

MINUTES OF THE DUBUQUE SOIL AND WATER
CONSERVATION DISTRICT COMMISSIONER'S MEETING
EPWORTH IA
December 4, 2018

Call Meeting to Order: The monthly meeting of the Dubuque Soil & Water Conservation District Commissioners was called to order by Chairperson Melvin Wilgenbusch at 6:08 p.m. at the Dubuque Soil & Water Conservation District office, Epworth, Iowa on December 4, 2018. Those present included Staff: Theresa Weiss & Colleen Siefken; Commissioners: Melvin Wilgenbusch, Charles McCullough, Dave Ruden, Jeff Schmitt & Jerry Ostwinkle.

McCullough and Ostwinkle were presented with plaques for their years of service as Soil & Water Conservation District Commissioners. Thank you for your service!!

Adopt Agenda: Being no additions or changes the agenda was approved as presented:

18-132 Motion made by Ruden to approve the agenda. Motion seconded by McCullough. Motion carried unanimously.

Reorganization Video: As this meeting was to have been our annual Commissioner/Staff Appreciation Meeting/Dinner, the video presentation was emailed to Schmitt, Wilgenbusch and Ruden for their viewing at home. Weiss had previously covered the details.

Approval of Minutes of Last Meeting: Wilgenbusch called for a discussion of the November 6, 2018 meeting minutes.

18-133 Motion made by McCullough to approve the meeting minutes. Motion seconded by Ostwinkle. Motion carried unanimously.

FARMS Program Summary: Current FARMS '19 Account information:

| Program | Balance | Program | Balance |
|----------------|----------------|----------------|----------------|
| REAPP | \$ 39.38 | REAPF/NG | \$ 0.00 |
| Cost Share | \$ 21,968.56 | | |

Cost Share Applications:

IFIP

John Freiburger, 6.3 ac grass waterway, \$10,000 cost share (District CAP)

David Klein, 3,993' terrace, \$11,154.00 cost share

REAP

None

District policy regarding the removal of a terrace system and the desire to install a grassed waterway in its place will be that if the planned soil losses are maintained at the "T" level within the field the

board will consider paying for waterway construction. If soil losses are not planned to be maintained at the "T" level, consideration will not be given to funding a grassed waterway.

18-134 Motion made by Ruden to adopt the above policy and fund the Freiburger waterway application. Motion seconded by McCullough. Ruden, McCullough & Ostwinkle voted in favor of funding the Freiburger project. Wilgenbusch and Schmitt voted to deny. Motion carried.

18-135 Motion made by Ruden to approve the Klein application. Motion seconded by McCullough. Motion carried unanimously.

District policy regarding the repair of terrace(s) will be that we will not be providing cost share for the repair of a terrace(s).

18-136 Motion made by Ruden to not fund terrace repairs. Motion seconded by Schmitt. Motion carried unanimously.

Cost Share Amendments:

None

Cost Share Certifications:

| <u>Applicant</u> | <u>Farms #</u> | <u>Practice</u> | <u>Cost Share Amount</u> |
|---------------------------|----------------|-----------------|--------------------------|
| James Markham | 70608 | Cover Crops | \$390.00 |
| Daniel Ploessl | 68872 | Cover Crops | \$501.00 |
| Jeffrey Schmitt | 69167 | Cover Crops | \$2,400.00 |
| Micheal Knipper | 71349 | Cover Crops | \$1,350.00 |
| David Hermsen | 70274 | Cover Crops | \$1,815.00 |
| Patrick Klein | 70609 | Cover Crops | \$567.00 |
| Timothy & Derek Hammerand | 68777 | Cover Crops | \$1,050.00 |
| Brian Hoefler | 68292 | Cover Crops | \$900.00 |
| Gerald Wuchter | 69143 | Cover Crops | \$1,635.00 |
| Scott Brant | 69000 | Cover Crops | \$675.00 |
| Ryan Kluesner | 68869 | Cover Crops | \$1,125.00 |
| Schwerts Brothers LLC | 68480 | Cover Crops | \$2,400.00 |
| Daniel Clemen | 69541 | Cover Crops | \$425.00 |
| James Wulfekuhle | 68814 | Cover Crops | \$750.00 |
| Allan White | 70202 | Cover Crops | \$1,185.00 |
| Mark Gaul | 68835 | Cover Crops | \$225.00 |
| Andrew White | 70201 | Cover Crops | \$975.00 |
| Michael Kluesner | 68827 | Cover Crops | \$875.00 |
| Amy Feldmann | 68735 | Cover Crops | \$1,245.00 |
| Jonathon Friedman | 69422 | Cover Crops | \$2,050.00 |
| Gerald Feldmann | 70984 | Cover Crops | \$625.00 |
| Friedman Brothers Inc. | 69427 | Cover Crops | \$1,290.00 |
| David Klein | 68421 | Cover Crops | \$4,000.00 |
| Robert Laban | 69451 | Cover Crops | \$1,925.00 |
| Robert lucas | 68943 | Cover Crops | \$690.00 |
| Matthew Then | 70221 | Cover Crops | \$750.00 |

