their holiday pay and within the contract year take another day off with pay in lieu of the holiday provided:

- (i) They apply at least 7 days in advance of the holiday.
- (ii) They take the day off at a mutually acceptable time.

If the Easter stat is deferred, it must be used by June 30<sup>th</sup> of the same year.

Employees may combine the deferred holiday pay of eight (8) hours to allow a tour worker to take a full twelve (12) hour shift off. Employees have the option of taking the last four (4) hours off as unpaid leave if requested.

**57. POST-RETIREE BENEFIT PLAN JOINT COMMITTEE**

The parties agree to strike a Post-Retiree Benefit Plan Joint Committee during the term of the Collective Agreement in order to explore the possibility of establishing an alternate plan model that would provide greater assurance of sustainability.

**58. TEMPORARY WORKERS**

The Company may hire temporary workers for major maintenance shutdowns (and related shutdown and preparatory work) under the following:

The period of hire will not exceed twenty-five (25) work days per person.

Temporary workers shall have no rights under Article XXI - Seniority and Article XXV - Contracting.

If temporary workers are hired permanently, their seniority will be from the first day of their probationary period for permanent employment.

Union dues will be deducted for each period of employment.

Contributions will be paid into the Pulp & Paper Pension Plan for all hours worked by the temporary workers.

24 DAY OF May 2022

CARIBOO PULP & PAPER COMPANY

By:

John Barker  
John Barker  
John Barker  
Janette Brown

UNIFOR, Local No. 1115

By:

John Barker  
John Barker  
John Barker  
John Barker

## **EXHIBIT 'A'**

The following is an agreement of the procedure to be used in the selection of apprentices at Cariboo Pulp & Paper Company.

1. Education requirements - minimum Apprenticeship and Tradesperson Qualification standards in effect at the time of the apprenticeship posting.
2. This method of apprenticeship selection will be consistent in application for all trades covered in the Labour Agreement and applicable to this plant.
3. (a) Apprenticeship postings will be consistent with the Codification of Local Agreements posting policy for all bid jobs in the plant.  
  
(b) All employees of Cariboo Pulp & Paper Company who are covered by the Labour Agreement and who have the educational prerequisites will be eligible to apply for apprenticeship. This first posting will be in-plant. If after Apprenticeship Committee evaluation, it is found that there are no acceptable candidates a second posting will be made on the same basis as the first in not less than 30 days. If it is found that there are no acceptable candidates after the second in-plant posting a third round will be held this time outside the mill via newspaper advertising. On this third round any persons meeting the education prerequisites can apply with all applicants judged on the same basis.
4. i) The Apprenticeship Committee will award a maximum of 35 points based on the following:
  - a) i) Grade 10 - 1 point
  - ii) Grade 11 - additional 2 points
  - iii) Grade 12 - additional 2 points (total 5 points; a) i & ii & iii)
  - iv) Vocational/technical/correspondence school training (completed) other than pre-apprenticeship training - up to additional 5 points
  - v) Pre-apprenticeship training appropriate to the trade - 5 points
- b) Previous experience (10 points)  
This is for job experience only, independent of

educational background. Points awarded up to the maximum by each Committee member for such things as pulp and paper experience, specific job experience, number of years of working experience, etc.

c) Interest (10 points)

This involves a written outline by applicants of the reasons why they want the trade and what they have done to prove their interest.

- ii) Applicants will be awarded a maximum of 70 points based on the trades entrance assessment examination. However, a minimum of seventy percent (70%) must be obtained on the trades entrance assessment examination to be allowed to proceed with the selection process.

Conversion Table - Electrical/Instrumentation

100% = 70 Points

One (1) question = .7 Points

92 Questions in total

64 Correct is required to pass

Conversion Table - Mechanical Trades

100% = 70 Points

One (1) question = .7 Points

100 Questions in total

70 Correct is required to pass

5. A "short list" to a maximum of ten (10) will be made from those applicants who achieve sixty (60) or more points from the items in section 4. The six (6) applicants with the most mill seniority will qualify for interviewing.

In the event two applicants have a common seniority date for the final or sixth position on the interviewing list, the applicant with the most points will advance to the interview.

In the event that the six (6) or less applicants achieve sixty (60) or more points, all candidates with sixty (60) or more points will be interviewed.

6. In the event that the "sixty" (60) cut-off figure proves unsatisfactory, either because it eliminates qualified candidates or allows unqualified candidates to pass, the Joint Apprenticeship Committee may recommend to the Joint Standing Committee a new cut-off figure for approval.

7. a) A joint review will be made of each applicant by the superintendent of the department in which they are presently employed and a union apprenticeship committee member representative.
- b) A joint interview of the applicant will be done by the superintendent of the trade the applicant is applying for with a union apprenticeship committee member representative.
- c) The points awarded in section 4 (i) will be valued as follows:

0	-	3.5	=	.5
3.6	-	7.0	=	1.0
7.1	-	10.5	=	1.5
10.6	-	14.0	=	2.0
14.1	-	17.5	=	2.5
17.6	-	21.0	=	3.0
21.1	-	24.5	=	3.5
24.6	-	28.0	=	4.0
28.1	-	31.5	=	4.5
31.6	-	35.0	=	5.0

- d) The points awarded in Section 4 (ii) will be valued as follows:

20	-	25	=	.5
26	-	30	=	1.0
31	-	35	=	1.5
36	-	40	=	2.0
41	-	45	=	2.5
46	-	50	=	3.0
51	-	55	=	3.5
56	-	60	=	4.0
61	-	65	=	4.5
66	-	70	=	5.0

The applicant with the most points in these 4 ratings 7 a), 7 b), 7 c), and 7 d) to a total of 20 points, will be the successful applicant for the apprenticeship. If more than one is to be selected at that time for the trade they will be selected in the highest ranking order.

8. Each applicant will be advised of the selection outcome by mail.

9. During the process of selection, no applicant will be given any indication of the marks or standings of the applicants.
10. All tests shall be done on a day shift or on days off with no applicant required to complete the tests during the day following a graveyard shift.
11. All tests shall be done in a closed room with as many persons as can be reasonably accommodated.
12. Each Committee member shall have the right to review the test and results of each applicant immediately following the short list selection.
13. Unsuccessful applicants, at their request, may be given a general review of their weak areas by the Union/Company Apprenticeship Committee Chairperson.
14. Potential applicants shall have the opportunity to explore possible courses relative to the trade of the applicant's choice with the assistance of the mill Training Coordinator.
15. Should a situation arise whereby a successful candidate could not be released from his present job a deferment date will be worked out between the department managers and they will inform the Committee.

EXHIBIT "B"

MEMORANDUM OF AGREEMENT

COVERING POWER ENGINEERING

CERTIFICATES AND RELATED MATTERS

BETWEEN

CARIBOO PULP AND PAPER COMPANY

AND

UNIFOR

LOCAL 1115

The parties hereby agree to the following conditions covering the Company's Steam and Recovery Department at Quesnel, B.C.

