

Grant PTA Meeting

October 11, 2016 6:30 p.m.

Board Members Present: Jessica Lieder, Dan Sakai, Laura More, Rachel Kennedy, Michelle Wernicke-Lovern, Lance Harris, Taline Tokatlian, Anne Anthony

The meeting was called to order by Jessica Lieder at 6:34 p.m.

Meeting Minutes

Lance Harris, will submit a change to the PTA Secretary to update the Treasurer report with a modification of \$5.75. The modified minutes will be reposted. A motion was made by Laura More to approve with edit this edit and was seconded by Cooper McLaughlin. The motion passed.

School Renovation

The architecture team provided an overview of how the new building will look. The building which is currently under construction (Phase I) will include classrooms, restrooms, the new food service/cafeteria, this phase will also include additional staff parking and a small turn around area. Phase II will include the middle school buildings, Phase III will include a new administration building and library, 3B will include a multi-purpose field. And Phase 4 will include the new gymnasium. The only phase that is currently funded is phase I which will open for the 2017 school year. By the start of the 2017 school year all the buildings should have air conditioning. The team shared various photographs of the different construction phases. Prop S and Prop Z funds were used for Phase I. The future funds would need to be funded by future bond measures. The current play structure will stay in its current location. A new 17,000 square feet area of artificial turf and new play structure closer to the elementary school area may also be completed as part of Phase I. It takes about 2 months to install the play area – the architecture/District team will work with the principal to schedule the installation at a time that will be least disruptive. It would likely occur in summer of 2018.

Questions were raised regarding the energy and sustainability for the new buildings. The School District uses the CHIPs guidelines and these were implemented in the building. The school is hoping to move the Gecko Garden into the new space in summer 2017. The capital campaign committee has been actively raising funds. Would like to get into the area in early August to move the containers over. District staff will check and see what the schedule is. Lara Gates mentioned the paver program. Thus far it seems like the project is on-schedule to open for next year. If the schedule gets off they would have to submit a schedule recovery plan. The construction team won't demolish the current portable classrooms if the new classes won't be ready.

Administrative Update – Principal Lorden

Enrollment is currently at 733 students. No Kindergarten classes over 24 and have a stand-alone TK class. We have 19 teachers in our elementary school and 10 in the middle school (includes music teacher who works in both schools). Enrollment is very stable.

Field trips are starting. Parent volunteers are needed for field trips but must be cleared through the office.

The staff has decided to have a Halloween costume day at school on October 31st. Students can wear a costume/dress as a character or wear Grant gear. No masks, weapons, or face paint. All costumes must be within the school dress code. There will be a costume parade first thing in the morning. Students can also bring change of clothes if they don't wish to wear their costume all day.

Have 3 parent seats opened on the school site council. Only have received 2 nominations. Ballots are available at tonight's meeting. Can write in a candidate. Will also email out to all parents. Ballots need to be cast by this Friday. The group meets once a month – Mondays from 2:45-3:30. May reduce the number of meetings – may only be 5 more meetings this year. October 17th is the first meeting. The remaining schedule will be determined by the group.

4th grade will not be getting another teacher. The District made a mistaken over allocation. We are within the District's allocation formulas for K-3 – it is a 24 average across the grades. For grades 4-5 class size is 32.13 children with a cap of 35 students per class. We have one 4th grade class at 35 and another at 33 and a 4th/5th combo at 35. We had a large influx of 4th grade families this summer. The middle school ratio is lower in the middle school but can go up to 36. Parent concerns were voiced regarding the large size of the classes.

Halloween Carnival Update – Jill Parkey

Started \$12,000 budget – have spent almost all of it. Can reach out to Jill to volunteer. Will have laser tag, food court, stilt walker, henna tattoos, caricature artist, face painting, cake walk, pumpkin patch, haunted house. Food – pizza from Bronx, hot dogs, Mexican food, egg rolls, ice cream, cotton candy, popcorn, shaved ice, etc. You can buy a \$35 wrist band package. Still need help with set-up on Friday the 21st. Still need shade canopies (loan). Can buy tickets online and starting Wednesday of next week tickets can also be purchased on campus before/afterschool. Volunteers are needed to help sell tickets before/after school.

ASB Update – ASB President

Looking to have the PTA sponsor the ASB Halloween dance for insurance purposes – a motion was made by Lara Gates for the PTA to sponsor the ASB Halloween dance and was seconded by Ginger Tyson. The motion passed.

Imagine Campaign – Desiree Lomac

Have raised almost \$30,000 so far. Donations are 100% tax deductible. The funds are used to fund the science and art teachers at the school. The goal for the school year is \$65,000.

Foundation Update – Jill Baltan

The Foundation supports the STEAM programs at Grant. The Capital Campaign is also housed under the Foundations (Lara Gates – Chair). The Capital Campaign is raising the funds to move the Gecko Garden to the front of the school. You can purchase a paver and the funds will go for the garden relocation. The Capital Campaign is also looking into what it would take to advance further phases of the school reconstruction. The Science Committee is looking into the next generation science standards which will go into place next year. The Science Committee is looking forward to what is needed to meet these new standards – teacher training, engineering component and scientific method thinking. This is the second year that the Foundation has offered scholarships for students in need to participate in the after-school

enrichment classes. Offering an afterschool science class for girls in 4th-8th grade class – based on teacher recommendations. The class is funded through a grant that the Foundation received for advancing girls/women in science.

Mission Hills 5K planning is underway.

Treasurers Report – Lance Harris

September – started with a balance of \$127,256 and received donations from the Mission Hills Town Council for the teacher luncheon as well as \$2040 in dues associated with PTA memberships and donations, bringing the total revenue in the month of September to \$2,306.

