

**MINUTES OF THE BOARD OF DIRECTORS MEETING  
TWIN OAKS VILLAGE COMMUNITY ASSOCIATION, INC.**

**April 23, 2015  
11201 Lake Woodbridge  
Sugar Land, Texas 77498**

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**CALL TO ORDER AND ADOPT AGENDA**

A quorum having been established, Mr. Tice called the meeting to order at 6:35 p.m. Board members in attendance were Rob Tice, President, Paula Urban, Vice President/Treasurer and Brian Planz, Secretary. Also in attendance, Ry Reid, PCAM, CMCA, AMS representing Sterling ASI.

Mr. Planz made a motion to accept the agenda, second by Ms. Urban.

Homeowners in attendance: Ms. Karen MacWilliam, Ms. Sharon Williams, Monica Zapata, Steven Owusu and Mr. Mike Atapo.

With homeowners present to discuss issues with the Board the Board convened into Executive Session at 7:00pm.

The Board discussed with a resident an issue of a fine that was due for a non-submittal of an Architectural Application. Homeowner requested that the fine and any other penalty or interest be waived.

The Board discussed with a resident an issue of waving fees for a collection matter. They requested the Board remove the attorney fees and interest.

The Board discussed with a resident a resolution to delinquent assessments. Homeowner notified the Board they had defaulted on a payment plan twice. The Owner would like all attorney fees and interest waived. They would be willing to enter into a 12 monthly payment agreement.

The Board discussed with a resident a violation of not removing trash cans from public view. The owner stated that the trash cans in the street belonged to their neighbors and not to them. They received two fines for \$25.00.

The Board discussed with a resident an issue with payment of delinquent assessments. The Homeowner stated they should not have to pay attorney fees or the interest and penalty. The Homeowner would like the Board to waive all fees.

**MINUTES REVIEW**

The Board reviewed the February 23, 2015 and March 26, 2015 meeting minutes. Ms. Urban made a motion to approve the February 23, 2015 and March 26, 2015 Meeting minutes as presented and Mr. Planz second and the Board approved.

**FINANCIAL REVIEW**

The Board reviewed the February and March Financials.

**OLD BUSINESS**

The Landscape renovation is ongoing and should be completed by the end of May 2015.

The Pool plastering work has been completed.

The Fountain work is still ongoing and should be completed by the middle of May 2015.

**NEW BUSINESS**

The Board reviewed three (3) proposals to paint the mailboxes. McKenna Construction \$28,800.00, City Maintenance, \$6,738.00.00 and Property Services for \$5,400.00. M

**EXECUTIVE SESSION**

The Board convened into Executive session at 8:09pm

The Board reviewed the Attorney Status Report for the Month of March 2015 and requested that all accounts owing one year of assessments be sent to the attorney for collection.

The Board reviewed the request to remove fines for non-submission of an Architectural Review Application. The Board stated that the owner was given sufficient notice concerning the Application and has denied waiving of fines.

The Board reviewed an account to waive fees for a collection matter. The Board agreed that the owner may enter into a

payment plan agreed paying \$52.00 a month for six (6) months.

The Board reviewed an account where the owner requested all attorney, late fees and interest be waived. The Board stated that since owner had defaulted twice on previous payment plans the Board would allow a third payment plan at \$155.00 per month for six (6) months.

The Board reviewed an account where the owner requested that \$50.00 in fines for trash cans that were not their trash cans be waived. The Board agreed to waive those fines.

The Board reviewed an account where the owner requested all attorney, late fees and interest be waived. The Board approved the owner to pay \$75.00 per month for ten (10) months.

The Board adjourned from Executive Session back to the General Meeting at 10:11pm.

The next Board Meeting will be May 19, 2015, 6:30pm at 11201 Lake Woodbridge, Sugar Land, Texas 77498.

With no further business to come before the Board, Ms. Urban moved that the meeting be properly adjourned at 10:11pm; with Mr. Planz second and the motion passed unanimously.

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Brian Planz, Secretary