

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
December 10, 2020 – 5:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Suite B, Star, Idaho. Chairman Moyle called the meeting to order at 5:00 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Tim Murray were all present.

Staff Present: Chief Timinsky, District Administrator Robin Ward and Attorney Gigray were all present.

COVID 19 – Notice: All attendees were asked to wear a mask and maintain social distancing of 6 feet, a maximum of up to 50 persons were allowed to attend the meeting.

Approval of Meeting Agenda: District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on December 8, 2020, at Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Murray seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on November 12, 2020, as presented, and found them to be consistent with what occurred at those meetings.

Chairman Moyle moved to approve the Minutes of the Regular Board Meeting held on November 12, 2020, as presented. Comm. Martin seconded the motion, motion passed with a unanimous voice vote.

Financial Reports: District Administrator Ward presented the Treasurer's Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$171,246.39 be authorized. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)

Public Comment/Special Presentation: None

Staff Reports:

Chairman of the Board: Chairman Moyle had nothing additional to report.

Vice Chairman of the Board: Comm. Murray reported that the gas plant is setting up fire training and they will be inviting the firefighters up for training.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Operations and General Information:**

- Maintenance division shop if busy.
- Admin Kitchen is complete.
- New engines are in progress at Pierce, can send pictures out if anyone wants them.
- We previously discussed having Comm. Bolts and Comm. Moyle go back to the factory and accompany the engines on the drive back. However, with COVID they are not doing any factory tours or access to the facility, not sure if you are still interested in going.
- As mentioned last month the Locals have given us a proposed draft of a combined contract, Robin is in the process of redlining some questions that the admin team has. We are hoping to meet with the locals to get clarification and then schedule a meeting with then plan to review with the Middleton Board before scheduling negotiations.
- COVID 19 – immunization shots will be available for first responders over the next couple weeks.
- Straight out access to HWY 44 is being reviewed by ITD, the City is working on getting all of the players together to widen the road from Stonebriar to Maverick. Once that gets done, we will start the emergency signal and access straight out.
- As previously mentioned, the Star Sewer and Water District would like us to partner with them on our Kingsbury property for a new sewer lift station and well. There are a couple options we could consider in order to accomplish this:
 - We could sell them the property and not do a partnership for the lift station (approx.. \$75k)
 - We could ask the Attorney (Bill) the best way to go about an agreement that would allow them to install a lift station and well and define the improvements we would need for the training grounds like replacing the existing pole building, the canal tiled and filled in on the north end, fencing, location of new well, fire hydrants, hook ups etc. Sewer District typically plans on 5% contingency to do improvements on any property they purchase for a lift station, they are willing to invest that amount in this property (approx.. \$250k).

The board directed to Fire Chief to continue researching the options and gather additional details for their consideration at a later date.

Deputy Chief Sparks: Provided yearly statistics on call volumes, call volume is up 8% (59 calls) from the previous year. 73% in Ada County and 26% in Canyon County. He has also been working on updating the performance evaluation format in Tenzinga and plans to get that implemented soon. ACCESS plans to roll out an alternate response vehicle to assist in COVID 19 related responses.

District Administrator Robin Ward: Reported that the Impact Fee Committee had it's annual meeting a report and recommendation will be provided at the January meeting. CARES funding grant request has been submitted, may be able to get reimbursed for partial wages.

Firefighters Union Representative: Danny Garringer reported that they have been reviewing the draft combined agreement for the two locals. The two bodies, Middleton and Star, have voted to move forward with the ILA (Inner Labor Agreement), so they will continue working on the details of that.

Attorney Report: Attorney Gigray reported that he continues to monitor the activity of the legislative committee on proposed tax cuts. He will keep us updated on any proposed changes that come out of that committee.

Committee Reports: None

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** – Chief Timinsky had nothing new to report.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that they continue to adjust to COVID 19, as DC Sparks reports they will roll out the ARV's to help with responses.

- **Impact Fees:**

- City of Eagle – Gigray reported that the Eagle Fire Impact Fees are in place and recommends that Star approach them again to get our impact fees implemented. The board agreed that we should move forward with that process again.

New Business: None

Executive Session: Chairman Moyle announced that there was no need for an executive session at this time.

Announcement of the Next Meeting: Chairman Moyle announced that the next regular meeting of the Board is scheduled for Thursday, January 14, 2021, at 5:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Murray seconded the motion, motion passed unanimously. Regular Meeting adjourned at 6:10 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the January 14, 2021, Regular Meeting of the Board.

Jared Moyle, Chairman

Appended to these Minutes:

- Agenda Notice
- Treasurer’s Report prepared by District Administrator Robin Ward
- Attorney’s Report and Memo's if Applicable