

**BLUE RIDGE FIRE DISTRICT BOARD OF DIRECTORS**  
**PUBLIC MEETING**  
**THURSDAY, NOVEMBER 17, 2016**  
**BLUE RIDGE FIRE STATION**  
**MINUTES**

1. **CALL TO ORDER:** The meeting was called to order at 10:00 a.m. by Chairman Richard Eng.
2. **ROLL CALL:** Board members present: Richard Eng, Alma Seward, Nick Gemrose, Monty Blosser, Jerry Smith.
3. **PLEDGE OF ALLEGIANCE:** Chairman Eng led those attending in the Pledge of Allegiance.
4. **REVIEW AND ADOPTION OF AGENDA:** Moved by Jerry Smith, seconded by Nick Gemrose, to adopt agenda. **Motion passes: 5-0.**
5. **APPROVAL OF PREVIOUS MINUTES:** Moved by Nick Gemrose, seconded by Jerry Smith, to approve minutes of the regular monthly meeting of October 20, 2016 as submitted. **Motion passes: 5-0.**
6. **ANNOUNCEMENTS:**
  - A. Our prayers are with Chief Banning and his family at the passing of his father in Texas.
  - B. Reminder by Chairman Eng—next meeting on Thurs. 12/15/16, 10:00 a.m.
  - C. Annual audit currently in progress.
7. **REPORTS AND CORRESPONDENCE:**
  - A. **Fire Board Chairman's Report:** Chairman Eng reflected upon his term in office, which expires Nov. 30; and Board Member Nick Gemrose whose term also expires, offered his observations as well. Board Clerk Seward presented Certificates of Appreciation to Chairman Eng and Board Member/Treasurer Nick Gemrose for their valuable service to the District and the community over the past 4+ years.
  - B. **Fire Chief's Report:** Chief Banning will present monthly reports for November and December at the December public meeting.
  - C. **Committee or Other Reports:** The BRFD Pension Board meeting was held on November 4, 2016, and minutes will be presented under item 10B.
8. **CALL TO THE PUBLIC:** None.
9. **OLD BUSINESS:** None.
10. **NEW BUSINESS:**
  - A. **Financial Report for October 2016 – Review and Action required:** It was noted that the Financial Report provided to the Board for review was for the wrong month. After some discussion the correct Report was provided. Nick Gemrose read the report for period ending 10-31-16. Moved by Nick Gemrose, seconded by Richard Eng, to accept the Financial Report as read. **Motion passes: 5-0.**
  - B. **Report of BRFD Pension Board initial meeting:** Alma Seward presented the agenda and minutes from the Nov. 4 meeting of the newly established BRFD Pension Board. Pension Board Secretary Ryan MacNeal was also present to answer questions from the Board and the audience. All involved and all present agreed that the establishment of the PSPRS program for District firefighters was a positive step forward.
  - C. **Oath of Office for new Board members:** New Board members Cindy Pirelli and Shannon Scott received the Oath of Office from outgoing Chair Richard Eng, and were welcomed on to the Board. Their terms will begin on December 1, 2016.
11. **ADJOURNMENT:** Moved by Alma Seward, seconded by Jerry Smith, to adjourn. **Motion passes: 5-0.** Meeting adjourned at 10:48 a.m.

Minutes approved by vote at the December 15th 2016 regular Board Meeting.

Respectively submitted by: *Cynthia Perelli*  
Cynthia Perelli, Clerk of the Board