**(A) ENTERING THE DEPARTMENT**

1. If in the Steam Plant there are 16 Bargaining Unit members possessing a minimum of a 3<sup>rd</sup> class ticket, holding bid positions, and all other members possess a minimum of a 4<sup>th</sup> Class ticket, paragraph 2 applies.
2. Applicants for postings to the department will possess a minimum Fourth Class Power Engineer's certificate or a completed correspondence course or be actively engaged in a Fourth Class correspondence course. Actively engaged is defined as having purchased the course prior to the date of posting. Fourth Class Power Engineer certificate or a completed Fourth Class correspondence will be considered as equal as far as qualifications is concerned.
3. If in the Steam Plant there are 16 Bargaining Unit members possessing a minimum of a 3<sup>rd</sup> Class ticket, and one member is working on obtaining a Fourth Class Ticket, and a bid position becomes vacant, the Company will bring the posting issue to

Standing Committee. The options will be discussed but ultimately if agreement cannot be reached the Company has the right to post for up to 4<sup>th</sup> Class entry qualifications.

4. If in the Steam Plant there are **not** 16 Bargaining Unit members possessing a minimum of a 3<sup>rd</sup> Class ticket, the Company has the right to post for up to 3<sup>rd</sup> Class entry qualification.
5. Applicants for bottom line jobs in the line of progression shall agree as a prerequisite to entering the department, to obtain their Fourth Class Power Engineer Certificate within eighteen (18) months.
6. For the purpose of establishing the starting date for the eighteen (18) months period, it shall commence when the employee enters the department on an established job (departmental seniority).

Progress will be monitored and if the following milestones are not achieved the Company will inform the Union at Standing Committee, at which time options will be discussed.

- a. 6 months – BCIT Part A successfully completed (passed)
  - b. 10 months – BCIT Part B successfully completed (passed)
  - c. 14 months – Provincial Examination Part A successfully completed (passed)
  - d. 18 months – Provincial Examination Part B successfully completed (passed)
7. Failure to obtain the Fourth Class Power Engineer Certificate within the period noted (with some minor flexibility to testing dates and personal issues) will result in the employee's removal from the department, and may, if so elected, apply mill seniority in the casual pool and towards a bid job in another department.
  8. Employees will be required within a maximum of 48 months to obtain a 3<sup>rd</sup> Class Power Engineer Certificate from the date of completion of Field Engineer 4 qualification or acquiring a 4<sup>th</sup> Class Power Engineer Certificate (whichever comes last). Written notification to the employee and the Union of the start of this requirement will be provided by

the Company.

If an employee does not meet these requirements (with some minor flexibility to testing dates and personal issues) the employee will be removed from the Steam Plant department and join the labour pool. This same employee will not be eligible to sign another Steam Plant bid position until after a 3<sup>rd</sup> Class Power Engineer Certificate has been achieved.

9. Progress will be monitored and if the following milestones are not achieved the Company will inform the Union at Standing Committee, at which time options will be discussed.
  - a. 12 months - One paper successfully completed (passed)
  - b. 24 month - Two papers successfully completed (passed)
  - c. 36 months - Three papers successfully completed (passed)
  - d. 48 months - Four papers successfully completed (passed)

**(B) EMPLOYEES PRESENTLY IN THE DEPARTMENT**

Bargaining Unit employees who were employed prior to February 1, 2010 in the Steam and Recovery Department are exempted from the requirement to obtain a 3<sup>rd</sup> Class Power Engineer Certificate. For clarification: this means that these Bargaining Unit members may not be involuntarily displaced from their current position.

In order to be awarded a permanent move up to a CRE position, an employee must possess a 3<sup>rd</sup> Class Power Engineer Certificate and have successfully completed CRE training. Where a permanent CRE vacancy comes available and the senior employee has completed their Third Class, but their CRE training has not been completed within six (6) months of the date they received their ticket, the vacancy will be filled temporarily to provide the senior employee an opportunity to successfully complete the training.

**(C) CERTIFICATE REQUIREMENTS BY JOB POSITION**

**1. Control Room Engineer**

A Third Class Power Engineer Certificate is required for this position.

**2. Field Engineer**

A Fourth Class Power Engineer Certificate is required to fill a permanent vacancy in these positions, considering the qualification required in (A) 5.

**3. Utility Engineer**

A Fourth Class Power Engineer Certificate is required for this position, considering the qualification required in (A) 5.

**(D) RESOLUTION OF PROBLEMS**

Problems arising from the operation of this agreement shall be the subject for resolution at a meeting of the Company Standing Committee.

**(E) HIRING FROM OUTSIDE THE MILL**

When an individual possessing the required Certificate is hired to fill a job vacancy which cannot be filled from within the Steam and Recovery Department, Job Seniority will be at the junior position of that job.

On layoff and recall from layoff, departmental seniority shall determine the position within the department.

**(F) RELIEF PROCEDURE**

1. For relief purposes, the move will be offered to qualified employees by seniority. The junior most qualified employee will be required to move in the event no senior employee accepts move.

Permanent vacancies in the line of progression will be filled in accordance with the Memorandum.

**(G) THE TERMS OF THIS AGREEMENT WILL BECOME EFFECTIVE FEBRUARY 15, 2012.**

24 DAY OF May 2022

CARIBOO PULP & PAPER COMPANY

By:

John O'Connell  
John Stefan  
John O'Connell  
Janette O'Connell

UNIFOR, Local No. 1115

By:

John Barker  
John Barker  
John Barker  
John Barker

EXHIBIT "C"

MEMORANDUM OF AGREEMENT

BETWEEN

CARIBOO PULP & PAPER COMPANY

(hereinafter referred to as the "Company")

AND

UNIFOR

LOCAL 1115

(hereinafter referred to as the "Union")

The above parties agree to the following conditions re the position of Lubrication Mechanic at the Company's pulp mill operation at Quesnel, B.C.

A. DESCRIPTION OF DUTIES

1. Must have three (3) years experience as Oiler Inspector.
2. Required to remove, reinstall, replace or tighten lubrication fittings such as pipe nipples, plugs, filters, caps, guards, covers over lubrication reservoirs and tubes or hoses available from stock in standard lengths and sizes. They will be required to drill and/or tap these fittings where necessary.
3. Will maintain automatic oiling devices to level of knowledge and skills normally expected from a "B" Mechanic.
4. Records and keeps daily records of each piece of machinery individually for correct lubrication, oil leaks and mechanical defects - reports abnormal defects to supervisor or involved trades and operations.
5. Vibration monitoring for the purpose of assisting the Vibration Analysts may become a part of the Lubrication Mechanic's job in the future. This will be resolved at Standing Committee if the need arises.

6. Required to operate shop machinery such as drill press grinders and hacksaws.
7. Required to operate, clean and service (including parts replacement) such devices as portable oil filter pumps, grease guns and lubricant dispensing equipment.
8. Required to fabricate simple lubricating devices such as oil wicks, etc.
9. Responsible for breaking couplings for inspection of lubricant - will advise supervisor of any worn equipment.
10. Required to open inspection covers to inspect, clean out, drain and refill lubricant reservoirs and housings as required by lubrication schedules - includes gasket making and replacement, replacement of filters, sight glasses, magnetic plugs, pet cocks, etc.
11. Required to check and refill automatic lubrication systems and ensure adequate flow of lubricants to the required points, to adjust the regulators associated with lubricant flow, and to dismantle and clean such devices as required.
12. Required to visually inspect seals, packing glands and running temperatures and to report (in writing on standard forms) such conditions as may lead to failure.
13. On air line lubricators and filters - install filter gasket and insert orifice and spacers.
14. Responsible for complete mill lubrication on a rotational basis on weekend coverage.
15. Miscellaneous lubrication duties as assigned.
16. Required to report lubrication requirements in writing to the Supervisor to ensure maintenance of adequate supplies.
17. Required to maintain good housekeeping in lubrication storage areas and to dispose of empty containers and unwanted lubricants.

