

Approved Minutes

EVERETT TOWNSHIP
BOARD MEETING
February 16, 2021

1. **Call to Order:** Supervisor Judy Maike called the meeting to order at 1:22 pm
2. **Roll call:** Board Members Present: Supervisor Maike, Clerk Chaffee, Trustee Chaffee & Trustee Long. Absent: Treasurer Fleming. Also in attendance: Transfer Station Attendant Jeffrey Craigmyle, and Jill Leslie.
3. **Pledge of Allegiance**
4. **Agenda Approval:** Motion by Trustee Chaffee with support by Trustee Long to approve the agenda as presented. Ayes all. Motion passed.
5. **Approval of Board Minutes of 1/19/21** –Trustee Chaffee with support by Trustee Long moved to approve the minutes as presented. Ayes all. So moved.
6. **Public Comment:** No comments.
7. **Bills & Financials:**
 - A. **Treasurer’s Financial Report** - \$518,642.86 total in the general checking account and \$84,127.75 in the tax account for a total in Bank Accounts of \$602,770.61 as of 1/29/21.
 - B. **Clerk Presents Township Bills:** The Clerk presented bill payments totaling \$53,507.84 (cks #11712 – 11732 & E492 – E500). Trustee Long made the motion to pay the Township’s bills as presented and was supported by Trustee Chaffee. Ayes all, motion passed
 - C. **Budget Review:** Reports distributed and reviewed. February is 92% of our fiscal year.
8. **Unfinished Business:**
 - A. **Estimates for 2021 Road Projects** – Supervisor Maike shared the estimates received from the Road Commission for this year’s proposed road improvements. Supervisor Maike moved that we approve two estimates: for paving 32nd Street from M-37 to Walnut (estimated cost \$73,520), and for repairing Larch from 8th Street to 20th Street estimated cost (\$138,560). Larch is in such disrepair that our investment in the road would be lost if not repaired soon – the Board is hoping to be able to complete the connection of Larch to the Transfer Station on Spruce eventually). The motion was supported by Clerk Chaffee. Roll Call vote: ayes all. The Clerk will ask the Road Commission about possibly carrying half of the amount for the Larch improvement until next fiscal year
 - B. **New Flooring total \$1850.** – The total amount spent to put the new flooring in the lobby of the hall was under the amount authorized.
 - C. **Beechwood Lane** – discussed and will continue to move forward.
 - D. **Planning Commission Appointment** (1 new applicant) – Richard Long with support by Pam Chaffee moved to appoint Pat Hedlund to fill the open Planning Commission seat. Ayes all. So moved. The Clerk will notify Mr. Hedlund.

E. W.C. Fire Board Budget – tabled until a printed copy is available.

9. New Business:

A. Refrigerator – As the current refrigerator is old and running non-stop, Supervisor Maike moved to approve up to \$1500 for the purchase of a replacement. Support was given by Clerk Chaffee. Roll Call Vote – ayes all. Motion was approved.

B. Brooks Township Resolution - Copy shared.

10. Officer's Reports

a. Zoning Official/Planning Co/ZBA – Update by Planning Commission Secretary Chaffee.

b. County Commissioner – not in attendance.

c. Transfer Station – Attendant Jeffrey Craigmyle reported that the north gate is hard to close in cold weather. Trustee Chaffee offered to look at/repair it.

d. Supervisor – Supervisor Maike reported that the BOR will meet next week.

e. Clerk – no report.

f. Treasurer – absent

g. Trustees – no report.

11. Public Comment: none.

12. Adjournment: Meeting declared adjourned at 2:21 pm.

Respectfully submitted by Clerk Pam Chaffee