

May 21, 2015

## **JOB OPENING**

### **THE VILLAGE OF PARDEEVILLE IS ACCEPTING APPLICATIONS FOR THE POSITION OPENING OF VILLAGE CLERK/TREASURER/UTILITY CLERK:**

Applications and a full job description can be obtained online or at the village office. This is a full time job with benefits. Salary is based upon qualifications and experience. An Associate Degree from an accredited college and experience in a municipal or government setting is recommended. A combination of education and experience will be considered. Successful completion of a background check, physical, drug screening, alcohol screening and drivers license are required prior to being employed. An application and resume must be submitted to the Village of Pardeeville by 8:00 a.m. on June 2, 2015.

Please feel free to contact the village office with any questions.

Sincerely,

David P. Tracey  
Administrator, Village of Pardeeville