18. For purposes of clarifying the Lubrication Mechanic's duties, the Lubrication Mechanic, while carrying out the above specified duties, will help the Journeyperson Mechanic in the capacity of a helper, using tools and equipment as required for these tasks. For the interim off shift repairs, where lubrication is required the decision to call either a Lubrication Mechanic or another Millwright is at the discretion of the Mechanical Supervisor concerned. If an overhaul is required immediately, another Millwright will be called. Off shift oiling policy will be resolved as stated in the Company and Union policy on Trades Lines (item #26 in the 1975 Codification of Local Agreements).

#### **B. TOOL REQUIREMENTS**

- 1 - 12" adjustable (crescent type) wrench
- 1 - 10" adjustable (crescent type) wrench
- 1 - 6" adjustable (crescent type) wrench
- 1 - 14" pipe wrench
- 1 - 6" pipe wrench
- 1 - pair of vice grips
- 1 - pair of standard pliers
- 1 - standard blade type screw driver
- 2 - screw drivers - assorted sizes
- 1 - set of combination or box end wrenches to 1 1/4"
- 1 - 1/2" socket up to 1"
- 2 - ball peen hammers - 3 pound and 1 1/2 or 1/2 pound
- 1 - set of 2 punches and 2 chisels
- 1 - hand hack saw
- 1 - center punch
- 1 - 8' or 10' steel tape
- 1 - aligning bar
- 1 - set of feeler gauges

#### **C. EFFECTIVE DATE**

##### **1. Present Oiler Inspectors**

- (a) With three (3) years as Oiler Inspector - date of signing of this Memorandum of Agreement.
- (b) With less than three (3) years as Oiler Inspector - when completed three (3) years as Oiler Inspector.

##### **2. New Oiler Inspectors**

- (a) Part time Oiler inspector - time is counted at 1500 hours for one (1) year or any part thereof until

established on permanent position then remaining qualifying time goes on calendar year basis until total of three (3) years attained.

- (b) No past experience - calendar year basis for three (3) years.

EXHIBIT "D"

MEMORANDUM OF AGREEMENT

BETWEEN

CARIBOO PULP & PAPER COMPANY

AND

UNIFOR

LOCAL 1115

For the purpose of a compressed work week schedule, the parties hereby agree to the following terms and conditions:

**1. DEPARTMENTS, HOURS OF WORK, AVERAGING**

- a) The compressed work week schedule will apply to Tour Workers only.
- b) The Union will notify the Company at Standing Committee of those departments wishing to adopt the compressed work week schedule.
- c) For the purpose of this agreement, the Pulping Group, Machine Room and Warehouse will be considered one department.
- d) The twelve (12) hour shift times of 6:00 a.m. to 6:00 p.m. and 6:00 p.m. to 6:00 a.m. will define a DAY as a period of twenty-four (24) consecutive hours beginning at 6:00 a.m. and a WEEK as a period of seven (7) consecutive calendar days beginning at 6:00 a.m. Sunday.
- e) The compressed work week schedule over an eight (8) week period averages out to forty-two (42) hours per week.

**2. CANCELLATION OF AGREEMENT**

This agreement may be cancelled by either party with thirty (30) days written notice or seven (7) days if mutually agreed upon by the parties.

### **3. RELIEF PROCEDURES**

It is clearly understood by both parties that replacement must be available for relief purposes when and if required. If replacements cannot be made by shift move-ups then these replacements will normally come from employees on their scheduled days off. In the event that the Company decides adequate relief will not be available, and after the Shift Superintendent has discussed the need for relief with the employees concerned, a person designated by the local union Executive Committee will be informed immediately who will take immediate appropriate action to ensure relief availability. In the event of inadequate relief for continuation of operations, the Company has the right to revert to an eight (8) hour schedule within a twenty-four (24) hour period.

### **4. CONTINUATION**

The continuation of the compressed work week will be on the conditions that there will be no extra cost to the Company and that the efficiency of any department, or departments will not decrease.

### **5. INITIAL IMPLEMENTATION**

Overtime will not be paid if incurred as a result of implementing or discontinuing the twelve (12) hour shift schedule.

### **SUBSEQUENT ENTRY & LEAVING**

Employees who enter the twelve (12) hour shift schedule after initial implementation from an eight (8) hour per day, forty (40) hour per week schedule, will be paid overtime at the rate of time and one half for hours worked in excess of forty (40) for the first week upon entering the schedule and for the last week upon leaving the schedule; providing proper notice has not been given and the change occurs after the start of the work week.

Any employee entering the twelve (12) hour shift schedule without being given proper notice as per the Labour Agreement, Article VI Section 3(c) will be paid overtime premium for the 9th to the 12th hour of the first twelve (12) hour shift.

## **6. REQUESTS FOR TIME OFF**

Employees will give as much notice as they possibly can on requests for time off, so that they can be replaced at straight time. Otherwise the necessity to work employees on their day off will effectively negate the benefits gained from the additional days free from work in the compressed work week.

## **7. OVERTIME**

Overtime at the rate of time and one half will be paid to Tour Workers on the twelve (12) hour schedule on the following bases:

- a) For all work performed on Sunday (6:00 a.m. Sunday to 6:00 a.m. Monday) and on holidays as specified in Article XVII of the Labour Agreement.
- b) For all work in excess of twelve (12) hours in any one day.
- c) For work in excess of forty (40) hours average per week.
- d) For work performed on an employee's designated day off as provided for in Article VI, Section 2, 2 (d) of the Labour Agreement.

## **8. OVERTIME BANKING**

Tour Workers who work in excess of twelve (12) consecutive hours on a regularly scheduled shift, or in excess of eight (8) consecutive hours on a scheduled day off shall have the option of receiving the overtime premium on the basis of (7) above or of receiving straight time for hours in excess of twelve (12) or eight (8) consecutive hours respectively, and taking equivalent time off during the contract year. Any overtime remaining at the end of the contract year in which it is banked may be carried over to the next contract year for purposes of taking equivalent time off. If equivalent time off is not taken by the end of the contract year following the contract year in which it is earned, the Company shall pay the deferred one-half premium pay. Tour Workers who choose to bank overtime may later re-elect to receive the deferred one-half premium pay.

## **9. CHANGE OF SHIFTS**

When the Company changes an employee's shift schedule after the start of the week without notification being given during the first twelve (12) hours of their last shift preceding the new shift, the employee shall receive two (2) hour penalty payment at the straight time day rate for the first shift worked resulting from the change. If that change in shifts during the week is temporary, the penalty payment is not payable for the second change in shifts when the employee returns to their previously established shift schedule.

## **10. SHIFT DIFFERENTIAL**

For the purpose of twelve (12) hour shift schedule the payment of Night Shift Differential will be based on tour work being scheduled 7-3, 3-11, 11-7 in accordance with Article VII - Section 2 paragraph (B) of the Labour Agreement. This payment will be averaged.

