

## Portuguese Podengo Pequenos of America, Inc.

### Minutes for Board Meeting of October 25, 2017

#### Board Members in Attendance –

Rose Hidlay – President/By-Laws Committee Chair, Patti Litchfield – Vice President/  
Membership Chair, Michael Hobbs-Ohlinger – Secretary, Robin Kirtley – Board Member At  
Large, Susan Souza – Board Member At Large, Lynne Spencer – Board Member At Large and  
Tonda Curry – Board Member At Large and Lance McGinness – Board Member At Large

#### Board Member(s) absent –

Margaret Boisture – Treasurer/Sunshine Committee

#### Meeting was called to order by President Rose Hidlay, at 9:01 PM EST

1. **Approval of the minutes from September 27, 2017** – Lance made a motion to accept the minutes; Lynne seconded the motion. All attending board members voted in favor of the minutes. September 27, 2017 minutes approved.
2. **Approval of the Treasurer's Report for September 2017** – The figures for the National Specialty should be finalized by the next board meeting. Tonda made a motion to approve the Treasurer Report; Lance seconded the motion. All attending board members voted in favor of the Treasurer Report for September 2017; treasurer report approved.
3. **Reports of Committees:**
  - A. **Judges Education Committee** – No report at this time.
  - B. **Health & Research** – \* \* \* \* OFA Website Has New Design \* \* \* \*  
OFA has redesigned their website and it is very different from the old one. I would suggest that you look at this site when you have some time before you have to look something up in a hurry. You access the website in the same way i.e. [www.ofa.org](http://www.ofa.org)  
The Breed Surveys are now accessed at the bottom of the page under "Educational Resources"; however, the address for ours remains the same:  
[http://www.offa.org/surveys/survey\\_portPodengoPequenos.html](http://www.offa.org/surveys/survey_portPodengoPequenos.html)  
If you need help please let us know.
  - C. **Media – Newsletter** – The newsletter is in process, if anyone has photos that they would like to submit for the newsletter, please forward to Stacy Faw. **FaceBook** – no update **Website** - The implementation of the PedServe On-line Pedigree was initially held up by the renewal issues of the GoDaddy account and subsequent notification that we had a month to completely redo our website as the site builder for the old site was no longer available. Most of February and March was taken up with building the new website.  
The actual installation of the PedServe program began in April 2017. We currently have a database (without data) built and have been trying to get the program to run. It has been a problem to get anyone at GoDaddy that understands how the Linux side of the system works so I know what subroutine is experiencing the problem.  
I have sent the configuration file to the developer in the UK to look and see if my modifications are correct and to gain some insight into why it is not working. I hope to have his reply in the next day or so.  
Regards, Bud
  - D. **Membership** – As of today, we have a total of 125 Members and 2 Junior Members  
63 Single Memberships  
2 Junior Memberships  
31 Household Memberships = 62 members  
No other membership applications have been received as of 10/25/17.

- E. **By-Laws Committee** – The Board has received clarification from AKC regarding the use of the word “Constitution”; the reply from AKC:

The document’s Articles can be renumbered beginning with Article I (content of Constitution-Name and Objects); Article II (Bylaws/Article I- Membership), etc. Or the Articles of Incorporation which details the club’s name, objects as required by State Law can be substituted for the Constitution. As long as the content is there, because the Article must read specific items: objects of the club shall be to promote quality in the breeding of purebred Portuguese Podengo Pequenos ....to conduct shows under the Rules and Regulations of The American Kennel Club; not for profit statement, and bylaws may be revised from time to time, etc.

We are revising our sample parent club bylaws to have the Constitution be labeled as the first Article, and the Bylaws follow numbered by Article.  
Hope this helps.

Sincerely,  
Lisa Cecin  
Director of Club Relations

The change was made to the reapplication section, if a prospective member has been declined; to read: the prospective member can reapply in six (6) months or the prospective members sponsor(s) can present the prospective member at the next general meeting.

The Board has decided to move the November Board Meeting for November 29, 2017; this will allow time for the By-Laws to be sent to the membership for a 30-day review. Mike will send an email blast with the revised by laws asking for a response on or before 30-days. Tentative close date for review will be November 25 or November 26, 2017.

- F. **Sunshine Committee** – No update at this time.
- G. **Versatility Program** – The Versatility Committee has received two applications and have submitted the applicant names to Mr. Bud Hidlay, who stated he would provide the information to the President for Board verification that the applicants were both members in good standing. Once verified and the finalization of the Certificates are generated, the President will sign and send out. Mr. Hidlay has graciously agreed to input the individualized information for applicants onto the Certificates whenever the process warrants. Mr. Hobbs-Ohlinger provided template recommendations for the Certificates and Mr. Hidlay stated he would work with him for finalization.  
The board discussed, the prospective title holder’s names be submitted to Patti Litchfield; as she is the Membership Chair and holds the records for members in good standing with the club.
- H. **Field Trial Committee** – Kim has checked with Purina Farms to see if they had a secure fenced in area to have a demonstration of a Field Trial on rabbits.....and they don’t. It has been hard to touch base with AKC....so we have a couple of choices:  
Kim has several friends who are Field Trial Judges who could do a presentation at our Specialty at Purina Farms 2018. We could then organize a Field Trial demonstration in Ohio where there are Beagle Clubs that hold Field Trials.  
We will continue to try to get a point person at AKC to assist us with the process.  
The board discussed, if the Field Trial Committee would like to hold a presentation at the 2018 Nationals we will have to collaborate on a time and place, to be sure we can fit the time into our schedule of events for the Nationals day.

