



# U.S. NAVAL SEA CADET CORPS



REGION 6-5 – SOUTHEAST FLORIDA  
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Dear Recruit Training Parents & Cadets,

I would like to officially welcome you to the South Florida Summer 2016 Sea Cadet Recruit Training (RT) to be held in Belle Glade, Florida on 11-19 June 2016. **Please read this letter thoroughly** to ensure the best possible experience for this exciting and challenging Sea Cadet Training evolution. It will give you all of the details you need to know about the logistics and more of South Florida Recruit Training for Summer 2016. This letter includes:

Official COTC Welcome Aboard

Detailed Registration Instructions

Detailed Drop-Off and Pick-Up Instructions

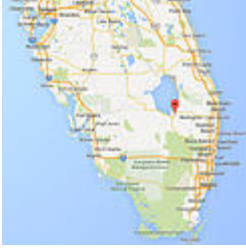
Parent/Cadet Communications During Training

Sea Bag Requirements Lists (Male and Female)

While this is the second time I am serving as Commanding Officer – Training Command (COTC) for a Recruit Training (RT) it is by no means the second RT I have attended. In fact, the first one was 48 years ago, when I was a 13 year old Sea Cadet recruit myself! More recently, however, I have staffed several RTs and Advanced Trainings, so I am confident that my perspectives as both a 13 year old Sea Cadet Recruit, and as a slightly older officer, will make for a memorable experience for all participants and their families.

It is that range of experience that contributed to my relatively direct advice as to how to make the upcoming training as positive as possible for each cadet...starting with, oddly enough, shoes. Yes...shoes. As a Sea Cadet Recruit myself at my RT in 1968, I found myself at sick bay each night...to get my shoes removed by a corpsman. I will spare you the details, but let's just say that it was unpleasant for all involved...and my parents felt horrible for having sent me in brand new shoes, that also turned out to be a bit too loose (causing my foot to rub with every marching and running step...all day long).

So please trust me when I tell you that the rules and advice below come from the hard-learned lessons of myself (as a cadet and an officer) and many other officers and cadets with whom I have served, and cadets that I have worked with at RTs over the past many years. It is also important to know that the rules for RT, based on the new way the United States Navy now does their Boot Camp, are very different than in years past...so anything you may have heard about RT is no longer valid. This will be the first year for the new RT, which will present some advantages and some challenges for cadets and staff alike.



## The 2016 South Florida Sea Cadet Recruit Training will be held at:

**Eagle Academy**  
**38600 James Wheeler Way, Belle Glade, FL 33430**

- Staff Arrival: Friday 10 June, 2016 1200-1900
- **Recruit Cadet Arrival:** Saturday 11 June 2016 0800-1100
- Graduation: Sunday 19 June 2016 1100-1215
- Location: Glades Central Community High  
1001 SW Avenue M, Belle Glade, FL 33430
- Cadet Dismissal/Pick-Up at Eagle Academy at 1300-1330

## Making It Easy & Fun...or Hard & Painful for Your Cadet (and you)

There are a few things that you should note right up front that will make things better for everyone:

- **Good, properly sized SHOES** (and appropriate socks), including sneakers, uniform dress, shower flip-flops and **especially boots** (there is A LOT of marching and running in boots), can make the difference between a great time and a terribly painful time for your cadet! This is listed first for a reason! Get your cadet the right shoes...or keep them home and save them the pain!
- Don't kid yourself...or us. This training will be the most physically and psychologically demanding and challenging thing your cadet has ever done...by far! Your cadet will have enough to handle with the training alone...don't make their challenge harder.
  - Fully disclose any and ALL medical, psychological or physical conditions or limitations when registering.
  - Anything that **could** be an issue **WILL be an issue** under the stress and physical demands of the training. Just because [whatever it is] doesn't bother them in school or gym class, doesn't mean it won't be a problem at RT...it will!
  - Do not go away on vacation while your cadet is at Recruit Training. Be prepared to come to take your cadet home in the event of a medical or disciplinary issue. It is rare that a cadet needs to go home early, but it happens to at least one or two cadets, for a variety of reasons, during virtually every Recruit Training evolution.