## **11. VACATIONS QUALIFICATION**

An employee who has been employed for less than one year and does not qualify under Article XV (B) - Vacations of the Labour Agreement will receive a vacation of two hours for each full week of actual work performed during the preceding vacation period provided no vacation of less than one day will be granted.

## **12. VACATIONS, SUPPLEMENTARY VACATIONS**

Employees will be allowed to take vacations on a tour basis. For purposes of twelve (12) hour shift schedule a tour will be the number of consecutive working days without a scheduled day off. For the purposes of the twelve (12) hour shift schedule the entitlement for a weeks supplementary vacation will be forty (40) hours subject to all other conditions of Article XVI of the Labour Agreement. Employees will be allowed to use accumulated banked or deferred statutory time or unpaid leave to complete the tour.

## **13. FLOATING HOLIDAYS**

For the purposes of the twelve (12) hour shift schedule, Floating Holiday entitlement will be sixty (60) hours, subject to all other conditions of Article XVIII of the Labour Agreement.

#### **14. TIME OFF, FLOATERS, BANKED TIME, DAYS IN LIEU**

Taking of Floating Holidays, Banked Time Off, and Days in Lieu of Statutory Holidays worked, the following will apply:

- a) For payment purposes, employees will be permitted to group Floating Holidays, Banked Time off and Days in Lieu of Statutory Holidays worked to facilitate taking them off in twelve (12) hour units. The designation of this time off will be governed by the majority of hours in the twelve (12) hour shift taken.
- b) Where operating conditions permit and crew can be moved up to cover, Days in Lieu of Statutory Holidays worked, Banked Time, could be granted in units of not less than four (4) hours. On 6:00 p.m. to 6:00 a.m. shift, this time off will only be granted on the first four (4) hours and the last four (4) hours of the shift. Time handled in accordance with Company policy.
- c) At the end of the contract year, Floating holidays, Banked Time, or time in lieu will be taken off or carried over for one year. If the employee has more than four (4) hours but less than twelve (12) hours remaining, the worker will have the option of taking a full shift off, but only be paid for the hours that were remaining. Carried over hours not used will be forfeited.
- d) Time off hours will be taken out of the "overtime bank" in the same order as they went in, i.e. first in, first out.
- e) Employees may take four (4) from grouped hours if so desired to supplement statutory holiday pay, if they would normally have worked a twelve (12) hour shift on that day.

#### **15. BEREAVEMENT LEAVE**

When death occurs to a member of a regular full-time employee's immediate family, the employee will be granted an appropriate leave of absence, and shall be compensated at their regular straight time hourly rate for hours lost from their regular schedule for a maximum of three (3) shifts.

## **16. JURY DUTY, CROWN WITNESS, CORONERS INQUEST**

Any regular full-time employee who is required to report for Jury Duty, Coroners Inquest, or who is required to appear as a Crown Witness, on a day on which they would normally have worked, will be reimbursed by the Company for the difference between the pay received for Coroners Inquest, Jury or Witness duty or selection and their regular straight time hourly rate of pay for their regularly scheduled hours of work necessarily lost. It is understood that such reimbursement shall not be hours in excess of twelve (12) per day or forty-eight (48) per week. The employee will be required to furnish proof of jury or witness service and jury duty or witness pay received.

Hours paid for Coroners Inquest, Jury or Witness duty will be counted as hours worked for the purpose of qualifying for vacations and for recognized paid holidays but will not be counted as hours worked for the purpose of computing overtime.

## **17. MEALS**

- a) A hot meal, if not declined, shall be furnished at the usual time by and at the expense of the Company to any Tour Worker required to work more than thirteen (13) consecutive hours. If they continue to work, a meal which shall be hot if practicable, shall be provided every four (4) hours thereafter.
- b) Any employee called for an emergency before their shift commences, without time to arrange for their normal lunch or meal, will be given meals, hot if practicable, at the usual meal hours, or as close to that time as can conveniently be arranged.
- c) A twelve (12) hour shift employee that works more than nine (9) consecutive hours on a regular day off or on a Statutory Holiday will be provided with a meal or meal ticket at that time and a meal or meal ticket every four hours thereafter if the employee continues to work.

## **18. MAINTENANCE SHUTDOWNS, PAY, DAYS OFF**

- a) During major maintenance shutdowns, twelve (12)

hour shift employees who are required to work in their own department will continue on the twelve (12) hour shift schedule as tour workers. During these shutdowns, those employees assigned to work as maintenance helpers will continue to follow this normal schedule of days off, but may be assigned to work other hours. These employees will be subject to the terms and conditions of the compressed work week memorandum i.e. overtime after twelve (12) hours per day and forty (40) hours average per week. It is understood the foregoing applies only to maintenance shutdowns that are scheduled on a twelve (12) hour shift basis.

- b) Should it be necessary to schedule maintenance shutdowns on any other basis, then the terms of the Labour Agreement will apply.

#### **19. WEEKLY INDEMNITY**

Weekly indemnity benefits will continue to be calculated on the basis of seven (7) calendar days and that loss of income has occurred.

#### **20. REDUCTION OF WORK WEEK, SUNDAY LETTER**

- a) For the purpose of calculating overtime, the scheduled work week shall be reduced by eight (8) hours in any week in which a recognized paid Statutory holiday occurs. Should more than one recognized paid Statutory holiday occur in any week, the scheduled work week shall then be reduced by eight (8) hours for each such paid Statutory holiday.
- b) The hours worked on Sundays and on the recognized paid Statutory holidays provided for in the Labour Agreement will be used in the computation of the scheduled work week. This applies only to Sunday and recognized Statutory holiday hours and no other hours on which time and one half has been paid, nor hours paid for Call Time may be used for the purpose of calculating the scheduled work week.
- c) The Designated Averaging Day will not affect Sunday Letter entitlement. Sunday Letter will be paid after 36 hours in a regularly scheduled 36 hour week and 48 hours in a regularly scheduled 48 hour week,

except in a week where Designated Averaging Day occurs. Sunday Letter will then be paid after 36 hours in a regularly scheduled 48 hour week, where a Designated Averaging Day occurs and after 24 hours in a regularly scheduled 36 hour week where a Designated Averaging Day occurs. This is subject to the employee meeting all other requirements for Sunday Letter payment.

- d) Tour workers who are scheduled to work on a down statutory holiday and do not work will have their work week reduced by twelve (12) hours for each down statutory holiday that occurs in that week.

## **21. STATUTORY HOLIDAYS WORKED**

Time off with pay for employees that are required to work on a Statutory holiday will be granted subject to the conditions stated in Article 14 of the twelve (12) Hour Shift Agreement.

