

**Town of Grant
9011 County Road WW
Monthly Board Meeting
January 11, 2017**

Present: Schwab, Winkler, Luecht and Zimmerman. Yetter excused.
Chairperson Schwab called meeting to order at 6:35pm.

Announcements/Correspondence:

- Portage County sent MFL Logging permit from Konopacky
- 2017 Final General Transportation Aid is \$255,718.26
- Representative Katrina Shankland looking at sexually violent sex offender being placed in Town of Alban.
- Charles Gussel mentioned County Wide Ordinance for Sexually Violent Offender Placement.
- Dept. of Agriculture, Trade & Consumer Protection sent letter confirming Certification of Town of Grant's Farmland Preservation Zoning Ordinance
- Federal Communications Commission sent Informational Notice of Section 106 Filings for communication tower at 3811 County Road F

Minutes:

- **Motion: (Schwab, Winkler) Move to approve Monthly Board Meeting minutes from November 9, 2016 as written. Unanimous Ayes. Carried.**
- **Motion: (Winkler, Schwab) Move to accept Monthly Board Meeting minutes from December 14, 2016 as written. Unanimous Ayes. Carried.**
- **Motion: (Schwab, Winkler) Move to approve Town Board Meeting Closed Session minutes from January 5, 2017 as written. Unanimous Ayes. Carried.**
- **Motion: (Winkler, Schwab) Move to approve Emergency Meeting minutes from January 5, 2017 as written. Unanimous Ayes. Carried.**
- Clerk Zimmerman was going to complete 2016 meeting minutes by Jan. 31st, 2015 meeting minutes by February monthly board meeting, and get approved minutes on website.

Officers' Report:

- Schwab reported that Mike Fraley attended 1st Responders meeting along with Dr. Brandt and Joe Gemza in December 2016. This is the first time they have attended a T. Grant First Responder meeting and or corresponded in kind. She informed 1st Responders that at this time the Town of Grant will be declining Grant Funds from Portage County EMS.

Committee/Commission Minutes or Reports:

- **Ambulance:** Statement of Appeal list is available at Clerk of Courts office for review Monday – Friday from 7:30am-4:30pm.
- Portage County EMS meeting January 19, 2017 @ 4:30pm has on agenda Resolution to Support Private/Public Partnership for Equitable Ambulance Service In Portage County, Wisconsin
- **Fire:** No report
- **First Responders:** January 9th meeting minutes distributed to Board Members, Gary Johnson from UEMR has offered to have training sessions on second Wednesday of the month.
- **Green, Clean Action:** Talked about Choose to Re Use at Jan. 4th meeting.
- **Greater Kellner Area Business Group:** No report
- **Groundwater Citizens Advisory Committee:** Alternative Delegate Scott Provost asked to attend next meeting, January 19th, 2017.
- **Historical Committee:** No report

- **Plan Commission:** Next meeting Jan. 18th @ 6:30pm, working on updates for Comprehensive Plan.
- **Zoning:** Two Building Permits were issued for the month of December for a total of \$50.00.

Financial Report & Updates:

- Treasurer Luecht presented December 2016 Bank Reconciliation with cash on hand at \$362,438.55, which includes funds from tax collections.
- **Motion: (Schwab, Winkler) Move to accept Financial Report for audit or review. Unanimous Ayes. Carried.**
- Wisconsin Surplus Online Auction for old signs and Konica Copier brought in \$1,724.96.
- Treasurer Luecht and Clerk Zimmerman are requested that a letter go out to Title Companies that they would be charged \$20.00 each time they request information for Special Assessments from Treasurer or Clerk. This isn't any different than charging for Utility Accommodation Permits or review of CSM. Charles Gussel couldn't see why we would want to charge for this. Luecht said she would send inquiry to other towns to see if they charge; no decision was made.
- Schwab indicated that Zoning Administrator should not be paid per diem to attend Plan Commission meetings, since ZA is a salaried position. Plan Commission Ordinance only states members and secretary are paid a per diem and ZA Ordinance doesn't indicate compensation for meetings.
- **Motion: (Schwab, No Second) Do not pay per Diem to ZA to attend Plan Commission meetings for this is a salaried position. Motion failed for lack of a second.**

Resolution: Income Continuation Insurance postponed to later date.

Public Participation:

- Charles Rickman questioned why he was charged Transfer Station Fee on his property on 95th St. when he already paid \$75.00 on his residence property.
- Treasurer Luecht explained that all parcels with improvements over \$6,600.00 are charged \$75.00 fee, if you have a house or not as long as there is a building.

Farmland Preservation:

- **Motion: (Schwab, Winkler) Move to acknowledge corrected red line version of Amended Zoning Ordinance to be sent to Portage County Planning and Zoning. Unanimous Ayes. Carried.**

Roads/Equipment/Garage:

- Tree/brush removal on 87th St S and Lake Road, not completed, will work on when snowplowing is done. Trees/branches on roads were cut up and thrown on land owner's property.
- Repairs: Truck 22 needed hydraulic hose, Truck 21 looked at by Wood County and Monroe Trucking and was determined that it needed new pump for \$4,451.00.
- Will need repairs on 7320 JD tractor, don't know problem at this time.
- Supervisor Winkler questioned where the dirt from Evergreen Ave project went, why were we charged \$1,300.00 for leveling muck from Quarry Road? 2016 Bid Documents need to be returned to town hall by Schwab
- Schwab indicated that Quarry Rd project was still under bid amount by \$14,000.00. In future will need procedure for Bid Documents, let's move forward...
- Schwab would like to take a few unsold signs to Barrett & Sons, Ltd to see if we could sell them there.
- Monthly Report: December plowing and keep trucks running. Plowing looks good.

Town Hall:

- General Maintenance: fan in women's bathroom need to be replaced, light switch by front door and look into cost for tuck pointing foundation.

Transfer Station:

- WDNR does pay \$75.00 Transfer Fee, but only brings recyclables to TS, since they do have a dumpster at their site.

Board/Employee training dates:

- Fire & EMS Planning Amid Changing Demographics-Jan. 17th, 2017
- Managing Public Records-March 31, 2017
- Manure Management: Issues for Local Officials-April 18, 2017

Upcoming meeting dates/topics:

- Schwab will send email to set up dates, since Supervisor Yetter was not in attendance at meeting.
- **Also, noted that Closed Session Meeting that was to follow Monthly Board Meeting has been postponed due to Supervisor Yetter being excused from meeting.**

Motion: (Winkler, Schwab) Move to adjourn @ 9:15pm. Unanimous Ayes. Carried.

Respectfully submitted by,

Vicky Zimmerman

Vicky Zimmerman, Town Clerk

Approved: 02-08-2017