| | | | |
|-------------------------|-------|-------------|------------|
| Ronald Then | 70222 | Cover Crops | \$525.00 |
| Gregory Wille | 69381 | Cover Crops | \$1,786.50 |
| Matthew Waller | 70193 | Cover Crops | \$500.00 |
| Terry Meyer | 70257 | Cover Crops | \$390.00 |
| JPT Inc. | 69091 | Cover Crops | \$2,400.00 |
| Ben Hannan | 69094 | Cover Crops | \$2,500.00 |
| Matthew Dupont | 68485 | Cover Crops | \$600.00 |
| Weber Brothers Dairy | 68849 | Cover Crops | \$4,000.00 |
| Wilfred Steffensmeier | 70804 | Cover Crops | \$2,500.00 |
| Marv & Ted Freiburger | 71034 | Cover Crops | \$3,400.00 |
| Dennis Rauen | 70792 | Cover Crops | \$345.00 |
| Betlin Farms LLC | 70625 | Cover Crops | \$675.00 |
| John Lynch | 71536 | Cover Crops | \$2,400.00 |
| Miller Valley Farm Inc. | 69352 | Cover Crops | \$2,400.00 |
| Marissa Waldo | 69372 | Cover Crops | \$952.50 |
| Eric Miller | 69012 | Cover Crops | \$3,250.00 |
| Gary Burkle | 68415 | Cover Crops | \$2,280.00 |
| Martin Kalb | 68494 | Cover Crops | \$2,400.00 |
| Steve Thielen | 70099 | Cover Crops | \$3,800.00 |
| Keith Koopmann | 68491 | Cover Crops | \$1,005.50 |
| Michael Bahl | 68846 | Cover Crops | \$1,230.00 |
| Daniel Elgin | 68586 | Cover Crops | \$750.00 |
| Kenneth Wille | 69654 | Cover Crops | \$1,500.00 |
| Kevin Pitz | 68486 | Cover Crops | \$1,500.00 |
| Alan Turnis | 69327 | Cover Crops | \$4,000.00 |
| Joseph Schmitt | 68380 | Cover Crops | \$885.00 |
| Pfeiler Brothers Farms | 70219 | Cover Crops | \$1,350.00 |
| Terrence Cook | 68783 | Cover Crops | \$2,400.00 |
| Michael Boge | 70615 | Cover Crops | \$2,235.00 |
| Jerry Kauffmann | 68822 | Cover Crops | \$1,200.00 |
| Kevin Wolf | 69538 | Cover Crops | \$810.00 |
| John Smith | 70199 | Cover Crops | \$2,400.00 |
| Michael Deutmeyer | 68775 | Cover Crops | \$1,800.00 |
| Reitinger Farms LLC | 70784 | Cover Crops | \$1,000.00 |
| Zachary Reiter | 69712 | Cover Crops | \$2,400.00 |
| Brian Bradley | 71413 | Cover Crops | \$4,000.00 |
| Bonert & Kennedy Farms | 68492 | Cover Crops | \$225.00 |
| Andrew Wilwert | 69332 | Cover Crops | \$1,980.00 |
| Robert Zauche | 68847 | Cover Crops | \$2,400.00 |
| Jeff Heiderscheid | 71837 | Cover Crops | \$825.00 |

18-137 Motion made by McCullough to approve the Certifications. Motion seconded by Ruden. Motion carried unanimously.

