

**Architectural Review Board
Minutes September 13, 2016**

The meeting was called to order at 7:39 p.m. by the Chairman, Brenda Seefeldt.

Attendees: Deb Cruz, Carol Bailey, Brenda Seefeldt. We did not have a quorum.

A decision was made to hear the applications of the people who were there to present them and to consider the visuals that they brought and discuss and ask questions. Then the ARB would meet again on Friday, September 16, 2016 at 11:00 a.m. at Spiral Creations with 4 members of the ARB present and vote on the applications.

ARB2016-19 Application for Exterior Elevation was presented for 307 Mill Street (Brambles). New roofing and siding are the plans for the building.

ARB2016-020 An application for commercial signage was presented for 404 Mill Street (The Secret Garden). A picture of the planned sign was available for us to see.

ARB2016-021 Application for Exterior Elevation for 305 Union Street. Requesting approval for replacing the roof on the newer part of the house because of hail damage in May. Also seeking approval for replacing some of the siding that was damaged in the same storm. The representative from Steve Kimper Builder showed colors that were planned from the samples.

The votes for these 3 applications will be decided on Friday, September 16, 2016. We are not asking the applicants to return. They will be notified of the decision.

The meeting was adjourned at 7:50.

Special ARB meeting, Friday, September 16, 2016.

The meeting was called to order at 11:02 by the Chairman Brenda Seefeldt. Present were Kathy Alden, Bryan Reese and Carol Bailey.

Kathy suggested that we amend the minutes from the August meeting to make the request from Laurie Holloway regarding 302 Commerce Street and the immediate need to install gutters, an official application entered into the record keeping of ARB approvals. The ARB had expedited this application due to the emergency situation experienced by the applicant. Motion made, all ayes.

ARB2016-019 was approved with a motion by Bryan and seconded by Brenda. All voted in favor.

ARB2016-020 was approved with a motion from Bryan and seconded by Kathy. All voted aye.

ARB2016-021 was approved by a motion by Bryan and seconded by Kathy. I recused myself since my application was in question. All voted aye.

The meeting was adjourned at 11:11.