**WINDLESTONE PARISH COUNCIL**

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**Minutes of Ordinary Meeting held 18th May 2023 at Hutton House, Chilton**

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| **Present:** Councillor Dave Willshaw (DW) (Chair)  Councillor Derek Cattell (DC)  Councillor Phil Woods (PAW)  Councillor Alison Morris (AM)  Karen Younghusband, Clerk & Responsible Finance Officer (KY)  2 Members of the Public were also in attendance | **ACTION** |
| **1/23-24 Apologies**  None received |  |
| **2/23-24** **Declarations of Interest**  None received |  |
| **3/23-24 Minutes**  Members agreed to approve the Minutes of the Ordinary Meeting of Windlestone Parish Council held 8th December 2022. |  |
| **4/23-24 Matters Arising from the Minutes**  Eden Arms  Members and residents discussed the situation regarding the Eden Arms. Local opinion generally was that the building was too dilapidated to be able to carry out a successful renovation without having to spend more than the building was worth. That said work was taking place on site as white vans, a skip and workmen had been observed at the premises.  Residents present at the meeting reported that should the building ever be demolished, that they would prefer not to see a housing development given the likely increased pressure this would place on the local infrastructure. A preferable alternative would be for a public house or green space to be developed.  Laptop  Karen reported that replacing the Council’s computer with a laptop would cost in the region of £400 – £500. Members agreed that Karen go ahead and purchase a laptop and claim monies back from the Parish Council.  Traffic Calming Measures  Karen confirmed that she had pursued the potential to install traffic calming measures at Rushyford, to help residents cross the busy road over into Chilton, with Lee Mowbray at Durham County Council. Although an acknowledgement had been received no formal response had yet been received regarding the matter. Karen agreed to chase up a response form the Local Authority. | **KY**  **KY** |
| **5/23-24 Public Participation**  2 Members of the public were present at the meeting. No issues were raised. |  |
| **6/23-24 Finance**  Members approved and signed the Annual Accounts (AGAR) for  2022-2023 including S1 and 2 of the AGAR and the corresponding Cash  Book.  Members approved and signed cheques for expenditure relating to the  Council’s NPower bills, CDALC/NALC Subscriptions, Zurich Insurance,  and the Clerks Emolument and received details regarding recent income  and expenditure incurred, which had been reimbursed to the Clerk. |  |
| **7/23-24 Planning**  There were no Planning Applications to discuss. |  |
| **8/23-24 Casual Vacancy**  Members agreed to flier all households in the Parish to encourage  interest in the Casual Vacancy for the Parish. Karen would produce the  flier and circulate to Members. | **KY** |
| **9/23-24 Street Lighting**  Members agreed to pursue converting the remaining streetlights in the  Parish to LEDs. Karen agreed to chase this up. | **KY** |
| **10/23-24 Definitive Map/Public Footpaths**  DW reported that DW, DC and PAW had held an initial meeting to discuss the definitive map and to identify lapsed paths in the Parish.  It was agreed that a follow-up meeting of members was required prior to making contact with the Footpaths Officer at Durham County Council, Peter Crinion. PAW would arrange this asap. | **PAW** |
| **11/23-24 Windlestone Hall**  Karen provided an update on behalf of Stephen Robertson, Estate  Manager at Windlestone Hall. Members requested that KY pass on  their thanks to Mr Robertson for the update.    Members queried when work would be commencing on the Enabling  Development. KY agreed to email Mr Robertson to enquire. | **KY**  **KY** |
| **12/23-24 Parish Council Website**  Karen reported that an estimate had been received to develop a new  Parish Council Website. The cost would be between £1,200 and  £1,500. Derek agreed to contact local businesses to see if they would  be interested in sponsoring the site. The new website could promote  sponsors’ business and include a link to their Company on the website.  Derek would contact Durham Animal Feeds and Halls Construction to  see if they would be interested in the sponsorship opportunity. Karen  agreed to contact Windlestone Hall. Karen also agreed to set up a  meeting with a website company asap to discuss website options in  more detail. | **KY** |
| **13/23-24 Date and Time of Next Meeting**  KY to arrange Meetings of the Parish Council as follows:  Informal Parish Meeting to discuss the Website – 6.00pm 1st June 2023  Ordinary Parish Council Meeting – 6.00pm 31st August 2023 | **KY** |

With no further business to discuss the Chair declared the meeting officially closed at 8.00pm.

**SIGNED: ……………………………….. (Chair) DATE: …………………….**