## Detailed Registration Instructions

- Unlike in some previous years, "walk-ins" or cadets with Local Orders will NOT be accepted into the training and will be sent home immediately upon arrival.
- Only properly registered cadets who complete the 3 steps below and **RECEIVE FINAL ORDERS** will be mustered into the training. Just registering on Magellan or submitting payment does NOT complete your registration!!! To complete your registration, you must:
  1. Register and be Confirmed on Magellan
  2. Payment can now be made online by credit or debit card...  
by going to [www.flseacadets.org](http://www.flseacadets.org) and following the appropriate page links, or...  
Mail payment (payable to USNSCC Region 6-5) to:  
Summer RT Registration  
USNSCC Region 6-5  
11860 West State Road 84, Suite B15 Davie, FL 33325

3. Send an NSCTNG001 (which your unit officers will help you with). The NSCTNG001 can be scanned, turned into a PDF with the last name of your cadet as the filename, and emailed directly to me at rd@flseacadets.org with the subject line of ORDERS. This way is strongly preferred, and is also the fastest...or you can mail to the address above.
- If you are applying as a STAFF CADET, please send an e-mail to rd@flseacadets.org explaining your desire and qualifications.
  - Your CO must also send an e-mail to rd@flseacadets.org recommending you for a staff cadet position.
- Absolutely no cell phones or other electronic devices will be permitted for recruit cadets. In fact, there is little to no cell phone service available, from any provider, at the Eagle Academy facility to begin with. Keep that in mind for graduation as well.
- Emergency contact information will be provided to every Unit and parent in the event that the unit or parent needs to reach a cadet urgently.
  - Exact details will be handed out at registration and posted on the Regional Website on the first day of the Training.
- Pictures will be posted every day on a dedicated Facebook page and/or website or photo service.
  - Exact details will be handed out at registration and posted on the Regional Website on the first day of the Training.
  - For privacy and security, no cadet names will be posted.
  - We will try to have every cadet in at least one picture every day.

### **Detailed Drop-Off and Pick-Up Instructions**

Please understand that we respect the time and effort you will be going through to get your cadet to training on time and properly equipped. In turn, we respectfully request that you understand the fact we need to process over 100 cadets in a few hours, and have no control over exactly when each cadet arrives. If large numbers of cadets arrive at once, there will be a delay in processing your cadet...but we will do our best to get done what we need to get done. Here is the process we will be going through for each and every cadet...one at a time:

1. Officer of the Deck (OOD) welcomes the cadet and parent or escort, and shows them to the Admin desk.
2. Admin checks for appropriate paperwork:
  - a. Orders Approved in Magellan (National Sea Cadet Computer System)
  - b. Payment Confirmation
  - c. Service Jacket
  - d. Properly executed NSCTNG001 Form
  - e. PRT Passing Confirmation at Unit Level
  - f. Completed and valid Medical Clearance form
3. If paperwork is in order, cadet and escort move on to Medical for clearance
4. If Medical is cleared, cadet and escort move on to Sea Bag inspection
  - a. Any contraband items are given to parent/escort to be taken away
  - b. Cleared Sea Bags are stowed by Cadet in berthing area

5. Cadet moves on to Basic PRT with Petty Officer (and Adult Officer Supervision)
  - a. Cadets failing Basic PRT will retrieve Sea Bag and return to Admin
  - b. Admin will dis-enroll recruit and parent/escort will bring cadet home
6. Cadets passing Basic PRT returned to parent/escort for final good-byes (5 minutes)
  - a. Only at this point may parents/escorts leave.
7. Cadets successfully mustered in will have lunch at Noon.

With the above in mind, please also note that:

- Doors will not open until 0800 on 11 JUNE 2016...and will close promptly at 1100 on 11 JUNE 2016. All recruit cadets must arrive between 0800 and 1100 on 11 JUNE 2016...unless exception has been granted via e-mail by COTC.
- Parents or Escorts must remain at Belle Glade until Check-In is Complete. This may take up to 3 hours depending on when recruit cadets arrive (though 1 hour is our goal).
- **Recruits will be sent home immediately** with their parent/escort if **any** requirement is not met or proper clothing and gear, as per the Sea Bag lists below, is not provided.
  - Each cadet's Sea Bag Inventory will be taken as part of Check-In!
- Recruits should arrive in PT gear...a Basic PRT will be performed as part of Check-In. Any cadets not passing the Check-In Basic PRT **will be sent home immediately** with their parent/escort. Make sure the recruit cadet has a good, healthy breakfast prior to arrival!
- Any unescorted recruits will need to have arrival and departure coordinated with, and approved by, the COTC prior to 10 May 2016...NO EXCEPTIONS!
- Due to a new Sea Cadet National HQ directive...the primary action to be taken at Recruit Training to address any severe behavioral, medical or other problem will be to send the recruit home immediately! Further action may then be taken by the cadet's commanding officer if deemed appropriate, and the cadet will not receive credit for having completed the training. **Be prepared, throughout the entire training, to come get your cadet immediately if the need arises!**
- All items MUST be stenciled or marked with the cadet's last name and SSN (last 4 digits ONLY). Dress uniforms will be stenciled with permanent ink on the manufacturer's tags.
- We strongly advise that all undergarments be 100% cotton. South Central Florida is a HOT and HUMID place in June!!!
- All shoes should fit very well and NOT be brand new. RT is NOT the time to break in a new pair of shoes!!! Comfortable shoes are ESSENTIAL!!!
- Linens, towels, and wash cloths will NOT be provided by RTC but are required as per Sea Bag lists. Pillow and blanket will be provided.
- Contraband items include cell phones, tablets, games or any electronic devices, wallets, money, flashlights, cameras, knives, mouthwash, food, candy, medication (except as presented to medical staff on arrival as per signed medical form and directions), or any items not listed below. Contraband will be sent back with parent/escort or disposed of by staff.

