



January 21, 2014 Meeting Minutes

Meeting called to order at 2:00 PM by Vice Chair, Sarah Van Cleve

*Attendance: Sarah Van Cleve – Vice Chair, Chris Brunell – Secretary, Dave Frederick – Member at Large, Kirsten Jewell, Sara Marez-Fields, Theresa Hinds, Carol Branscum, Monica Bernhard, Penny Lamping, Clara Ann Ness, Manny Cruz, Jenell DeMatteo, Sandra Paulino-Winborn, Ginny Duff, Patti Peterson, Jackie Fojtik, Sheryl Piercy, Janice Foucher, Sarah Achaoui Walt LeCouteur, Brenda Johnson, Denise Agee, Denise Solada, Stuart Grogan, Jackie Brown, Jamie Young, Dani Jones, Terry Schroeder*

Introductions were made around the table.

**Agenda Review:** No changes were made to the agenda.

**Minutes from December:** Penny Lamping moved and Carol Branscum seconded to approve the minutes as written. The motion passed.

**Kitsap Regional Coordinating Council – Mary McClure:** Mary provided history of KRCC and CoCC relationship. In the mid 2000's, the real estate surcharge was started. Part was to go to the state and part to the county where it was collected. Each county was responsible for determining how to distribute those funds. The CoCC came to KRCC to figure out the best way of distributing it, since KRCC included the cities in Kitsap County as well as the county itself. It was decided that Kitsap wanted to use the least amount of money for administration so that the majority would go to the local providers. At the time, the KRCC distributed transportation funds so they were a natural to distribute the recording fees funds. The KRCC felt the CoCC knew best how to use the funds. Over the years, the partnership with KRCC and CoCC worked very well.

Over time, it became apparent that things weren't working as well as it had been. Since there was less money to be distributed, it was felt it might be time to come up with a new process. After talking with Doug Washburn, Human Services Director at Kitsap County, it was recommended to move the housing programs to the county, as is done in several other counties and there are other programs in the Human Services Department that are related to housing and/or homelessness.

There was a question as to whether the CoCC will continue to be involved in setting priorities for the two grant programs. Mary stated the MOU with the CoCC will be with the county instead of KRCC, but not otherwise modified. Mary hopes the move will be seamless to CoCC members, but there is no guarantee that things won't change. It is hoped that Kirsten will be hired by the county to staff the housing programs.

The Interlocal Agreements (ILAs) with the cities will have to be modified. Once that is completed, Kitsap County will go through the staffing process. This will be an opportunity to

look at the program and determine better efficiencies. The earliest this could happen would be the first of March. Hopefully, contracts and reimbursements will flow better since it will all be within the county.

**Coordinator Report – Terry Schroeder:** Terry stated that this month has been focused on Project Connect and the Point in Time count. All is progressing well and she anticipates Project Connect being a good event again this year.

**Tent City Update – Walt LeCouteur/Manny Cruz:** Patti Peterson has put together a timeline for a tent city to happen by the goal date of June. Some representatives met with the Kitsap Interfaith Network, but no organization has come forward to take on the responsibility for a tent city.

**Housing Kitsap – Stuart Grogan:** Stuart introduced himself, saying that he most recently came from Colorado. He had been on the board of the Denver Metro Coordinating Committee, similar to the Kitsap Continuum of Care Coalition. He also spoke of some of his accomplishments working for Boulder Housing Partners, a public housing authority in Boulder, CO, including a 31-unit development for homeless persons that recently opened. He has goals in development, building assets, creating additional affordable housing units for Housing Kitsap. They are currently in the process of developing a strategic plan. Anyone who has ideas on gaps that Housing Kitsap may be able to address is welcome to send them on to him. He feels Housing Kitsap's job is to be good real estate managers. He is spending a lot of time meeting with various people to get information about what is happening in Kitsap County and the vision for the future. He has or will talk with the Kitsap County Planning Commission and look at the Comprehensive Plan for Kitsap County and cities, the Consolidated Plan and the Homeless Housing Plan.