## **22. DESIGNATED AVERAGING DAY**

- a) For the purpose of the 42 hour week twelve (12) hour shift schedule, a Designated Averaging Day will be arranged every six weeks for all twelve (12) hour shift 42 hour week Tour Workers. Rate and a half will be paid for that day. The Designated Averaging Day is part of a Tour Workers regular 42 hour week average schedule and to receive the rate and a half the employee must have worked the Designated Averaging day. It is not to be construed as a day off.
- b) Designated averaging days that fall on an employees scheduled vacation, Banked Time Off, Floating Holiday or time off in lieu of Statutory Holiday worked will be moved to the next straight time day worked following the scheduled time off. It is understood that if an employee takes part of this rescheduled day off, then the employee will only receive rate and a half for the time actually worked.
- c) Where a Designated Averaging Day falls on a Statutory Holiday or in a week where a Stat occurs, then the Designated Averaging Day will be rescheduled to the first scheduled straight time day worked of the following week. It is understood that if an employee takes part of this rescheduled day off,

the employee would only receive rate and one half for the time actually worked.

- d) Designated averaging days that fall on an employee's sick day will be moved to the next straight time day worked following the approved sick day. This does not include sick days that become part of weekly indemnity/workers compensation claims.

## 23. EARLY START-UP

- a) The union agrees that it will encourage its members to come in four hours early for start-up and lockout at the end of any Statutory Holiday period as described in (b) of this paragraph.
- b) For lockouts and maintenance preparation prior to a maintenance shutdown after a Statutory Holiday, only those people required would come in early on the Statutory Holiday. The Company will try to minimize the manning required for locking out by locking out as much as possible on the way down.
- c) On a mill start-up, immediately after a Statutory Holiday, all normally scheduled day shift crews would be brought in 4 hours early for start-up. If an employee did not wish to come in early and that job was not essential to start-up, then the job would not be filled. If an employee did not wish to come in, and their job was required, an attempt would be made to fill the position by asking an employee on days off.

## 24. SENIORITY MOVES

Seniority moves will be made for tour workers if an employee is off or expected to be off for more than four (4) tours.

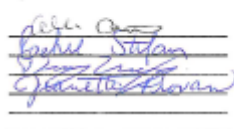
- 25. Except as outlined above, the terms and conditions of the existing Collective Agreement remain unchanged.

24 DAY OF May 2022

CARIBOO PULP & PAPER COMPANY

UNIFOR, Local No. 1115

By:

  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

By:


  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

EXHIBIT “E”

MEMORANDUM OF AGREEMENT

NINE HOUR SHIFT SCHEDULE AGREEMENT

BETWEEN

CARIBOO PULP & PAPER COMPANY

AND

UNIFOR

LOCAL 1115

<b>Sun.</b>	<b>Mon.</b>	<b>Tue.</b>	<b>Wed.</b>	<b>Thu.</b>	<b>Fri.</b>	<b>Sat.</b>
OFF	9 hrs	9 hrs	9 hrs	9 hrs	8 hrs	OFF
OFF	9 hrs	9 hrs	9 hrs	9 hrs	OFF	OFF

**OR**

<b>Sun.</b>	<b>Mon.</b>	<b>Tue.</b>	<b>Wed.</b>	<b>Thu.</b>	<b>Fri.</b>	<b>Sat.</b>
OFF	9 hrs	9 hrs	9 hrs	9 hrs	OFF	OFF
OFF	9 hrs	9 hrs	9 hrs	9 hrs	8 hrs	OFF

The parties hereby agree to the following terms and conditions with respect to employees who are working on the 9-hour (9-shifts/80-hours) compressed work week schedule:

1. The schedule shall apply to day worker groups or individuals as agreed upon between the Company and the Union.
2. The schedule may be cancelled by either party with thirty (30) days written notice or within seven (7) days if mutually agreed by the Company and the Union.
3. Overtime will not be paid if incurred as a result of implementing or discontinuing the schedule.
4. This schedule is consistent with the terms and conditions of the Labour Agreement between the parties and does not restrict the Company’s ability to schedule as required. In case of conflict between the terms of this agreement

and any other terms found outside the agreement, the terms of this agreement shall apply.

## 5. DEFINITIONS

- a. The word “shift” means a scheduled work day of nine (9) hours or eight (8) hours.
6. The implementation and continued use of the 9-hour compressed work week schedule will be on the conditions that:
  - a. There will be no additional cost to the Company.
  - b. The efficiency and productivity of any department or individual will not decrease.
7. Employees working under this schedule will be scheduled to work (4) – 9 hour shifts, Monday to Thursday and (1) – 8 hour shift, Friday in one week of a two week work schedule. In the other week of the two week work schedule the employee will work (4) – 9 hour shifts, Monday to Thursday with Friday being a designated day off. The 9 hour shift will be from 7:00 am to 4:20 pm with one (20) twenty minute paid rest break (1:30 to 1:50) and one (20) minute unpaid rest break (10:00 am to 10:20). The 8 hour shift will be from 7:00 am to 3:20 pm with one (20) twenty minute paid rest break and one (20) minute unpaid rest break. The breaks will be the same as for the 9 hour shift.
8. Shift Differential payments will not apply for regular scheduled hours worked under this agreement.
9. Overtime at the rate of time and one half will be paid for all work in excess of nine hours in any scheduled 9 hour shift or in excess of eight hours in any scheduled 8 hour shift. Overtime at the rate of time and one half will be paid for work in excess of the weekly hour amounts of either 44 hours or 36 hours respectively.
10. When the Company changes an employee’s shift schedule after the start of the week without notification being given during the first eight (8) hours of their last shift preceding the new shift, the employee shall receive two (2) hour penalty payment at the straight time day rate for the first shift worked resulting from the change.

11. A meal or meal ticket will be provided to any employee who is asked to remain at work for more than one (1) hour after completion of their scheduled shift and then every four (4) hours thereafter. A 9-hour shift employee that works more than nine (9) consecutive hours on a regular day off or on a Statutory Holiday will be provided with a meal or meal ticket at that time and a meal or meal ticket every four (4) hours thereafter if the employee continues to work.
12. Employees on the 9-hour Hour Shift Schedule will be entitled to 40 paid hours as floating holidays per contract year. Floating holidays may be taken in units of four (4) hours with the understanding that these units will be taken at the beginning or end of a shift. Floaters taken in units of eight (8) hours will be coupled with 1 hour banked time if taking off a scheduled 9 hour shift. If no banked time is remaining then unpaid leave may be granted.
13. For employees working under this schedule, the following rules apply to the taking of Deferred Statutory Holidays:
  - a. Deferred Statutory Holidays will be taken in units of not less than eight (8) hours. This time will be coupled with 1 hour banked time if taking off a scheduled nine (9) hour shift. If no banked time is remaining then unpaid leave may be granted.
14. For employees working under this schedule, vacations will be taken in 8 or 9 hour blocks dependent on the scheduled shift being taken off. All remaining hours will be taken in one final block coupled with banked time to match the scheduled shift being taken off. If no banked time is remaining then unpaid leave may be granted.
15. For employees working under this schedule, supplementary vacations will be taken in 8 or 9 hour blocks dependent on the scheduled shift being taken off. All remaining hours will be taken in one final block coupled with banked time to match the scheduled shift being taken off. If no banked time is remaining then unpaid leave may be granted.
16. Bereavement Leave: When death occurs to a member of a regular full-time employee's immediate family, the employee will be granted an appropriate leave of absence, and shall be compensated at their regular straight time

hourly rate for hours lost from their regular schedule for a maximum of three (3) shifts.

