

# RECORD OF PROCEEDINGS

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## CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT

### REGULAR MEETING OF THE BOARD OF DIRECTORS

DECEMBER 20, 2017

The regular meeting of the Board of Directors of the Cherry Creek Valley Water and Sanitation District was held at the District Offices, 2325 S. Wabash Street, Arapahoe County, Colorado, at 6:00 p.m. on December 20, 2017.

#### PRESENT

Paul Hanley – Chairman  
Mark Lampert – Vice Chairman  
Bradley Rastall – Director

#### OTHERS PRESENT

John Warford – Manager  
Lisa Glenn – Office Manager/Accountant  
Chuck Buchanan – Maintenance Supervisor  
Darryl Farrington – Semple, Farrington & Everall, P.C.  
Eric Hein – Merrick & Company

#### ABSENT

William MacPhee – Secretary/Treasurer  
Frederick Norman – Director

Chairman Hanley called the meeting to order at 6:04 p.m.

The first item on the agenda was approval of the agenda. The Board unanimously approved the agenda. Next the Board unanimously approved the consent agenda approving the November 15, 2017 minutes, the November 2017 financial report, and November 2017 payment of bills.

Chairman Hanley opened the meeting for public comment at 6:05 p.m. There were no members of the public present, therefore the public comment period was closed at 6:05 p.m.

The Board decided to wait on discussing engineer's report since Mr. Hein had not arrived.

Next on the agenda was the Manager's report from Mr. Warford:

- 2018 Budget - Mrs. Glenn stated that the draft budget was revised for November 2017 actual figures, conveyance of the Willowmiss water and sewer lines were moved to

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT OF DECEMBER 20, 2017, CONTINUED

2018 since it did not occur in 2017 as expected, reduction in capital outlay for about half of the Dallas St waterline replacement in 2018 with the rest to be completed in 2019, and the increase for sewer line TV and jetting done by Guildner Pipeline was more than expected in 2017. The Center for Resource Conservation for 2018 was also changed from \$116,450 down to \$20,000 since they stated it would be difficult to do all the water assessments requested in one year and would like to break up the contract to span a few years. There were no other comments on the budget. The Board unanimously adopted resolution 2017-1220-1 summarizing expenditures and revenues for 2018 and resolution 2017-1220-2 appropriating sums of money for operating expenses and capital outlay for 2018. The Board appointed Director Rastall as Secretary/Treasurer in Director MacPhee's absence. The Board will consider rates at the next regular Board meeting and amend the budget if necessary.

The Board unanimously excused Directors MacPhee and Norman's absences.

Mr. Hein arrived at 6:12 PM. The Engineering Report from Mr. Hein included the following topics:

- Developer Project Updates – Iliff Avenue Townhomes, Dayton Street Townhomes, Hunter's Run Fireline, Sky Mark Apartments, and Eloise May Library.
- South Metro Fire merger with Cunningham Fire – Effective December 1, 2017 South Metro Fire has jurisdiction over plan review and construction inspection. There are a few fireline and installation requirements that differ from Cunningham Fire. South Metro is more involved with the plan review process. They pressure test firelines at 200 psi and the District and Denver Water test at 150 psi. South Metro also requires contractors to be certified with the State of Colorado, which is just a matter of registering online and paying a fee.
- Capital Improvement Projects – Final walk through was done for the Dayton St waterline replacement. A few items need correcting. The survey is underway for the Dallas St waterline replacement from Dayton St to Evans Pl. Design is underway for both the Florida sewer rehab from Alton St to Dayton St and the Dayton St sewer rehab between Florida Ave and Mississippi Ave.