**Bremerton Housing Authority – Sarah Van Cleve:** Sarah announced that the Section 8 waitlist will open in March. She distributed a draft of the announcement that will go out to get comments. She will send out a final once she has it finalized.

### Committee Reports

**Severe Weather Shelter – Patti Peterson:** They have been averaging 20 per night in Bremerton and in Kingston just one or two. Silverdale United Methodist is interested, but may be just too far out to get enough usage. Law Enforcement will bring people in when they find someone who needs shelter on the nights it is open.

### Agency Updates

**Bremerton Foodline – Patti Peterson:** They have two interns who are working on homelessness and helping at the Bremerton Foodline for 10 weeks – winter quarter.

**YWCA – Jackie Brown:** They have hired a new Executive Director, Denise Frey, who started on Monday. She has experience with domestic violence, YWCA and homeless grants.

**Housing and Essential Needs (HEN) and Benedict House – Chris Brunell:** They are still homeless, but looking at several locations that could serve them well. The HEN Program has received a slight budget reduction. Benedict House has hired a new Integrated Case Manager, who will be serving those most difficult to work with. They have a new intake process and are loosening up their requirements a little.

**Housing Solutions Center – Jackie Fojtik:** January is usually the busiest month and this January is no different. There are two aircraft carriers in town, so rental rate is down to about 4%. It is making it difficult to find landlords/rentals for our clients.

**The Salvation Army – Sheryl Piercy:** They are waiting for their new neighbor (Kitsap Rescue Mission) to move in. Major Baker is retiring and Sheryl is making a scrapbook. If you have something to include, let Sheryl know by the end of February. At their Christmas dinner, they had over 300 people attend. Everyone was mellow, even though there was a lot of waiting. It was a great Christmas dinner for all.

**Parent Child Assistance Program (PCAP) - Clara Ann Ness:** There are still women on the waiting list. They were down some staff, but are now fully staffed again so hoping to get through the wait list.

**HUD – Sarah Achaoui:** On Friday, February 27<sup>th</sup>, HUD will hold a virtual forum for those who serve homeless veterans. More information will be out about this forum. It is part of the Mayor's Challenge to end Veteran Homeless and Bremerton's Mayor, Patty Lent, signed on to the challenge.

**KRCC – Kirsten Jewell:** HMIS training will be held on February 11. In the morning from 8:30 am to 12:30 pm will be Basic Training and in the afternoon from 1 pm to 4 pm will be Advanced and Report Training.

**Kitsap Rescue Mission – Walt LeCouteur:** Walt shared a success story. One of the men in their program came in at the point of being ready to commit suicide; he had lost his job and his family. He completed the KRM program and is now back with his wife, with a better job. They have moved offices to their new building on 6<sup>th</sup> Street, due to the church being sold. They will be moving the Day Room and Clothing Bank to the new building soon. They have hired a Day Room Manager, so they will have the day room open each weekday.

**Habitat for Humanity – Ginny Duff:** They are still taking applications for housing. They have two new families that have been approved; they still are in need of three more families. Their mandatory application meetings are held on the second Wednesday at 10 am and the 4<sup>th</sup> Wednesday at 6 pm. The neighborhood they are currently building will be the largest solar neighborhood in Washington.

**St Vincent de Paul – Denise Agee:** West Sound Free Clinic is coming every 2<sup>nd</sup> Monday evening from 5 pm to 7 pm and every 4<sup>th</sup> Thursday from 1 pm to 4 pm. Their shelter has some openings, but they are filling quickly. Their board is interested in doing more hands on assistance with the clients. They are also trying to have someone come in once per month to provide an evening meal for the women and children in the shelter.

**Coffee Oasis – Dave Frederick:** They had 120 youth attend Christmas party and receive gifts. There were 96 youth who got stockings. They are currently in the process of training staff to celebrate recovery groups. For Valentine's Day, they are offering Sweet Heart and Heart Breaker blends.

Meeting adjourned at 3:50 pm

Respectfully Submitted,

Chris Brunell, Secretary