



# Blue Ridge Fire District

## BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS

### Minutes of Public Meeting held November 19, 2022

1. **MEETING** was called to order at 10:00 a.m. by Chairperson Bourne.

2. **PLEDGE OF ALLEGIANCE**

3. **ROLL CALL OF BOARD MEMBERS**

Mike Bourne	Present	Alma Seward	Present
Sylvia Meakin	Present	Laurie Hawke	Present
Judy Varns	Present		

4. **CALL TO THE PUBLIC**

Mr. Kyle Chambliss thanked the Board for their due diligence re: the 457b Plans and successful transfers from one plan to another.

Chairperson Bourne thanked the new Board Members; Casey Samsill, Brian Alexander and Linda McDermott, for their attendance today. Congratulations were given as the Oath of Office will taken at the December Board meeting. The results of the elections will become official after the BRFD District Board returns the Election Canvas to the Coconino County Board of Supervisors verifying all procedures and laws were followed during the election.

Ms. Hawke offered deep sorrow and appreciate for the outgoing Board Members; Alma Seward, Sylvia Meakin and Judy Varns.

5. **REVIEW OF AGENDA** - Chairperson Bourne asked for any issues or changes to the Agenda. There were none.

6. **REVIEW AND ADOPTION OF OCTOBER FINANCIAL REPORT**

Chairperson Bourne asked for a Motion to approve the October Financial Report. Ms. Hawke so moved; Ms. Seward seconded. All voted yes.

**The Motion passed.**

7. **ANNOUNCEMENTS** – The next Board Meeting will be held December 17, 2022.

8. **REPORTS AND CORRESPONDENCE**

- a. Chairperson's Report – Mr. Bourne updated the Board re: 457B Alternate Pension Plan Board of Trustees. Brandon Sewell is the President; Linda Hammer is the Secretary and Bill Unhock is the Treasurer. Linda Hammer, as the local expert, has historically managed the plan and will inform the membership of their options as we go forward. The Pension Boards, the 457b and PSPRS, are looking for a Community Member at Large. Should you have an interest, please submit a letter of interest to staff



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## b. Fire Chief's Report –

- Assistant Chief Lashua gave the Chief's Report for October:

Staff: 38 Volunteers, 15 Paid Reserves, 6 Full Time and 2 Part Time

Incidents: October call volume was 21: 9 EMS, 3 Vehicle, 9 Service Calls

Apparatus: All in service but Rescue 8, which is getting a slow plow installed.

Training hours included SCBA, rapid intervention teams, search and rescue, radio communications and MAYDAY drills.

- Captain Brandon Sewell attended and graduated the Battalion Chief's Academy sponsored by Az Fire Chief's Association. Captain Sewell has shown great commitment to learning throughout his fire service career and graduating the Battalion Chief's Academy, in particular, is a huge deal.
- Proposition 310 failed to passed in the election.
- Congratulations to our new Board Members.

- c. Ms. Seward reported that in accordance with A.R.S. ~16-205, the next county election date will be May 16, 2022, for which BRFD is not participating. She is notifying the County re: the same.

## 9. OLD BUSINESS - None

## 10. NEW BUSINESS -

- a. Discussion and possible action to approve Minutes of October 15, 2022.

Chairperson Bourne asked for a Motion to Accept the Minutes of October 15, 2022. Ms. Hawke so moved; Ms. Seward seconded. All voted yes.

**The Motion passed.**

- b. Discussion and possible action to approve a requested Rollover from 457b TD Ameritrade to 457b Nationwide Trust Company.

For Background: the District Board approved a 457b Alternate Pension Plan in June that has a couple new options, one of which is the ability to transfer funds from one plan to another. Instead of the local Trustee Board approving the rollover of funds from one plan to another, the plan designated the Sponsor (District Board) in that role. The authority should be with the Trustee Board, but because of expense of revisions to a lengthy legal document, Chairman Bourne will follow the approved plan and work with the Trustee Board re: rollovers.

Chairperson Bourne asked for a Motion to Approve the rollover for Richard Knaeble, Ryan MacNeal and Megan Sewell to transfer their pension funds from 457(b) Alternate Pension Plan & The Innes Associates, Ltd. to the 457(b) Alternate Pension Plan & Nationwide Trust Company.

Ms. Hawke so moved; Ms. Meakin seconded. All voted yes.

**The Motion passed.**

## 11. AGENDA ITEMS FOR NEXT BOARD MEETING

-The Election Results, Oaths of Office, Quorum Notification

## 12. ADJOURNMENT

Mr. Bourne asked for a Motion to adjourn at 10:19. Ms. Meakin so moved; Ms. Varns seconded. All voted yes.

**The Motion passed.**

Respectively submitted November 21, 2022:

Alma Seward

Clerk of the BRFD Board