We had \$26,626 in monthly expenses with the previously approved enrichment programs – assemblies, school trips, and subscriptions (\$17,100), STEAM teacher's salary, and the Halloween Carnival representing the majority of accrued expenses.

Major cleared checks include the \$25,000 capital campaign donation to the Grant Community Foundation for the Gecko Garden. We also currently have approximately \$7,200 in expenses that have not yet cleared from previous month expenses. We raised \$240 at the Lefty's fundraiser.

We ended the month of September with a balance \$84,218. Including un-cleared transactions from the month of September our cash on hand balance as of the 30th was approximately \$75,500.

Dan Sakai – Mr. Martocchio's class uses the theater at the UCC church for 2 performances during the year. There is no cost associated with the rental. Dan Sakai made a motion to extend the PTA insurance for the winter and spring performances. Jill Baltan seconded the motion, the motion passed.

Roundtable

Dan Sakai – PTA has provided Sports Clips discount coupons – available to members. Legoland discounts are also available for PTA members. Laura More will distribute the discount coupons to members as they become available.

Lara Gates – thanked everyone for participating in walk to school day. Traffic was down significantly as there was such good participation.

November 4th – School Science Night – Ginger Tyson – TK-8th grade. 6th grade camp will also have a fundraiser. Will have entomologist and DNA expert. Children can bring a contained insect (no caterpillars or spiders). The event is from 6-7:30 and food will be available for sale. Dan Sakai made a motion to extend the PTA insurance for the November 2nd science night, seconded by Jeff Sheppard. The motion passed.

The November meeting will include a presentation by the Capital Campaign. Grant will have a mock election on November 8th for the TK-8th grade.

The November PTA meeting will be held on November 1st at 6:30.

The meeting ended at 8:06 p.m.

MONTHLY TREASURER'S REPORT
Grant School PTA
2016/2017 School Year

| Balance on Hand at Beginning of Month: | [A] | <u>139,743</u> 7/1/16 | <u>132,481</u> 8/1/16 | |
|---|-----|--------------------------|--------------------------|-------------------|
| | | JULY | AUGUST | Budget |
| Revenue | | | | |
| Community Donations | | | | |
| Annual Imagine Campaign | | | | \$ 50,000 |
| Total Community Donations | | - | - | 50,000 |
| Community Fundraiser | | | | |
| AmazonSmile | | - | 175 | 500 |
| Book Fair Income | | | | 10,000 |
| Box Tops for Education | | | | 1,250 |
| Grant Gala | | | | 30,000 |
| Halloween Carnival Income | | | | 15,000 |
| Jamba Juice Income | | | | 500 |
| Jogathon Income | | | | 35,000 |
| Restaurant Fundraiser | | | | 1,500 |
| Script Income | | 0 | 1 | 1,500 |
| Stehly Farms | | | | 1,500 |
| Wine Tasting Event | | | | 12,000 |
| X-mas Trees | | | | 500 |
| Total Community Fundraiser | | 0 | 176 | 109,250 |
| Logowear (Grant Gear) | | | | 1,000 |
| PTA Membership | | | | 2,000 |
| Total Revenue | | 0 | 176 | \$ 162,250 |
| Gross Profit | | 0 | 176 | \$ 162,250 |
| Expenditures | | | | |
| Fundraising Expenses | | | | |
| Book Fair Expense | | | | \$ 10,000 |
| Grant Gala Expense | | | | 15,000 |
| Halloween Carnival Expense | | 387 | - | 12,000 |
| Jogathon Expense | | | | 5,000 |
| Wine Tasting Event | | | | 12,000 |
| Total Fundraising Expenses | | 387 | - | 47,000 |
| General and Administrative | | | | |
| Accounting and Payment Processing | | 44 | 44 | 650 |
| Bank Service Charges | | | | 250 |
| Insurance | | | | 220 |
| Marketing Expenses | | | | |
| Printed Materials and Signage | | 87 | 797 | 2,500 |
| Total Marketing Expenses | | 87 | 797 | 2,500 |
| Membership Expense | | | | 1,050 |
| Office Supplies | | | | 400 |
| Payment Processing Fees | | | | 700 |
| Professional Services | | | | |
| Accounting | | | | 600 |
| Total Professional Services | | - | - | 600 |
| Taxes | | | | 120 |
| Website and Email | | 220 | - | 350 |
| Total General and Administrative | | 351 | 841 | 6,840 |
| Hospitality | | | | |
| 1st School Day - Donuts | | - | 82 | 150 |
| Back to School Class Reveal | | - | 87 | 275 |
| Grant BD Popsicles | | | | 100 |
| Kindergarten Orientation | | | 130 | 150 |
| Morning Community Coffee | | | | 1,000 |
| PTA Meetings | | | | 750 |
| Safety Committee Appreciation | | | | 300 |
| Summer Picnic Expense | | | | 650 |
| Teacher Acknowledgment | | | 232 | 1,500 |
| Total Hospitality | | - | 532 | 4,875 |
| Other Programs | | | | |
| Library Program | | | | 1,000 |
| Middle School | | | | |
| 6th Grade Science Camp | | | | 3,000 |

