

**CHATSWORTH BUSINESS IMPROVEMENT DISTRICT  
BOARD OF DIRECTORS-MEETING MINUTES  
January 9, 2017**

Board Members

*Present:* RON SCHULKIN, MARIAN GORMAN, JULIE LEWIS, STEVEN MURO and  
RON BERNHEIM

*Absent:* NICK MONTANO and SHEKHAR CHIKHALIKAR

*Next meeting:* January 23, 2017 11:30am

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**A. CALL TO ORDER**

Called to order by RON SCHULKIN at 2:00 pm

**B. Board Agenda:**

**1. President's Report-RON SCHULKIN**

- a. Approval of minutes from November 2, 2016 meeting- RON SCHULKIN calls for a vote/unanimous (PASS).

**2. Public Stakeholder Forum & Comment**

- a. Introductions of the new Administrator for the Chatsworth/Porter Ranch Chamber of Commerce, Karen and Corine, her Admin. Assistant.

**3. FINANCIAL REPORT UPDATE-JULIE LEWIS**

- a. Julie updates the Board on the progress with the City (Eugene). She spent hours with Rana Ghadbad going through records and accounting to provide Eugene with all documents required for the payments due from 2015/2016 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> quarters.
- b. Julie provided a print out of all deadlines/documents with the City.
- c. Ron Schulkin moves to pay Rana Ghadbad \$1,000.00 for her services in assisting with administrative work. Paid upon receipt of funds from the City. Julie Lewis 2<sup>nd</sup>, unanimous (PASS).
- d. As of 11/2/2016 the Board has been without administration services provided by the Chatsworth/Porter Ranch Chamber of Commerce. In CLOSED SESSION it was discussed. Back to OPEN SESSION-STEVEN MURO moves to write a letter to Suspend all Administrative Services currently under contract with the Chamber. RON BERNHEIM 2<sup>nd</sup>, unanimous (PASS). Letter signed by President and delivered to Chamber Representative on 1/9/17.
- e. Bank account at One West Bank has a balance of \$8,064.51 as of 1/9/17.

**3. 2017 BOARD ELECTIONS:**

- a. TABLED-to January 23<sup>rd</sup> meeting. It has been suggested to send out ballots for a vote in February and new Board members take office in April or May.
- b. TABLED-to January 23<sup>rd</sup> meeting. It was suggested to nominate a replacement for Alescia Penn (Chamber Representative) as a board member. Due to all Election talks continued to the January 23<sup>rd</sup> meeting-this was tabled.

**4. OLD BUSINESS: All have been Tabled.**

- a. TABLED from Oct. 2016 meeting-Veteran's Park Project (NICK MONTANO) the project has been on hold for some time. He will need letters from BID, CHAMBER OF COMMERCE and NEIGHBORHOOD COUNSEL to get this off the ground. The board thought a letter had been generated years ago and then again last year. RON SCHULKIN said he will talk to the Chamber about this as well.

- b. TABLED from Oct. 2016 meeting- "Board Obligations Committee" STEVEN MURO reported that the draft of "obligations" for the Board to review had never been completed. Julie suggested we take the obligations from the current by-laws and have each board member review.
- c. TABLED- All DIG Committee reports.

**5. NEW BUSINESS:**

- a. Discussion regarding moving the trash can located in front of the Computer Business at 21000 Devonshire Street, due to complaints. Using it as a replacement for the broken trash can on the corridor, has been suggested. MARIAN GORMAN to find out where the broken trash can is located, and report back to Board at January 23<sup>rd</sup> meeting.
- b. Discussion regarding access to the BID website for updates and postings. MARIAN GORMAN to find out log in/password information, and report back to Board at January 23<sup>rd</sup> meeting.
- c. Discussion regarding the review of Administrative Services needed for the BID. To be discussed further at the January 23<sup>rd</sup> meeting.

**MARIAN GORMAN motion to adjourn @ 3:11 PM, STEVEN MURO 2<sup>nd</sup> (PASS).**