17. The provisions of Article XII, Jury Duty shall apply with the understanding that pay for such jury duty will match the employees regular schedule and will not exceed eight or nine hours per day, or thirty-six or forty-four hours per week.
18. Employees working under this schedule will be at their respective posts ready to begin work at the time their pay starts and will not quit work in advance of the time their pay stops.
19. With the exception of the articles as amended by this 9-Hour Shift Schedule Agreement, all other articles of the Labour Agreement apply.
20. Employees working under this schedule will have the option of using bank time during a work week that a "stat holiday" or use of a "floater" results in the employee being short of "full time" hours. These bank time hours count towards the calculation of hours for the work week. Notification of the use of these bank time hours is to be submitted no less than seven days prior to the stat or at time of application of the floater.

24 DAY OF May 2022

CARIBOO PULP & PAPER COMPANY

By:

[Signature]  
[Signature]  
[Signature]  
[Signature]

UNIFOR, Local No. 1115

By:

[Signature]  
[Signature]  
[Signature]

**CARIBOO PULP & PAPER COMPANY POLICY**  
**GUIDELINES GOVERNING GRANTING BARGAINING**  
**UNIT EMPLOYEES TIME OFF**

**VACATIONS**

1. The prime vacation periods are to be considered as:  
  
June 15 - September 15 and December 15 - January 15
2. Each week of vacation entitles an employee to forty (40) hours time off. Tour workers have the option of taking a leave of absence to complete the tour or banked time off or days in lieu of Statutory holidays to complete the tour.
3. Seniority on vacation applications will apply until April 30th. A first-come, first-served basis will apply on applications after April 30th. Vacation seniority as mutually determined by individual mill departments shall apply.
4. Those employees who apply for vacation on a seniority basis prior to May 1st, shall be advised of the status of their request not later than May 15. Where possible vacations shall be scheduled at least seven (7) days in advance.
5. During each of the two prime vacation periods employees may schedule vacation days on one occasion only, and not to exceed two (2) full tours (weeks). Remaining vacation, if any, must be taken outside the prime vacation periods unless there is time available when no one else wants vacation.
6. Mutual arrangements as to who will get first choice of vacations scheduled in a given crew, or department may be made, provided such arrangements are satisfactory to all concerned and have the approval of the appropriate Department Superintendent.
7. Vacations of less than forty (40) hours may be granted under the following conditions:
  - a) The minimum period will be one (1) normal working day for all employees.
  - b) Such vacations will only be granted if coverage is

available without overtime payment or problems to the department.

- c) The granting of forty (40) hour vacations will have priority over such short term vacations.
- d) It is understood that short term vacations will be the first time off to be cancelled should cancellation be necessary.

The number of simultaneous vacations per crew that will be permitted shall be determined by respective Department Superintendents after consultation with the Shop Stewards and this shall be done by April 15th each year.

An employee whose vacation application has been denied shall be entitled to apply for another vacation using the date of the denied application.

Vacation applications shall have precedence over banked time off during prime vacation periods. During the balance of the year vacations or banked time off applications of equal duration shall be granted on a first-come, first-served basis.

Employees will be notified of the disposition of their time off requests by supervision within seventy-two (72) hours of the requests being made subject to all other conditions in these guidelines.

#### **COMPANY SCHEDULING OF VACATIONS, FLOATING HOLIDAYS AND BANKED TIME OFF**

On September 15<sup>th</sup>, November 15<sup>th</sup>, and December 15<sup>th</sup> of each year, the Company will advise employees of all outstanding entitlements for vacations, bank time off and floating holidays set to expire at the end of the contract year. If the outstanding entitlements are not scheduled by the employee by December 31<sup>st</sup>, the Company will schedule employee's time off. This schedule will then be posted subject to revision by mutual agreement between the employees concerned.

COMPANY POLICY  
FIRST AID TICKET RENEWAL  
FOR  
FIRST AID/SECURITY DEPARTMENT EMPLOYEES  
JULY 1, 1986

Paid leave will be granted to renew certificates on the following basis:

- (A) The Company reserves the right to direct employees to courses so that no more than two (2) employees are attending courses at the same time, the exception being regular night school courses. This could result in employees being directed to attend a course several months ahead of the required renewal time. Should this happen and several courses are available, then the course to be taken may be mutually agreed upon between the employees and Department Supervisor. If course scheduling cannot be mutually agreed upon, employees will take course as directed. Employees will be reimbursed for time lost for writing exams, if required.
- (B) Time off will be arranged through the Department Supervisor and co-operation will be required in scheduling other time off to minimize the need for scheduling overtime.
- (C) If an employee chooses to attend a course outside Quesnel, when a course is available in Quesnel, employee will be reimbursed as if the course took place in Quesnel. Should an occasion arise when the Company directs an employee to attend a course outside of Quesnel, he will be reimbursed according to the Labour Agreement.
- (D) See Article XIV – Leaves Of Absence for reference on payment.

## **COMPANY POLICIES**

### **STEAM PLANT/MAINTENANCE ITEMS**

The Company will adopt the following procedures:

- Changing Precipitator wires - present practices to continue
- Opening and closing Fan Doors - present practices to continue
- Opening and closing Anion and Cation Door - will be done by Pipefitters
- Strainers and filters are to be handled by Steam & Recovery personnel as in present practices.

**MAINTENANCE 12 HOUR SHIFT RELIEF**  
**GUIDELINES**

**1. Emergency absence on dayshift during Monday to Friday:**

a) Use Day Worker.

Pay - 8 or 9 hours straight time depending on the regular scheduled hours for that day.

Overtime after 8 or 9 hours depending on the regular scheduled hours for that day.

Option to bank after 10 hours.

b) On weekends if an absence is for an unknown length of time - use a Day Worker. Pay at overtime with option to bank after 10 hours, or use shift worker on day off.

**2. Day Worker covering a shift that is 3 days or less:**

Use Day Worker.

Pay - 8 or 9 hours straight time depending on regular scheduled hours.

Overtime after 8 or 9 hours depending on regular scheduled hours.

Option to bank after 10 hours.

This overtime and banked time is considered a "Premium" and therefore all hours worked (12) count in the calculation of the 44 or 36 hour work week. No Call Time will be paid, but normal meal ticket policy does apply.

**3. Day Worker covering a complete 48 hour tour that is in one week (Sunday to Saturday).**

Pay - 44 or 36 hours straight time depending on regular weekly scheduled hours.

Overtime over 44 or 36 hours depending on regular scheduled hours.

No banking or meal tickets.

Other days are scheduled as days off and if required to work:

Pay - as overtime with option to bank after 8 hours.

**4. Day Worker covering a tour that is 36 hours in one week and extends into the following week.**

- a) Pay 36 hours for first week. The remainder of the normal day workers working days are rescheduled as days off. If asked to work on those days:

Pay - overtime  
Bank after 8 hours  
Call Time

- b) Pay second week - 12 hours on Sunday overtime. Schedule to make up to 36 or 44 hour work week.

Pay at overtime rate hours over 36 or 44 depending on regular weekly scheduled hours.

- c) If hours worked are less than their regularly scheduled week, then the relief person will be given the option to make up their regularly scheduled hours for the week.

- d) No meal ticket or call time is paid as this is a full tour.