The Board then continued with the Manager's report:

- Parks Project - Mr. Warford obtained a bid to remove trees and stumps from the Districts property behind the office in the flood plain. The bid was for \$86,475.00. Mr. Warford has not heard back from Shannon Carter at Arapahoe County regarding the use

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### MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT OF DECEMBER 20, 2017, CONTINUED

of some of the land as an open space park. Directors Hanley and Lampert stated that since there is not a definite plan for the land behind the District office that they would hold off on any work. Mr. Warford said the Board has been talking about cleaning up the area for a while and he is concerned about having so many dead trees in the area. Director Lampert said that the District can continue to remove trees as needed and consider a tree removal contract when a definite plan is developed.

- Solar Project – Mr. Warford and Mrs. Glenn met with Kevin Cray of Xcel Energy and discussed ways the District could participate in green energy. Mr. Warford is interested in the solar garden concept. A third party would own the solar garden to take advantage of the tax credit. If the District starts using some of wells at some point for irrigating the golf course, the solar garden would be the best alternative for the decrease in electric use. Chairman Hanley recommended obtaining proposals from companies that provide this type of service and a conduct a study done to determine if power would be less from solar than from the grid.
- Check Signing – Directors MacPhee and Norman must sign the authorization certificate allowing Mrs. Glenn to sign checks on the District's Wells Fargo accounts. This will need to wait until the January meeting.
- Customer Benefit Programs - Mr. Warford and Mrs. Glenn met with the Center for Resource Conservation (CRC) regarding the customer water assessments. CRC said the number of water assessments requested by the Board could be done, but it would be difficult. They would like to complete the assessments over a few years. They sent over a \$20,000 contract for about a fourth of the assessments requested. CRC agreed with changes Mr. Farrington made to the contract.
- Iliff Corridor - Mr. Farrington received an email from Arapahoe County Attorney Bob Hill regarding the request that the County contract with Aurora to maintain the median landscaping in Iliff like they have done with the two parks in the four square mile area. The District would pay the County for the maintenance. Mr. Hill said the County cannot and will not take on the responsibility of maintaining a median. The median is not a park or open space property so funding could not be used for a median. If the District would like to have landscaping, the District must maintain it and sign the latest revisions of the agreements Mr. Hill sent to Mr. Farrington on November 9, 2017. The County needs a decision by the end of this year. The Board said the agreements are unilateral in the County's favor and decided to table this project. Chairman Hanley will write a letter to

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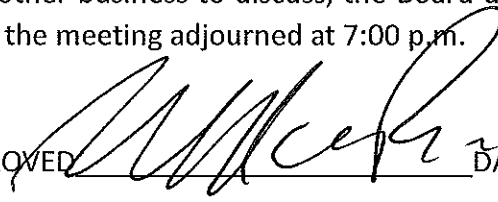
MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE CHERRY CREEK VALLEY WATER AND SANITATION DISTRICT OF DECEMBER 20, 2017, CONTINUED

Commissioner Jackson stating the Board's disappointment in the County's cooperation on this project.

- Mr. Warford is getting bids on using the well in the Township to transfer Arapahoe aquifer water via underground pipeline to the Country Club's ponds for irrigation. The water used from the Arapahoe aquifer does not need to be replaced. Mr. Warford will check with Bruce Lytle and Matt Poznanovic if the scenario is possible without going back to water court. An analysis would need to be done to determine if the cost to the Country Club for pumping from the Arapahoe aquifer plus the cost of the water used would be less than what they pump from the Laramie Fox Hills aquifer to replace the Cherry Creek alluvium water they're using now for augmentation. Director Rastall said maybe all these projects need to be considered all at once to see the economic benefit of them working together. Mr. Warford said that the District has storage rights in the Country Club ponds and an open easement. The District can do this if it benefits the District and approval by the Country Club is not needed. Chairman Hanley said to get a proposal from Mr. Lytle for the analysis and Mr. Farrington provide the Country Club contract to everyone for review.

There being no other business to discuss, the Board unanimously voted to adjourn. Chairman Hanley declared the meeting adjourned at 7:00 p.m.

READ AND APPROVED

 DATED 15 Jan 18