

# COLONIAL HILLS HOMEOWNERS ASSOCIATION

## Minutes of the July 4, 2021 Board Meeting

**PRESENT:** Sheena Wooley, President; Sue Mays, Vice-President;

**ABSENT:** Donna Rowe, Secretary, Treasurer

**PLACE:** 12030 Colonial Estates Lane, Riverview, FL 33579

**CALL TO ORDER:** The meeting was called to order at 2:30 p.m. by Sheena Wooley, President

### **APPROVAL OF THE PREVIOUS BOARD MEETING MINUTES:**

Motion to approve - Sue Mays, Seconded by Sheena Wooley. So approved.

**Resignation:** The Board noted the resignation of Donna Rowe, Secretary/Treasurer for the Board. The President, Sheena Wooley will assume the duties of Treasurer and Sue Mays, the duties of the Secretary until a replacement is appointed by the Board.

**HILLSBOROUGH NEIGHBORHOOD GRANT UPDATE:** A grant has been awarded to our community for a new sprinkler system to maintain the grounds/gardens at the entrance to the community. Sue Mays is working with the Florida Irrigation Society to locate contractors who will submit a bid for the job. Progress is ongoing in this respect.

**SPRING YARD SALE:** The Spring Yard sale was deemed to be a success as thirty families participated and the sale was busy with treasure seekers! It was agreed that the Board would schedule a yard sale in October, the date to be determined. The Board will check for yard sales in surrounding communities to avoid a loaded date.

**COMMUNITY WEBSITE:** There was discussion about updating our website with additional information. Sue Mays will work on this project and report at a future meeting. She will speak to community members to ask for suggestions.

**SWWMD 2021 INSPECTIONS: PHASES 2 and 4:** Sue Mays reported that she is in touch with CES Engineering which does the actual inspections and subsequent report to SWWMD of the MES and CES drains. This is a difficult time to carry out the inspections due to the heavy rains we experience at this time of the year. Some of the drains are not readily accessible. As the final report is not due until the middle of September, there is time to attend to this matter. Further, if needed, an extension of time can be requested.

**TREE TRIMMING and REMOVAL of DEAD TREES:** The two dead trees were cut down and removed and the stumps ground in March by a professional (certified) tree company at the entrance to the community. Two other nearby trees were trimmed as they had branches that were hanging over the sidewalks and could have proven to be a danger to pedestrians. The Board is considering replacing the two dead trees with some kind of evergreen tree. Sue Mays will look into possible replacements.

**BUSH HOGGING of DETENTION PONDS:** The front and back detention ponds were bush hogged by our Landscape Service in April. This was necessary to clear the area around the MES and CES (drains) to maintain proper flow and to pass SWWMD inspections. The front pond also needs to be cleared to prevent a habitat for various unwanted wildlife.

**2021 DUES PAYMENT UPDATE:** Sheena Wooley is working on finalizing late dues payments. Extra time was given to pay due to the Covid situation; however, at this point, community members should be caught up. Final notices were mailed on July 1, 2021 with a July 15, 2021 deadline. Homeowners still in arrears will receive a notice from the Board's attorney (with additional fees attached). The July 1 letter stated the next step.

**ADJOURNMENT:** A motion was made by Sue Mays, seconded by Sheena Wooley to adjourn the meeting at 4 p.m.