**5. The supervisor, at their discretion, has the option to use shift workers on their days off to cover for shift relief.**

**6. Filling a vacancy of more than three (3) consecutive tours will be done from the day shift crews through job seniority.**

September 29, 2022

## **CARIBOO PULP & PAPER COMPANY**

### **LIGHT DUTY PROGRAM**

#### **A. OBJECTIVES:**

1. To assist an injured employee's (work or non work related) rehabilitation by modifying their duties. This will provide an opportunity to remain active at work while recovering full capabilities.
2. To create meaningful light duty assignments.
3. To reduce wage loss for employees.

An employee may be unable to perform normal work assignments following an injury. The company will make every effort to find light duties to offer the employee an alternative function to perform which will not aggravate the injury, and reduce or avoid any loss of earnings. The time for an employee to perform an alternative function is determined by the nature of the injury. This period will not extend beyond a reasonable time that allows the employee to return to regular employment as soon as possible.

#### **B. POLICY:**

1. Light Duty is appropriate for the injured employee who is capable of productive and suitable employment.

It is not possible to list all conceivable criteria which might be applied to determine suitable employment. Refer to light duty assignments as a guideline. This is a general list only and may be amended as required by the company and the union together.

2. The employee's attending physician must be advised of the nature of the light duty work by the employee. The physician must conclude the job will not harm the patient's recovery.
3. An injured employee (work related) who refuses light duty work without a justifiable reason may not be eligible for time loss benefits.

C. **GUIDELINES:**

1. Employees are responsible for notifying their supervisor on the status of an injury.
2. If the employee has not contacted their supervisor or if an injured employee is unable to contact their supervisor, it is the responsibility of their supervisor to make contact with the employee.
3. If the employee cannot be provided with light duties within their own department, the company will notify the OH&S Chair or designate as soon as possible to discuss options.
4. If a W.C.B. or weekly indemnity claim is questioned by the company, the company will notify the employee and the union via email as soon as possible. Any objection correspondence with W.C.B. or WI provider will be made available to the employee upon request.
5. Employees assigned to the light duty program will receive their normal hours if possible, and normal rate of pay. The employee's allowable hours of work may be limited as determined by their physician.
6. **No employee will be paid by the company if they are not working.**
7. The employee's immediate supervisor is responsible for regular follow up on the injured employee's progress. The employee and supervisor are responsible for ensuring the physician's instructions for light duty work are followed.
8. Participation in the light duty program does not prejudice future Weekly Indemnity or W.C.B. claims.
9. Light duty assignments will not displace any regular employees.

D. **PROCEDURES**

1. The employee will be provided with a copy of the Light Duty Package and an Offer of Modified Work paperwork. The employee will then take the Light

Duty Form to their physician to fill out. The Offer of Modified Work Form will be filled out by the employer after the Light Duty Form has been returned.

2. The physician completes the Light Duty Form. The form is then dropped off with Human Resources, and it is reviewed by the employee's respective department to determine if light duty work can be offered based on restrictions. The information on the form is confidential and will be treated as such.
3. The Offer of Modified Work form will outline what work is available. Employees will not be coerced to accept the possible light duty assignments, but the employee is expected to accept light duty within their given restrictions.

Studies show that recovering at work is better for most workers, especially for those with physical injuries such as strains and sprains. The longer a worker is away from the job the less likelihood of full return to that job and staying at work also helps with mental health and well-being.

4. To ensure healing has progressed as expected and that no new issues have arose, the employee must have another Light Duty form filled out by their physician to clear them to full duties even if the timeline was initially provided.
5. Each department is responsible for maintaining a list of possible light duty work assignments. (Attached)
6. This program will be discussed at crew safety meetings on an annual basis.

### **LIGHT DUTY ASSIGNMENTS**

The following are examples of light duty job tasks that may be available while on light or restricted duty.

**Note:** Each individual case and job assignment will be assessed at the Light Duty meeting held prior to the commencement of light work. Instructions/restrictions will be provided to all parties by the physician on the light duty report.

1. **OPERATING DEPARTMENTS**

Spark/tank watch duties  
Light housekeeping  
Assist in performing normal job assignments in which the employee has been trained  
Check/review lockouts and vessel entries  
Writing new lockouts  
Safety/housekeeping inspections  
Upgrading current job requirements  
Training up in line of progressions  
Assist in training other employees  
Review training materials for area

2. **MAINTENANCE DEPARTMENTS**

a) ***MECHANICAL***

**Millwrights**

Shop fabrication/repair  
Inspect equipment guards  
Inspect equipment for lifting device requirements  
Training: i.e. vibration analysis, equipment alignment methods  
Inspect packing and adjust

**Carpenters**

Shop assembly & manufacturing work  
Inspect/repair scaffold planks/clamps etc.

**Heavy Duty Mechanics**

P.M. of equipment  
Review overhaul parts list for completeness  
Enter parts onto computer for ordering

**Lubrication Mechanics**

Inspect equipment for fluid levels, etc.  
Oil analysis

**Pipefitters**

Eyewash inspection  
Install/inspect flange protectors  
Inspect valves for repacking  
Inspect pipe lines for leaks  
Inspect and list details of chemical & unloading hoses  
Shop fabrication

**Machinists**

Normal manufacturing  
Slitters

**Welders**

Shop fabrication  
Review/practice welding procedures and techniques,  
i.e. small diameter pipe, titanium, tig, etc.

**Painters**

Shop work  
Pipe line identification  
Asbestos encapsulation

**Labourer**

Spark watch/manhole watch  
Shop (other areas) cleanup  
Asbestos encapsulation

**All Trades**

Housekeeping inspections  
Inspect transite for repair & replacement

**b) *ELECTRICAL***

Drawing revisions  
Shop benchwork  
PLC programming & training

**c) *INSTRUMENT***

Distributed control system configuration  
Instrument mill stock inventory  
Department parts bin replenishing  
Engraving as required  
Sandblasting and painting as required  
Drawing revisions  
D.C.S. training

**d) *STORES***

Inventory checks  
Key punching  
Light housekeeping  
Filing  
Retagging shelves

## LIGHT DUTY FORM

### Employee information

Last name	First name	Date of assessment (yyyy-mm-dd)
Nature of injury (please indicate left or right, if applicable)		Occupation

### Limitations

Based on information provided, including the employee's statement regarding his/her health and the results of my actual assessment, my professional opinion regarding this employee's ability to perform his/her duties at this time is:

