

Town of Sedalia
Planning Board Meeting

Planning Board Minutes for Thursday, August 17, 2017

Meeting was called to order at 7:00PM by Planning Board Chairman Robert Jones followed by a Moment of Silence, Pledge of Allegiance, and Roll Call.

Members Present: Chairman Robert Jones, Serita Faison, Monroe Smith, Marie Martin, Marian Jeffries.

Members Absent: Sandra Hamlett, LaDonna Woodruff

Agenda & Minutes Approval: Marian Jeffries Approved the Agenda. Serita Faison Seconded. Serita Faison Approved the Minutes. Marian Jeffries Seconded. Motion Approved.

Business:

❖ **Planning and Development Regulation E-Learning Library**

(14 Training Sessions in all) *Module can be played on computer or phone.

➤ **Conducting an Evidentiary Hearing** *Instructed by Gladys Hall Coates, Professor of Public Law and Government

- **This module allows board members and those affected by quasi-judicial decisions to know:**
 - When an evidentiary hearing is required and why;
 - The purposes of these evidentiary hearings;
 - The roles of various persons at these hearings;
 - The steps taken prior to the hearing;
 - Conducting the hearing itself; and
 - Compiling the record of the hearing

Citizens Concerns:

- Planning Board members inquired about the opening of Zaxby’s
- Also, the Planning Board suggested providing certificates for completing 6 out of 10 modules from the E- Learning Library.

Wrap Up

Recap of the items discussed during the meeting; * office assistant was absent & the recorder did not record the entire meeting.

- *(Recorded Notes from Chairman Robert Jones’ report at Council Meeting, courtesy of Town Clerk Cam Dungee)* “Planning Board Meeting had 3 modules dealing with gathering evidence. Hearing Evidentiary requirement, gathering facts, the purpose, each person, and roles. Actions taking conducting hearing training; because everyone has a role to do. Those who speak or give testament should be professionals in their certain area.”

Announcements:

Agenda Meeting Aug. 28th, at 7 p.m.

Town Hall Meeting Sept. 11th, at 7:00 PM

Planning Board Meeting Sept. 21st, at 7:00 PM

Chairman

Date