

Public Meeting of the Vernon Fire District Board Minutes

August 22, 2017 at 7:00 pm at the Vernon Public Library

1. **CALL TO ORDER** - 7:00 pm
2. **ROLL CALL OF BOARD MEMBERS** – Tony Anderson, Jodie Humphrey, Steve Miller, Sara King, and Steve Coombs all present.
3. **PLEDGE OF ALLEGIANCE & PRAYER** – Director Humphrey gave the prayer.
4. **RECOGNITION OF GUESTS** – James Saunders, the district auditor, was recognized as attending telephonically.
5. **CALL TO THE PUBLIC** – 3 Minute Limit - Lorraine Vaught expressed her concerns about Item 8.A. should it be passed by the Board.
6. **REPORTS & CORRESPONDENCE**
 - A. **Chair Summary** – None given
 - B. **Chief's Report and discussion** – Chief Niehuis gave his report with discussion following.
 - C. **Financial Report** – Barbra Barclay gave the financial report with discussion following.
7. **CONSENT AGENDA**
 - A. **BAI-072517-001 Approval of July 25, 2017 minutes**
 - B. **BAI-072517-002 Motion that the Board has received and reviewed the Financial Report for July 2017.** Director Miller made a motion to approve the consent agenda, second by Director King. Vote: Unanimous "Yes".
8. **BUSINESS**
 - A. **BAI-072517-004 (Item postponed from the July 25, 2017 meeting) Discussion and possible action, Resolution to move he Public Funds Savings account from National Bank of Arizona and the Public Funds Analysis Checking account from National Bank of Arizona to the Apache County Treasurer to be compliant with ARS 48-807 Section N. "A fire district, through the county treasurer, shall establish the relevant governmental funds necessary for the proper management and fiscal accountability of district monies from property taxes, grants, contributions and donations, as as defined by the government accounting standards board. Unless the monies received are legally restricted by contract agreement of law, those monies may be transferred between fund accounts according to the original or amended budget of the fire district.", and to utilize best practices for our fiduciary responsibilities handling financial matters of the Vernon Fire District. (The original motion was moved by Sara King and seconded by Steve Miller.)** James Saunders joined the meeting telephonically at 7:39pm. Steve Coombs made a Motion to amend the resolution by striking all of the language after the Apache County Treasurer. Second made by Tony Anderson. Vote: Unanimous "Yes". James Saunders gave his opinion supporting the District keeping the two subject bank accounts with National Bank of Arizona and not moving them to the County Treasurer. Discussion followed. Director Miller gave a prepared statement (attached) before the vote was taken to approve the Resolution. Vote: Director Anderson, "No", Director Humphrey, "No", Director Miller, "Yes", Director King, "Yes", and Director Coombs, "No". The resolution failed to pass.
 - B. **BAI-082217-003 Discussion possible action. The criteria to be used for the Chief's annual evaluation, setting the time and date of the evaluation for 2017, setting the month for future reviews, and possible annual review of the Chief's work agreement following the annual evaluation.** A discussion followed. Director Coombs proposed the Chief's annual evaluation and possible contract/work agreement changes be conducted in a Special Meeting on 9/12/17, including possible executive sessions. Future evaluations and contract/ work agreement changes for the Chief will be done in Spring before adoption of the next budget. The date, time and location of the Special Meeting and future evaluation time was agreed to by the Board's consensus. Motion to approve the criteria and form for the Chief's evaluation as presented by Director Miller, 2nd by Director King. Vote: Unanimous "Yes".
 - C. **BAI*082217-004 Discussion and possible action concerning implementing public information campaign concerning events, news, and services provided within the Vernon Fire District.** Discussion followed. No action taken.
9. **NEW AGENDA ITEMS** No items presented.
10. **ADJOURNMENT** Motion to adjourn by Director Miller, 2nd by Director Anderson. Vote: Unanimous "Yes". 8:46pm