Graduation will be held at 1200 Hours (Noon) sharp on Sunday 19 June. Weather permitting, it may be an outdoor ceremony. Due to the expected heat, the ceremony will be as brief as possible, but may run as long as an 90 minutes. Please be sure to bring any seating or sun protection you may require. Plenty of cold water will be made available.

## Parent/Cadet Communications During Training

For a variety of reasons, no communications at all between cadets and parents will be permitted until their first letter home, which they will write on Tuesday evening. They will be mailed so that they go out in the morning mail, so hopefully parents will receive that letter on Thursday or Friday.

- Upon arrival and check-in at Belle Glade, parents and/or escorts will be given phone numbers and e-mail addresses they may call or e-mail at any time, 24 hours a day, for emergency reasons.
- We request that non-emergency communications be kept to an absolute minimum, as the staff will not have time to update 100+ parents every day.
- Daily activities and pictures will be posted each night. Details on where and how to access those posts will also be distributed at check-in.
- We will be using an online photo-posting service that will also be able to produce a “Cruise Book” of the training evolution. Those details will also be distributed at check-in.

That covers the details of your upcoming training. One other important note is that we will be the guests of the Palm Beach County Sherriff’s Department...using one of their facilities and many of their resources. When you drop off and pick up your cadet, please be extremely courteous and mindful of their property and hospitality. Use only designated parking spaces...even if that means walking a bit from a remote parking lot to our building.

On the following pages are the Sea Bag Lists for Males and Females. Please make sure your cadet is properly outfitted and equipped for this training. It will make things MUCH easier for everyone, especially the cadet.

As always, feel free to e-mail me with any questions that your local unit cannot adequately answer...but please respect the chain of command and seek answers locally first. I am honored to be able to bring your cadets into the fold as shipmates of the thousands of other US Naval Sea Cadets that have passed through this challenging but incredibly rewarding basic training. You will be extremely proud when you see them at graduation. More importantly, each cadet will be more proud of their accomplishment than they have ever been of anything else before in their lives. Our job is to help them make sure it is only the first of many times that they are so proud of themselves.