MONTHLY TREASURER'S REPORT
Grant School PTA
2016/2017 School Year

| Balance on Hand at Beginning of Month: | [A] | <u>139,743</u> 7/1/16 | <u>132,481</u> 8/1/16 |
|--|-----------|---------------------------------|-----------------------------------|
| Academic League/ Quiz Bowl | | | 280 |
| GeoBee | | | 125 |
| Junior Model United Nations | | | 650 |
| Middle School Orientation | | | 121 |
| Middle School Promotion | | | 1,500 |
| National Honor Society Membership | | | 385 |
| Spelling Bee | | | 200 |
| Total Middle School | | - | 121 |
| Other Enrichment Programs | | | |
| Assemblies | | | 3,000 |
| School Trips | | | 5,000 |
| Subscriptions | | | 11,500 |
| Total Other Enrichment Programs | | - | - |
| Total Other Programs | | - | 121 [A] |
| S.T.E.A.M. Programs | | | |
| Music Program | | | 3,000 |
| S.T.E.A.M. Teachers' Salary and Benefits | | | |
| Art Program | | | 14,000 |
| Science Program | | | 34,845 |
| Workers' Compensation Insurance | | | 1,700 |
| Total S.T.E.A.M. Teachers' Salary and Benefits | | - | - |
| Science Enrichment | | | |
| Family Science Night | | | 1,000 |
| Gecko Garden | | | 1,500 |
| Science Fair | | | 500 |
| Science Olympiad | | | 600 |
| Total Science Enrichment | | - | - |
| Total S.T.E.A.M. Programs | | - | 57,145 |
| School and Staff Support | | | |
| Associated Student Body | | | 2,000 |
| School Supplies | | | 4,000 |
| Teacher Stipends | | 11,119 | 12,000 |
| Total School and Staff Support | | 11,119 | - |
| Total Expenditures | | 11,857 | 1,494 |
| Net Operating Revenue | | (11,857) | (1,319) |
| Net Revenue | [B] | (11,857) | (1,319) |
| | | | |
| Less: Previous Month's Activity | | | |
| Cleared in Current Month [Net Amount] | [C] | (1,706) | (3,906) |
| | | | |
| Add: Current Month's Activity | | | |
| Not Yet Cleared Bank [Net Amount] | [D] | 6,300 | - |
| | | | |
| Balance on Hand at End of Month: | [A+B+C+D] | <u>132,481</u> 42,582 | <u>127,256</u> 08/31/16 |

Notes:

Submitted by: Lance Harris, Treasurer
ptatreasurergrant@gmail.com

Grant School PTA
STATEMENT OF ACTIVITY DETAIL
July 2016

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|--|------------------|-----|------------------------------|--|--------------------|-----------------|---------|
| Ordinary Revenue/Expenditures | | | | | | | |
| Revenue | | | | | | | |
| Community Fundraiser | | | | | | | |
| Script Income | | | | | | | |
| 07/27/2016 | Deposit | | script income | ELECTRONIC DEPOSIT Electronic Sc Download from usbank.com. Electronic Scrip | Script Checking | 0.31 | 0.31 |
| Total for Script Income | | | | | | \$0.31 | |
| Total for Community Fundraiser | | | | | | \$0.31 | |
| Total for Revenue | | | | | | \$0.31 | |
| Expenditures | | | | | | | |
| Fundraising Expenses | | | | | | | |
| Halloween Carnival Expense | | | | | | | |
| 07/13/2016 | Expense | | Equinox Laser Tag Inc. | DEBIT PURCHASE -VISA EQUINOX LAS Download from usbank.com. EQUINOX LASER TA800- 4768154 CA | PTA Checking | 387.25 | 387.25 |
| Total for Halloween Carnival Expense | | | | | | \$387.25 | |
| Total for Fundraising Expenses | | | | | | \$387.25 | |
| General and Administrative | | | | | | | |
| Accounting and Payment Processi | | | | | | | |
| 07/05/2016 | Expense | | Intuit QB Payments | ELECTRONIC WITHDRAWAL INTUIT PYM Download from usbank.com. INTUIT PYMT SOLN | PTA Checking | 19.95 | 19.95 |
| 07/11/2016 | Expense | | Intuit QB Payments | DEBIT PURCHASE - VISA INTUIT *QB Download from usbank.com. INTUIT *QB ONLIN800-286-6800CA | PTA Checking | 23.97 | 43.92 |
| Total for Accounting and Payment Processi | | | | | | \$43.92 | |
| Marketing Expenses | | | | | | | |
| Printed Materials and Signage | | | | | | | |
| 07/18/2016 | Expense | | Sign King | DEBIT PURCHASE -VISA SIGN KING Download from usbank.com. SIGN KING 619-295-2700CA | PTA Checking | 87.48 | 87.48 |
| Total for Printed Materials and Signage | | | | | | \$87.48 | |
| Total for Marketing Expenses | | | | | | \$87.48 | |
| Website and Email | | | | | | | |
| 07/13/2016 | Expense | | Constant Contact | DEBIT PURCHASE - VISA CTC*CONSTA Download from usbank.com. CTC*CONSTANTCONT855- 2295506 MA | PTA Checking | 40.00 | 40.00 |
| 07/20/2016 | Expense | | GoDaddy | ELECTRONIC WITHDRAWAL GO DADDY Download from usbank.com. | PTA Checking | 179.88 | 219.88 |
| Total for Website and Email | | | | | | \$219.88 | |
| Total for General and Administrative | | | | | | \$351.28 | |
| School and Staff Support | | | | | | | |
| Teacher Stipends | | | | | | | |

