

**Coral Community Charter School
Governance Council Meeting Minutes
4401 Silver Ave SE**

Albuquerque, NM 87108

January 30, 2018

GC Members Present: Krista Martinez, Freeman Leaming, Tania Triolo, Fawn Turner, Mary Merchant, Keren Fenderson, Denise Brissey Cohen, Patrick Correa

Guests: Lynette Martinez, Cathy Cavin (Scribe), Roxanne Rosa (Foundation Treasurer), Phil Turner (Foundation President)

Absent: Mike Reeves, Ashley Sarracino

A regular meeting of the Governance Council of Coral Community Charter School (CCCS) was held on Jan 30, 2018 and called to order at 5:30 p.m. by Keren Fenderson.

The meeting began with the reading of the mission, and an introduction of guests.

OPENING ITEMS

AGENDA Motion to approve agenda by Krista Martinez, Patrick Correa seconded. The agenda was approved with 8 votes.

MINUTES

A motion to approve the minutes of 12.17.17 was made by Fawn Turner and seconded by Freeman Leaming. Motion passed with vote of 8.

FINANCIALS

Budget committee reviewed the finances in the dropbox for Nov and Dec; a motion was made to approve by Patrick Correa, seconded by Mary Merchant. Motion passed with 8 votes.

FACILITY COMMITTEE

Freeman Leaming reported that the facility committee discussed LPA issues – leases are not purchases. School may discontinue lease at any time, regardless of timeframe. Agreement provided to PED will be amended to the purchase price being the principle left on agreement with owner; at the end of foundation purchase, school can purchase for \$1.

Lease payment to owner is about \$11,500 per month; the foundation may pay for maintenance on the building as well as the school. Maintenance responsibilities are to be clarified through a Memorandum of Understanding between the school and the Foundation. Maintenance

expenditures may be taken on by Foundation (MOU) with school. Foundation's Real Estate Contract is for 7 years with a balloon pmt. at the end. At the end of 5 years, the Foundation plans on trying to secure funding from a commercial lender or refinancing with owner. Any improvements to the building paid for by public money would become a lien on the property if the Foundation were to default resulting in foreclosure. Clarification needed on "improvements"; state perspective will be sought.

BUDGET/FINANCE

No update from committee.

Angela Lerner gave the itemized overview of BARS.

Krista Martinez moved to approve Budget Adjustment Requests as presented; seconded by Tania Triolo; BARS were approved unanimously by roll call vote of 8.

AUDIT COMMITTEE

No report. Next quarterly meeting will be set when audit is released.

ACADEMIC COMMITTEE

A meeting is set for Feb 14.

EXECUTIVE DIRECTOR SUPPORT COMMITTEE

Krista Martinez reported the committee met; on track with items as supporting Ms. Bachman; available to GC for review and comment by email to committee. An offer of assistance for Ms. Bachman to help with grant writing was made.

ED report

Lori Bachman gave an Executive Director report.

Charter Renewal – advance meeting on Feb 7 with chair of PEC on hand; site visit Feb 28.

GOVERNANCE COMMITTEE

Tania Triolo reported that the committee has worked on developing the training materials; Patrick explained the process to be approved by the GC in the future.

Bylaws can be re-visited at the time of trainings.

GC training hours: Mary Merchant has completed all the required hours.

Recruitment should come within members to create pool for future GC members; beginning could be with a committee member at large.

Student discipline draft policy in dropbox. Vote to be held on Feb 27.

Safe school Plan – approval and vote on Feb 27.

Catherine Begaye submitted resignation; Krista Martinez moved to accept; Fawn seconded. Vote passed unanimously with 8 votes.

GC Retreat – with new people and dynamics the suggestion was made to possibly have an outsider facilitator (Jean Block, Lisa Grover) Tania will suggest possible dates that would work Feb/Mar/Apr).

TECHNOLOGY COMMITTEE

Fawn Turner reported that there will be a meeting set soon.

NEW BUSINESS

The next regular meeting of the GC is scheduled on Feb 27, 2018.

ADJOURNMENT

Krista motioned for the meeting to adjourn; Tania seconded. The vote was unanimous (8). Meeting adjourned at 6:32p.m.

Respectfully Submitted,



Krista Martinez, Secretary