

## Reporting Assessment Data at the Team (IEP) Meeting

1. Be prepared and organized.
2. Bring supporting documents
3. Be accurate and thorough.
4. Be specific and report facts
5. Be honest and respectful.
6. Describe findings in relation to strengths, deficits, needs and goals.
7. Describe interventions that have tried and the results.
8. Describe relevant characteristics of the current school program.
9. Describe available service alternatives related to needs.
10. Decide on a team recommendation.



Sheldon Braaten, 1983