| | | | | | | | |
|------------|---------|------|-----------------------|---|-----------------|--------|----------|
| 07/18/2016 | Expense | | | DEBIT PURCHASE -VISA USPS0567350 Download from usbank.com. USPS056735014034SAN DIEGO CA | PTA Checking | 18.80 | 18.80 |
| 07/19/2016 | Check | 4162 | Gina Caparell | CHECK 4162 Download from usbank.com. | PTA Checking | 300.00 | 318.80 |
| 07/19/2016 | Check | 4185 | Ginger Tyson | CHECK 4185 Download from usbank.com. | PTA Checking | 300.00 | 618.80 |
| 07/19/2016 | Check | 4172 | Erica Segale | CHECK 4172 Download from usbank.com. | PTA Checking | 300.00 | 918.80 |
| 07/19/2016 | Check | 4189 | Matthew Elliot | CHECK 4189 Download from usbank.com. | PTA Checking | 300.00 | 1,218.80 |
| 07/20/2016 | Check | 4179 | Trish Ashe | CHECK 4179 Download from usbank.com. | PTA Checking | 300.00 | 1,518.80 |
| 07/20/2016 | Check | 4169 | Allison Wilson | CHECK 4169 Download from usbank.com. | PTA Checking | 300.00 | 1,818.80 |
| 07/20/2016 | Check | 4173 | Michelle Lovern | CHECK 4173 Download from usbank.com. | PTA Checking | 300.00 | 2,118.80 |
| 07/20/2016 | Check | 4187 | Iris Espinoza | CHECK 4187 Download from usbank.com. | PTA Checking | 300.00 | 2,418.80 |
| 07/21/2016 | Check | 4158 | Dave Martocchio | CHECK 4158 Download from usbank.com. | PTA Checking | 300.00 | 2,718.80 |
| 07/22/2016 | Check | 4168 | Dennice Rousey | CHECK 4168 Download from usbank.com. | PTA Checking | 300.00 | 3,018.80 |
| 07/22/2016 | Check | 4171 | Melinda Wollitz | CHECK 4171 Download from usbank.com. | PTA Checking | 300.00 | 3,318.80 |
| 07/26/2016 | Check | 4167 | Denise Carroll | | PTA Checking | 300.00 | 3,618.80 |
| 07/26/2016 | Check | 4170 | John Snyder | | PTA Checking | 300.00 | 3,918.80 |
| 07/26/2016 | Check | 4174 | Alyssa Walton | | PTA Checking | 300.00 | 4,218.80 |
| 07/26/2016 | Check | 4175 | Rebecca Wassem | | PTA Checking | 300.00 | 4,518.80 |
| 07/26/2016 | Check | 4176 | Marissa Coletti | | PTA Checking | 300.00 | 4,818.80 |
| 07/26/2016 | Check | 4177 | Christine Bastidas | | PTA Checking | 300.00 | 5,118.80 |
| 07/26/2016 | Check | 4178 | Brianna Valeska | | PTA Checking | 300.00 | 5,418.80 |
| 07/26/2016 | Check | 4166 | Margaret Steinberg | | PTA Checking | 300.00 | 5,718.80 |
| 07/26/2016 | Check | 4165 | Rebecca Crawford | | PTA Checking | 300.00 | 6,018.80 |
| 07/26/2016 | Check | 4164 | Beth Conrad | | PTA Checking | 0.00 | 6,018.80 |
| 07/26/2016 | Check | 4163 | Leslie Jimenez | | PTA Checking | 300.00 | 6,318.80 |
| 07/26/2016 | Check | 4161 | Rita Ginns | | PTA Checking | 300.00 | 6,618.80 |
| 07/26/2016 | Check | 4160 | Anne Kidder | | PTA Checking | 300.00 | 6,918.80 |
| 07/26/2016 | Check | 4159 | Michelle Harris | | PTA Checking | 300.00 | 7,218.80 |
| 07/26/2016 | Check | 4157 | Monica Spingola | | PTA Checking | 300.00 | 7,518.80 |
| 07/26/2016 | Check | 4156 | Sasha Williams | | PTA Checking | 300.00 | 7,818.80 |
| 07/26/2016 | Check | 4193 | Paula Cichocka | | PTA Checking | 300.00 | 8,118.80 |
| 07/26/2016 | Check | 4192 | Elena Banks | | PTA Checking | 300.00 | 8,418.80 |
| 07/26/2016 | Check | 4191 | Heather Mulno | | PTA Checking | 600.00 | 9,018.80 |
| 07/26/2016 | Check | 4190 | Patti Kerr | | PTA Checking | 300.00 | 9,318.80 |
| 07/26/2016 | Check | 4188 | Amy | | PTA | 300.00 | 9,618.80 |

| | | | | | | |
|---|-------|------|------------------------------|-----------------------------|----------------------|-----------|
| 07/26/2016 | Check | 4186 | Krusinski karen Farson | Checking PTA Checking | 300.00 | 9,918.80 |
| 07/26/2016 | Check | 4183 | Melanee Rubinstein | PTA Checking | 300.00 | 10,218.80 |
| 07/26/2016 | Check | 4182 | Kady Hanson | PTA Checking | 300.00 | 10,518.80 |
| 07/26/2016 | Check | 4181 | Anne Anthony | PTA Checking | 300.00 | 10,818.80 |
| 07/26/2016 | Check | 4180 | Void | PTA Checking | 0.00 | 10,818.80 |
| 07/26/2016 | Check | 4184 | christine Baldwin | PTA Checking | 300.00 | 11,118.80 |
| Total for Teacher Stipends | | | | | <u>\$11,118.80</u> | |
| Total for School and Staff Support | | | | | <u>\$11,118.80</u> | |
| Total for Expenditures | | | | | <u>\$11,857.33</u> | |
| Net Revenue | | | | | <u>\$ -11,857.02</u> | |