Very respectfully,



LCDR Jeff Leibowitz, USNSCC

Regional Director, Region 6-5

COTC – South Florida Recruit Training Command, Summer 2016

## Male Sea Bag List

- 1 Current ID Card
  - 1 Service Jacket including up-to-date & valid Medical Forms & PRT Results
  - 1 Sea Bag (if additional luggage needed, must be soft-sided collapsible type)
  - 1 Lock (Key or Combination) w/Extra Key or Combination in Service Record
  - 1 Dress White Jumper (NSCC Shoulder Flashes, NO Rank Insignia)
  - 1 Dress White Trousers
  - 1 White Web Belt with Silver Tip and Silver Buckle
  - 1 Black Web Belt with Silver Tip and Silver Buckle
  - 1 Neckerchief
  - 1 pair Leather Black Low Cut Dress Shoes
  - 1 White Dress Cover (Dixie Cup)
  - 2 NWU Blouses (NSCC Flashes and Name Tags as required by regulations)
  - 2 NWU Trousers (NSCC Name Tags as required by regulations)
  - 1 Ball Cap (NSCC Only, No Unit Ball Caps Allowed, Dark Blue Only)
  - 8 Blue NWU T-Shirts, Crew Neck
  - 8 White T-Shirts, Crew Neck
  - 8 pair Socks, Black, Cotton Athletic
  - 8 pair Socks, White, Cotton Athletic
  - 2 Pair Socks, Black Cotton Dress
  - 8 Briefs, White, Cotton
  - 2 PT Shirts (US Navy or Sea Cadet authorized)
  - 2 PT Shorts (Dark Blue – US Navy or Sea Cadet authorized)
  - 2 Athletic Supporters
  - 1 Sweats (Preferably Dark Blue – US Navy or Sea Cadet authorized)
  - 1 pair Athletic Shoes
  - 1 pair NWU appropriate Boots
  - 1 pair Shower Shoes (Thongs)
  - 1 Shaving Kit (Including: Shaving Gear (no electric razors), Comb and/or brush, Toothbrush, Toothpaste, Shampoo, Hand Soap & Holder, Body Soap & Holder, and Non-Aerosol Deodorant)
  - 2 Sun Screen (SPF #30 or Higher, Non-Aerosol)
  - 2 Insect Repellant (Non-Aerosol)
  - 3 White Handkerchiefs
  - 1 Shoe Shine Kit
  - 1 Sewing Kit
  - 1 Swimsuit (Dark Solid Color)
  - 1 Stationary/Writing Pad, Pen & 2 Envelopes, 2 Stamps
  - 2 White Single Sized Flat Sheets
  - 2 White Pillow cases
  - 2 White Bath Towels
  - 2 White Wash Clothes
  - 1 Canteen
  - 1 Canteen Belt
  - 1 Plastic/Vinyl Poncho
- Reading or other glasses as required. (There is a lot of classroom work and study required during the training session.) NO Contact Lenses!

## Female Sea Bag List

- 1 Current ID Card
  - 1 Service Jacket including up-to-date & valid Medical Forms & PRT Results
  - 1 Sea Bag (if additional luggage needed, must be soft-sided collapsible type)
  - 1 Lock (Key or Combination) w/Extra Key or Combination in Service Record
  - 1 Dress White Jumper (NSCC Shoulder Flashes, NO Rank Insignia)
  - 1 Dress White Trousers
  - 1 White Web Belt with Silver Tip and Silver Buckle
  - 1 Black Web Belt with Silver Tip and Silver Buckle
  - 1 Neckerchief
  - 1 pair Leather Black Low Cut Dress Shoes
  - 1 White Combination Cover
  - 2 NWU Blouses (NSCC Flashes and Name Tags as required by regulations)
  - 2 NWU Trousers (NSCC Name Tags as required by regulations)
  - 1 Ball Cap (NSCC Only, No Unit Ball Caps Allowed, Dark Blue Only)
  - 8 Blue NWU T-Shirts, Crew Neck
  - 8 White T-Shirts, Crew Neck
  - 8 pair Socks, Black, Cotton Athletic
  - 8 pair Socks, White, Cotton Athletic
  - 2 Pair Socks, Black Cotton Dress
  - 8 Panties, White, Cotton
  - 2 PT Shirts (US Navy or Sea Cadet authorized)
  - 2 PT Shorts (Dark Blue – US Navy or Sea Cadet authorized)
  - 2 Athletic Bras
  - 2 Regular Bras
  - 1 Sweats (Preferably Dark Blue – US Navy or Sea Cadet authorized)
  - 1 pair Athletic Shoes
  - 1 pair NWU appropriate Boots
  - 1 pair Shower Shoes (Thongs)
  - 1 Shaving Kit (Including: Comb and/or brush, Toothbrush, Toothpaste, Shampoo, Hand Soap & Holder, Body Soap & Holder, Toothpaste, and Non-Aerosol Deodorant, Feminine Hygiene items as required)
  - 2 Sun Screen (SPF #30 or Higher, Non-Aerosol)
  - 2 Insect Repellant (Non-Aerosol)
  - 3 White Handkerchiefs
  - 1 Shoe Shine Kit
  - 1 Sewing Kit
  - 1 Swimsuit (Dark Solid Color, One-Piece Only, No Midriffs)
  - 1 Stationary/Writing Pad, Pen & 2 Envelopes, 2 Stamps
  - 2 White Single Sized Flat Sheets
  - 2 White Pillow cases
  - 2 White Bath Towels
  - 2 White Wash Clothes
  - 1 Canteen
  - 1 Canteen Belt
  - 1 Plastic/Vinyl Poncho
- Reading or other glasses as required. (There is a lot of classroom work and study required during the training session.) NO Contact Lenses!