

# **Florida Odyssey of the Mind Association**

## **State Tournament**

### **Team Registration Instructions**

All teams advancing to the State Tournament must register the team online **no later than five days following your Regional Tournament!** Your Regional Director will mark your online registration State Eligible within a few days of your Regional tournament. Once your team has been flagged as State Eligible you will need to go into your online Team Registration to confirm your team information and to register your Worker. The person who created your team's original registration will need to use their User ID and Password to access the registration, so if you, the coach, are not the person who registered online you will need to have the person who did register your team either confirm your registration and fill out the Worker form for you or give you their User ID and Password information. **YOU WILL NEED TO REGISTER YOUR TEAM AND WORKER ONLINE WITHIN FIVE DAYS OF YOUR REGIONAL TOURNAMENT!** Once you have confirmed your team information (and hit "Save Registration") and completed the online worker form (and hit "Save Registration"), your registration will be complete and you will be able to create an invoice and pay your State Tournament fee at this time. **YOU MUST UPDATE YOUR CURRENT FILE - DO NOT BEGIN A NEW REGISTRATION!**

The fee for State Tournament is \$50 per team. Primary teams are exempt from this fee. You have two options for payment: You can pay online at [www.floridaodysseyofthemind.org](http://www.floridaodysseyofthemind.org) with your credit card, or you can pay by check, mailed no later than the Monday following your Regional Tournament, to the address shown on your invoice.

Primary teams must complete their registration as if they were paying the fee and generate a "\$0 Balance Due" invoice. This will complete the State Registration in the system. If you are part of a group of teams paying by credit card, please register Primary teams separately.

**Failure to meet these deadlines could result in your team not having a spot at the State Tournament.**

Be sure to list any scheduling issues on the online form. Although we will do our best to accommodate all scheduling requests, we can not make any guarantees. **Any scheduling requests not entered in the online registration will not be considered.**