



Sending/Receiving Audio/Video/Data & Moderator Controls

1. Microphone Mute/Unmute Toggle Button
2. Microphone Gain Slider (adjusts microphone volume)
3. Speaker Mute/Unmute Toggle Button
4. Speaker volume slider
5. Your Camera ON/OFF Toggle Button
6. Request (to speak) (available in Lecture Mode only)
7. Present Button
8. Moderator's Pull Down Menu
9. Mobile Link (endpoint detection)

In Meeting Statics & Leave Meeting Button

10. Information Pull Down Menu
11. Leave (exit) a Meeting
12. Network Conditions
13. Meeting Encrypted

Presentation Window & Controls

14. Presentation Window
15. Zoom Out Button
16. Zoom In/Out Slider
17. Zoom In Button
18. Auto Fit Button
19. Enable Content Slide View

Video Windows & Controls

20. Picture-in-Picture Options
21. Video Remote Button: My (Video) Layout /Screen Layout Options/Pause & Start Video
22. Main Viewing Window (triggered by last person talking or drag & drop windows here)
23. Window of participant(s) NOT currently speaking
24. Swap Views (with Presentation Window)

Chat Windows & Controls

25. Send Message to Chat Room
26. Chat Box Pull Down Menu (public or individual)
27. Type your chat here
28. Chat Window (shows messages to and from)
29. Clear Chat History

Participant(s) Window & Controls

30. Participants Window
31. Mic Status & Mute/Unmute
32. Camera Status/Block Video
36. Watching Presentation
30. Presenting Data (for example, PowerPoint) *(Right Click on a participant for other functions)*