- I. **Awards Committee** – Bud is sending the reports for new title holders to Susan on a monthly basis. Susan will notify the board when reports need to be obtained from AKC for Obedience and Agility.
  - J. **National Specialty Guidelines Committee** - The committee has been sent the guidelines, request for proposal and hotel policy for review.  
I have requested the documents be reviewed and that I be sent the proposed changes by November 8th. So that I have time to update.  
If we are able to meet that deadline I expect to have the document updated and reviewed a second time by November 15. Plenty of time to have a final to the board for approval before the November (maybe December) board meeting.  
The members of the National Specialty Guidelines Committee are Susan Souza, Vicky Cook, Sandee White, Shawn Brown and Jean Evanoff.  
The Best In Show Plaque application will be updated; once updated it will be added to the website for members to fill out if their dog achieves this accomplishment.
4. **Unfinished Business:**
- A. **2017 Meet The Breed at the AKC Nationals** – Due to lack of volunteers, the Board regrets to inform the membership, we the Portuguese Podengo Pequenos of America will NOT host a Meet The Breed booth at the AKC National Championship held in Orlando on December 16 and December 17, 2017.  
Margaret Boisture has volunteered to organize the Meet The Breed booth held at Westminster 2018. The AKC 9<sup>th</sup> Annual Meet the Breeds ® will be held on Saturday, February 10, 2018. If you would like to volunteer to help with the Meet The Breed booth, please contact Margaret at [margaretboisture@gmail.com](mailto:margaretboisture@gmail.com)
  - B. **Supported Entry** – Nancy Hall has withdrawn her application to hold a Supported Entry.
  - C. **2017 Nationals Breakdown** – We will have the finalized breakdown at the November Board Meeting.
  - D. **2018 Nationals Update** – We have it worked out with the Three Rivers Kennel Club and Purina Farms; for the PPPA to hold an Independent Nationals on Friday, September 14, 2018. This is the same day as the Three Rivers Kennel Club Hound Specialty. To hold our Independent Show, the Pequenos classes/breed will NOT be offered in the Hound Specialty. Three Rivers Kennel Club has retained Mr. Garry Newton to judge on Saturday and Sunday; they will pay for his airfare and expenses on Friday through Sunday. We the PPPA will have 1 night of hotel, plus expenses for Mr. Newton for Thursday after he lands in St. Louis until after our Nationals on Friday. Mr. Newton has offered and signed a contract to judge our Nationals at no per dog cost to our club.  
Saturday and Sunday we can hold supported entries at the All-Breed show; Three Rivers has offered at their expense to upgrade from flat ribbons to Rosette's.  
The large conference room at Purina has been booked to hold our Judges Education in the morning on Friday, September 14, 2018.  
The host hotel has been arranged and a contract signed, the room rate is \$89 to \$94 per night, depending on the type of you room one books. The pet fee for up to 4 dogs has been waved. The hotel will allow up to 6 dogs with a fee of \$10 per day for the additional dogs. If one choses to stay 1 night, there will be a \$10 pet fee. Reservations must be made directly with the hotel – Budget Lodging, St. Clair, MO; reservations made through a third party service will have a \$25.00 per day pet fee that will apply. RV camping is available at Purina Farms. The caterer has been reserved and menus have been submitted to the committee for review. The show committee will have a meeting in December; a flyer will be made up and will be posted to the club website with pertinent information.

5. **New Business:**

- A. **Outline for National Judges Votes** – A small committee was formed to put together guidelines and clarify how we as a club vote for judges for our National Specialties. A suggestion was made to set up a separate email address for the Secretary, that would be used to contact judges. An email such as PPPA Secretary. The Outline/Guideline was approved and will be added to the club website.
- B. **Donation for Natural Disasters** – A member has suggested the club make a donation for animals that have been involved in the recent natural disasters. Rose has looked into different organizations that are accepting donations to assist the animals that have been involved in these disasters. The suggestion was made to donate to local organizations rather than to a national organization. The feeling is, donating to local organizations the money would go directly to animals and families in need. The board discussed setting up a special fund for members that maybe involved in some form of disaster, it was decided that if the need should arise, we would organize a go-fund me account for the member in need. The board discusses rather than choosing one affected area, to donate to all four disaster stricken areas. The organizations names and contact information will be sent to the membership, if members would like to donate personally to the same organizations. The organization contact information will be sent to the Secretary within the next week, so donations can be made. Lance made a motion, that we the PPPA make a donation of \$200.00 to a local organization in each of the four (4) disaster stricken areas (Florida, Texas, California and Puerto Rico); Rose seconded the motion. All attending board members voted in favor of the motion.
- C. **Non-Members accessing Members Only Portion of club sites** – we have a member only log in page, people who have left the club during the year still have access to these areas. The club will research ways that a member's email address be used to enter these sites.

**Adjournment** – A motion was made by Tonda to adjourn the meeting at 10:20 pm est; Rose seconded the motion. All attending board members voted in favor to adjourn the meeting.

**Reminder** – the November Board Meeting will be held on Wednesday, November 29, 2017.