

**INDIAN LAKE OHIO  
VILLAGE OF RUSSELLS POINT  
COUNCIL MEETING**

**MINUTES  
May 6, 2013**

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Sharon DeVault, present; Mr. John Huffman, present; Mr. Dave Leonard, present; Ms. Joan Maxwell, present; Ms. Janice Moore, present; President Pro-tem Steve Reid, absent.

Recorder: Fiscal Officer Jeff Weidner

Guests: Mr. Rob Eshenbaugh, Village Solicitor  
Mr. Ralph Fuhrman, 730 Grand Ave., Russells Point  
Ms. Sue Leonard, #74 Anchor Lane, Russells Point  
Mr. Mike Vettori, WPKO Radio  
Mr. David Wallace, 251 Chase, Russells Point

Minutes: **April 15, 2013**

*Ms. Joan Maxwell moved to approve the April 15, 2013 Council Meeting Minutes. Ms. Janice Moore seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, abstain; Mr. Dave Leonard, yea; Ms. Joan Maxwell, yea; Ms. Janice Moore, yea.*

*The motion passed: 4 yeas – 0 nays – 1 abstain.*

Reports: **Mayor's Court Report** –

The April 2013 statement for Mayor's Court showing Village revenue of \$646.00 was presented to Council for approval.

*Mr. John Huffman moved to approve the April 2013 Mayor's Report as submitted. Ms. Joan Maxwell seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. John Huffman, yea; Mr. Dave Leonard, yea; Ms. Joan Maxwell, yea; Ms. Janice Moore, yea.*

*The motion passed: 5 yeas – 0 nays.*

**WRPO Report** –

A financial statement from WRPO was provided to Council for informational purposes.

**Indian Joint Fire District Report** –

Mr. Leonard informed Council that the fire district is in its final stages of completing an employee manual for the volunteer firefighters.

**ORDINANCES & RESOLUTIONS:**

A. **Resolution 13-782, Authorizing the Mayor to enter into an agreement with Ohio Public Works Commission for the Clean Ohio Trail Extension**

**A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH OHIO PUBLIC WORKS COMMISSION TO ACCEPT THE CLEAN OHIO FUND GRANT AWARDED TO THE VILLAGE OF RUSSELLS POINT IN THE AMOUNT OF \$70,606.00 AND DECLARING AN EMERGENCY IN THE VILLAGE OF RUSSELLS POINT, OHIO.**

*Mr. Dave Leonard moved to waive the three reading rule. Ms. Joan Maxwell seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. Dave Leonard, yea; Mr. John Huffman, yea; Ms. Joan Maxwell, yea; Ms. Janice Moore, yea.*

*The motion passed: 5 yeas – 0 nays.*

*Ms. Sharon DeVault moved to accept Resolution 13-782 by title. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. Dave Leonard, yea; Mr. John Huffman, yea;*

*Ms. Joan Maxwell, yea; Ms. Janice Moore, yea.*

*The motion passed: 5 yeas – 0 nays.*

#### **CITIZEN COMMENTS:**

A. Mr. Ralph Fuhrman, 730 Grand Ave., Russells Point

Mr. Fuhrman has noticed the police department providing bike patrol in the early morning hours and wished to thank them for their continued efforts.

#### **OLD BUSINESS:**

A. Income Tax Administrator

Ms. Sue Leonard, retired Clerk/Treasurer for the Village of Russells Point attended the meeting at the request of Councilman Reid to provide a brief history of why the Village chose to use the services of Central Collection Agency (CCA) as their income tax administrator.

Ms. Leonard explained that the Village researched several local and surrounding firms for providing the administrative services. These firms either refused to handle the services, or it would require additional staffing, which would not be cost effective. The other downfall to contracting the services of a local firm would include privacy issues.

The State Auditors suggested that the Village investigate the services of Central Collection Agency (CCA) and Regional Income Tax Agency (RITA). These are two of the largest municipal income tax administrators in Ohio, and they have the authority to administer and enforce the tax laws in the same respect as the IRS. In addition to their powers, their financial records, policies and procedures are audited by the State of Ohio. In turn this removes the Village from incurring the additional costs involved with auditing income tax records from the State. Both CCA and RITA made presentations to Council to give information regarding their agencies and the estimated costs involved with providing services. Council's decision to choose CCA was based on cost, security, and ability to enforce the tax laws.

Ms. Leonard also noted that the biggest complaint citizen's have with CCA is that they are not local. However, the Fiscal Officer is the local contact for residents regarding the income tax.

After a brief discussion, Council agreed that if there are other parties interested in being the tax administrator, they should have the right to address Council.

B. Clean Up Days

Clean Up Days has been scheduled for Friday, June 7 through Monday, June 10, 2013. A large dumpster will be placed in front of the Municipal Building for hard to dispose of items.

C. Indian Lake/Great Miami River Project

Mr. Eshenbaugh reported that the project has been delayed due to the death of Mr. Rudolph who donated the land for the project. The project should be underway in late June to early July.

D. Habitat for Humanity Property

Mr. Eshenbaugh has been in discussions with the attorneys for Habitat for Humanity and asked Council to consider if they wish to donate the Warren Avenue property to the organization.

E. Moving Ohio Forward Grant

Mayor Reames updated the list of houses that were slated to be torn down through funds obtained through the Moving Ohio Forward Grant. Several of these properties have been sold, and the new owners have intentions of either rehabbing them, or tearing them down themselves.

#### **NEW BUSINESS:**

A. Storm Sewer System

Mayor Reames advised Council that the street department has been working on cleaning out the storm drains around the village. Many of the drains and catch basins are in need of repair or replacement. Council was also provided with information regarding a CDBG Grant that the Village could apply for to help incur the costs for repairs. A proposal from Norton Engineering was also presented to council for \$2,700.00 to review the problems and submit the grant application for funds to undertake a detailed study, design and estimate costs that could be used for future construction and maintenance.

After reviewing the documents presented, it was the general consensus that the application could be completed in house. Since it is permissible to submit an application for more than one project, it was suggested that we submit applications for the storm sewer assessment, funding to start a farmers market, as well as street paving.

B. Mosquito Spraying

The Village of Lakeview will be contacted to determine if there has been any schedule set to spray for mosquitoes.

C. Personnel Manual

*Mr. Dave Leonard moved to have an ordinance prepared to allow the Mayor to enter into a contract Clemans, Nelson and Associates to assist in the formation of a personnel manual. Mr. John Huffman seconded the motion.*

*The Vote: Ms. Sharon DeVault, yea; Mr. Dave Leonard, yea; Mr. John Huffman, yea;*

*Ms. Joan Maxwell, yea; Ms. Janice Moore, yea.*

*The motion passed: 5 yeas – 0 nays.*

*Mr. Dave Leonard moved to adjourn the Meeting.*

The meeting was adjourned at 9:23 p.m.

Next Ordinance: 13-1087    Next Resolution: 13-783

Scheduled Meetings:

A. **Council Meeting: Monday, May 20, 2013 at 7:00 p.m.**

B. Board of Public Affairs Meeting: Monday, April 13, 2013 at 5:30 p.m.

C. Parks & Recreation Meeting: Monday, May 20, 2013 at 6:00 p.m.

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Fiscal Officer Jeff Weidner

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Mayor Robin Reames

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Date Passed