

Minutes of the meeting of Belbroughton and Fairfield Parish Council Finance Committee held on 15th April 2019 at The Fairfield First School.

Present: Councillors: A Homer, A Hood, A Mabbett, Dr R Morgan, S Nock, G Parsons and, C Scurrall. In attendance, the clerk. 0 members of the public.

121/19 Apologies. Apologies were received and accepted from Cllr. Bradley.

122/19 Declarations of interest. None. **123/19 Dispensations.** None requested.

124/19 Minutes of previous meeting.

The minutes of the meeting of 18th March 2019 were approved by the Committee and then signed by the Chairman.

125/19 Bank reconciliation.

The Committee noted the monthly reconciliation carried out by Cllr. Morgan who duly signed the bank statements and the 'Quickbooks' reconciliation prints for Council records. The Committee agreed that Cllr. Mabbett would carry out the next reconciliation procedure at the May Finance Committee.

126/19 Accounts for Payment.

The clerk circulated the list of items for payment totalling £3,884.36. The Committee authorised the payments including additional receipts brought to the meeting by the Belbroughton ward contract gardener. Cllrs. Mabbett and Morgan agreed to confirm the transfer between bank accounts and the electronic payments.

127/19 Fairfield Recreation Ground – Play area surface repairs

Further to Council Minute 107/19 dated 1st April 2019 the clerk advised the Committee of the third quote received. The Committee approved the quote from Wicksteeds Ltd for the works.

Action: the clerk to instruct the contractor.

128/17 Annual Governance and Accountability Return

The Committee noted that the internal audit process would commence on 17th April with Mr John Benner. The clerk advised that the Council had been selected under the annual national random selection of 5% of Parish and Town Councils to be subject to an 'Intermediate Review' which would involve supplying additional information to the external auditors.

The Committee noted that the Annual Return would require to be signed off at the 3rd June Council and that it required to be with the external auditors before 1st July.

129/19 Maintenance Work

Cllr. Morgan advised that the Little Bell Hall Pool Working Group had met, and would report to the full Council in May.

Cllr. Parsons requested that the Lighting Working Group should meet shortly to discuss maintenance of the street lighting stock.

130/19 Other Financial Business

Investment – With reference to council Minute 096/19 b. dated 18th March - The clerk confirmed that the Shawcross Bank maturing £40,000 bond would be re-invested with the same bank for a further one year at the current rate of 1.25% fixed.

The Committee recommended to full council the purchase for circa £15 of two Red Ensign flags to celebrate Merchant Navy Day on 3rd September.

The meeting closed at 8.30 pm.

Signed.....Chairman.