Saturday, Sep 10, 2016 01:17:57 PM PDT GMT-7 - Accrual Basis

Grant School PTA
STATEMENT OF ACTIVITY DETAIL
August 2016

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|--|------------------|------|--------------------|---|-----------------|-----------------|---------|
| Ordinary Revenue/Expenditures | | | | | | | |
| Revenue | | | | | | | |
| Community Fundraiser | | | | | | | |
| AmazonSmile | | | | | | | |
| 08/10/2016 | Deposit | | Deposit | ELECTRONIC DEPOSIT DEP ADJUST REF Download from usbank.com. DEP ADJUST REFUND | PTA Checking | 39.00 | 39.00 |
| 08/15/2016 | Deposit | | Deposit | ELECTRONIC DEPOSIT AMZNIRT0H8JX Download from usbank.com. | PTA Checking | 135.84 | 174.84 |
| Total for AmazonSmile | | | | | | \$174.84 | |
| Script Income | | | | | | | |
| 08/26/2016 | Deposit | | script income | ELECTRONIC DEPOSIT Electronic Sc Download from usbank.com. Electronic Scrip | Script Checking | 0.88 | 0.88 |
| Total for Script Income | | | | | | \$0.88 | |
| Total for Community Fundraiser | | | | | | \$175.72 | |
| Total for Revenue | | | | | | \$175.72 | |
| Expenditures | | | | | | | |
| General and Administrative | | | | | | | |
| Accounting and Payment Processi | | | | | | | |
| 08/02/2016 | Expense | | Intuit QB Payments | ELECTRONIC WITHDRAWAL INTUIT PYM Download from usbank.com. INTUIT PYMT SOLN | PTA Checking | 19.95 | 19.95 |
| 08/10/2016 | Expense | | Intuit QB Payments | DEBIT PURCHASE - VISA INTUIT *QB Download from usbank.com. INTUIT *QB ONLIN800-286-6800CA | PTA Checking | 23.97 | 43.92 |
| Total for Accounting and Payment Processi | | | | | | \$43.92 | |
| Marketing Expenses | | | | | | | |
| Printed Materials and Signage | | | | | | | |
| 08/12/2016 | Check | 4194 | Jessica Lieder | CHECK 4194 Download from usbank.com. | PTA Checking | 96.98 | 96.98 |
| 08/16/2016 | Check | 4195 | Daniel Sakai | CHECK 4195 Download from usbank.com. | PTA Checking | 24.00 | 120.98 |
| 08/17/2016 | Expense | | Sign King | DEBIT PURCHASE - VISA SIGN KING Download from usbank.com. SIGN KING 619-295-2700CA | PTA Checking | 676.51 | 797.49 |
| Total for Printed Materials and Signage | | | | | | \$797.49 | |
| Total for Marketing Expenses | | | | | | \$797.49 | |
| Total for General and Administrative | | | | | | | |

| | | | | | | | |
|--|---------|------|-----------------|---|-----------------|-----------------|--------|
| | | | | | \$841.41 | | |
| Hospitality | | | | | | | |
| 1st School Day - Donuts | | | | | | | |
| 08/24/2016 | Expense | | | DEBIT PURCHASE - VISA STARBUCKS S Download from usbank.com. STARBUCKS STORE SAN DIEGO CA | PTA Checking | 31.90 | 31.90 |
| 08/30/2016 | Expense | | | DEBIT PURCHASE - VISA DONUT STAR Download from usbank.com. DONUT STAR SAN DIEGO CA | PTA Checking | 50.00 | 81.90 |
| Total for 1st School Day - Donuts | | | | | | \$81.90 | |
| Back to School Class Reveal | | | | | | | |
| 08/25/2016 | Expense | | | DEBIT PURCHASE - VISA COSTCO WHSE Download from usbank.com. COSTCO WHSE #040SAN DIEGO CA | PTA Checking | 87.40 | 87.40 |
| Total for Back to School Class Reveal | | | | | | \$87.40 | |
| Kindergarten Orientation | | | | | | | |
| 08/24/2016 | Expense | | | DEBIT PURCHASE - VISA STARBUCKS S Download from usbank.com. STARBUCKS STORE SAN DIEGO CA | PTA Checking | 47.85 | 47.85 |
| 08/25/2016 | Expense | | | DEBIT PURCHASE - VISA COSTCO WHSE Download from usbank.com. COSTCO WHSE #040SAN DIEGO CA | PTA Checking | 82.57 | 130.42 |
| Total for Kindergarten Orientation | | | | | | \$130.42 | |
| Teacher Acknowledgment | | | | | | | |
| Teacher Appreciation Week Gifts | | | | | | | |
| 08/29/2016 | Check | 4198 | Daniel Sakai | CHECK 4198 Download from usbank.com. | PTA Checking | 64.03 | 64.03 |
| Total for Teacher Appreciation Week Gifts | | | | | | \$64.03 | |
| Teachers Welcome Back Lunch | | | | | | | |
| 08/25/2016 | Expense | | | DEBIT PURCHASE - VISA COSTCO WHSE Download from usbank.com. COSTCO WHSE #040SAN DIEGO CA | PTA Checking | 168.10 | 168.10 |
| Total for Teachers Welcome Back Lunch | | | | | | \$168.10 | |
| Total for Teacher Acknowledgment | | | | | | \$232.13 | |
| Total for Hospitality | | | | | | \$531.85 | |
| Other Programs | | | | | | | |
| Middle School | | | | | | | |
| Middle School Orientation | | | | | | | |
| 08/24/2016 | Expense | | | DEBIT PURCHASE - VISA STARBUCKS S Download from usbank.com. STARBUCKS STORE SAN DIEGO CA | PTA Checking | 31.90 | 31.90 |

| | | | | | |
|--|---------|---|-----------------|---------------------|--------|
| 08/25/2016 | Expense | DEBIT PURCHASE - VISA COSTCO WHSE Download from usbank.com. COSTCO WHSE #040SAN DIEGO CA | PTA Checking | 89.24 | 121.14 |
| Total for Middle School Orientation | | | | <u>\$121.14</u> | |
| Total for Middle School | | | | <u>\$121.14</u> | |
| Total for Other Programs | | | | <u>\$121.14</u> | |
| Total for Expenditures | | | | <u>\$1,494.40</u> | |
| Net Revenue | | | | <u>\$ -1,318.68</u> | |