<b>Neck</b> <b>Limit</b> <input type="checkbox"/> Activities with arms above shoulder level, including reaching down <input type="checkbox"/> Activities with lifting and carrying to light or medium loads <input type="checkbox"/> Hanging weights <input type="checkbox"/> Ladder climbing <b>Avoid</b> <input type="checkbox"/> Lifting and carrying with arms above shoulder level <input type="checkbox"/> Extremes of looking up, down, or over the shoulder, especially if sustained for more than a few seconds	<b>Shoulder</b> <b>Limit</b> <input type="checkbox"/> Climbing ladders <input type="checkbox"/> Activities using arm above shoulder level, including reaching down <input type="checkbox"/> Activities which require lifting and carrying to light or medium loads <b>Avoid</b> <input type="checkbox"/> Holding the arm outstretched for periods especially while holding weights and applying force <input type="checkbox"/> Lifting and carrying with arm above shoulder level <b>Dominant Arm</b> <input type="checkbox"/> Left <input type="checkbox"/> Right	<b>Elbow/Forearm</b> <b>Limit</b> <input type="checkbox"/> Repetitive or sustained gripping, especially where high forces are required <input type="checkbox"/> Repetitive elbow bending <input type="checkbox"/> The total time spent keyboarding or driving <input type="checkbox"/> The use of impact tools (including power tools and hammers) <b>Avoid</b> <input type="checkbox"/> Hanging weights <input type="checkbox"/> Forearm rotations, Pressure on the elbow <b>Dominant Arm</b> <input type="checkbox"/> Left <input type="checkbox"/> Right	<b>Wrist/Hand</b> <b>Limit</b> <input type="checkbox"/> Repetitive gripping, especially where high or sustained forces are needed <input type="checkbox"/> Lifting and carrying to light or medium loads <input type="checkbox"/> The total time keyboarding or driving <b>Avoid</b> <input type="checkbox"/> Extreme postures of the wrist, especially with force <b>Dominant hand</b> <input type="checkbox"/> Left <input type="checkbox"/> Right
<b>Low back</b> <b>Limit</b> <input type="checkbox"/> Walking on uneven ground <input type="checkbox"/> Lifting and carrying to light or medium loads, depending on frequency and postures <b>Avoid</b> <input type="checkbox"/> Jarring <input type="checkbox"/> Repetitive bending <input type="checkbox"/> Long periods of static standing or sitting <input type="checkbox"/> Extreme bending of the back <input type="checkbox"/> Twisting of the back	<b>Knee</b> <b>Limit</b> <input type="checkbox"/> Walking on uneven ground <b>Avoid</b> <input type="checkbox"/> Long periods of standing or walking <input type="checkbox"/> Deep squatting, kneeling, or crouching <input type="checkbox"/> Pivoting of the knee <input type="checkbox"/> Participating in activities requiring bracing, balancing, or running <input type="checkbox"/> Stair use or ladder climbing	<b>Ankle</b> <b>Limit</b> <input type="checkbox"/> The use of stairs <b>Avoid</b> <input type="checkbox"/> Long periods of standing or walking <input type="checkbox"/> Walking on uneven ground <input type="checkbox"/> Climbing ladders <input type="checkbox"/> Deep squatting and crouching <input type="checkbox"/> Activities requiring balancing, bracing, or running	

Is the employee fit to return to regular employment? ☐ Yes ☐ No (If no, when is the anticipated return) (yyyy-mm-dd)

If required, when will a further assessment be? (yyyy-mm-dd)

Additional recommendations or comments\*

\*As per our West Fraser Drug & Alcohol Policies, Employees are required to report any medications that may affect their abilities to work safely in a safety sensitive work environment

### Provider information

Health Care Provider's name (please print)	Health Care Provider's signature
Clinic Name	Clinic Phone Number

Return to: Cariboo Pulp & Paper Company, P.O. Box 7500, Quesnel, BC V2J 3J6 ☐ FAX (250) 992-0373

## **HANDOUT #4**

August 22, 1998

### **CARIBOO PULP & PAPER COMPANY**

#### **Equalization of Overtime**

The company agrees with the principle of equalization of the opportunity for overtime within the trades department. The company agrees to co-operate with the union to achieve this principle as follows:

1. The Company will endeavor to equalize overtime on an annual basis between January 1 and December 31.
2. Upon hire or entry into the trades, employees will be allocated overtime hours equal to the average of those employees working in that trade.
3. Hours recorded for overtime will be hours worked and those hours refused. Employees who cannot be reached will be recorded as refused. Employees away from the plant for bona fide reasons or more than 1 hour and less than 6 hours after completing a 12 hour night shift will not be recorded as a refusal.
4. Overtime lists will be posted in each area on a monthly basis.
5. The employee working on the job will have the first right to holdover overtime. The area trade will then be asked to cover the overtime and then to the mill equalization list. Scheduled overtime will continue with the present practice of asking the area trade first then to the OT List.
6. Both the Company and the Union recognize the need for some specialists in their area and these people will be identified as to their expertise and will receive the first call. The next call will be to the person with the least amount of overtime.
7. There will be a list which will contain the names of the employees who will work overtime. The department and shop stewards will co-operate in maintaining this list.

June 29, 2017

### **Earned Time off Carryover - WI/WCB Return to Work**

Employees who have been off for 6 months or more on WI or WCB and are returning to work who have earned time off expiring within 6 months of their return to work date are eligible to:

1. Be paid out for any or all such earned time off.
2. Carry forward to the new contract year any or all such earned time off. This time must be used within 6 months of the new contract year.

At the end of the contract year, employees off on WI/WCB who have earned time off expiring will be notified by the Company of their carryover or payout options.

The application for relief under this agreement must be discussed at Standing Committee.

August 14, 2003

Mr. Daryl Nelson  
President, Communications, Energy and Paperworkers  
Union of Canada  
Local 1115  
P.O. Box 4622  
Quesnel, B.C.

Dear Sir:

This is to confirm the mutual agreement between the Company and the Union regarding apprenticeship training certification principles and pay remains as per past practice.

Yours truly,  
Manager Human Resources  
CARIBOO PULP & PAPER COMPANY

R.A.D. NORMAN  
cc: J Dixon

June 29, 2017

Letter of Intent - Steam Plant Vocational Leave

For consideration,

The Company will continue to support Steam Plant employees in their endeavors to achieve their Power Engineering Certification(s). As required, the Company provides additional study time at work as operational conditions allow.

June 29, 2017

#### Letter of Understanding – Probationary Period

The following practice will be observed during the 2017-2021 labour agreement for the rehiring of former full time permanent employees that Cariboo Pulp & Paper may rehire as permanent full time employees.

It is not the intent of the Union to restrict the Company's right to hire full time permanent employees.

The changes that were made to Article XXI - Seniority, Section 2: Probationary Period in the Collective Agreement (2017-2021) was to address concerns regarding Temporary Workers.

If there are no employees that are laid off that would qualify for rehiring under the "Letter of Understanding" contained on Page 96 then;

The changes made to Article XXI - Seniority, Section 2: Probationary Period with the addition of the last sentence will have no force or affect for permanent full time rehires.

June 29, 2017

Letter of Understanding – EFAP Committee

The Company and the Union commit to continuing to promote an effective and collaborative Employee & Family Assistance Program (E.F.A.P.). The Company will support relevant training for EFAP committee members up to six paid hours per year. This joint committee will jointly determine the content and delivery of the training.

May 25, 2022

#### Letter of Understanding – Car Wash

Any time the car wash is down as a result of mechanical failure for more than seven consecutive days between April 1st and September 30th during the terms of the 2021-2025 Collective Agreement, the Company will provide one (1) car wash voucher.

June 29, 2017

Letter of Understanding – Welfare Plan

This Letter of Understanding is to confirm and clarify the agreement between the Company and the Union regarding the Welfare Plan provided for in Article XIX of the Collective Agreement and as set out in Exhibit “C” thereof.

The Company and the Union agree that all exclusions, limitations and charges of the selected carrier or carriers of a usual and customary nature will apply to the coverages, benefits and expenses to be provided pursuant to Exhibit “C”, regardless of whether such exclusions, limitations or charges are set out in an insurance contract or whether they are set out in an administrative services only contract.