

Summerfield Farm Boarding Policies

We strive to make Summerfield Farm a professional, friendly place for the horses in our care and their human families. We feel that good communication is key in ensuring that everyone has a clear understanding of the policies and rules at the farm. These policies are in place (and documented) to minimize misunderstandings and to ensure that our customers know what to expect from our farm and our services.

Our website, www.summerfieldfarm.com includes news, our calendar of events, barn rules and all other farm documents. Farm Owner Anne Marie Hale can be reached at 410-610-0064 and is happy to answer any questions or discuss any concerns you have.

Billing and Payment

The first month's board and a security deposit of the last month's board is due when your horse move to Summerfield Farm.

On the first of each month you will receive an emailed invoice for the following month's board. Your monthly invoice will include a charge for your board package for the month ahead, plus any charges for extras (lunging, grooming etc.) from the previous month.

If you have questions or concerns about any line items on your invoice, please let us know and we will work with you to resolve any problems.

Invoices may be paid online (there is a link on the invoice itself) or with cash or check. If paying with cash, please put your payment in an envelope clearly marked with your name. Cash and checks can be left in the locked mailbox in the barn's main aisle (outside of the office).

Invoice payments are due upon receipt with a 10-day grace period. A late fee of \$25 will be assessed for payments received between the 11th day of the month and the 20th. A late fee of \$50 will be additionally assessed for payment received between the 21st and the end of the month. There will be a \$35 charge for returned checks.

Board payments are due on or before the first day of the month for that month. A late fee of \$50 will be additionally assessed for payment received between the 15th and the end of the month. There will be a \$35 charge for returned checks.

Security Deposit

A security deposit in the amount of one month's basic full care board is required at the time of reserving your stall or move-in.

Your security deposit will be refunded to you when you move from Summerfield Farm, as long as you provide at least 30 days' written notice of your intent to leave. Any repairs necessary based on damages to farm property by you or your horse will be deducted from your security deposit and the balance can be returned via check, mailed to you after your horse leaves the farm, or applied to your last month's board.

Board Packages/What Is Included in Summerfield Board

Basic Full Care Board includes:

- 12 x 12 matted stall, cleaned daily. Sawdust bedding is cleaned/replenished daily.

- Daily turnout, weather permitting, in small groups, unless specific arrangement has been made for private turnout.
- Water buckets emptied, rinsed and refilled daily; cleaned weekly (or more in warmer weather).
- First quality grain fed twice daily (morning and evening), according to your request
- High quality flaked timothy/grass hay fed when in stalls and in private paddocks, up to 3 flakes per regular feeding.
- Quality grass hay in round bales fed in larger (multi-horse) pastures during winter months.
- All pastures have heated, automatic waterers, which are cleaned regularly.
- Blanketing/unblanketing in the morning before turnout and in the evening when brought in, according to weather conditions and owner requests.
- Attention to minor medical needs (wound cream, etc.)
- Owner-provided supplements and oral medications administered as requested.
- Use of all farm facilities.

We do not offer field board, self-care board, or a la carte board.

Bringing Your Own Grain

We strive to provide excellent quality feeds, hay and bedding for the horses in our care. If you choose to provide your own grain for your horse you may, with prior approval of Management.

Our storage space is limited, so we have to limit the quantities that we can store. If you choose to provide your own grain, please provide a metal trash-can with a lid to keep bugs and mice out of the feed. Please limit the quantity to that which will fit in one trash-can. We will let you know (via text message) when your grain is running low (down to 1/3). It is your responsibility to clearly mark all supplies you provide with your/your horse's name, and to manage inventory of your supplies. Please discuss with Anne Marie what you would like us to do in the event your supplies run out.

We do not reduce board when owners supply different or additional hay, grain or shavings.

As our storage space is limited, we reserve the right to change or rescind this policy if storing and using multiple boarders' supplies becomes a problem.

Veterinarian and Farrier Care

Summerfield Farm does not currently require the use of a particular veterinary practice or farrier. Boarders are welcome and required to make their own arrangements for all routine care, including scheduling and payments.

Emergency Care

In the event of emergency care, we will do whatever it takes to ensure the care of your horse until you can arrive or advise us.

As described in the Boarding Agreement, Summerfield Farm will contact a veterinarian on behalf of your horse in the event of an emergency if you cannot be immediately reached.