Saturday, Sep 10, 2016 01:18:40 PM PDT GMT-7 - Accrual Basis

MONTHLY TREASURER'S REPORT
Grant School PTA
2016/2017 School Year

| Balance on Hand at Beginning of Month: | [A] | \$ 127,256 | |
|---|-----|-----------------|-------------------|
| | | 9/1/16 | |
| | | SEPTEMBER | Budget |
| Revenue | | | |
| Community Donations | | 266 | |
| Annual Imagine Campaign | | | \$ 50,000 |
| Total Community Donations | | <u>266</u> | <u>50,000</u> |
| Community Fundraiser | | | |
| AmazonSmile | | | 500 |
| Book Fair Income | | | 10,000 |
| Box Tops for Education | | | 1,250 |
| Grant Gala | | | 30,000 |
| Halloween Carnival Income | | | 15,000 |
| Jamba Juice Income | | | 500 |
| Jogathon Income | | | 35,000 |
| Restaurant Fundraiser | | | 1,500 |
| Script Income | | | 1,500 |
| Stehly Farms | | | 1,500 |
| Wine Tasting Event | | | 12,000 |
| X-mas Trees | | | 500 |
| Total Community Fundraiser | | <u>-</u> | <u>109,250</u> |
| Logowear (Grant Gear) | | | <u>1,000</u> |
| PTA Membership | | <u>2,040</u> | <u>2,000</u> |
| Total Revenue | | <u>\$ 2,306</u> | <u>\$ 162,250</u> |
| Gross Profit | | <u>\$ 2,306</u> | <u>\$ 162,250</u> |
| Expenditures | | | |
| Fundraising Expenses | | | |
| Book Fair Expense | | | \$ 10,000 |
| Grant Gala Expense | | | 15,000 |
| Halloween Carnival Expense | | 1,151 | 12,000 |
| Jogathon Expense | | | 5,000 |
| Wine Tasting Event | | | 12,000 |
| Total Fundraising Expenses | | <u>1,151</u> | <u>47,000</u> |
| General and Administrative | | | |
| Accounting and Payment Processing | | 60 | 650 |
| Bank Service Charges | | | 250 |
| Insurance | | | 220 |
| Marketing Expenses | | | |
| Printed Materials and Signage | | | 2,500 |
| Total Marketing Expenses | | <u>-</u> | <u>2,500</u> |
| Membership Expense | | 259 | 1,050 |
| Office Supplies | | | 400 |
| Payment Processing Fees | | | 700 |
| Professional Services | | | |
| Accounting | | | 600 |
| Total Professional Services | | <u>-</u> | <u>600</u> |
| Taxes | | | 120 |
| Website and Email | | 80 | 350 |
| Total General and Administrative | | <u>399</u> | <u>6,840</u> |
| Hospitality | | | |
| 1st School Day - Donuts | | | 150 |
| Back to School Class Reveal | | 91 | 275 |
| Grant BD Popsicles | | | 100 |
| Kindergarten Orientation | | | 150 |
| Morning Community Coffee | | | 1,000 |
| PTA Meetings | | 80 | 750 |
| Safety Committee Appreciation | | | 300 |
| Summer Picnic Expense | | 293 | 650 |
| Teacher Acknowledgment | | | 1,500 |
| Total Hospitality | | <u>463</u> | <u>4,875</u> |
| Other Programs | | | |
| Library Program | | | 1,000 |
| Middle School | | | |
| 6th Grade Science Camp | | | 3,000 |

MONTHLY TREASURER'S REPORT
Grant School PTA
2016/2017 School Year

| | | | |
|--|-------------------|--------------------|-------------------|
| Balance on Hand at Beginning of Month: | [A] | \$ 127,256 | |
| | | <u>9/1/16</u> | |
| Academic League/ Quiz Bowl | | | 280 |
| GeoBee | 100 | | 125 |
| Junior Model United Nations | | | 650 |
| Middle School Orientation | | | 150 |
| Middle School Promotion | | | 1,500 |
| National Honor Society Membership | | | 385 |
| Spelling Bee | | | 200 |
| Total Middle School | <u>100</u> | | <u>6,290</u> |
| Other Enrichment Programs | | | |
| Assemblies | 500 | | 3,000 |
| School Trips | 5,000 | | 5,000 |
| Subscriptions | <u>11,500</u> | | <u>11,500</u> |
| Total Other Enrichment Programs | <u>17,000</u> | | <u>19,500</u> |
| Total Other Programs | [A] 17,100 | | 26,790 |
| S.T.E.A.M. Programs | | | |
| Music Program | 75 | | 3,000 |
| S.T.E.A.M. Teachers' Salary and Benefits | | | |
| Art Program | 2,400 | | 14,000 |
| Science Program | | | 34,845 |
| Workers' Compensation Insurance | | | 1,700 |
| Total S.T.E.A.M. Teachers' Salary and Benefits | <u>2,400</u> | | <u>50,545</u> |
| Science Enrichment | | | |
| Family Science Night | | | 1,000 |
| Gecko Garden | 737 | | 1,500 |
| Science Fair | | | 500 |
| Science Olympiad | | | 600 |
| Total Science Enrichment | <u>737</u> | | <u>3,600</u> |
| Total S.T.E.A.M. Programs | 3,212 | | 57,145 |
| School and Staff Support | | | |
| Associated Student Body | | | 2,000 |
| School Supplies | 4,000 | | 4,000 |
| Teacher Stipends | <u>300</u> | | <u>12,000</u> |
| Total School and Staff Support | 4,300 | | 18,000 |
| Total Expenditures | | \$ 26,626 | \$ 160,650 |
| Net Operating Revenue | | \$ (24,320) | \$ 1,600 |
| Net Revenue | [B] | \$ (24,320) | \$ 1,600 |
| | | | |
| Less: Previous Month's Activity | | | |
| Cleared in Current Month [Net Amount] | [C] | \$ (25,920) | |
| | | | |
| Add: Current Month's Activity | | | |
| Not Yet Cleared Bank [Net Amount] | [D] | 7,201 | |
| | | | |
| Balance on Hand at End of Month: | [A+B+C+D] | 84,218 | |
| | | <u>09/30/16</u> | |

