

Approved December 19, 2016

The regular meeting of the Kinderhook Township Board was called to order by Wayne Barnes on Monday, November 21, 2016 at 7:30 p.m. at the Kinderhook Township Hall. The pledge was recited to the American flag. Wayne Barnes, Supervisor, Jody Lewis, Trustee, Gary Stetler, Trustee, Terri-Jo Smith, Treasurer, and Cynthia Carpenter, Clerk were present.

The minutes of October 24, 2016 were approved as presented.

Correspondence:

- None of note.

Commissioner's Report:

- The Commissioner was not present.

Sheriff's Report:

- The Sheriff was not present to report.

Financial Report:

- Clerk Carpenter reported October's operating expense to be \$13,443.49 and no revenues. Trustee Lewis motioned with support by Trustee Stetler to accept the Clerk's report and pay the bills; motion carried.
- Treasurer Smith reported the September Summary Balance Sheet which included:
 - Assets \$438,967.34
 - Receivables \$2,203.13
 - Other Assets \$142,579.30
 - Total Assets \$583,749.77

Trustee Stetler made a motion to accept the Treasurer's Report with support from Trustee Lewis; motion carried.

Zoning Report:

- Zoning Administrator Siler presented the Report for October 2016. Five permits were issued and five violations were reported. Four are now closed.
- Kinderhook Township Winter Tax Bills have been updated with dates and hours the Treasurer will be available for collection.

Cemetery Report:

- Sexton Baker was not in attendance.

Old Business:

- Carpeting and new paint for the Township was revisited.
- The roof has new leaks. Possibly applying a new polymer coating may help the situation. Supervisor Barnes will contact Marsh Roofing.
- It was reported that the furnace is not working in the office. Supervisor Barnes will contact the company.

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New Business:

- Renewal of Assessor Certification – Assessor Siler request to share the cost with Coldwater Township which is \$87.50. Trustee Stetler made a motion to approve the cost with support from Trustee Lewis; motion carried.
- Authorization to extend payment due date to February 28, 2017 for Winter Tax without interest charge was requested by Treasurer Smith. Trustee Stetler made a motion to approve with support from Trustee Lewis; motion carried.
- Computer software upgrade proposal from Logan Longardner was reviewed. A motion was made from Trustee Stetler with support from Trustee Lewis to approve the expense not to exceed \$1,000.; motion carried.
- Annual Township Road Commission meeting is scheduled for December 13th at 10:20 a.m. Supervisor Barnes reported some repair work needing done in the township and announced that Merle Donbrock is stepping down at the end of his term.
- Trina Fantauzzo reported a donation of a bronze horse with an Indian atop to Shawnee Shoals neighbor and is requesting permission to have it placed in the median of the entrance to the neighborhood. The Road Commission is reconsidering its original decision to not allow this due to liability.
- Sellers Drive has a \$171.40 overage on their Special Assessment District. Trustee Stetler made a motion to approve this expense with support from Treasurer Smith; motion carried. The December agenda will include Special Assessment District funds be returned.
- Maintenance for the Township includes:
 - Replacement of two windows in the office.
 - Removed trees growing in the eaves.
 - Power washing the front of the building.
 - Cleaning the hall carpet
- The Board also thanked Don Carpenter for his maintenance work provided at no cost including:
 - Spraying the perimeter of the building for insects
 - Setting the hall up for the election
 - Replacing the furnace filters.
- Treasurer Smith discussed the need or lack of to send out tax bill receipts. Supervisor Barnes suggested the Agriculture properties be sent receipts.
- GIS – the agreement needs to be signed and Supervisor Barnes will contact the City.

Citizen Comments:

- Trina Fantauzzo announced Mr. Cowman has offered to replace the third flag pole and provide a new American Flag, State Flag and has offered a Township Flag. It was recommended to form a Committee to design the flag and bring to next

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township meeting, if possible. Trina will chair and Clerk Carpenter offered to be on the Committee.

Meeting adjourned 8:33 p.m.

Respectfully submitted by,

Cynthia Carpenter
Clerk