

Mayor

Al McMillan

Town Clerk/Finance Officer

Wanda Dockery

Chief of Police

Sam May

Public Works Director

Tim Little

TOWN OF PARKTON

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Commissioner

Robin Hill

Wanda Matute

Annette McColl

Nathaniel Solomon

Doris Underwood

Parkton Board of Commissioners

Date: December 6, 2016

Personnel Closed Session

6:00 p.m.

Monthly Meeting

Time: 7:00 p.m.

Agenda:

1. Call to order
 2. Invocation:
 3. Pledge of Allegiance
 4. Approval of Agenda
 5. Consent
 - A. Minutes
 1. November 15, 2016
 6. Old Business:
 - A. Parkton Historical Updates
 - B. Town of Parkton Adopt A Highway Guidelines
 7. New Business:
 - A. Police Department Report
 - B. Public Works Report
 - C. Town Clerk/Finance Report
 8. Board Comments
 9. Public Comments
- Rachell Hodnett, MSC Area Agency on Aging Program Coordinator
- Lumber River Council of Governments
10. Adjournment

Town of Parkton Board of Commissioners

Meeting Minutes

November 15, 2016

Mayor McMillan called to order the regular meeting of the Board of Commissioners at 7:00 pm on November 15, 2016 at Parkton Town Hall Conference Room.

The following members of the Board of Commissioners were present: Mayor Al McMillan, Commissioners Doris Underwood, Wanda Matute, Nathaniel Solomon and Robin Hill. Commissioner McColl absence excused.

Mayor McMillan lead the Pledge of Allegiance and Mr. Tony McVicker gave the invocation.

Mayor McMillan presented the agenda and asked if any item should be removed before calling for action. There being no requests for additions or removal Commissioner Matute made a motion to approve the agenda Commissioner Solomon seconded, the motion carries.

Mayor McMillan called for approval of the consent agenda.

- A. Commissioner Matute made a motion to approve Minutes of October 4, 2016 meeting. Commissioner Hill seconded motion carries.

END OF CONSENT AGENDA

Agenda

Old business

- A. Parkton Historical Foundation – Commissioner Underwood stated that the current board members of the Historical Foundation are all looking to retire from serving on the board. She asked if anyone knows of individuals who currently live in Parkton that would like to serve on the Board please get her their name and contact information. The annual Christmas Tree Lighting is being planned an official date will be posted.
- B. Adopt A Highway –Tim Little will work further on completing the guidelines for this program. Individuals present agreed to select streets to be responsible for cleaning. The Town will provide the bags, signs and the pickup of trash collected.

II. New business

A. Departmental Reports:

- Water report written copies provided. Tim commented that the Town of Parkton did not run out of water following Hurricane Matthew. The final pickup of storm debris was completed on Nov. 14, 2016. North Carolina Department of Environment and Natural Resources (NCDENR) stopped through checking wastewater plants following the storm and Parkton was found to be in good standing.

- Police report: Chief May reported that Chelsea Bullard has been sworn in as a new part time officer. This brings the total of part time officers to five. The official letter from the state has arrived showing our agency audit has been completed of both training and employee files and the department is officially in compliance with state guidelines.
- Town Clerk presented a written report of activities completed which included financial reports for September and October. Also included was a written damage report from Hurricane Matthew. For the Town to apply for assistance from FEMA a Resolution must be passed designating a primary and secondary agent to act on behalf of the Applicant (Town of Parkton). Mayor McMillan read the Resolution Designation of Applicant's Agent and called for a motion. Commissioner Matute made a motion to accept the resolution Commissioner Underwood seconded motion carried.

III. Board Comments

None

IV. Public Comments

Lawrence Allsbrook presented a package to each board member of his plan to sponsor the L.A.'s 1st Annual 5K Life Walk/Run to be held in Parkton May 20, 2017. Mr. Allsbrook has obtained sponsors to support this effort. The funds from this 1st event will be shared between Lumberton Children's Clinic and Town of Parkton. He looks to hold this event annually with future funding remaining with The Town of Parkton.

Water Adjustments: Cynthia Windley/Benton Finley spoke to board about a leak that occurred in the home Ms. Windley rents from Parkton Presbyterian Church. This leak left her with a bill of \$1,121.48. The church has had the necessary repairs completed. This will be a financial hardship for her to pay. Commissioner Matute made a motion to adjust bill to a three-month average Commissioner Solomon seconded motion carries.

V. Closed session personnel matter

Commissioner Matute made a motion to end public session and enter closed session Commissioner Solomon seconded motion carries.

Commissioner Underwood made a motion to end close session and enter open session Commissioner Matute seconded motion carries.

VI. Open session

Commissioner Matute made a motion to give a \$500.00 increase in the salary of Tim Little for receiving his certification as a Grade B Distribution Water System Operator Commissioner Solomon seconded motion carries.

VII. Adjournment

Commissioner Underwood made a motion to adjourn meeting Commissioner Matute seconded motion carries meeting adjourned at 8:15pm.

Minutes submitted by: Wanda H. Dockery, Town Clerk