Notes:

Submitted by: Lance Harris, Treasurer
ptatreasurergrant@gmail.com

Grant School PTA
STATEMENT OF ACTIVITY DETAIL
September 2016

| DATE | TRANSACTION TYPE | NUM | NAME | MEMO/DESCRIPTION | SPLIT | AMOUNT | BALANCE |
|---|------------------|------|------------------------------|---|-----------------|-------------------|----------|
| Ordinary Revenue/Expenditures | | | | | | | |
| Revenue | | | | | | | |
| Community Donations | | | | | | | |
| 09/12/2016 | Deposit | | Deposit | DEPOSIT Download from usbank.com. | PTA Checking | 265.00 | 265.00 |
| Total for Community Donations | | | | | | \$265.00 | |
| Community Fundraiser | | | | | | | |
| Script Income | | | | | | | |
| 09/26/2016 | Deposit | | script income | ELECTRONIC DEPOSIT Electronic Sc Download from usbank.com. Electronic Scrip | Script Checking | 0.96 | 0.96 |
| Total for Script Income | | | | | | \$0.96 | |
| Total for Community Fundraiser | | | | | | \$0.96 | |
| PTA Membership | | | | | | | |
| 09/12/2016 | Deposit | | Deposit | DEPOSIT Download from usbank.com. | PTA Checking | 790.00 | 790.00 |
| 09/23/2016 | Deposit | | Deposit | DEPOSIT Download from usbank.com. | PTA Checking | 240.00 | 1,030.00 |
| 09/23/2016 | Deposit | | Deposit | DEPOSIT Download from usbank.com. | PTA Checking | 625.00 | 1,655.00 |
| 09/23/2016 | Deposit | | Deposit | DEPOSIT Download from usbank.com. | PTA Checking | 385.00 | 2,040.00 |
| Total for PTA Membership | | | | | | \$2,040.00 | |
| Total for Revenue | | | | | | \$2,305.96 | |
| Expenditures | | | | | | | |
| Fundraising Expenses | | | | | | | |
| Halloween Carnival Expense | | | | | | | |
| 09/01/2016 | Expense | | San Diego Kids Party Rentals | DEBIT PURCHASE -VISA SAN DIEGO K Download from usbank.com. SAN DIEGO KIDS P858-272-2700CA | PTA Checking | 850.00 | 850.00 |
| 09/21/2016 | Expense | | Amazon.com | DEBIT PURCHASE -VISA AMAZON.COM Download from usbank.com. AMAZON.COM AMZN.AMZN.COM/BILWA | PTA Checking | 43.19 | 893.19 |
| 09/22/2016 | Expense | | Amazon.com | DEBIT PURCHASE -VISA AMAZON.COM Download from usbank.com. AMAZON.COM AMZN.AMZN.COM/BILWA | PTA Checking | 68.03 | 961.22 |
| 09/27/2016 | Check | 4212 | Dana Lingard | | PTA Checking | 170.00 | 1,131.22 |
| 09/27/2016 | Check | 4199 | Department of Justice | CHECK 4199 Download from usbank.com. | PTA Checking | 20.00 | 1,151.22 |
| Total for Halloween Carnival Expense | | | | | | \$1,151.22 | |
| Total for Fundraising Expenses | | | | | | \$1,151.22 | |
| General and Administrative | | | | | | | |
| Accounting and Payment Processi | | | | | | | |
| 09/02/2016 | Expense | | Intuit QB Payments | ELECTRONIC WITHDRAWAL INTUIT PYM Download from usbank.com. INTUIT PYMT SOLN | PTA Checking | 19.95 | 19.95 |
| 09/12/2016 | Expense | | Intuit QB Payments | DEBIT PURCHASE - VISA INTUIT *QB Download from usbank.com. INTUIT *QB | PTA Checking | 39.95 | 59.90 |