Cost Share Maintenance Agreements:

None

1M/Finance:

- November Bank Statement & Quicken reports were available for review.
- Checks Written & Other Withdrawals –

#3030 – Eric Schmechel – icloud - \$2.99
 #3031 – Postmaster – Postage – \$50.00
 #3032 – Engraved Gift Collection – Plaques - \$49.98
 #3033 – Eric Schmechel – icloud - \$2.99
 #3034 – Treasurer, State of Iowa - \$1,701.00 (unspent FB XIV)
 ACH Debit Payroll Pay Date 11/2/18 \$3,412.25
 ACH Debit Payroll Taxes Pay Date 11/2/18 \$1,472.87
 ACH Debit Payroll Pay Date 11/16/18 \$2,761.66
 ACH Debit Payroll Taxes Pay Date 11/16/18 \$1,171.15
 ACH Debit Payroll Pay Date 11/30/18 \$2,969.60
 ACH Debit Payroll Taxes Pay Date 11/30/18 \$1,282.04
 EFT – Verizon Phone Bill \$90.63 to occur on 12/10/18

18-138 Motion made by Schmitt to approve the expenses. Motion seconded by Ruden. Motion carried unanimously.

Correspondence Received:

- CDI- Scholarship & Poster Contest. District will promote Scholarship. History has shown there is no school interest in the poster contest.
- IDALS '19 Intern Program – District will not participate.
- **Large Tile/Intake Costs** – After review of the surrounding county cost share rates, the following were adopted:
8” tile installed - \$2.80/ft.
10” tile installed - \$4.25/ft.
10” intake - \$230.00/ea.

18-139 Motion made by Ruden to approve the above costs. Motion seconded by Schmitt. Motion carried unanimously.

Personnel Updates:

- November report from Kass was reviewed.
- Schmechel has been invited to attend the Soil Health Summit 2019 in St. Louis with NICC. Room, registration and meals will be covered by NICC. Travel request in the amount of \$341 for transportation has been submitted.

18-140 Motion made by Schmitt to approve the travel request. Motion seconded by Ruden. Motion carried unanimously.

Meeting Updates: Ruden discussed MRWMA meeting. WMA is having problems getting quorum to attend meetings so business can be conducted. Considering changing Bylaws. County Board of Supervisors have been approached to help continue funding WMA. No recent CCWMA meeting.

NRCS Updates: Weiss reported the following:

- NRCS has a new Chief, Matthew Lohr

- Local FAC team met in November and granted a weather variance for tillage for this fall and next spring. Producers must make a request in writing with either FSA or NRCS. Variance will be granted for spot treatment.
- IA NRCS Strategic Plan was briefly reviewed.
- Staff is working on ranking pending EQIP applications.
- February 14th Soil Health workshop being planned by NRCS for the Monticello fairgrounds. Trying to get Ray Archuleta to present. Weiss made a request of the board to consider a donation of up to \$100 to cover expenses.

18-141 Motion made by Ruden to approve the request. Motion seconded by McCullough. Motion carried unanimously.

CRP Conservation Plans & Revisions/Conservation Plans: 0 plans to be approved.

Treasurer's Report:

| | |
|---------------------------|---------------|
| District Savings..... | \$ 18,592.04 |
| '19 1M | \$ 862.10 |
| Women, Land & Legacy..... | \$ 813.10 |
| District Payroll S18..... | \$ 131,092.71 |
| District Checking | \$ 1,299.74 |
| Payroll - SWCD | \$ 48,765.83 |
| NACD Payroll..... | \$ 5,644.13 |

18-142 Motion made by Ostwinkle to approve the Treasurer's Report. Motion seconded by Schmitt. Motion carried unanimously.

Being no further business to discuss, Wilgenbusch requested a motion to adjourn.

18-143 Motion made by McCullough to adjourn. Motion seconded by Ruden. Motion carried unanimously.

The meeting adjourned at 7:45 p.m.

The next meeting will be held on **Wednesday January 2, 2019 at 1:00 p.m.** at the Dubuque Soil & Water Conservation District Office, Epworth, Iowa. After an election year the board is required to meet on the first day of the new year that is not a holiday or weekend day. Wednesday is not our normal meeting day. Newly elected commissioners should bring their completed Oath of Office form with them.

Melvin Wilgenbusch 01/02/2019
Chairperson /Date

William Sullivan 12/6/18
Secretary /Date

