

**Essex Township - Minutes of the Regular Monthly Meeting**  
**April 20, 2022 @ 7:00 p.m.**

**Members Present:** Supervisor Carla Wardin, Treasurer Kathy George, Clerk Lori Conner, Trustee Mark Winsor, Trustee James Gavenda

**Visitors:** Jim Bancroft, Commissioner Dave Pohl, Commissioner Kam Washburn, Bonnie Hale, Tim Karasek, Seth Miller

**Call to Order:** Township Supervisor Carla Wardin called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance.

**Visitor Statements:**

Kam Washburn, Clinton County Commissioner

- Diane Zuker will retire July 4<sup>th</sup> as Clinton County Clerk. Deb Sutherland to be her replacement.
- Sheriff Larry Jerue and Undersheriff Fritz Sandberg retired from the Clinton County Sheriff's Department on April 29. Detective Lt. Sean Dush will finish out the last two years of Jerue's term.
- 4-H fairgrounds and Smith Hall are fully open.
- New 9-11 system is fully operational.
- Construction on the new Clinton County Road Commission (CCRC) building has begun and is slated for completion October 2023.

Dave Pohl, Clinton County Commissioner

- With redistricting, Commissioner Pohl has been reassigned as the commissioner for Essex Township.

Jim Bancroft

- Submitted contract for cremation burials and installation of headstone foundations.

Seth Miller

- Submitted contract for lawn care of Beach, Lowe, and Sowle Cemeteries.
- Miller has experience providing lawn care for Lebanon and Bengal Townships and has worked with Smith Lawnscape.
- Along with lawncare, Miller would provide a spring and fall clean-up and monthly maintenance as needed.

Bonnie Hale, Cemetery Manager

- Hale has surgery scheduled for May 19<sup>th</sup>. Conner will mark grave openings during that time if needed.
- Hale to order flags for the graves of veterans to be placed in cemeteries by Memorial Day. Hale will seek 4-H members and Girl / Boy Scouts to assist.

**Minutes of March 16, 2022 Meeting:** Goerge moved to approve the meeting minutes; supported by Gavenda. Motion passed and carried (MPC).

**Additions and Approval of Agenda:** The agenda was reviewed.

**Trustee Reports:**

- Trustee Gavenda reported North Shade Township is negotiating rescue contracts.

**Treasurer's Report:**

- The general ledger for the period 03/01/22 – 04/11/22 was reviewed including checks #7269 - 7288.
- General checking account balance: \$258,637.65.
- Tax account balance: \$7684.18.
- Cemetery CD balance: \$6730.52.
- Suggestions for newsletter articles: Millage renewal for roads, need for election workers, breakdown of fire gear and costs, new clerk
- Wardin moved to accept the treasurer's report, supported by Winsor. MPC.

**Clerk's Report:**

- Year-to-date budget was reviewed.
- Conner moved to reallocate \$2000 from line item 941 contingency to line item 257-704 assessor salary in fiscal year budget 22-23, support by Winsor. MPC.
- Conner moved to reallocate \$1500 from line item 941 contingency to line item 651-801 ambulance service in fiscal year budget 22-23, supported by Winsor. MPC.
- Conner moved to reallocate \$5 from line item 941 contingency to line item 257-801 assessor contract compensation in fiscal year budget 21-22, supported by Winsor. MPC.
- George moved to accept the clerk's report, supported by Winsor. MPC.

**Supervisor's Report:**

- Road work contracts for 2022 have been signed.
- CCRC to draw up contract for spot gravel (\$8000 / load).
- The first report required by the American Rescue Plan Act (ARPA) has been submitted.
- The Michigan Township Association (MTA) and the township lawyer have reviewed the roads millage proposal slated for the August 2022 primary election.

**New Business:**

- George moved to have the Renewal Question for Extra-Voted Millage proposal placed on the August 2<sup>nd</sup> primary election ballot, supported Gavenda. MPC.
- Goerge moved to accept Jim Bancroft's contract for cremation burials and foundation installations, supported by Winsor. MPC.
- Essex Township received a Right-of-Way Telecommunications Permit from CMS Internet.

**Adjournment:** Gavenda moved to adjourn the meeting at 7:45 p.m.; supported by Winsor. MPC. The next regular meeting of the Essex Township Board will be held June 15, 2022, at 7:00 p.m.

Respectfully submitted,  
Lori Conner  
Essex Township Clerk