ONLIN800-286-6800CA

| | | | | | | | |
|--|---------|------|------------------------------------|--|--------------|-----------------|----------|
| Total for Accounting and Payment Processi | | | | | | \$59.90 | |
| Membership Expense | | | | | | | |
| 09/19/2016 | Check | 4206 | San Diego Unified Council of PTA's | First 15 PTA Membership Dues | PTA Checking | 86.25 | 86.25 |
| 09/27/2016 | Check | 4209 | San Diego Unified Council of PTA's | | PTA Checking | 172.50 | 258.75 |
| Total for Membership Expense | | | | | | \$258.75 | |
| Website and Email | | | | | | | |
| 09/09/2016 | Expense | | Constant Contact | DEBIT PURCHASE -VISA CTC*CONSTAN Download from usbank.com. | PTA Checking | 40.00 | 40.00 |
| 09/13/2016 | Expense | | Constant Contact | DEBIT PURCHASE - VISA CTC*CONSTA Download from usbank.com. | PTA Checking | 40.00 | 80.00 |
| Total for Website and Email | | | | | | \$80.00 | |
| Total for General and Administrative | | | | | | \$398.65 | |
| Hospitality | | | | | | | |
| Back to School Class Reveal | | | | | | | |
| 09/27/2016 | Check | 4201 | Jessica Lieder | CHECK 4201 Download from usbank.com. | PTA Checking | 90.64 | 90.64 |
| Total for Back to School Class Reveal | | | | | | \$90.64 | |
| PTA Meetings | | | | | | | |
| 09/15/2016 | Expense | | Dominos Pizza | DEBIT PURCHASE -VISA DOMINO'S 82 Download from usbank.com. | PTA Checking | 55.64 | 55.64 |
| 09/27/2016 | Check | 4207 | Jessica Lieder | CHECK 4207 Download from usbank.com. | PTA Checking | 24.42 | 80.06 |
| Total for PTA Meetings | | | | | | \$80.06 | |
| Summer Picnic Expense | | | | | | | |
| 09/10/2016 | Check | 4204 | Desiree Lomac | Food and Beverage for the Back to School Picnic/BBQ | PTA Checking | 252.17 | 252.17 |
| 09/20/2016 | Check | 4200 | Lara Gates | CHECK 4200 Download from usbank.com. | PTA Checking | 40.35 | 292.52 |
| Total for Summer Picnic Expense | | | | | | \$292.52 | |
| Total for Hospitality | | | | | | \$463.22 | |
| Other Programs | | | | | | | |
| Middle School | | | | | | | |
| GeoBee | | | | | | | |
| 09/10/2016 | Check | 4203 | National Geographic | Registration for the 2017 National Geographic Bee | PTA Checking | 100.00 | 100.00 |
| Total for GeoBee | | | | | | \$100.00 | |
| Total for Middle School | | | | | | \$100.00 | |
| Other Enrichment Programs | | | | | | | |
| Assemblies | | | | | | | |
| 09/10/2016 | Check | 4202 | San Diego Police Foundation | San Diego Police Foundation | PTA Checking | 500.00 | 500.00 |
| Total for Assemblies | | | | | | \$500.00 | |
| School Trips | | | | | | | |
| 09/22/2016 | Check | 4208 | San Diego Unified | | PTA Checking | 5,000.00 | 5,000.00 |

| | | | | | | | |
|---|---------|------|--|---|-----------------|----------------------|-----------|
| | | | School Distrc | | | | |
| | | | | | | \$5,000.00 | |
| Subscriptions | | | | | | | |
| 09/07/2016 | Check | 4196 | San Diego Unified School Distrc | CHECK 4196 Download from usbank.com. | PTA Checking | 11,500.00 | 11,500.00 |
| | | | | | | | |
| | | | | | | \$11,500.00 | |
| Total for Other Enrichment Programs | | | | | | | |
| | | | | | | \$17,000.00 | |
| Total for Other Programs | | | | | | | |
| | | | | | | \$17,100.00 | |
| S.T.E.A.M. Programs | | | | | | | |
| Music Program | | | | | | | |
| 09/29/2016 | Check | 4210 | Brianna Valeska | CHECK 4210 Download from usbank.com. | PTA Checking | 75.00 | 75.00 |
| | | | | | | | |
| | | | | | | \$75.00 | |
| Total for Music Program | | | | | | | |
| S.T.E.A.M. Teachers' Salary and Art Program | | | | | | | |
| 09/19/2016 | Check | 4205 | Sarah Ekedal | September 2016 | PTA Checking | 1,200.00 | 1,200.00 |
| 09/27/2016 | Check | 4213 | Sarah Ekedal | | PTA Checking | 1,200.00 | 2,400.00 |
| | | | | | | | |
| | | | | | | \$2,400.00 | |
| Total for Art Program | | | | | | | |
| | | | | | | \$2,400.00 | |
| Total for S.T.E.A.M. Teachers' Salary and Science Enrichment | | | | | | | |
| Gecko Garden | | | | | | | |
| 09/15/2016 | Expense | | Amazon.com | DEBIT PURCHASE -VISA Amazon.com Download from usbank.com. | PTA Checking | 632.20 | 632.20 |
| 09/19/2016 | Expense | | Amazon.com | DEBIT PURCHASE -VISA AMZN.COM/BILWA AMAZON MKTP Download from usbank.com. AMAZON MKTPLACE AMZN.COM/BILWA | PTA Checking | 105.25 | 737.45 |
| | | | | | | | |
| | | | | | | \$737.45 | |
| Total for Gecko Garden | | | | | | | |
| | | | | | | \$737.45 | |
| Total for Science Enrichment | | | | | | | |
| | | | | | | \$3,212.45 | |
| Total for S.T.E.A.M. Programs | | | | | | | |
| School and Staff Support | | | | | | | |
| School Supplies | | | | | | | |
| 09/07/2016 | Check | 4197 | San Diego Unified School Distrc | CHECK 4197 Download from usbank.com. | PTA Checking | 4,000.00 | 4,000.00 |
| | | | | | | | |
| | | | | | | \$4,000.00 | |
| Total for School Supplies | | | | | | | |
| Teacher Stipends | | | | | | | |
| 09/27/2016 | Check | 4211 | Amy O'Leary | | PTA Checking | 300.00 | 300.00 |
| | | | | | | | |
| | | | | | | \$300.00 | |
| Total for Teacher Stipends | | | | | | | |
| | | | | | | \$4,300.00 | |
| Total for School and Staff Support | | | | | | | |
| | | | | | | \$26,625.54 | |
| Total for Expenditures | | | | | | | |
| | | | | | | \$ -24,319.58 | |
| Net Revenue | | | | | | | |

Friday, Oct 07, 2016 08:30:22 AM PDT GMT-7 - Accrual Basis