The Owner Information Sheet that we require each boarder/owner to complete when moving to Summerfield Farm includes information on emergency contacts. In the event that your horse would require emergency veterinary care due to injury or illness, we need to know what to do if you cannot be reached. Please let us know if you will be travelling, hospitalized or in any other circumstance that would preclude our being able to contact you in an emergency situation. Please designate 2 alternate emergency contacts and discuss your wishes with them ahead of time. Please provide them your emergency contacts with your equine insurance company contact and policy information, if that applies.

Stall Rest and Other Special Needs

In the event that your horse requires stall rest or has other special needs, please discuss these needs with Anne Marie as soon as possible.

Stall rest and other exceptional circumstances, often require additional services (medical care, extra stall cleanings, etc.) and supplies (extra shavings, hay, etc.). We will work with you to make sure we understand any special care that is required for your horse, and that both sides agree ahead of time on any extra supplies and care required, and whether the extras are to be owner-supplied or charged as extras. Depending on the duration extent of the care required (changing bandages, administering medicines, hand-walking, etc.), we may be able to provide those services or the owner may be required to provide the extra care. Communication is the key to making sure we all have a clear understanding of the specific situation and if additional charges are warranted.

Vaccinations

For the health and safety of all of the horses in our care, all horses at Summerfield Farm must have a current negative Coggins test, and owners must provide documentation of current immunization status for the horse for Tetanus, Rabies, West Nile, Eastern/Western Encephalitis, Influenza (Flu), Rhinopneumonitis (Herpes) and Strangles. We highly recommend vaccination against Botulism.

Vices

Horses that crib or chew (fencing, stall components, water buckets, feeders, waterers, etc.) must wear a cribbing strap or cribbing muzzle. If they continue to crib in the field, they must wear it when turned out as well. There is not much for them to crib on, but persistent cribbers have been known to crib on the field waterers, which if broken, can cause a farm water crisis situation, as well as a significant expense that will be charged to the owner of the horse.

If Your Horse Will Be Away From the Farm

If you take your horse off of the farm property, please let Anne Marie and Raul know that you are away and when you expect to return. Please all use a dry-erase marker or an extra sheet of paper to make a note on your horses stall card to remind us.

If your horse will be away overnight, but less than a week (for example, if you are attending a show or a clinic at another farm) and you let us know 48 hours or more ahead of time, we will bag and label your horse's grain and supplements to feed your horse during his time away.

If your horse will be gone for a week or more, please meet with us to discuss your needs and preferences ahead of time. There are 2 options available:

- First, you may choose to move out of the barn (refer to the Boarding Agreement for specific information on notice required and application/return of your security deposit). With this option, your horse's return to Summerfield Farm would be subject to availability and pricing of stalls at the time of the return.
- In order to guarantee stall availability upon your return, you may opt to pay a stall holding fee of \$50/week or \$200/month during the time that your horse is away. With this option, you will be charged prorated board for the weeks that your horse will be at our farm, plus the stall holding fee for each week that we hold your stall.

This policy applies to absences from the farm that are not part of Summerfield Farm show team activities.

Lessons

Summerfield Farm does not currently offer lessons or training rides.

We do allow boarders to arrange outside trainers to work with them and/or their horse on our farm. Summerfield Farm *may* grant permission for some outside riding instructors and/or trainers to conduct lessons or training rides on our property. Permission is solely at the discretion of Summerfield Farm Management, and is subject to the following requirements:

- a. All outside instructors and trainers must provide documentation of instructor certification (ARIA/ARICP, USDF, or CHA) in the specialty to be taught.
- b. All outside instructors must provide proof (one copy required to be kept on file at our farm) of current instructor liability insurance, with Summerfield Farm listed on the policy as additional insured.
- c. A \$10.00 arena fee (per session) will be charged to the horse owner for all lessons with outside instructors/trainers.
- d. All sessions involving outside instructors/trainers must be scheduled in advance, through the farm owner or Head Trainer. Each individual session must be coordinated with management to ensure there are no conflicts. Lessons conducted by our trainer have priority and we do not allow more than one lesson to be. Once approved, these lessons will be posted on our website calendar.
- e. All outside instructors must adhere to the farm policies and procedures and to the barn rules, including those regarding helmets and footgear.
- f. The farm reserves the right to turn down outside instructors who do not meet these requirements and standards, or who have not maintained their instructor certification or their insurance
- g. These requirements must be fulfilled, documentation provided and permission granted by Summerfield Farm Management before any lessons may be conducted on our farm.
- h. Lessons that take place without the above requirements having been met will result in permission for future lessons being rescinded.